Orange County Continuum of Care
Policies, Procedures and Standards Committee

Webinar: https://ocgov.webex.com/ocgov/j.php?MTID=mdbf3e00399910095774b57d30f73ff4b
Dial by Phone: +1-213-306-3065
Access Code: 177 379 4134
Password: ochca
Date: May 11, 2021
Time: 3:30 – 5:00 P.M.

Committee Chair: Maricela Rios-Faust
Committee Members: Patti Long, Judson Brown, Christina Weckerly-Ramirez, Matt Bates

Agenda:

I. Welcome and Introductions – Chair Maricela Rios-Faust
   a. Meeting called to order at 3:32 pm.
   b. Roll Call
      i. Present: Maricela Rios-Faust, Patti Long, Christina Weckerly-Ramirez, Matt Bates
      ii. Absent Excused: Judson Brown

II. Public Comments – Chair Maricela Rios-Faust
   a. No comments

III. PPS Committee Updates – Zulima Lundy, Continuum of Care (CoC) Manager
   a. Update on the Continuum of Care (CoC) Vision Ad Hoc
      i. The CoC Vision Ad Hoc will begin drafting a vision for the next three calendar years for the Orange County CoC. The draft vision will be presented to the community during Summer 2021 for feedback and input.
   b. Update on Lived Experience Advisory Committee
      ii. The Lived Experience Advisory Committee membership has been updated to include a seat for a person who represents the senior population (62 years and older) and have experienced homelessness. The deadline to apply is May 15, 2021.

IV. CoC Board Election Process for Expiring Seats – Zulima Lundy, CoC Manager
   a. CoC Board Election Process in 2020
      i. Eight CoC Board seats expired in 2020 and were filled through the CoC Board election process. The election process began in August 2020 and ended in November 2020.
   b. CoC Board Election Process in 2021

i. This year, seven CoC Board seats will be expiring and will be up for election. Of those, there are four at-large seats currently have no priority. The CoC Governance Charter outlines that a Nominating Committee to be comprised of three to five voting members will be appointed annually by the Board Chair and confirmed by the CoC Board. The CoC Governance Charter notes that a typical timeline for the CoC Board election process begins in April and elects the CoC Board members and officers in August. Given that this timeline coincides with the annual NOFA process the recommendation is to extend the timeline to have new CoC Board members and the Officers begin their term in January, aligning with the calendar year.

c. Public Comments:

   i. Nikki Buckstead requested for a seat for a family representative be considered for the CoC Board membership as it was previously requested to the CoC Board.

d. Motion: Adjust the CoC Board Election Process timeline to align new CoC Board member seats and Officer appointment with the calendar year and establish a nominating committee to review the at large seats to determine a priority. The motion passed unanimously.

V. HMIS Access and Minimum Participation Requirement Policy – Zulima Lundy, CoC Manager and the Ad Hoc on Proposed HMIS Policy Members

a. Zulima Lundy shared the background and HMIS Access and Minimum Participation Requirement Policy. The presentation for this item can be found here: https://www.ochealthinfo.com/sites/hca/files/2021-05/PPS%20Agenda%20Slides%205.11.21%20Final.pdf

   The entire HMIS Access Policy can be found here:
   https://www.ochealthinfo.com/sites/hca/files/2021-05/5.11.21_PPS_Meeting_Agenda_Pkt.pdf

b. Ad Hoc on Proposed HMIS Policy Comments

   i. The Ad Hoc shared the discussions that went into account to create the HMIS Access and Minimum Participation Requirement Policy and noted the delicate balance between access to HMIS and client privacy. The Ad Hoc noted that this is just the beginning of the policy as there are still other areas to discuss such as the HMIS Access Review ad hoc.

c. Public Comments:

   i. Brooke Weitzman asked if the proposed policy was final, the basis for changing the policy, if other local CoC policies were considered, and if the Ad Hoc had discussed the impact on agencies already in HMIS. Brooke Weitzman noted that some agencies do not provide beds but provide other housing services and this policy would exclude those services in HMIS, and that there are other methods to establish accountability even if agencies are not CoC funded.

d. Motion: Approve the HMIS Access and Participation Requirement Policy as recommended by the Ad Hoc on Proposed HMIS Policy. The motion went into a vote. Christina Weckerly-Ramirez abstained from voting. Chair Maricela Rios-Faust, Matt Bates, and Patti Long voted yes. The motion passed.

e. Final Board Comments:

   i. Chair Maricela Rios-Faust noted that the proposed policy is the final draft that is to be recommended to the CoC Board. The Ad Hoc reviewed the impact the policy would have on current HMIS users and reviewed other CoCs policies. Overall, the Ad Hoc believed this current policy respects the privacy of clients and their right to confidentiality.