



SUMMARY ACTION MINUTES

REGULAR MEETING COMMISSION TO END HOMELESSNESS

Wednesday, April 19, 2023 1:00 P.M.

County Conference Center
Room 104/106
425 West Santa Ana Boulevard, Santa Ana, CA 92701

Don Wagner, Third District Supervisor, Chair	Monique Davis, Business Representative
Vicente Sarmiento, Second District Supervisor	Jack Toan, Business Representative
James Vanderpool, North Service Planning Area	AJ Patella, Orange County Sheriff's Department
Vacant, Central Service Planning Area	George Searcy, Affordable Housing Industry Representative
Debra Rose, South Service Planning Area	Richard Afable, Behavioral Health Representative, Vice Chair
Sue Parks, Philanthropic Representative	Paul Wyatt, At Large Member
Robert Dunn, Chief of Police Representative	Milo Peinemann, At Large Member
Sean DeMetropolis, Municipal Fire Department Rep	Todd Spitzer, District Attorney
Christy Cornwall, Hospital Representative	Maricela Rios-Faust, Continuum of Care Board Representative
Nesan Kistan, Faith-based Community Representative	Robert Morse, Continuum of Care Board Representative

ATTENDANCE: Commissioners Afable, Cornwall, Davis, Dunn, Morse, Parks, Patella, Peinemann, Rios-Faust, Rose, Sarmiento, Searcy, Spitzer, Toan, Vanderpool, Wagner and Wyatt

ABSENT: Commissioners Afable, DeMetropolis and Kistan

PRESENT: EXECUTIVE DIRECTOR Doug Becht, Director of Care Coordination
CLERK OF THE COMMISSION Valerie Sanchez, Chief Deputy Clerk

Call to Order

CLERK OF THE COMMISSION CALLED THE MEETING TO ORDER AT 1:05 P.M.

Pledge of Allegiance

COMMISSIONER SARMIENTO LED THE PLEDGE OF ALLEGIANCE

Roll Call

THE CLERK CALLED THE ROLL AND CONFIRMED QUORUM WAS MET

SUMMARY ACTION MINUTES

DISCUSSION ITEMS

1. Office of Care Coordination Update

- a. Membership Updates
- b. Cold Weather Emergency Shelter
- c. Project Roomkey
- d. FY2022 Continuum of Care Program Award

- (a) COMMISSION EXECUTIVE DIRECTOR BECHT WELCOMED NEW MEMBERSHIP, INCLUDING COMMISSIONERS RIOS-FAUST AND MORSE; AND THANKED COMMISSIONER PATELLA FOR HIS SERVICE ON THE COMMISSION; CHAIRMAN WAGNER ECHOED THE WELCOME AND APPRECIATION
- (b) COMMISSION EXECUTIVE DIRECTOR BECHT PROVIDED A REPORT ON THE IMPACT OF THE COLD WEATHER EMERGENCY SHELTER AND THANKED THE CITY OF FULLERTON FOR THEIR PARTNERSHIP; COMMISSIONER VANDERPOOL DISCUSSED HOW EMERGENCY SHELTER SHOULD EXTEND TO ALL INCLEMENT WEATHER CONDITIONS, NOT LIMITED TO COLD WEATHER; COMMISSIONER SPITZER FORWARDED AN IDEA TO FACILITATE COURT SERVICES AT EMERGENCY SHELTER LOCATIONS TO LOWER BARRIERS TO HOUSING BY CLEARING WARRANTS FOR LOW LEVEL OFFENSES SUCH AS FAILURES TO APPEAR
- (c) COMMISSION EXECUTIVE DIRECTOR BECHT PROVIDED AN UPDATE ON THE IMPACT OF PROJECT ROOMKEY DURING THE COVID 19 PANDEMIC AND ANNOUNCED PROJECT ROOMKEY WOULD SUNSET ON JUNE 30, 2023
- (d) DIRECTOR OF OPERATIONS FOR THE OFFICE OF CARE COORDINATION ZULIMA LUNDY SHARED THAT THE ORANGE COUNTY CONTINUUM OF CARE RECEIVED AN AWARD OF \$31.45 MILLION, AN INCREASE OF \$663,758 FROM PRIOR YEAR

2. Follow up discussion on 2022 Housing Funding Strategy Update

DISCUSSION CENTERED ON THE RISING COSTS TO BUILD PERMANENT SUPPORTIVE HOUSING UNITS; RISING COSTS ARE INDICATIVE OF THE BROADER HOUSING MARKET AS WELL AS THE IMPACT OF INFLATION ON CONSTRUCTION COSTS; COMMISSIONER PARKS SUGGESTED FUTURE MEETING INCLUDE DISCUSSION ON EVICTION PREVENTION WITH CASE MANAGEMENT AND SUPPORT

ACTION ITEMS

3. Approve Commission to End Homelessness minutes from the February 15, 2023 regular meeting

5 8 1 2 3 4 6 7 9 10 11 12 13 14 15 16 17 18

X X V

APPROVED AS RECOMMENDED

SUMMARY ACTION MINUTES

4. Membership Recruitment
- a. Appoint a Membership Ad Hoc Committee
 - b. Approve launch of recruitment for Central Service Planning Area Representative
 - c. Approve recommendation of Captain Jason Ivins for Orange County Sheriff Department's representative to the Board of Supervisors for final approval

5 17 1 2 3 4 6 7 8 9 10 11 12 13 14 15 16 18
X X X V

APPROVED AS RECOMMENDED

5. Appoint Monique Davis to the Commission to End Homelessness seat on the Bridges at Kraemer Place Community Advisory Board for the term June 21, 2023 – May 31, 2025

17 12 1 2 3 4 5 6 7 8 9 10 11 13 14 15 16 18
X X X V

APPROVED AS RECOMMENDED

6. Approve 2023 Homeless Survey

17 10 1 2 3 4 5 6 7 8 9 11 12 13 14 15 16 18
X X X V

APPROVED AS AMENDED TO INCLUDE HEALTHCARE SERVICES AND DOMESTIC VIOLENCE ASSISTANCE ANSWER OPTIONS TO THE QUESTIONS CONTAINING A LIST OF SERVICES THAT MAY BE HELPFUL TO SURVEY PARTICIPANTS AND TO INCLUDE A QUESTION ON HOW PARTICIPANTS GOT TO WHERE THEY ARE

PUBLIC COMMENTS

None

COMMISSIONER COMMENTS

None

ADJOURNED: 3:00 P.M.

NEXT MEETING: June 21, 2023, 1:00 P.M.

SUMMARY ACTION MINUTES

*** VOTE KEY ***

(1st number = Moved by; 2nd number = Seconded by)

- | | |
|------------------------------|-------------------------|
| 1 Don Wagner, Chair | |
| 2 Richard Afable, Vice Chair | |
| 3 Monique Davis | A = Abstained |
| 4 Sean DeMetropolis | X = Excused |
| 5 Robert Dunn | V = Vacant |
| 6 Christy Cornwall | N = No |
| 7 Nesan Kistan | C.O. = Commission Order |
| 8 Sue Parks | |
| 9 Milo Peinemann | |
| 10 AJ Patella | |
| 11 George Searcy | |
| 12 Paul Wyatt | |
| 13 Todd Spitzer | |
| 14 Scott Stiles | |
| 15 Jack Toan | |
| 16 James Vanderpool | |
| 17 Vicente Sarmiento | |
| 18 Debra Rose | |

Signature on File
SUPERVISOR DON WAGNER
Chair

Signature on File
Valerie Sanchez, Chief Deputy Clerk
Clerk of the Commission

Commission to End Homelessness

April 19, 2023



Discussion Item 1

Office of Care Coordination Update

Membership Updates

- Welcome Maricela Rios – Faust, Chief Executive Officer of Human Options and newly appointed Continuum of Care Board Representative
- Welcome Robert Morse, newly appointed Continuum of Care Board Representative
- Thank you to AJ Patella, OC Sheriff's Department Representative

Discussion Item 1

Office of Care Coordination Update

Cold Weather Emergency Shelter

- Partnership with the City of Fullerton and PATH
- Capacity to serve 90 individuals experiencing unsheltered homelessness on a first come first serve basis
- Added up to 27 overflow beds to serve additional individuals experiencing unsheltered homelessness due to severe weather
- provided a hot dinner and bagged breakfast, access to restrooms and showers, case management support, and linkages to other homeless service programs
- Operated from February 1, 2023, to March 31, 2023

Discussion Item 1

Office of Care Coordination Update

Cold Weather Emergency Shelter Outcomes

- Served a total of 570 unduplicated individuals experiencing homelessness
- 99% Average Occupancy
- 5,258 bed nights provided
- 102 had positive exits from the program
 - 7 Exits to Permanent Housing
 - 95 to Emergency Shelter programs
- 45 individuals experiencing homelessness accessed the program for 30 or more nights

Discussion Item 1

Office of Care Coordination Update

Project Roomkey

- Part of the County of Orange's response to the COVID-19 pandemic
- Provided non-congregate shelter to individuals experiencing homelessness who were COVID-19 sick or symptomatic providing a place to temporarily isolate
- Provided three daily meals and snacks, case management services, daily medical oversight by trained staff, COVID-19 testing, on-site security, and transportation to and from the sites.
- Partnership with Illumination Foundation
- Started operations on March 2020 and will be ending operations on June 30, 2023

Discussion Item 1

Office of Care Coordination Update

Project Roomkey

- From March 2020 to March 2023, the Project Roomkey has served over 3,800 individuals experiencing homelessness in Orange County
- Project Roomkey also facilitated the connection and linkage of people experiencing homelessness to other short-term and long-term housing options
 - 366 persons connected to permanent housing
 - 547 persons connected to temporary housing

Discussion Item 1

Office of Care Coordination Update

FY2022 Continuum of Care Program Award

- On March 28, 2023, the U.S. Department of Housing and Urban Development (HUD) announced \$2.76 billion in FY 2022 Continuum of Care (CoC) Competition Awards to approximately 7,000 local homeless housing and service programs across the United States and its territories.
- The Orange County CoC has been awarded \$31,453,663 for FY 2022. This represents a \$663,758 increase in CoC Program funding for the Orange County CoC.
- New Projects Awarded:
 - Coordinated Entry System Domestic Violence Bonus Project - \$250,000
 - Friendship Shelter's Rapid Rehousing Bonus Project – \$362,421

Discussion Item 1

Office of Care Coordination Update

Continuum of Care Program Awards Year Over Year



Discussion Item 2

Follow Up Discussion on 2022 Housing Funding Strategy Update

Action Item 3

Recommended Action

Approve Commission to End Homelessness minutes from February 15, 2023, regular meeting.

Action Item 4

Membership Recruitment

Recommended Actions

- a. Appoint a Membership Ad Hoc Committee to support the Membership Recruitment process.
- b. Approve launch of the membership recruitment process for the appointment of the Central Service Planning Area Representative to the Commission to End Homelessness to be submitted to the Board of Supervisors for final approval.

Action Item 4

Membership Recruitment

Membership Recruitment Timeline

- Membership Recruitment open from April 24, to May 12, 2023
- Candidate Applications to be reviewed by Membership Ad Hoc Committee from May 15, to May 30, 2023
- Recommendation for Central Service Planning Area Representative to be presented to the Commission to End Homelessness on June 21, 2023
- Board of Supervisors to approve appointment in July 2023

Action Item 4

Membership Recruitment

Recommended Actions

- c. Recommend the appointment of Jason Ivins as the Orange County Sheriff's Department representative to serve on the Commission to End Homeless to the Board of Supervisors for final approval for the term of June 21, 2023, to June 20, 2025.

Action Item 5

Bridges at Kraemer Place Community Advisory Board

Recommended Action

- a. Appoint Monique Davis to the Commission to End Homelessness Seat on the Bridges at Kraemer Place Community Advisory Board for the term of June 1, 2023, to May 31, 2025.

Action Item 6

2023 Homeless Survey

Update of 2023 Homeless Survey Development

- Met with ad hoc membership on two additional occasions
- Worked to further refine the scope and streamline the flow of questions
- Provided a planning update on City Net's progress to date
- Circulated final draft of the 2023 Homeless Survey for feedback and concurrence

Action Item 6

2023 Homeless Survey

City Net Planning Update

Survey Development

- Reviewed two drafts of the 2023 Homeless Survey
- Provided clarifying questions and feedback on the questions and flow of the survey.

Field Testing

- City Net assisted in field testing the draft 2023 Homeless Survey, collecting feedback on the questions and templated answers provided.
- Completed 17 test surveys with individuals experiencing homelessness in North and Central Service Planning Areas of Orange County

Mapping Development

- City Net is coordinating with subpopulation-focused agencies to help identify hotspot locations
- City Net is reviewing 2022 Point In Time Count maps for accuracy and making updates, as necessary.
- Goal is to have all mapping completed by April 30, 2023.

Action Item 6

2023 Homeless Survey

2023 Homeless Survey

- Collects demographic data and helpful feedback regarding homeless services in Orange County
- Includes conditional questions that determines different pathways for the 2023 Homeless Survey to be completed. These pathways include:
 - At Risk of Homelessness
 - Experiencing Sheltered Homelessness
 - Experiencing Unsheltered Homelessness
- Duration is approximately 30 minutes

Action Item 6

2023 Homeless Survey

2023 Homeless Survey – Sections

Demographic
Information

Current Living
Situation

At Risk of
Homelessness

Shelter
Feedback

Outreach
Feedback

Community
Ties

Subpopulation

Closing
Questions

Survey Section	# of Questions	At Risk of Homelessness	Experiencing Sheltered Homelessness	Experiencing Unsheltered Homelessness
Demographic Information	9	X	X	X
Current Living Situation	3	X	X	X
At Risk of Homelessness	8	X		
Shelter Feedback	7		X	
Outreach Feedback	8			X
Community Ties	9		X	X
Subpopulation	12		X	X
Closing Questions	3	X	X	X
TOTAL Survey Questions	59	23	43	44



Action Item 6

2023 Homeless Survey

City Net Next Steps

Training

- City Net is developing training modules for staff who will support the 2023 Homeless Survey project
- Training will ensure appropriate data collection techniques and provide additional context on the questions included in the 2023 Homeless Survey

Staffing

- City Net is working to develop a staffing plan that will ensure surveying of Orange County during the month of May 2023
- Staffing will include bilingual staff who speak Spanish or Vietnamese
- City Net will be coordinating with city stakeholders

Supplies

- Will provide Pocket Resource Guides and other informational documents to Individuals surveyed
- Will be providing \$25 incentives for participation in the 2023 Homeless Survey
- Ongoing coordination of supplies

Action Item 6

2023 Homeless Survey

Recommended Action

- Approve the 2023 Homeless Survey