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# Orange County Continuum of Care Policies, Procedures and Standards Committee

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**Webinar:** <https://ocgov.webex.com/ocgov/j.php?MTID=mdbf3e00399910095774b57d30f73ff4b>  
**Dial by Phone:** +1-213-306-3065  
**Access Code:** 177 379 4134  
**Password:** ochca  
**Date:** July 13, 2021  
**Time:** 3:30-5:00 P.M.

**Committee Chair:** Maricela Rios-Faust

**Committee Members:** Patti Long, Judson Brown, Christina Weckerly-Ramirez, Matt Bates

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## Agenda:

### I. Welcome and Introductions – Chair Maricela Rios-Faust

- a. Chair Maricela Rios-Faust called the meeting to order at 3:36 p.m.
- b. Roll Call
  - i. Present: Patti Long, Christina Weckerly-Ramirez, Maricela Rios-Faust
  - ii. Absent: Judson Brown and Matt Bates

### II. Public Comments – Chair Maricela Rios-Faust

Members of the public may address the Policies, Procedures and Standards (PPS) Committee on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the PPS Committee. Members of the public may address the PPS Committee with public comments on agenda items after the PPS Committee member discussion. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes. In order to address the PPS Committee, members of the public are to enter their name and agenda item number in the Webex chat box to be placed in a queue. PPS Committee staff will call your name in the order listed in the chat box.

- a. No Public Comments.

### III. Emergency Housing Voucher Update – Zulima Lundy, Continuum of Care (CoC) Manager

- a. Zulima Lundy shared an update on the Emergency Housing Vouchers provided by the U.S. Department of Housing and Urban Development. Updates included the target populations for Emergency Housing Vouchers, an overview of the Move-On Strategy and Stepping Up strategy, the ongoing work with the Victim Service Providers to develop a parallel Coordinated Entry System, and the Re-Entry and Institutional Setting certification. To view the entire presentation reference slides

6 to 14 on the CoC Website: <https://www.ochealthinfo.com/sites/hca/files/2021-07/PPS%20Agenda%20Presentation%207.13.21%20Final.pdf>

- b. Committee Member Comments: Christina Weckerly-Ramirez provided feedback on the Re-Entry and Institutional Setting Certification.

IV. Homeless Management Information System (HMIS) Policies and Procedures – Zulima Lundy, CoC Manager and Erin DeRycke, Director of CoC Data and Operations

- a. Erin DeRycke shared an update on the CoC Board directive to establish a schedule and review process for the HMIS Policies and Procedures and shared the Data Quality Plan proposal. The Policies and Procedures annual review proposed plan is to create a working group comprised of HMIS Agency Administrators and one (1) to two (2) CoC Board Members to review HMIS Policies and Procedures on an annual basis. The 2021 review would begin in August 2021. The Data Quality Plan included the data quality components, monitoring and reporting, data quality reports and tools, and proposed incentives and enforcements. To view the entire presentation reference slides 17 to 23 on the CoC Website: <https://www.ochealthinfo.com/sites/hca/files/2021-07/PPS%20Agenda%20Presentation%207.13.21%20Final.pdf>

Recommended Action: Approve the proposed HMIS Policies and Procedures annual review process, including establishing a schedule and review process for the HMIS Policies and Procedures with the proposed composition of the working group.

Patti Long motioned to approve the recommended action. Christina Weckerly-Ramirez seconded the motion. The motion passed by unanimous consent.

V. Coordinated Entry System Seat Appointment – Zulima Lundy, CoC Manager

- a. Recommended Action: Approve Natalie Bui as the Coordinated Entry System Committee representative of the PPS Committee

Maricela Rios-Faust motioned to approve the recommended action. Patti Long seconded the motion. The motion passed by unanimous consent.