



**Orange County Continuum of Care
Board Special Meeting
September 11, 2023**

Public Comments

Board Member Comments

Business Calendar

Homeless Management Information System (HMIS) Lead Agency Appointment

Sarah Jones, CoC Manager, Office of Care Coordination; Susan B. Parks, President and CEO, Orange County United Way and Karen Williams, President and CEO, 2-1-1 Orange County

Orange County United Way / 2-1-1 Orange County

- Effective July 1, 2023: Orange County United Way (United Way) acquired People for Irvine Community Health dba 2-1-1 Orange County (211OC) and 211OC continues to oversee the Orange County CoC's HMIS
- The HMIS Helpdesk Team continues to provide services to the community through:
 - Management of the HMIS database
 - Federal, State and local reporting: Housing Inventory Count (HIC), Sheltered Point in Time (PIT), System Performance Measures, Longitudinal System Analysis (LSA), Data Quality Report Cards, Project Performance Reports, CoC Dashboard, City Funded Projects Dashboards
 - Technical assistance and training through HMIS Help Desk, monthly HMIS User Meetings, and Office Hours

Orange County United Way / 2-1-1 Orange County

- This move will expand the scale and impact of 211OC's critical work by combining efforts under United Way's leadership
- 211OC will be supported by a Leadership Council and multiple United Way departments, with focus on:
 - Identifying opportunities to close support gaps and expand reach to the HMIS participating community
 - Streamlining reports to share meaningful community effort and outcomes
 - Establishing a community database to connect HMIS data with 211OC's GetHelpOC community information exchange data, providing a deeper look into resources needed to end and prevent homelessness

Orange County United Way / 2-1-1 Orange County

- Status of HUD CoC Program's HMIS Grant Transfer:
 - United Way and 211OC have been in contact with HUD since May of this year regarding the current grant agreement transfer
 - FY22 HUD CoC agreement, CA0575L9D022215: HMIS Consolidated Community Support NOFA 2022, transfer approved by HUD in August
 - HUD approved United Way as HMIS lead for FY23 grant application

Business Calendar – Item #1

Recommended Action

- b. Appoint Orange County United Way as the HMIS Lead Agency for the Orange County CoC.

**FY2023 CoC Program Notice of Funding
Opportunity (NOFO)**

Sarah Jones, CoC Manager,
Office of Care Coordination

Business Calendar – Item #2

FY2023 CoC Program NOFO Competition

NOFO Release: The U.S. Department of Housing and Urban Development (HUD) released the CoC NOFO Competition on Wednesday, July 5, 2023.

Funding Available Nationwide:

- CoC Program – \$2,662,000,000
- Domestic Violence (DV) Bonus – \$52,000,000
- Youth Homelessness Demonstration Program (YHDP) – \$80,000,000
- A portion of funds will be available for CoC Renewal Projects and CoC Bonus Projects.

Funding Available to the Orange County CoC (CA-602):

- Estimated Annual Renewal Demand (ARD) – \$30,555,374
- CoC Bonus – \$2,138,876
- DV Bonus – \$2,076,061
- CoC Planning – \$1,500,000

Application Due Date: September 28, 2023, at 5:00 p.m. (EST)

Business Calendar – Item #2

Selection of Proposals in Response to CoC Bonus and Reallocation Funding

- During the July 26, 2023, meeting, the Orange County CoC Board approved the recommendation to establish a non-conflicted Review Panel to evaluate proposals submitted in response to the CoC Bonus and Reallocation Request for Proposals (RFP).
- The members of the Review Panel reviewed the six proposals received and evaluated independently based on the scoring criteria as outlined in the RFP.
- The Review Panel recommended two projects for inclusion in the Orange County CoC Collaborative Application:
 - ❖ For the CoC Bonus funding, the Review Panel recommended the Friendship Shelter, Inc.'s Henderson House Permanent Supportive Housing Expansion Project proposal and requested the applicant increase the funding request to maximize the CoC Bonus funding allocation.
 - ❖ For the Reallocation funding, the Review Panel recommended the Families Forward's Rapid Rehousing for Families project proposal and requested to reduce the funding request to align with the \$579,869 in reallocation funding to solicit new project proposals that serve families (households with at least one minor child and one adult).

Business Calendar – Item #2

Selection of Proposals in Response to CoC Bonus and Reallocation Funding

Friendship Shelter: Henderson House Permanent Supportive Housing Expansion

- Permanent Supportive Housing
- Funding Source: CoC Bonus
- \$2,138,876
- Provide permanent supportive housing, assistance securing and maintaining income and medical benefits, employment coaching, transportation support, referrals to psychiatric services, and expand the current renewal project capacity from 35 households served to 90 households served
- Will serve 55 individuals (adult only households), primarily chronically homeless households, in the Central and South Service Planning Areas
- Will leverage CalAIM Community Supports contract

Families Forward: Rapid Rehousing for Families

- Rapid Rehousing
- Funding Source: Reallocated Funding
- \$579,869
- Provide wraparound services as part of housing stabilization plan for rapid rehousing services, including case management, counseling financial/life skills education, partnerships with medical services, assistance applying for income/benefits, partnerships with landlords and property management companies
- Will serve 25 households of families (households with at least one minor child and one adult), prioritizing Transitional Age Youth (TAY) with a minor child, veteran families and survivors of domestic violence
- Will leverage housing leveraging commitments to various Property Managements, such as AvalonBay Communities, Irvine Company, Shea Properties, and Western National Property Management

Business Calendar – Item #2

Selection of Proposals in Response to DV Bonus Funding

- During the July 26, 2023, meeting, the Orange County CoC Board approved the recommendation to establish a non-conflicted Review Panel to evaluate proposals submitted in response to the DV Bonus Request for Proposals (RFP).
- The members of the Review Panel reviewed the two proposals received and evaluated independently based on the scoring criteria as outlined in the RFP.
- The Review Panel recommended Interval House's Domestic Violence Transitional Housing – Rapid Rehousing Program project proposal and requested the applicant increase the amount of funding requested to maximize the DV Bonus funding allocation.

Business Calendar – Item #2

Selection of Proposals in Response to DV Bonus Funding

Interval House: Domestic Violence Transitional Housing – Rapid Rehousing Program

- Joint Transitional Housing and Permanent Housing – Rapid Rehousing
- \$2,076,061
- Provide flexible supportive services in addition to transitional housing and rapid rehousing, including legal services and wraparound supportive services, and expand renewal project capacity
- Will serve an estimated 60 households who are domestic violence survivors experiencing homelessness in Orange County, including individuals (adult only) and/or families (households with at least one adult and one minor child) and an estimated 90 individuals, with transitional housing and scattered-site tenant based permanent housing

Business Calendar – Item #2

Recommended Action

- a. Approve the selection of proposals submitted in response to the FY2023 CoC Bonus, Domestic Violence (DV) Bonus and Reallocation Request for Proposals (RFP) as recommended by the two RFP Review Panels – one for CoC Bonus and Reallocation proposals and one for DV Bonus proposals – for inclusion in the FY2023 Orange County CoC Program NOFO Application.
 - i. Friendship Shelter, Inc’s. permanent supportive housing project proposal called Henderson House Permanent Supportive Housing Expansion in the amount of \$2,138,876 as part of the CoC Bonus.
 - ii. Families Forward’s rapid rehousing project proposal called Rapid Rehousing for Families in the amount of \$579,869 as part of the reallocation funding.
 - iii. Interval House’s joint transitional housing and permanent housing – rapid rehousing project proposal called Domestic Violence Transitional Housing – Rapid Rehousing Expansion Program in the amount of \$2,076,061 as part of the DV Bonus.

Business Calendar – Item #2

CoC Project Ranking and Tiering Strategy

- The CoC NOFO Ad Hoc and the Office of Care Coordination, as the CoC Collaborative Applicant, developed an updated FY2023 Rating and Ranking Criteria for the FY2023 CoC Program NOFO to evaluate CoC renewal projects.
- The CoC NOFO Ad Hoc considered the following items in the ranking and tiering process:
 - ❖ Rating and Ranking Criteria Score
 - ❖ Project Performance Score
 - ❖ Competitiveness of CoC Bonus Funding Applications and DV Bonus Funding Applications
 - ❖ Consideration of subpopulations and ensuring continued housing resources for families experiencing homelessness.
 - ❖ Strategy to maximize available funding in the DV Bonus and CoC Bonus opportunities.
- The following table displays the CoC Program Priority Listing that was recommended by the CoC NOFO Ad Hoc.

Orange County Continuum of Care

FY2023 Continuum of Care Program Notice of Funding Opportunity Priority Listing

Total Annual Renewal Amount (ARA) : \$30,555,374

CoC Bonus: \$2,138,876

Tier 1 (93% of ARA): \$28,416,498

Domestic Violence (DV) Bonus: \$2,076,061

Tier 2 (7% of ARA + CoC Bonus + DV Bonus): \$6,353,813

CoC Planning: \$1,500,000

Project Ranking	Applicant Name	Project Name	Project Component	Total ARA	Score
1	Pathways of Hope	PSH for Families	PSH	\$346,067	94.9%
2	Anaheim Supportive Housing, Inc.	Tyrol Plaza Senior Apartments	PSH	\$231,212	94.8%
3	Mercy House Living Centers	OC PSH Collaboration Project II - Expansion	PSH	\$2,298,858	94.6%
4	Orange County Housing Authority	#1 Consolidated Continuum of Care TRA 2023 Renewal Project	PSH	\$4,472,267	94.6%
5	Serving People in Need	CoC Rapid Re-Housing 2023	RRH	\$629,234	93.9%
6	Orange County Housing Authority	Jackson Aisle Continuum of Care TRA 2023 Renewal Project	PSH	\$389,050	93.5%
7	Interval House	Rapid Rehousing Program	RRH	\$234,783	93.3%
8	Interval House	Domestic Violence Transitional Housing- Rapid Rehousing Program	Joint TH-RRH	\$946,775	93.1%
9	Friendship Shelter, Inc.	Friendship Shelter Rapid Re-Housing	RRH	\$362,421	93.1%
10	Friendship Shelter, Inc.	Henderson House Permanent Supportive Housing	PSH	\$632,877	93.0%
11	Illumination Foundation	Stanton Multi-Service Center	PSH	\$472,533	90.4%
12	Orange County Housing Authority	#3 Consolidated Continuum of Care TRA 2023 Renewal Project	PSH	\$2,957,977	88.2%
13	Illumination Foundation	Street2Home OC Expansion	PSH	\$1,956,881	88.0%
14	Mercy House Living Centers	OC PSH Collaboration Project	PSH	\$3,641,354	87.8%
15	Orange County Housing Authority	#2 Consolidated Continuum of Care TRA 2023 Renewal Project	PSH	\$1,938,248	85.8%
16	Orange County Housing Authority	#4 Consolidated Continuum of Care TRA 2023 Renewal Project	PSH	\$2,304,462	85.4%
17	Mercy House Living Centers	Aqua PSH	PSH	\$295,784	82.6%
18	Mercy House Living Centers	Mills End and PSH Leasing Consolidation	PSH	\$574,790	81.4%
19	American Family Housing	Permanent Housing 2 FY2023	PSH	\$593,107	81.2%
20	Mercy House Living Centers	Mercy House - CoC Leasing - Renewal	PSH	\$539,006	77.4%
21	American Family Housing	Permanent Housing Collaborative FY2023	PSH	\$384,629	75.8%
22	County of Orange	Coordinated Entry System SSO Grant 2023	SSO-CES	\$1,481,239	
23	People for Irvine Community Health (211OC)*	HMIS Consolidated Community Support NOFO 2023	HMIS	\$650,575	
24	Human Options	DV Bonus Project	Joint TH-RRH	\$82,369	69.6%
			Tier 1 Total	\$28,416,498	
24	Human Options	DV Bonus Project	Joint TH-RRH	\$1,559,007	69.6%
25	Families Forward	Rapid Rehousing for Families (Reallocation)	RRH	\$579,869	88.6%
26	Interval House	Domestic Violence Transitional Housing- Rapid Rehousing Program (DV Bonus)	Joint TH-RRH	\$2,076,061	98.2%
27	Friendship Shelter, Inc.	Henderson House Permanent Supportive Housing Expansion (CoC Bonus)	PSH	\$2,138,876	87.1%
			Tier 2 Total	\$6,353,813	
				\$34,770,311	

* Pending potential HMIS Lead name change

Business Calendar – Item #2

Recommended Action

- b. Approve the CoC Project Ranking and Tiering Policy as recommended by the CoC NOFO Ad Hoc.
- c. Approve the CoC Project Priority Listing, including all renewal and new projects, to be included in the Orange County CoC's FY 2023 CoC Program NOFO Application as recommended by the CoC NOFO Ad Hoc.

CoC Board Meeting

Code of Conduct Ad Hoc

Sarah Jones, CoC Manager, Office of Care
Coordination; Becks Heyhoe, Vice Chair
and Dr. Shauntina Sorrells, Secretary

Business Calendar – Item #3

CoC Board Meeting Code of Conduct

- In accordance with the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act requirements prescribed by the U.S. Department of Housing and Urban Development (HUD), the Orange County CoC Governance Charter includes a code of conduct and recusal process for the CoC Board, its chair(s) and any person acting on behalf of the CoC Board.
- Included in the Code of Conduct for the CoC Board, the CoC Governance Charter notes CoC Board members are expected to carry out the mandate of the Orange County CoC to the best of their ability and to maintain the highest standards of integrity while interacting with other members of the CoC Board, Orange County CoC representatives, service recipients, service providers, and the public.
- Currently, the CoC Governance Charter does not include a code of conduct for members of the public participating in public meetings of the CoC.
- As such, a need has been presented to develop a CoC Board Meeting Code of Conduct.

Business Calendar – Item #3

CoC Board Meeting Code of Conduct

- The CoC Board leadership and Office of Care Coordination are recommending an ad hoc be established to support with determining a code of conduct for CoC Board Meetings, to include expectations related to public participation.
- The development of the CoC Board Meeting Code of Conduct would consider:
 - ❖ Legal implications under the Brown Act
 - ❖ Local and County policies
 - ❖ Orange County CoC Board Vision for public participation and information sharing
- A draft policy would then be shared with the CoC Board for review and approval.

Business Calendar – Item #3

Recommended Action

- a. Establish an ad hoc to develop and recommend code of conduct for the Orange County CoC Board, considering the Brown Act and other local policies.

2023 CoC Nominating Committee

Sarah Jones, CoC Manager, Office of Care
Coordination; Becks Heyhoe, Vice Chair
and Dr. Shauntina Sorrells, Secretary

Business Calendar – Item #4

CoC Board Nomination and Election Timeline

- An annual nomination and election process is facilitated for the CoC Board to fill vacancies for members whose terms expire at the end of the calendar year.
- The current timeline outlined in the CoC Board Governance Charter is as follows:
 - ❖ **September** – CoC Board Chair appoints Nominating Committee
 - ❖ **October** – Nominating Committee convenes and outreaches to potential candidates. The Nominating Committee will interview eligible candidates who meet criteria.
 - ❖ **November** – Candidates who moved forward based on their interview are presented to the CoC General Membership for voting/election.
 - ❖ **December** – The CoC Board ratifies slate of elected candidates by the CoC General membership.
 - ❖ **January** – CoC Board seating takes place. Outgoing CoC Board and Board staff will provide “training” for incoming Board.

Business Calendar – Item #4

2023 CoC Nominating Committee

- The Office of Care Coordination and CoC Board leadership are receiving technical assistance support from coaches that are part of the California Interagency Council on Homelessness Racial Equity Action Lab (CA REAL)
- A goal established for the 2023 CoC Board nominating and election process is to conduct outreach and recruitment to bring more diverse, representative people to the table to review and update the nomination process, term limits, and makeup of the CoC Board, as detailed in the CoC Board Governance Charter.
- This group, which is currently referred to as the CoC Nominating Committee, would be responsible for reviewing and updating the noted sections of the CoC Board Governance Charter, as well as facilitating the 2023 CoC Board nomination and election process.
- Today, the CoC Board is being asked to approve the establishment of the 2023 CoC Nominating Committee to begin outreach and recruitment for membership.

Business Calendar – Item #4

Recommended Action

- a. Establish the 2023 CoC Nominating Committee to support Nomination and Election for the CoC Board, including the review of the CoC Board composition, qualifications and nomination and election process detailed within the CoC Board Governance Charter.

Next Meeting:
Wednesday, September 27, 2023,
from 2:00 p.m. – 4:00 p.m.

