

Orange County Continuum of Care

Policies, Procedures and Standards (PPS) Committee

Minutes:

- 1. Welcome and Introductions – Committee Chair Maricela Rios-Faust**
 - a. Meeting began at 3:35 p.m.
- 2. Public Comments – Committee Chair Maricela Rios-Faust**
 - a. No public comments were made.
- 3. PPS Committee Updates – Zulima Lundy, Continuum of Care (CoC) Manager**
 - a. **HMIS Access Working Group** – The HMIS Access Working Group continues to review provider applications as submitted. The feedback from the working group so far has been that non-HMIS participating agencies are looking for a better way to connect with community providers so they can coordinate more effectively to address homelessness.
 - b. **HMIS Policies and Procedures Working Group** – The HMIS Policies and Procedures Working Group is currently reviewing sections of the HMIS Policies and Procedures and have developed schedule. The HMIS Policies and Procedures Working group will review consolidated feedback by the HMIS Access Working Group based on lessons learned to date with the goal of improving and expediting the process.
 - c. **Ad Hoc reviewing a request from the North Orange County Public Safety Task Force** – An Ad Hoc has been established and preliminary discussion around the type of information that the North Orange County Public Safety Task Force is requesting to integrate with Outreach Grid.
 - d. **Comments from PPS Committee**
 - i. Matt Bates wanted to know what the best way would be to communicate questions regarding policies that the varies working groups are creating.
 1. Zulima Lundy advised that questions/concerns regarding policies should be directed to the Office of Care Coordination so that these items can be addressed/incorporated.
- 4. CoC Board Member Composition and Election Process Recommendations – Zulima Lundy, CoC Manager and CoC Nominating Committee**
 - a. Zulima Lundy provided an overview of the recommended changes by the CoC Nominating Committee to the CoC Board member composition and election process. These recommended changes, include:
 - i. Add two additional at large seats
 - ii. Identifying an area of focus/expertise to nine seats, including representation of specific subpopulations and homeless service intervention
 - iii. Provide clarification around the roles of the CoC General Membership regarding the election process
 - iv. Update the nomination and election process timeline
 - b. Comments from PPS Committee
 - i. Matt Bates wanted to know if there were any language around multiple seats being filled by the same agencies.

1. Zulima Lundy answered that there is currently not any language that limits the number of seats being filled by the same agency but offered to update the language at the direction of the PPS Committee. Zulima Lundy also noted that the CoC Nominating Committee could support in the review of candidates to ensure that multiple seats are not potentially associated with an organization.
 - ii. Christina Weckerly-Ramirez wanted to know if there was a possibility to add a chair for someone with lived experience.
 1. Zulima Lundy stated that the subpopulations that were listed within the application were only pointed out solely to encourage engagement. However, anyone with lived experience would also be able to apply for any of the At-Large Seats.
 2. The CoC Nominating Committee agreed to soften the language around specific populations to be more inclusionary.
 - c. The PPS Committee voted to pass the recommendation from the CoC Nominating Committee outlined with the proposed adjustments to be made prior to the CoC Board meeting.
 - i. Recommended edits to soften language around the specific populations and/or expertise/experience.

5. Anti-Discrimination Policy – Zulima Lundy, CoC Manager

- a. Zulima Lundy provided an overview of the Anti-Discrimination Policy for the Orange County CoC being recommended to the PPS.
- b. Public Comments
 - i. Ugochi Nicholson asked that the PPS Committee consider including the housing anti-discrimination laws that are California specific in the policy prior to being adopted by the CoC Board.
- c. PPS Committee
 - i. Judson Brown recommended that the Anti-Discrimination Policy later be updated to include reference of housing anti-discrimination laws that are California specific.
- d. Recommended Action: Approve the adoption of an Anti-Discrimination Policy for the Orange County CoC in accordance with guidance from the U.S. Department of Housing and Urban Development.
 - i. A motion was made and seconded. The motion passed by unanimous consent.