



# A G E N D A

## REGULAR MEETING COMMISSION TO END HOMELESSNESS

Wednesday, June 21, 2023, 1:00 P.M.

County Conference Center  
Room 104/106

425 West Santa Ana Boulevard, Santa Ana, CA 92701

Meetings are broadcast live at <https://www.youtube.com/channel/UCefbduRATIIUBsne8nn8tJA>

### COMMISSION MEMBERSHIP

Vicente Sarmiento, Second District Supervisor

Monique Davis, Business Representative

Don Wagner, Third District Supervisor, Chair

Jack Toan, Business Representative

Jim Vanderpool, North Service Planning Area

Jason Ivins, Orange County Sheriff's Department  
Representative

Vacant, Central Service Planning Area

Todd Spitzer, Orange County District Attorney

Debra Rose, South Service Planning Area

George Searcy, Affordable Housing Development  
Representative

Sue Parks, Philanthropic Representative

Richard Afable, Behavioral Health Representative,  
Vice Chair

Robert Dunn, Chief of Police

Paul Wyatt, At Large Member

Sean deMetropolis, Municipal Fire Department  
Representative

Milo Peinemann, At Large Member

Christy Cornwall, Hospital Representative

Maricela Rios-Faust, Continuum of Care Board  
Representative

Nesan Kistan, Faith-Based Community Representative

Robert Morse, Continuum of Care Board  
Representative

### Commission Director

Doug Becht, Director of Care Coordination

### Clerk of the Commission

Valerie Sanchez, Chief Deputy Clerk

*This agenda contains a brief general description of each item to be considered. The Commission encourages public participation. If you wish to speak on any item or during public comment, please complete a Speaker Request Form and provide to the Clerk at the dais. Speaker Forms are located next to the entrance doors. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda. When addressing the Commission, please state your name (or pseudonym) for the record prior to providing your comments.*

**\*\*In compliance with the Americans with Disabilities Act, and County Language Access Policy, those requiring accommodation and/or interpreter services for this meeting should notify the Clerk of the Board's Office 72 hours prior to the meeting at (714) 834-2206. Requests received less than 72 hours prior to the meeting will still receive every effort to reasonably fulfill within the time provided\*\***

All supporting documentation is available for public review online at:  
<https://ceo.ocgov.com/care-coordination/commission-end-homelessness>  
and with Clerk of the Board of Supervisors located in the County Administration North Building,  
400 West Civic Center Drive, 6<sup>th</sup> Floor, Santa Ana, California 92701  
8:00 a.m. - 5:00 p.m., Monday through Friday

# **A G E N D A**

Call to Order

Pledge of Allegiance

Roll Call

## **DISCUSSION ITEMS**

1. Office of Care Coordination Update
  - a. Membership Updates
  - b. Coordination with Federal Partners
  - c. 2023 Homeless Survey

## **PRESENTATION**

2. Orange County Evictions: A Landscape Analysis of Rent-Based Evictions and Housing Instability in Our Community
3. Cold Weather Emergency Shelter

## **ACTION ITEMS**

4. Approve Commission to End Homelessness minutes from April 19, 2023, regular meeting.
5. Membership Recommendations
  - a. Recommend the appointment of Kristine Ridge, City Manager for Santa Ana, to serve as the Central Service Planning Area representative on the Commission to End Homeless to the Board of Supervisors for final approval for the balance of term of August 9, 2022, to August 8, 2024.
  - b. Approve launch of recruitment process and utilize the existing Membership Ad Hoc Committee to evaluate and make recommendations for appointments and/or reappointments to the Commission to End Homelessness to be submitted to the Board of Supervisors for final approval. The vacant and expiring membership seats that will be included in this recruitment are:
    - i. Chief of Police in an Orange County City
    - ii. Affordable housing development industry representative
    - iii. City Manager or elected official in the North Service Planning Area
    - iv. Faith-Based Community Representative
    - v. At Large Member

## **PUBLIC COMMENT**

*At this time members of the public may address the Commission on any matter not on the agenda but within the subject matter jurisdiction of the Commission.*

## **COMMISSION MEMBERS COMMENTS**

# **A G E N D A**

## **ADJOURNMENT**

**NEXT REGULAR MEETING:** August 16, 2023, 1:00 P.M.

Agenda Item #4  
Minutes of the  
April 19, 2023  
Meeting



## SUMMARY ACTION MINUTES

### REGULAR MEETING COMMISSION TO END HOMELESSNESS

Wednesday, April 19, 2023 1:00 P.M.

**County Conference Center**  
Room 104/106  
425 West Santa Ana Boulevard, Santa Ana, CA 92701

Don Wagner, Third District Supervisor, Chair	Monique Davis, Business Representative
Vicente Sarmiento, Second District Supervisor	Jack Toan, Business Representative
James Vanderpool, North Service Planning Area	AJ Patella, Orange County Sheriff's Department
Vacant, Central Service Planning Area	George Searcy, Affordable Housing Industry Representative
Debra Rose, South Service Planning Area	Richard Afable, Behavioral Health Representative, Vice Chair
Sue Parks, Philanthropic Representative	Paul Wyatt, At Large Member
Robert Dunn, Chief of Police Representative	Milo Peinemann, At Large Member
Sean DeMetropolis, Municipal Fire Department Representative	Todd Spitzer, District Attorney
Christy Cornwall, Hospital Representative	Maricela Rios-Faust, Continuum of Care Board Representative
Nesan Kistan, Faith-based Community Representative	Robert Morse, Continuum of Care Board Representative

ATTENDANCE: Commissioners Afable, Cornwall, Davis, Dunn, Morse, Parks, Patella, Peinemann, Rios-Faust, Rose, Sarmiento, Searcy, Spitzer, Toan, Vanderpool, Wagner and Wyatt

ABSENT: Commissioners Afable, DeMetropolis and Kistan

PRESENT: EXECUTIVE DIRECTOR Doug Becht, Director of Care Coordination  
CLERK OF THE COMMISSION Valerie Sanchez, Chief Deputy Clerk

Call to Order

**CLERK OF THE COMMISSION CALLED THE MEETING TO ORDER AT 1:05 P.M.**

Pledge of Allegiance

**COMMISSIONER SARMIENTO LED THE PLEDGE OF ALLEGIANCE**

Roll Call

**CLERK OF THE COMMISSION CALLED THE ROLL AND CONFIRMED QUORUM WAS MET**

# SUMMARY ACTION MINUTES

## DISCUSSION ITEMS

1. Office of Care Coordination Update

- a. Membership Updates
- b. Cold Weather Emergency Shelter
- c. Project Roomkey
- d. FY2022 Continuum of Care Program Award

(a) COMMISSION EXECUTIVE DIRECTOR BECHT WELCOMED NEW MEMBERSHIP, INCLUDING COMMISSIONERS RIOS-FAUST AND MORSE; AND THANKED COMMISSIONER PATELLA FOR HIS SERVICE ON THE COMMISSION TO END HOMELESSNESS; CHAIRMAN WAGNER ECHOED THE WELCOME AND APPRECIATION.

(b) COMMISSION EXECUTIVE DIRECTOR BECHT PROVIDED A REPORT ON THE IMPACT OF THE COLD WEATHER EMERGENCY SHELTER AND THANKED THE CITY OF FULLERTON FOR THEIR PARTNERSHIP; COMMISSIONER VANDERPOOL DISCUSSED HOW EMERGENCY SHELTER SHOULD EXTEND TO ALL INCLEMENT WEATHER CONDITIONS, NOT LIMITED TO COLD WEATHER; COMMISSIONER SPITZER FORWARDED AN IDEA TO FACILITATE COURT SERVICES AT EMERGENCY SHELTER LOCATIONS TO LOWER BARRIERS TO HOUSING BY CLEARING WARRANTS FOR LOW LEVEL OFFENSES, SUCH AS FAILURES TO APPEAR.

(c) COMMISSION EXECUTIVE DIRECTOR BECHT PROVIDED AN UPDATE ON THE IMPACT OF PROJECT ROOMKEY DURING THE COVID-19 PANDEMIC AND ANNOUNCED PROJECT ROOMKEY WOULD SUNSET OPERATIONS ON JUNE 30, 2023.

(d) DIRECTOR OF OPERATIONS FOR THE OFFICE OF CARE COORDINATION ZULIMA LUNDY SHARED THAT THE ORANGE COUNTY CONTINUUM OF CARE RECEIVED AN AWARD OF \$31.45 MILLION, AN INCREASE OF \$663,758 FROM PRIOR YEAR.

2. Follow up discussion on 2022 Housing Funding Strategy Update

DISCUSSION CENTERED ON THE RISING COSTS TO BUILD PERMANENT SUPPORTIVE HOUSING UNITS; RISING COSTS ARE INDICATIVE OF THE BROADER HOUSING MARKET AS WELL AS THE IMPACT OF INFLATION ON CONSTRUCTION COSTS; COMMISSIONER PARKS SUGGESTED FUTURE MEETING INCLUDE DISCUSSION ON EVICTION PREVENTION WITH CASE MANAGEMENT AND SUPPORT.

## ACTION ITEMS

3. Approve Commission to End Homelessness minutes from the February 15, 2023 regular meeting

5 8 1 2 3 4 6 7 9 10 11 12 13 14 15 16 17 18

X X V

APPROVED AS RECOMMENDED

## SUMMARY ACTION MINUTES

4. Membership Recruitment
- a. Appoint a Membership Ad Hoc Committee
  - b. Approve launch of recruitment for Central Service Planning Area Representative
  - c. Approve recommendation of Captain Jason Ivins for Orange County Sheriff Department's representative to the Board of Supervisors for final approval

5 17 1 2 3 4 6 7 8 9 10 11 12 13 14 15 16 18  
X X X V

**APPROVED AS RECOMMENDED**

5. Appoint Monique Davis to the Commission to End Homelessness seat on the Bridges at Kraemer Place Community Advisory Board for the term June 21, 2023 – May 31, 2025

17 12 1 2 3 4 5 6 7 8 9 10 11 13 14 15 16 18  
X X X V

**APPROVED AS RECOMMENDED**

6. Approve 2023 Homeless Survey

17 10 1 2 3 4 5 6 7 8 9 11 12 13 14 15 16 18  
X X X V

**APPROVED AS AMENDED TO INCLUDE HEALTHCARE SERVICES AND DOMESTIC VIOLENCE ASSISTANCE ANSWER OPTIONS TO THE QUESTIONS CONTAINING A LIST OF SERVICES THAT MAY BE HELPFUL TO SURVEY PARTICIPANTS AND TO INCLUDE A QUESTION ON HOW PARTICIPANTS GOT TO WHERE THEY ARE.**

### **PUBLIC COMMENTS**

None

### **COMMISSIONER COMMENTS**

None

**ADJOURNED:** 3:00 P.M.

**NEXT MEETING:** June 21, 2023, 1:00 P.M.

# SUMMARY ACTION MINUTES

\*\*\* VOTE KEY \*\*\*

*(1st number = Moved by; 2nd number = Seconded by)*

- 1 Don Wagner, Chair
- 2 Richard Afable, Vice Chair
- 3 Monique Davis
- 4 Sean DeMetropolis
- 5 Robert Dunn
- 6 Christy Cornwall
- 7 Nesan Kistan
- 8 Sue Parks
- 9 Milo Peinemann
- 10 AJ Patella
- 11 George Searcy
- 12 Paul Wyatt
- 13 Todd Spitzer
- 14 Scott Stiles
- 15 Jack Toan
- 16 James Vanderpool
- 17 Vicente Sarmiento
- 18 Debra Rose

A = Abstained  
X = Excused  
V = Vacant  
N = No  
C.O. = Commission Order

*Signature on File*  
\_\_\_\_\_  
SUPERVISOR DON WAGNER  
Chair

*Signature on File*  
\_\_\_\_\_  
Valerie Sanchez, Chief Deputy Clerk  
Clerk of the Commission

Agenda Item #5  
Membership  
Recommendations  
and  
Recruitment



## Commission to End Homelessness

Wednesday, June 21, 2023  
Action Item #5 Staff Report

**Subject:** Membership Recommendations

### **Recommended Actions:**

- a. Recommend the appointment of Kristine Ridge, City Manager for Santa Ana, to serve as the Central Service Planning Area representative on the Commission to End Homeless to the Board of Supervisors for final approval for the balance of term of August 9, 2022, to August 8, 2024.
- b. Approve launch of recruitment process and utilize the existing Membership Ad Hoc Committee to evaluate and make recommendations for appointments and/or reappointments to the Commission to End Homelessness to be submitted to the Board of Supervisors for final approval. The vacant and expiring membership seats that will be included in this recruitment are:
  - i. Chief of Police in an Orange County City
  - ii. Affordable housing development industry representative
  - iii. City Manager or elected official in the North Service Planning Area
  - iv. Faith-Based Community Representative
  - v. At Large Member

### **Background Information:**

#### Central Service Planning Area Representative Recruitment Process

The Commission to End Homelessness (Commission) Bylaws detail the membership composition and appointment process in Article II. As such the Commission shall establish a Membership Ad Hoc Committee to recruit, evaluate, and make recommendations for appointments to the Commission to be submitted to the Board of Supervisors for final approval. When evaluating Commission members for the Board of Supervisors consideration and approval, the Membership Ad Hoc Committee should render an executive level individual that is highly regarded in his or her respective field and community due to his or her knowledge, expertise, achievements, leadership and commitment to address homelessness in Orange County.

On April 19, 2023, the Commission approved the appointment of a Membership Ad Hoc Committee to support the Membership recruitment process and approved the launch of a recruitment process for the appointment of the Central Service Planning Area Representative to the Commission to be submitted to the Board of Supervisors for final approval.

Per the Commission Bylaws, the Central Service Planning Area Representative is an individual that has served or currently serves as a City Manager or an elected official. The Central Service Planning Area includes the following cities of Costa Mesa, Fountain Valley, Garden Grove, Huntington Beach, Newport Beach, Santa Ana, Tustin, and Westminster.

The Office of Care Coordination launched the Membership Recruitment process on April 24, 2023, and established a deadline of May 15, 2023, at 5:00 p.m. for interested candidates to submit their applications and resume for consideration by the Membership Ad Hoc Committee. The received applications and resumes were shared with the Membership Ad Hoc Committee for review and consideration.

On June 9, 2023, the Membership Ad Hoc Committee met to discuss the candidates and unanimously recommended Kristine Ridge, City Manager for Santa Ana, to be presented to the Commission for appoint to serve as the Central Service Planning Area representative.

Ms. Kristine Ridge has a 33-year distinguished career in public service. She was appointed by the Santa Ana City Council as the City Manager on May 1, 2029. In this role, she serves as the chief administrative officer overseeing all operational functions for the City of Santa Ana and works directly with the elected city council members. Prior to that, Ms. Ridge served as the City Manager for the City of Laguna Niguel where she managed all aspects of municipal government with an emphasis on prudent fiscal practices and customer service. Prior to that, she spent 24 years in multiple executive positions in the City of Anaheim, including serving as the Assistant City Manager. Ms. Ridge possesses a Bachelor's of Science Degree in Accounting from Arizona State University and a Master's in Organizational Leadership from Chapman University.

By approving Recommended Action a., the Commission will be able to recommend the appointment of Ms. Kristine Ridge as the Central Service Planning Area Representative to the Commission to be submitted to the Board of Supervisors for final approval. Upon approval from the Commission, the Office of Care Coordination will work to agendaize this item for the Board of Supervisors approval with the hopes of seating Ms. Ridge on the Commission in advance of the August 16, 2023, meeting.

#### Recruitment Process for Vacant and Expiring Seats

The Faith-Based Community Representative Nesan Kistan will resign from the Commission effective June 22, 2023, and the seat will be vacant. Per the Commission Bylaw, the recruitment process will focus on making an appointment to fill a vacancy left by a member before the expiration of the term to fill the remaining term. The term for the Faith- Based Community Representative ends on August 8, 2024.

Additionally, the terms for the following seats will be expiring effective October 18, 2023.

- Chief of Police in an Orange County City
- Affordable housing development industry representative
- City Manager or elected official in the North Service Planning Area.
- At-Large Member

By approving Recommended Action b, the Commission will be able to recruit candidates to fill the vacant and expiring seats to have representation of diverse countywide leadership. If approved, the Office of Care Coordination will follow the following recruitment process timeline.

- July 1, 2023, to August 31, 2023 – Membership Recruitment opens.
- September 1, 2023, to October 17, 2023 – Candidate applications to be reviewed by Membership Ad Hoc Committee.
- October 18, 2023 – Commission to approve candidate appointments recommended by the Membership Ad Hoc.
- November 2023 – Board of Supervisors to approve appointments of candidates to the vacant and expiring seats to the Commission.
- December 13, 2023 – Appointed candidates to the Commission will participate in his or her first meeting of the Commission.