



**Orange County
Housing Opportunities Committee
Meeting
October 6, 2023**

Agenda

1. **Call To Order – Judson Brown, Chair**
2. **Additions / Deletions to Agenda**
3. **Project-Based Housing Updates:**
 - a. **OC Housing Finance Trust Update – Adam Eliason, Orange County Housing Finance Trust**
 - b. **Project Homekey Update – Julia Bidwell, OC Community Resources and Nate Robbins, City of Costa Mesa**
 - c. **Project-Based Voucher Pipeline – Public Housing Authority (PHA) Representatives**
4. **Tenant-Based Housing Updates:**
 - a. **Special Purpose Voucher Updates – PHA Representatives**
5. **Funding, Program, and Policy Updates:**
 - a. **Federal and State Legislation Updates – Cesar Covarrubias and Julian Gutierrez, The Kennedy Commission**
6. **CoC Updates – Sarah Jones, Office of Care Coordination**
7. **Coordinated Entry System (CES) Updates:**
 - a. **County-Wide Performance Metrics – Rebecca Ricketts, Office of Care Coordination and Tianna Terry, Friendship Shelter**
 - b. **PHA Universal Application – Rebecca Ricketts, Office of Care Coordination and Judson Brown, Chair**
 - c. **CES Policies and Procedures – Rebecca Ricketts, Office of Care Coordination**
8. **Next Meeting: Friday, December 1, 2023, 10:00 a.m. – 12:00 p.m.**

Project-Based Housing Updates

OC Housing Finance Trust Update

Adam Eliason, Manager

Orange County Housing Finance Trust

<https://ochft.org/developments>

Project Homekey Update

Julia Bidwell, OC Community Resources and
Nate Robbins, City of Costa Mesa

Project-Based Voucher Pipeline

Public Housing Authority (PHA) Representatives

Business Calendar – Item #3

Background

- Four PHAs in Orange County administer the Housing Choice Voucher Program (Section 8) to help qualified tenants afford healthy and safe housing in the private market:
 - ❖ Orange County Housing Authority (OCHA)
 - ❖ Anaheim Housing Authority (AHA)
 - ❖ Santa Ana Housing Authority (SAHA)
 - ❖ Garden Grove Housing Authority (GGHA)
- Each PHA can “*project-base*” up to 20 percent of the Housing Choice Vouchers (HCVs) to develop affordable and permanent supportive housing. However, PHAs may project-base an additional 10 percent of their Annual Contributions Contract (ACC) authorized units above this program limit, provided these units fall into one of the eligible exception categories:
 - ❖ Units Made Available to House Individuals and Families Experiencing Homelessness
 - ❖ Units Made Available to House Veterans
 - ❖ Units Providing Supportive Services
 - ❖ Units Located in a Census Tract with a Poverty Rate of 20 percent or less; or
 - ❖ Units Made Available to Foster Youth Utilizing Family Unification Program/Foster Youth to Independence Awards

Business Calendar – Item #3

Background

- The Project-Based Voucher (PBV) program is a discretionary component of the Section 8 HCV program. Under the PBV program, the PHA enters into a long-term Housing Assistance Payments Contract with the owner for a specified number of units for up to a 20-year term, with the option for an additional 20-years.
- Eligible persons are referred from the Coordinated Entry System (CES) for permanent supportive housing units created with PBVs.
- CES will prioritize individuals and families with the longest length of homelessness in the community and highest service needs determined by CES assessment tools and case conferencing.
- Tenants residing in project-based units pay 30 percent of their income for rent and utilities, and the balance of their housing costs are paid by the PHA. Tenants in project-based units are assisted as long as they live in the unit and continue to qualify for the program.

Business Calendar – Item #3

Project-Based Voucher Pipeline – Orange County Housing Authority

| Project Name | City | PSH Units | | | | | Non-PSH | Total Units | Estimated Completion |
|---|-------------|------------|------------|----------------|-----------|----------------------|---------|-------------|----------------------|
| | | MHSA Units | NPLH Units | VASH PBV Units | PBV Units | Other PSH Restricted | | | |
| The Salvation Army Anaheim Center of Hope | Anaheim | 16 | | | | | | 16 | 9/2023 |
| Illuma (Stanton Apartments) | Stanton | 10 | | | | 60 | | 70 | 10/2023 |
| Mountain View | Lake Forest | 8 | | | | | | 8 | 10/2023 |
| Clara Vista (Tahiti Motel) | Stanton | | | 10 | | 49 | | 59 | 11/2023 |
| Mesa Vista (Motel 6) | Costa Mesa | | | 30 | | | | 30 | 12/2023 |

Updated 9-28-23

Business Calendar – Item #3

Project-Based Voucher Pipeline – Orange County Housing Authority

| Project Name | City | PSH Units | | | | | Non-PSH | Total Units | Estimated Completion |
|----------------------------------|-----------|------------|------------|----------------|-----------|----------------------|---------|-------------|----------------------|
| | | MHSA Units | NPLH Units | VASH PBV Units | PBV Units | Other PSH Restricted | | | |
| Riviera Motel | Stanton | 9 | | 10 | | 1 | | 20 | 03/2024 |
| Santa Angelina Senior Apartments | Placentia | 21 | | | | | | 21 | 03/2024 |
| Crossroads at Washington | Santa Ana | | | | 43 | | | 85 | 03/2024 |
| Villa St. Joseph | Orange | 18 | | | | | | 18 | 05/2024 |

Business Calendar – Item #3

Project-Based Voucher Pipeline – Anaheim Housing Authority

| Project Name | City | PSH Units | | | | | Non-PSH | Total Units | Estimated Completion |
|----------------|---------|------------|------------|----------------|------------|----------------------|---------|-------------|----------------------|
| | | MHSA Units | NPLH Units | VASH PBV Units | PBV Units | Other PSH Restricted | | | |
| Center of Hope | Anaheim | 20 | 34 | | (total 50) | | 6 | 72 | 08/2023 |
| Miraflores | Anaheim | | | | 8 | | 78 | 86 | 04/2024 |

Business Calendar – Item #3

Project-Based Voucher Pipeline – Santa Ana Housing Authority

| Project Name | City | PSH Units | | | | | Non-PSH | Total Units | Estimated Completion |
|------------------|-----------|------------|------------|----------------|-----------|----------------------|---------|-------------|----------------------|
| | | MHSA Units | NPLH Units | VASH PBV Units | PBV Units | Other PSH Restricted | | | |
| Estrella Springs | Santa Ana | | | 34 | 55 | | | 89 | 01/2024 |
| FX Residences | Santa Ana | | | | 3 | 13 | | 16 | 12/2024 |
| Westview House | Santa Ana | | | | 26 | | 59 | 85 | 02/2024 |
| WISEPlace | Santa Ana | | | | 25 | 22 | | 47 | 11/2024 |

Business Calendar – Item #3

Project-Based Voucher Pipeline – Garden Grove Housing Authority

| Project Name | City | PSH Units | | | | | Non-PSH | Total Units | Estimated Completion |
|-------------------------|--------------|------------|------------|----------------|-----------|----------------------|---------|-------------|-----------------------------|
| | | MHSA Units | NPLH Units | VASH PBV Units | PBV Units | Other PSH Restricted | | | |
| Stuart Drive Apartments | Garden Grove | | | | | 8 | 2 | 10 | PSH units completed 08/2022 |

Tenant-Based Housing Updates

Special Purpose Voucher Updates
PHA Representatives

Business Calendar – Item #4

Background

PHAs can set aside Housing Choice Vouchers to address homelessness.

The four PHAs in Orange County can also apply for and receive Special Purpose Vouchers from the U.S. Department of Housing and Urban Development (HUD) to serve people experiencing homelessness including:

- **Emergency Housing Vouchers**
 - ❖ The Emergency Housing Voucher (EHV) program was made possible through the American Rescue Plan Act (ARPA). Through EHV, HUD provided 70,000 housing choice vouchers to local PHAs in order to assist individuals and families who are experiencing homelessness, at-risk of homelessness, and victims of domestic violence.
 - ❖ Referrals come through the Coordinated Entry System.
- **Mainstream Vouchers**
 - ❖ Mainstream Vouchers (MS5) assist non-elderly persons with disabilities. Aside from serving a special population, Mainstream Vouchers are administered using the same rules as other housing choice vouchers.
 - ❖ The 2017, 2018, and 2019 Appropriations Acts provided funding for new Mainstream Vouchers. Since 2018, HUD has awarded over \$500 million in funding to PHAs to support 50,000 new Mainstream Vouchers.

Business Calendar – Item #4

Background

The four PHAs in Orange County apply for and receive Special Purpose Vouchers from HUD to serve people experiencing homelessness including:

- **Veteran Affairs Supportive Housing Vouchers**
 - ❖ The HUD-Veterans Affairs Supportive Housing (HUD-VASH) program combines HUD's Housing Choice Voucher rental assistance for homeless Veterans with case management and clinical services provided by the Department of Veterans Affairs (VA).
 - ❖ Referrals come from the VA Medical Center of Long Beach.

Business Calendar – Item #4

Background

The four PHAs in Orange County apply for and receive Special Purpose Vouchers from HUD to serve people experiencing homelessness including:

- **Family Unification Program and Foster Youth to Independence Vouchers**
 - ❖ The Family Unification Program (FUP) is a program under which Housing Choice Vouchers are provided to two different populations:
 1. Families for whom the lack of adequate housing is a primary factor in:
 - a. The imminent placement of the family's child or children in out-of-home care, or
 - b. The delay in the discharge of the child or children to the family from out-of-home care.
 2. Eligible youths who have attained at least 18 years and not more than 24 years of age and who have left foster care, or will leave foster care within 90 days, in accordance with a transition plan and is experiencing homelessness or is at risk of becoming homeless at age 16 or older.
 - ❖ PHAs administer the FUP and/or Foster Youth to Independence (FYI) vouchers in partnership with Public Child Welfare Agencies (PCWAs) who are responsible for referring FUP families and youths to the PHA for determination of eligibility for rental assistance.
 - ❖ Referrals come from the Orange County Social Services Agency.

Voucher Summary Chart

| Voucher Type (Tenant-Based) | Orange County Housing Authority | Anaheim Housing Authority | Santa Ana Housing Authority | Garden Grove Housing Authority |
|--|---------------------------------|---------------------------|-----------------------------|--------------------------------|
| Homeless Set-Aside | X | X | X | |
| Mainstream Voucher (MS5) | X | X | X | X |
| Emergency Housing Voucher (EHV) | X | X | X | X |
| Veteran Affairs Supportive Housing Voucher (VASH – Tenant-Based) | X | X | X | |
| Family Unification Program (FUP) Voucher | X | | | |
| Foster Youth Independence (FYI) Voucher | | | X | |
| CoC Tenant Based Rental Assistance (CoC TRA) | X | | | |
| Housing Opportunities for People with Aids | | X | | |
| Non-Elderly Disabled | X | X | X | |

Business Calendar – Item #4

Special Purpose Voucher Updates – Orange County Housing Authority

| Voucher Type | Allocation | Vouchers Searching | Leased |
|--|------------|--------------------|--------|
| Mainstream Voucher (MS5) | 251 | 28 | 134 |
| Emergency Housing Voucher (EHV) | 557 | 100 | 492 |
| Veteran Affairs Supportive Housing (VASH – Tenant-Based) | 853 | 118 | 705 |
| Family Unification Program (FUP) | 325 | 27 | 300 |

Business Calendar – Item #4

Special Purpose Voucher Updates – Anaheim Housing Authority

| Voucher Type | Allocation | Vouchers Searching | Leased |
|--|------------|--------------------|--------|
| Mainstream Voucher (MS5) | 172 | 3 | 169 |
| Emergency Housing Voucher (EHV) | 278 | 16 | 260 |
| Veteran Affairs Supportive Housing (VASH – Tenant-Based) | 94 | 6 | 86 |

Business Calendar – Item #4

Special Purpose Voucher Updates – Santa Ana Housing Authority

| Voucher Type | Allocation | Vouchers Searching | Leased |
|--|------------|--------------------|--------|
| Mainstream Voucher (MS5) | 231 | 18 | 155 |
| Emergency Housing Voucher (EHV) | 89 | 2 | 88 |
| Veteran Affairs Supportive Housing (VASH – Tenant-Based) | 171 | 19 | 126 |
| Foster Youth Independence (FYI) | 94 | 12 | 57 |

Business Calendar – Item #4

Special Purpose Voucher Updates – Garden Grove Housing Authority

| Voucher Type | Allocation | Vouchers Searching | Leased |
|---------------------------------|------------|--------------------|--------|
| Mainstream Voucher (MS5) | 75 | 8 | 67 |
| Emergency Housing Voucher (EHV) | 117 | 4 | 106 |

Business Calendar – Item #4

Special Purpose Voucher Updates – Orange County Totals

| Voucher Type | Allocation | Vouchers Searching | Leased |
|--|--------------|--------------------|------------------------|
| Mainstream Voucher (MS5) | 729 | 57 | 525 |
| Emergency Housing Voucher (EHV) | 1,041 | 122 | 946 |
| Veteran Affairs Supportive Housing Voucher (VASH – Tenant-Based) | 1,118 | 143 | 917 |
| Family Unification Program (FUP) Voucher | 325 | 27 | 300 |
| Foster Youth Independence (FYI) Voucher | 94 | 12 | 57 |
| TOTALS | 3,280 | 361 | 2,745 (83%) |

Contains data from August 2023
Updated 10-3-23

Public Comments:

Members of the public may address the Housing Opportunities Committee on items 3 and 4 within this agenda of the Housing Opportunities Committee. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

Federal and State Legislation Updates

Cesar Covarrubias and Julian Gutierrez

The Kennedy Commission

Continuum of Care (CoC) Updates

Sarah Jones, CoC Manager

Business Calendar – Item #6

FY 2023 CoC Notice of Funding Opportunity (NOFO)

NOFO Release: HUD released the CoC NOFO Competition on Wednesday, July 5, 2023.

Funding Available Nationwide:

- CoC Program – \$2,662,000,000
- Domestic Violence (DV) Bonus – \$52,000,000
- Youth Homelessness Demonstration Program (YHDP) – \$80,000,000
- A portion of funds will be available for CoC Renewal Projects and CoC Bonus Projects.

Funding Available to the Orange County CoC (CA-602):

- Estimated Annual Renewal Demand (ARD) – \$30,555,374
- CoC Bonus – \$2,138,876
- DV Bonus – \$2,076,061
- CoC Planning – \$1,500,000

Application Due Date: September 28, 2023, at 5:00 p.m. (EST)

Business Calendar – Item #6

CoC Consolidated Application and Priority Listing

- On Wednesday, September 27, 2023, the Orange County CoC submitted the final FY 2023 Orange County CoC Consolidated Application and Project Priority Listing to HUD. The PDFs for the e-snaps document submitted on behalf of the Orange County CoC can be found on the FY 2023 CoC Program NOFO Webpage:
 - ❖ [FY 2023 Orange County CoC Consolidated Application](#) (final application)
 - ❖ [FY 2023 Orange County CoC Project Priority Listing: E-Snaps Document](#) (final application)

Business Calendar – Item #6

FY 2024 HMIS Data Standards Updates

- HUD has released updates to the [FY 2024 Homeless Management Information System \(HMIS\) Data Standards](#), which includes the updates to the Coordinated Entry System data collection requirements announced on [July 10, 2023](#).
- The FY 2024 HMIS Data Standards provide the requirements for the programming and use of all HMIS and comparable database systems and went into effect **October 1, 2023**.
- HUD and their partners received feedback and insight from people with lived homeless experience who helped make important updates to the HMIS data standards. Among those changes are updates to how race, ethnicity, and gender data will be collected.
- The FY 2024 HMIS Data Standards resources to help CoCs, HMIS Leads, HMIS Vendors, and HMIS End Users to effectively implement these changes are now available on the [HUD Exchange](#).

Business Calendar – Item #6

National Standards for the Physical Inspection of Real Estate (NSPIRE) Updates

- On May 10, 2023, HUD published updates to the standards that it will use to assess whether housing meets minimum quality standards and may be assisted with HUD funds. These standards are known as the National Standards for the Physical Inspection of Real Estate (NSPIRE).
- On September 18, 2023, HUD published Federal Register Notice: Economic Growth Regulatory Relief and Consumer Protection Act: Implementation of National Standards for the Physical Inspection of Real Estate (NSPIRE); Extension of Compliance Date.
 - This notice extends the compliance date for HUD’s NSPIRE final rule for Community Planning and Development (CPD) programs, HOME Investment Partnerships Program (HOME), Housing Trust Fund (HTF), Housing Opportunities for Persons With AIDS (HOPWA), Emergency Solution Grants (ESG) and CoC programs until October 1, 2024.
 - HUD is allowing jurisdictions, participants, and grantees additional time to incorporate HUD's NSPIRE standards specific to their own programs and the flexibility to transition to NSPIRE under their own timelines.

Business Calendar – Item #6

Youth Homelessness Demonstration Program (YHDP) Funding

- On September 20, 2023, HUD announced the award of \$60 million to 16 communities under the Youth Homelessness Demonstration Program (YHDP).
- This funding will help the awarded communities in the development and implementation of a coordinated community approach to preventing and ending youth homelessness through a wide range of housing programs including rapid rehousing, permanent supportive housing, transitional housing, and host homes.
- Though the Orange County CoC was not awarded YHDP funding, the CoC plans to continue applying for future opportunities to serve more youth experiencing homelessness.

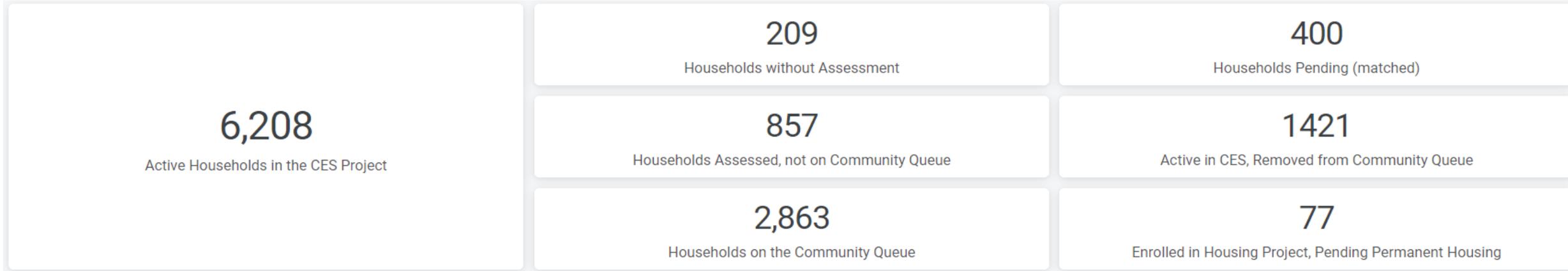
County-Wide Performance Metrics Update

Rebecca Rickets, Coordinated Entry System Manager and
Tianna Terry, Friendship Shelter

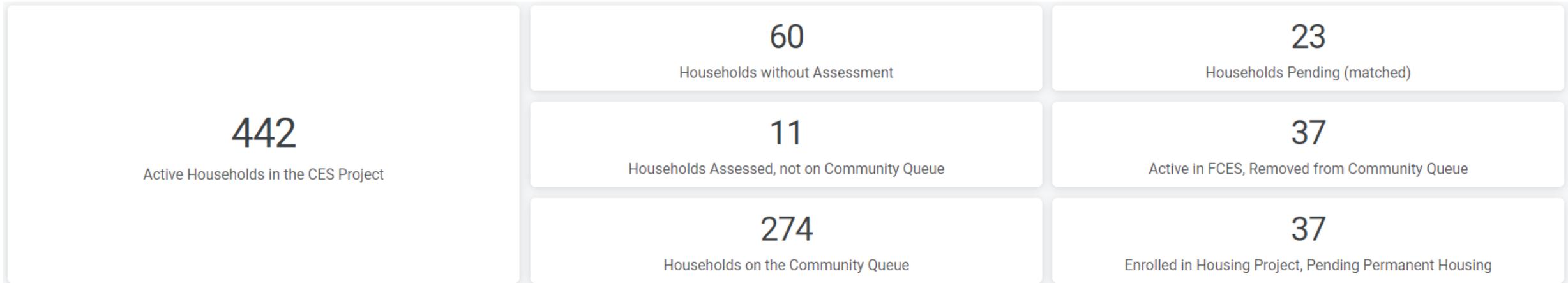
By the Numbers



Individual Coordinated Entry System



Family Coordinated Entry System



Updated 10-5-23

Public Housing Authority Universal Application

Rebecca Rickets, Coordinated Entry System Manager and

Judson Brown, Chair

Business Calendar – Item #7

Public Housing Authority Universal Application

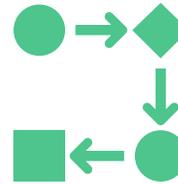
- CES has partnered with the four public housing authorities in Orange County, to create a Public Housing Authority Universal Application for applicants matched through CES to tenant-based or project-based housing opportunities.
- Over 300 CES partners participated in the two training and listening sessions hosted by CES and the public housing authorities in August 2023.

Purpose:



Universal Application – For all PHAs

Anaheim Housing Authority
Garden Grove Housing Authority
Santa Ana Housing Authority
Orange County Housing Authority



Provide a streamlined process for all community service providers

General understanding of the application and documents needed



Minimize the “versions” of applications available for service providers

Reducing the timeline for eligibility - PHA

Application

The PHA Universal Application will be completed by applicants if they are matched to a tenant-based or project-based housing opportunity through CES. Voluntary services will be available from service providers. The completed PHA Universal Application will be submitted directly to the appropriate housing authority.



Project-Based Voucher Section 8 Voucher Application Checklist

- Checklist should be reviewed before meeting with the client.
- Allows the Service Provider to download documents already submitted to HMIS, for example:
 - Identification
 - Birth Certificate
 - Social Security
 - SSI Benefit Award Letters
 - HMIS Consent Forms
 - Any other required Consent
- Helps minimize the requests to the client and meets the client where they are at.
- Please note: This checklist is an aid and not required to be returned to the PHA.

Project-Based Section 8 Voucher Application Checklist

| Universal Packet Form | Complete | N/A |
|--|----------|-----|
| Tenant Information Form - (PHA Application 6 pages) | | |
| Housing Authority Consent to Release Information | | |
| HUD Form 9886 – Authorization for the Release of Information / Privacy Act Notice (2 pages) | | |
| HUD Form 52675 – Debts Owed to Public Housing Agencies and Terminations (1 form per adult) (2 pages) | | |
| HUD Form 92006 – Supplement to Application for Federally Assisted Housing | | |
| Declaration of Section 214 Status/Declaration of Citizenship or Immigration Status | | |
| Applicant and PHA Certification (2 pages) | | |
| What You Should Know About EIV (one form per adult) (2 pages) | | |
| Orange County CoC HMIS Client Consent Form (2 pages) | | |
| Orange County HMIS: Project Intake Form (6 pages) | | |
| CalOptima Consent Form | | |
| Addendum: Housing Authority Specific Documents | | |

| Verification Documents | Complete | N/A |
|--|----------|-----|
| Identification | | |
| Social Security Card | | |
| Current State-issued Driver License or other government issued Picture ID | | |
| Birth Certificate/Legal Residency Verification (Resident Alien Card (green card) / I-94 Amnesty Card / Passport) | | |
| Earned Income | | |
| Employment Verification (3 months of consecutive paystubs) | | |
| Cash Employment (Cash payment history & most current tax return or IRS non-filing verification (if applicable)) | | |
| Self-employment verification (2 years of most recent complete tax returns including schedule C) | | |
| Other: | | |
| Other Income (Documents dated within 30 days) | | |
| Social Security / SSI - Most current benefit statement or award letter | | |
| Pension - Most current benefit statement | | |
| Alimony – Divorce documents specifying amount or letter from paying party certifying amount paid | | |
| Child Support – Documentation specifying amount or letter from paying party certifying amount | | |
| Food Stamps or Cash Aid (TANF/AFDC) – Most current benefit statement | | |
| Unemployment (EDD) – most current benefit statement | | |
| Disability – Most current benefit statement | | |
| Veteran's benefit – Most current benefit statement | | |
| Worker's compensation – Most current benefit statement | | |
| Other: | | |
| Assets | | |
| Last 3 months' consecutive bank statement for checking and savings accounts – All pages | | |
| Most recent statement for all other types of asset (IRA, 401(k), CD, stock, bond, investment, annuities, etc.) | | |
| Life insurance: statement / letter showing cash value / surrender value | | |
| Income Tax Return filed within the last 12 months, form 1040, including W2 or 1099 | | |
| If any member of the family has given away or disposed of assets valued at more than \$1,000 for less than fair market value during the past 2 years: all documents of sale, transfer, bankruptcy, or foreclosures including documents showing any net monetary gain from the transaction. | | |
| Mobile Home Owners must bring pink slip, current registration and outstanding loan balance documentation | | |
| Other: | | |
| Other | | |
| Medical expenses: if you have significant medical expenses, please provide pharmacy printouts, receipts for medical services and/or supplies, medical/dental premium statements, etc. for the last 12 months. | | |
| Students (if applicable) – current class schedule / financial aid award letter / unofficial transcript | | |

Overview: Project-Based Section 8 Voucher Application Checklist

Part One:

Project-Based Section 8 Voucher Application Checklist

| Universal Packet Form | Complete | N/A |
|--|----------|-----|
| Tenant Information Form - (PHA Application 6 pages) | | |
| Housing Authority Consent to Release Information | | |
| HUD Form 9886 – Authorization for the Release of Information / Privacy Act Notice (2 pages) | | |
| HUD Form 52675 – Debts Owed to Public Housing Agencies and Terminations (1 form per adult) (2 pages) | | |
| HUD Form 92006 – Supplement to Application for Federally Assisted Housing | | |
| Declaration of Section 214 Status/Declaration of Citizenship or Immigration Status | | |
| Applicant and PHA Certification (2 pages) | | |
| What You Should Know About EIV (one form per adult) (2 pages) | | |
| Orange County CoC HMIS Client Consent Form (2 pages) | | |
| Orange County HMIS: Project Intake Form (6 pages) | | |
| CalOptima Consent Form | | |
| Addendum: Housing Authority Specific Documents | | |

Overview: Project-Based Section 8 Voucher Application Checklist

Part Two:

| Verification Documents | Complete | N/A |
|--|----------|-----|
| Identification | | |
| Social Security Card | | |
| Current State-issued Driver License or other government issued Picture ID | | |
| Birth Certificate/Legal Residency Verification (Resident Alien Card (green card) / I-94 Amnesty Card / Passport) | | |
| Earned Income | | |
| Employment Verification (3 months of consecutive paystubs) | | |
| Cash Employment (Cash payment history & most current tax return or IRS non-filing verification (if applicable)) | | |
| Self-employment verification (2 years of most recent complete tax returns including schedule C) | | |
| Other: | | |
| Other Income (Documents dated within 30 days) | | |
| Social Security / SSI - Most current benefit statement or award letter | | |
| Pension - Most current benefit statement | | |
| Alimony – Divorce documents specifying amount or letter from paying party certifying amount paid | | |
| Child Support – Documentation specifying amount or letter from paying party certifying amount | | |
| Food Stamps or Cash Aid (TANF/AFDC) – Most current benefit statement | | |
| Unemployment (EDD) – most current benefit statement | | |
| Disability – Most current benefit statement | | |
| Veteran's benefit – Most current benefit statement | | |
| Worker's compensation – Most current benefit statement | | |
| Other: | | |
| Assets | | |
| Last 3 months' consecutive bank statement for checking and savings accounts – All pages | | |
| Most recent statement for all other types of asset (IRA, 401(k), CD, stock, bond, investment, annuities, etc.) | | |
| Life insurance: statement / letter showing cash value / surrender value | | |
| Income Tax Return filed within the last 12 months, form 1040, including W2 or 1099 | | |
| If any member of the family has given away or disposed of assets valued at more than \$1,000 for less than fair market value during the past 2 years: all documents of sale, transfer, bankruptcy, or foreclosures including documents showing any net monetary gain from the transaction. | | |
| Mobile Home Owners must bring pink slip, current registration and outstanding loan balance documentation | | |
| Other: | | |
| Other | | |
| Medical expenses: if you have significant medical expenses, please provide pharmacy printouts, receipts for medical services and/or supplies, medical/dental premium statements, etc. for the last 12 months. | | |
| Students (if applicable) – current class schedule / financial aid award letter / unofficial transcript | | |

CES Policies and Procedures Update

Rebecca Rickets, Coordinated Entry System Manager

Business Calendar – Item #7

CES Policies and Procedures Update

- From September 12, to September 27, 2023, the Office of Care Coordination, on behalf of the Orange County CoC, shared a draft of the updated CES Policies and Procedures with the CoC distribution list for public feedback.
- In addition, the Office of Care Coordination hosted two public feedback sessions in September 2023 to provide a chance for stakeholders to learn about the proposed changes to the CES Policies and Procedures and provide feedback.
- The proposed changes to the CES Policies and Procedures will be presented at the Policies, Procedures and Standards (PPS) Committee on Tuesday, October 10, 2023, with an in-depth presentation for approval to bring the recommendation forward to the CoC Board.

Please find details on the upcoming PPS Committee meeting below:

Date: October 10, 2023

Time: 3:30 p.m. to 5:00 p.m.

Meeting Link: [Click here to join the meeting](#)

Meeting ID: 255 961 398 574

Passcode: Va85iy

Or call in (audio only): +1 949-543-0845

Phone Conference ID: 355 139 686#

Public Comments:

Members of the public may address the Housing Opportunities Committee on items 5, 6, and 7 within this agenda of the Housing Opportunities Committee. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

Next Meeting

Friday, December 1, 2023, 10:00 a.m. – 12:00 p.m.

