

ORANGE COUNTY
CONTINUUM OF CARE BOARD
SPECIAL MEETING
Wednesday, October 9, 2024
3:00 p.m. – 5:00 p.m.

Location:

**County Administration South (CAS) Building
Conference Center
425 West Santa Ana Blvd. Room 104/106
Santa Ana, CA 92701-4599
[Click Here](#) for parking information.**

Virtual Meeting Option*:

**Zoom Meeting Link: [Click here for meeting link](#)
Join by phone: +1 669 900 9128
Webinar ID: 963 2370 2539**

****Listen-in option only***

AGENDA

Board Members

Judson Brown, City of Santa Ana
LaVal Brewer, South County Outreach
Dr. Kelly Bruno-Nelson, CalOptima Health
Andrew Crowe, Scholarship Prep
Nichole Gideon, Individual [Secretary]
Becks Heyhoe-Khalil, OC United Way
Sandra Lozeau, City of Anaheim
Melanie McQueen, PATH
Nishtha Mohendra, Families Forward
Robert “Santa Bob” Morse, Individual

Talesha Payne, Individual
Jason Phillips, Individual
Dawn Price, Friendship Shelter
Maricela Rios-Faust, Human Options
Ami Rowland, Covenant House California
George Searcy, Individual
Dr. Shauntina Sorrells, Individual [Vice Chair]
Tim Shaw, Individual [Chair]
Christina Weckerly Ramirez, Health Care Agency

In compliance with the Americans with Disabilities Act, and County Language Access Policy, those requiring accommodation and/or interpreter services for this meeting should notify the Office of Care Coordination 72 hours prior to the meeting at (714) 834-5000 or email CareCoordination@ocgov.com. Requests received less than 72 hours prior to the meeting will still receive every effort to reasonably fulfill within the time provided.

Supporting documentation is available for review by the public at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings of the CoC Board. Those wishing to review supporting documentation can visit the CoC Webpage [here](#) or the lobby of the CAS Building, located 601 N. Ross Street., Santa Ana, CA 92701-4599, and request a copy of the meeting materials from the Office of Care Coordination during normal business hours of 8:00 a.m. – 5:00 p.m. Monday through Friday (excluding holidays).

Call to Order – Tim Shaw, Chair

Board Member Roll Call – Dr. Shauntina Sorrells, Vice Chair

Public Comments: Members of the public may address the CoC Board on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board. Members of the public may address the CoC Board with public comments on agenda items in the business calendar after the agenda item presentation. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

To address the CoC Board, members of the public who are attending in person are to complete a Request to Address the CoC Board form prior to the beginning of each agenda item and submit it to CoC Board staff. Staff will call your name in the order received.

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Board Member Comments: Members of the CoC Board may provide comments on matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board.

CONSENT CALENDAR

1. Approve CoC Board Meeting Minutes from August 28, 2024

BUSINESS CALENDAR

1. Fiscal Year (FY) 2024 and FY2025 CoC Program Notice of Funding Opportunity (NOFO) – Sarah Jones, CoC Manager, Office of Care Coordination

- a. Approve the selection of proposals submitted in response to the FY2024 CoC Bonus, Domestic Violence (DV) Bonus and Reallocation Request for Proposals (RFP) as recommended by the RFP Review Panel for inclusion in the FY2024 and FY2025 Orange County CoC Program NOFO Application.
 - i. Mercy House Living Centers’ permanent supportive housing project proposal called OC PSH Collaboration Project II – Expansion 2 for \$3,775,254, or an amount not to exceed the maximum eligible funding, as part of the CoC Bonus funding.
 - ii. Human Options Inc.’s rapid rehousing project proposal called DV Bonus RRH Project for \$1,358,595, or an amount not to exceed the maximum eligible funding, as part of the DV Bonus funding.
- b. Approve Pathways of Hope’s permanent supportive housing project proposal called FY24 Reallocation – PSH for Seniors in the amount of \$242,702 as part of the reallocation funding.
- c. Approve the CoC Project Ranking and Tiering Policy as recommended by the CoC NOFO Ad Hoc.
- d. Approve the CoC Project Priority Listing, including all renewal, consolidated, expansion and new projects, to be included in the Orange County CoC’s FY2024 and FY2025 CoC Program NOFO Application as recommended by the CoC NOFO Ad Hoc.

2. 2024 CoC Nominating Ad Hoc Recommendation – Felicia Boehringer, CoC Administrator, Office of Care Coordination and CoC Nominating Ad Hoc Membership

- a. Approve the recommended changes to the CoC Board responsibilities, composition, nominating and selection process, and qualifications detailed in the Orange County CoC Governance Charter, as recommended by the CoC Nominating Ad Hoc.
3. **Domestic Violence Awareness Month** – Sara Behmerwohld, Chief Operations Officer, Human Options
4. **CoC Vision Ad Hoc Update** – Sarah Jones, CoC Manager, Office of Care Coordination and Tim Shaw, Chair
5. **Next Meeting:** Special meeting on Tuesday, November 5, 2024, from 3:00 p.m. – 5:00 p.m.

ORANGE COUNTY
CONTINUUM OF CARE BOARD
Wednesday, August 28, 2024
2:00 p.m. – 5:00 p.m.

Location:

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Conference Center
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MINUTES

Board Members

Judson Brown, City of Santa Ana
LaVal Brewer, South County Outreach
Dr. Kelly Bruno-Nelson, CalOptima Health
Andrew Crowe, Scholarship Prep
Nichole Gideon, Individual [Secretary]
Becks Heyhoe-Khalil, OC United Way
Sandra Lozeau, City of Anaheim
Melanie McQueen, PATH
Nishtha Mohendra, Families Forward
Robert “Santa Bob” Morse, Individual

Talesha Payne, Individual
Jason Phillips, Individual
Dawn Price, Friendship Shelter
Maricela Rios-Faust, Human Options
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Christina Weckerly Ramirez, Health Care Agency

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Call to Order – Tim Shaw, Chair

Chair Tim Shaw called the meeting to order at 2:00 p.m.

Board Member Roll Call – Dr. Shauntina Sorrells, Vice Chair

Judson Brown, LaVal Brewer, Dr. Kelly Bruno-Nelson, Andrew Crowe, Nichole Gideon, Becks Heyhoe-Khalil, Sandra Lozeau, Melanie McQueen, Nishtha Mohendra, Robert “Santa Bob” Morse, Talesha Payne, Jason Phillips, Dawn Price, Maricela Rios-Faust, Ami Rowland, George Searcy, Dr. Shauntina Sorrells, Tim Shaw, and Christina Weckerly Ramirez

Present: LaVal Brewer, Dr. Kelly Bruno-Nelson, Andrew Crowe, Becks Heyhoe-Khalil, Sandra Lozeau, Melanie McQueen, Nishtha Mohendra, Robert “Santa Bob” Morse, Talesha Payne, Jason Phillips, Dawn Price, Maricela Rios-Faust, George Searcy, Dr. Shauntina Sorrells, Tim Shaw, and Christina Weckerly Ramirez

Absent Excused: Judson Brown, Nichole Gideon, and Ami Rowland.

Becks Heyhoe-Khalil arrived during Board Member Comments. LaVal Brewer arrived during Business Calendar Item 1 and did not vote on Consent Calendar items.

Maricela-Rios Faust left during Business Calendar Item 5.

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Board Member Comments: Members of the CoC Board may provide comments on matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board.

- Robert “Santa Bob” Morse provided information regarding the aging population and shared that a church is going to be taking advantage of the recently passed law allowing churches to build on property.
- Chair Tim Shaw shared that he and Robert “Santa Bob” Morse met with the Orange County Council of Aging. Chair Tim Shaw asked who is interested in serving on the CoC Builds (CoCBuilds) Notice of Funding Opportunity (NOFO) ad hoc.
- Jason Phillips read the names of people who have died without a fixed abode in June 2024.
- Dawn Price stated that a Laguna Beach Church is looking to add 80 units onto the property and can use support for the project.

- Nishtha Mohendra shared information regarding the Beyond The Bridge movie and asked that hopefully there can be engagement as a Board as there is room to be more strategic.

CONSENT CALENDAR

All matters are approved by one motion unless pulled by a Board Member for discussion or separate action. The CoC Board requests that only pertinent information be discussed during this time.

- 1. Approve CoC Board Meeting Minutes from June 26, 2024**
- 2. Approve CoC Board Meeting Minutes from July 24, 2024**

Robert “Santa Bob” Morse motioned to approve the items 1 and 2 on the Consent Calendar. Melanie McQueen seconded the motion. Dr. Kelly Bruno-Nelson, Andrew Crowe, Sandra Lozeau, Melanie McQueen, Nishtha Mohendra, Robert “Santa Bob” Morse, Talesha Payne, Jason Phillips, Dawn Price, Maricela Rios-Faust, George Searcy, Dr. Shauntina Sorrells, Tim Shaw, and Christina Weckerly Ramirez voted yes. Becks Heyhoe-Khalil abstained. The motion passed.

BUSINESS CALENDAR

- 1. CoCBuils NOFO – Sarah Jones, CoC Manager, Office of Care Coordination**

The U.S. Department of Housing and Urban Development (HUD) is making approximately \$175 million in funding available through the CoCBuils NOFO – a first-of-its-kind funding for new construction, acquisition, or rehabilitation of permanent supportive housing (PSH). The County of Orange’s Office of Care Coordination as the Collaborative Applicant for the Orange County CoC has identified this funding opportunity as important to support the ongoing efforts to continue developing housing opportunities and address and reduce the number of people experiencing homelessness. The Collaborative Applicant is seeking support from the Orange County CoC Board membership to apply for the opportunity.

Recommended Action a: Authorize the Orange County CoC’s participation in the CoCBuils NOFO.

Robert “Santa Bob” Morse motioned to approve the recommended action a. Dawn Price seconded the motion. LaVal Brewer, Dr. Kelly Bruno-Nelson, Andrew Crowe, Becks Heyhoe-Khalil, Sandra Lozeau, Melanie McQueen, Nishtha Mohendra, Robert “Santa Bob” Morse, Talesha Payne, Jason Phillips, Dawn Price, Maricela Rios-Faust, George Searcy, Dr. Shauntina Sorrells, Tim Shaw, and Christina Weckerly Ramirez voted yes. The motion passed.

Recommended Action b: Establish an Ad Hoc comprised of non-conflicted members to support the local competition process for the CoCBuils NOFO

Recommended Action c: Approve the issuance of a local competition process for the CoCBuils NOFO to provide Permanent Supportive Housing units in Orange County.

Recommended Action d: Approve the recommended CoCBuils NOFO scoring criteria and funding priorities.

Becks Heyhoe-Khalil recommended actions b, c, and d. Talesha Payne the motion. LaVal Brewer, Dr. Kelly Bruno-Nelson, Andrew Crowe, Becks Heyhoe-Khalil, Sandra Lozeau, Melanie McQueen, Nishtha Mohendra, Robert “Santa Bob” Morse, Talesha Payne, Jason Phillips, Dawn Price, Maricela Rios-Faust, George Searcy, Dr. Shauntina Sorrells, Tim Shaw, and Christina Weckerly Ramirez voted yes.

Board Member Discussion:

- Becks Heyhoe-Khalil asked for clarification on the program specific requirements and inquired if the information had been pushed out through any listservs.
- Dawn Price asked for clarification on the term permanent supportive housing in relation to the CoCBuils NOFO and inquired if there was a notice of intent regarding a Request for Proposals (RFP).
- George Searcy inquired on clarification regarding the process of selecting proposals.
- Nishtha Mohendra asked if there will there be a webinar or a listening session locally.
- Chair Tim Shaw asked if a notice can be shared with people so that they can be ready when the RFP is released. Chair Tim Shaw asked for clarification on what entails a conflict of interest for the ad hoc.

2. 2024 CoC Nominating Ad Hoc – Felicia Boehringer, CoC Administrator, Office of Care Coordination

As outlined in the Orange County CoC Governance Charter, the Office of Care Coordination as the Collaborative Applicant for the Orange County CoC is recommending establishing a CoC Nominating Ad Hoc to support the annual review of the CoC Governance Charter and CoC Board election process for the seats expiring December 31, 2024.

Recommended Action a: Establish the 2024 CoC Nominating Ad Hoc to support the Nomination and Election for the CoC Board, including the review of the CoC Board composition, qualifications and nomination and election process detailed within the CoC Governance Charter.

Nishtha Mohendra motioned to approve the recommended action a. Talesha Payne seconded the motion. LaVal Brewer, Dr. Kelly Bruno-Nelson, Andrew Crowe, Becks Heyhoe-Khalil, Sandra Lozeau, Melanie McQueen, Nishtha Mohendra, Robert “Santa Bob” Morse, Talesha Payne, Jason Phillips, Dawn Price, Maricela Rios-Faust, George Searcy, Dr. Shauntina Sorrells, Tim Shaw, and Christina Weckerly Ramirez voted yes. The motion passed.

Board Member Discussion:

- Becks Heyhoe-Khalil asked for clarification on the process.
- Christina Weckerly Ramirez shared that last year there was robust dialogue with a consultant and asked if the consultant will be leading the process again this year.
- Vice Chair Dr. Shauntina Sorrells encouraged board members to outreach and encouraged recycling messaging from last year’s ad hoc recruitment.

3. Policies, Procedures and Standards (PPS) Committee Recommendations – Sarah Jones, CoC Manager, Office of Care Coordination; Erin DeRycke, Director of Data Analytics, 2-1-1 Orange County (211OC), Orange County United Way; and Nishtha Mohendra, PPS Committee Chair

Per guidance from the CoC Board, the HMIS Policies and Procedures is reviewed and updated on an annual basis. 2-1-1 Orange County (211OC), a key service of Orange County United Way, is the HMIS Lead for the Orange County Continuum of Care (CoC) and convened the HMIS Working Group to propose revisions to the HMIS Policies and Procedures.

On July 31, 2024, the PPS Committee recommended the revised CES Housing Assessment including the addition of housing opportunity descriptions, with additional minor revisions to the Housing Interest and Accessibility Needs sections, for approval by the CoC Board.

Recommended Action a: Approve the recommended changes to the Homeless Information Management System (HMIS) Policies and Procedures inclusive of the HMIS Client Consent Form, as recommended by the PPS Committee and HMIS Policies and Procedures Working Group.

Dawn Price introduced an amended recommended action.

Amended Recommended Action: Approve the recommended changes to the Homeless Information Management System (HMIS) Policies and Procedures inclusive of the HMIS Client Consent Form, maintaining the current Client Record Request policy until further discussion and refinement of the policy can be had.

Dawn Price motioned the amended recommended action. Talesha Payne seconded the motion. LaVal Brewer, Dr. Kelly Bruno-Nelson, Andrew Crowe, Becks Heyhoe-Khalil, Sandra Lozeau, Melanie McQueen, Nishtha Mohendra, Robert “Santa Bob” Morse, Talesha Payne, Jason Phillips, Dawn Price, Maricela Rios-Faust, George Searcy, Dr. Shauntina Sorrells, Tim Shaw, and Christina Weckerly Ramirez voted yes. The motion passed.

Recommended Action b: Approve the updated CES Housing Assessment, including the addition of housing opportunities descriptions and revisions to the Accessibility Needs section, as recommended by the PPS Committee and CES Steering Committee.

Nishtha Mohendra motioned to approve the recommended action b. Talesha Payne seconded the motion. LaVal Brewer, Dr. Kelly Bruno-Nelson, Andrew Crowe, Becks Heyhoe-Khalil, Sandra Lozeau, Melanie McQueen, Nishtha Mohendra, Robert “Santa Bob” Morse, Talesha Payne, Jason Phillips, Dawn Price, Maricela Rios-Faust, George Searcy, Dr. Shauntina Sorrells, Tim Shaw, and Christina Weckerly Ramirez voted yes. The motion passed.

Board Member Discussion:

- Nishtha Mohendra commented that with data requests, much more data is shared therefore, participants should have access to their case notes.
- Vice Chair Dr. Shauntina Sorrells asked if there can be updated language to reflect “on an agreed upon extension” for the agency audit proposed changes. Vice Chair Dr. Shauntina Sorrells stated that psychology shows that fines do not change behavior.
- Christina Weckerly Ramirez emphasized on the idea of making information transparent.
- Robert “Santa Bob” Morse asked if court cases had been reviewed.
- Melanie McQueen asked if there was an impact analysis before done for agencies failing due to nonresponse.
- Dawn Price inquired if funding can be the sanction if agencies are failing.
- Maricela Rios-Faust suggested the consideration of broadening language and create extensions if necessary. Maricela Rios-Faust noted that the way the HMIS Policies and Procedures reads that the data in the system belongs to the agency.
- George Searcy inquired as to why agencies are being funded if they cannot comply with reasonable requests to complete their audit and shared being in favor of discussing up front penalties such as imposing a fee and then second consequences if an agency cannot be fined twice. George Searcy suggested staff to bring back an explanation of what agencies have been failing their agencies as a nonresponse to the audits.
- Talesha Payne suggested that leadership should be told from the start regarding failed HMIS audits.
- Sandra Lozeau stated that there has been a lot of effort and there should be an opportunity to approve the HMIS Policies and Procedures.
- Becks Heyhoe-Khalil inquired if it would be helpful to make the amended recommended action more streamlined to add language about the HMIS Policies and Procedures being revisited in-depth.

4. Alianza Translatinx: Orange County’s Inaugural TGI Survey Findings Presentation – Khloe Rios-Wyatt, President and Chief Executive Officer, Alianza Translatinx

Khloe Rios-Wyatt presented on the Orange County’s Inaugural Transgender, Gender Nonconforming, and Intersex (TGI) Survey findings.

Board Member Discussion:

- Vice Chair Dr. Shauntina Sorrells shared that Alianza Translatinx is looking for advisory members for their Board of Directors.
- Becks Heyhoe-Khalil shared that Khloe Rios-Wyatt will be joining United to End Homelessness for a Community Chat on September 12, 2024, at 12:00 p.m.
- Sandra Lozeau asked if Khloe Rios-Wyatt can present at monthly meetings at Anaheim and asked if there were any recommendations that can be brought forward to development teams.
- Dawn Price asked for suggestions as to how shelters can be upheld to make shelters more inclusive.

5. Fiscal Year (FY) 2024 and FY 2025 CoC Program NOFO – Sarah Jones, CoC Manager, Office of Care Coordination and Felicia Boehringer, CoC Administrator, Office of Care Coordination

Sarah Jones provided an overview of the FY2024 and FY2025 CoC Program NOFO, noting that HUD issued a 2-year program competition for the first time and is making approximately \$3.5 billion in competitive funding available, including at least \$52 million available for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Bonus (DV Bonus) projects. The submission deadline for the FY 2024 and FY 2025 CoC Consolidated Application is October 30, 2024, at 5:00 p.m. PDT.

Public Comments:

- David Gillanders noted that some of the CoC grants were awarded many years ago and encouraged the review panel to review bonus proposals with this idea in mind as there may be needed updates to some of the already existing grants. David Gillanders shared that Tim Houchen has been asked to be a key speaker for a conference.

6. Orange County Homelessness Updates – Sarah Jones, CoC Manager, Office of Care Coordination

- a. System of Care Updates – Sarah Jones provided the following System of Care Update:
 - During the August 21, 2024, meeting of the Commission to End Homelessness, the following items were discussed: Commission to End Homelessness membership, Commission to End Homelessness bylaws ad hoc, cold weather shelter ad hoc, inclement weather RFP, 2025 Survey, tiny homes ad hoc, and the U.S. Supreme Court Ruling of Grants Pass.
 - The Office of Care Coordination is seeking qualified applicants for the position of Care Coordination Administrator. This recruitment will close on Wednesday, September 4, 2024, at 11:59 p.m. (PDT). The Care Coordination Administrator will primarily be responsible for supporting the Office of Care of Coordination initiatives. The Care Coordination Administrator will provide programmatic support to the System of Care Data Integration System (SOCDIS), advancing the mission of the Care Plus Program. The Care Coordination Administrator will also provide essential administrative and business operational support to the Commission to End Homelessness. Please review the job listing and apply for the position at the [Job Posting Link](#).
- b. CoC Updates – Sarah Jones provided the following CoC Updates:
 - The Office of Care Coordination in collaboration with the Transitional Age Youth (TAY) Collaborative Committee Chair, and Orange County United Way worked to complete the YHDP application prior to the deadline of Thursday, August 29, 2024. The Office of Care Coordination, on behalf of the Orange County CoC, would like to thank Orange County United Way, the TAY Collaborative Committee, CoC Board and other local partners for the collaboration involved in completing the YHDP Round 8 application.
 - In August 2024, HUD released the 2022 AHAR: Part 2, which compiles data from local administrative data collected by homeless services and reported to HUD to provide a national

estimate of people who utilized shelter programs at some point during the Federal FY, October 1, 2021, through September 30, 2022. The 2022 AHAR Part 2 can be referenced [here](#).

- The Office of Care Coordination provides regular updates on the calendar of activities for the Orange County CoC during the end of Quarter 3 and beginning of Quarter 4, highlighting activities and meetings.
- The Office of Care Coordination will be hosting the following trainings:
 - A training on Trauma Informed Care will be held Thursday, August 29, 2024, from 1:00 p.m. - 2:30 p.m. This training is intended to expand on the Trauma Informed Care training held by Dusty Olson on August 10, 2023.
 - The Office of Care Coordination will be hosting a training on the Equal Access Rule established by HUD. Through this training, service providers will learn how to effectively implement HUD's Equal Access Rule. The training will be held Monday, September 9, 2024, from 10:00 a.m. - 11:00 a.m.
 - The Orange County Social Services Agency (SSA) will provide an overview on public benefits such as CalFresh, Medi-Cal and Health Care Programs, and more on Thursday, September 12, 2024, from 10:00 a.m. – 11:00 a.m.
- Upcoming meetings:
 - Lived Experience Advisory Committee (IN PERSON): Wednesday, September 4, 2024, from 10:00 a.m. – 11:30 a.m.
 - Location: County Administration South (CAS) County Conference Center, 425 West Santa Ana Blvd. Room 104, Santa Ana, CA 92701
 - Policies, Procedures and Standards Committee (IN PERSON): Tuesday, September 10, 2024, from 3:30 p.m. – 5:00 p.m.
 - Location: CAS County Conference Center Room 104, 601 N Ross St, Santa Ana, CA 92701
 - Transitional Aged Youth Collaborative Committee (IN PERSON): Friday, September 12, 2024, from 1:00 p.m. – 2:00 p.m.
 - Location: Orangewood Foundation, 1575 17th Street, Santa Ana, CA 92705
 - Veterans Committee: (IN PERSON): Thursday, September 19, 2024, from 2:00 p.m. – 3:30 p.m.
 - Location: Orange County United Way, 18012 Mitchell S, Irvine, CA 92614
- The CoC Governance Charter identifies that each Individual Member and Agency that is a General Member of the CoC will be allowed one vote for the CoC Board election. The CoC Governance Charter states that a CoC Board member must be CoC General Member, either as an organization or individual. There is still time to become a CoC General Member if you are interested in applying for the CoC Board.

Jason Phillips motioned to adjourn the meeting. Becks Heyhoe-Khalil seconded the motion. The motion passed with unanimous consent. Meeting adjourned at 4:25 p.m.

7. Next Meeting: Wednesday, September 25, 2024, from 2:00 p.m. – 5:00 p.m.

Date: October 9, 2024

Subject: Fiscal Year (FY) 2024 and FY2025 Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO)

Recommended Actions:

- a. Approve the selection of proposals submitted in response to the FY2024 CoC Bonus, Domestic Violence (DV) Bonus and Reallocation Projects Request for Proposals (RFP) as recommended by the RFP Review Panel for inclusion in the FY2024 and FY2025 Orange County CoC Program NOFO Application.
 - i. Mercy House Living Centers' permanent supportive housing project proposal called OC PSH Collaboration Project II – Expansion 2 for \$3,775,254, or an amount not to exceed the maximum eligible funding, as part of the CoC Bonus funding.
 - ii. Human Options Inc.'s rapid rehousing project proposal called DV Bonus RRH Project for \$1,358,595, or an amount not to exceed the maximum eligible funding, as part of the DV Bonus funding.
- b. Approve Pathways of Hope's permanent supportive housing project proposal called FY24 Reallocation – PSH for Seniors in the amount of \$242,702 as part of the reallocation funding.
- c. Approve the CoC Project Ranking and Tiering Policy as recommended by the CoC NOFO Ad Hoc.
- d. Approve the FY2024 CoC Project Priority Listing, including all renewal, consolidated, expansion and new projects, to be included in the Orange County CoC's FY2024 and FY2025 CoC Program NOFO Application as recommended by the CoC NOFO Ad Hoc.

Background and Analysis

Selection of Proposals in Response to the CoC Bonus, DV Bonus and Reallocation Projects RFP

The Orange County CoC is eligible to apply for an estimated amount of \$3,936,136 in CoC Bonus Funding and an estimated \$3,623,391 in DV Bonus funding. At the July 24, 2024, CoC Board meeting, the CoC Board accepted the \$242,702 of voluntarily reallocated funding to be reallocated to solicit new permanent supportive housing (PSH) project proposals that serve Older Adults (ages 62 and older). Additionally, the CoC Board was seeking new projects and/or expansion projects to increase the total funding amount and households to be served of a renewal project.

The CoC Bonus and Reallocation Proposal Projects must serve persons who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3. Additionally, new PSH projects must be either designated as a Dedicated PLUS project or Dedicated to Individuals and Families experiencing Chronic Homelessness. Eligible project types under the CoC Bonus and Reallocation component of the RFP included PSH and rapid rehousing (RRH). The DV Bonus Projects must be dedicated to serve survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless, as defined in 24 CFR 578.3. Eligible project types included in the RFP for DV Bonus funding included rapid rehousing and joint transitional housing and permanent housing – rapid rehousing (Joint TH/PH-RRH).

During the July 24, 2024, meeting, the CoC Board approved the recommendation to establish two non-conflicted RFP Review Panels to evaluate proposals submitted in response to the FY2024 Request for

Proposals for DV Bonus, CoC Bonus and Reallocation Projects. One RFP Review Panel would review proposals to be funded through the CoC Bonus and Reallocation Funding and the second RFP Review Panel would review proposals to be funded through the DV Bonus funding. Given that the CoC Bonus and DV Bonus funding only received one proposal each, the Office of Care Coordination as the Collaborative Applicant received support from the CoC Board officers to only facilitate one RFP Review Panel to review the two proposals received. The Office of Care Coordination worked in partnership with the CoC Board Officers to identify panel members with knowledge and understanding of the CoC and the homeless service system to support with this review process by solicited interest from the CoC General membership and community partners.

The members of the CoC Bonus, DV Bonus and Reallocation Review Panel reviewed the two applications independently based on the scoring criteria as outlined in the RFP and approved by the CoC Board. Members of the RFP Review Panel participated in a consensus meeting to discuss the proposals at length, provide feedback on areas for improvement and highlight the unique strengths of each proposal. The RFP Review Panel recommended Mercy House Living Centers' PSH project proposal called OC PSH Collaboration Project II – Expansion 2 in the amount of \$2,278,926 for the CoC Bonus funding and Human Options Inc.'s RRH project proposal called DV Bonus RRH Project in the amount of \$914,997.60 for the DV Bonus funding for inclusion in the Orange County CoC Program NOFO Application. Additionally, the RFP Panel members recommended the Office of Care Coordination requesting each agency consider increasing the total amount of funding requested for both projects to maximize the funding for which the Orange County CoC is eligible to apply. As requested by the RFP Review Panel, the Office of Care Coordination reached out to each agency to consider increasing the total amount of funding requested. Following the RFP Review Panel meeting, Mercy Housing Living Centers confirmed a desire to increase the CoC Bonus funding request to \$3,775,254 and Human Options, Inc. confirmed a desire to increase the DV Bonus funding request to \$1,358,595.

As no proposals were received requesting to utilize the reallocation funding and given the current tenants of the CoC-funded Tyrol Plaza Senior Apartments PSH project, the Office of Care Coordination was proactive in making efforts to identify a new provider to promote housing stability of a highly vulnerable population. The Office of Care Coordination reached out to current CoC-funded agencies serving older adults in the North Service Planning Area (SPA) to inquire about the potential of applying for a PSH project to serve older adults. Pathways of Hope discussed the opportunity with the Office of Care Coordination, confirmed interest in applying for the funds, and expedited completion of an application for a permanent supportive housing project called FY24 Reallocation – PSH for Seniors in the amount of \$242,702 as part of the reallocation funding. During the RFP Review Panel meeting, the Office of Care Coordination updated the panel members on the application received and actions taken to ensure the Orange County CoC retains this needed funding to serve Older Adults with PSH.

The Office of Care Coordination, as the Collaborative Applicant, will work with the agencies to update their proposals, accordingly, including maximizing the eligible funding requested, to ensure the most competitive project applications are included in the collaborative application to U.S. Department of Housing and Urban Development (HUD).

CoC Project Ranking and Tiering Policy

The CoC NOFO Ad Hoc and the Office of Care Coordination, as the CoC Collaborative Applicant, developed an updated FY2024 CoC Project Ranking and Tiering Policy. During the June 26, 2024, meeting, the CoC Board approved the Scoring and Rating Criteria for FY2024 CoC Renewal Projects, including the project performance measures, thresholds and point allocations, as recommended by the CoC NOFO Ad Hoc. At

the July 24, 2024, meeting, the CoC Board approved the FY2024 CoC Bonus and Reallocation and DV Bonus Scoring and Rating Criteria to evaluate proposals as submitted in response to the Request for Proposals.

Utilizing the CoC Board approved scoring rubrics for renewal and new project applications, the CoC NOFO Ad Hoc considered the following items in the ranking and tiering process:

- Scoring and Rating Criteria Score.
- Project Performance Score.
- Competitiveness of CoC Bonus funding, DV Bonus funding, and Reallocation funding applications.
- Consideration of subpopulations served.
- Strategy to maximize available funding in the CoC Bonus, DV Bonus and Reallocation funding opportunities.

The CoC NOFO Ad Hoc decided to rank and tier projects based on the overall renewal score from highest score to lowest score, except the Homeless Management Information System (HMIS) and Coordinated Entry System (CES) projects being included in Tier 1 due to the vital infrastructure provided to the Orange County CoC, and the Pathways of Hope FY24 Reallocation – PSH for Seniors reallocation project being in Tier 1 to ensure continuity of services for current PSH tenants. For renewal projects that did not have relevant information for Project Performance and Unspent Funds, the total points possible were adjusted accordingly. Additionally, renewal projects that had not yet completed a full grant term received an adjusted score for the Project Effectiveness criterion. The Collaborative Applicant prepopulated the scores for the Agency Administrative Review, Project Performance Measures, and Unspent Funds criteria. The remainder of the criteria, such as Project Effectiveness, CES Participation, Housing First and/or Low Barrier Implementation, and Equity, Access and Inclusion, was scored by the CoC NOFO Ad Hoc as part of the annual CoC Renewal Project application process.

Additionally, the CoC NOFO Ad Hoc determined that new project applications under the CoC Bonus and DV Bonus funding would be placed in Tier 2 after renewal projects, as the new projects would bring increased capacity to the CoC and would not jeopardize any additional renewal project(s) in Tier 2. The CoC NOFO Ad Hoc also ranked the new project applications based on the overall score from highest score to lowest score, as well as considered the populations served. Within Tier 2, the CoC NOFO Ad Hoc ranked the project proposals in the following order: Human Options Inc.'s DV Bonus RRH Project (DV Bonus funding) and then Mercy House Living Center's OC PSH Collaboration Project II – Expansion 2 Project (CoC Bonus funding).

Changes to Tiering

A notable change in the FY2024 and FY2025 CoC Program NOFO is that Tier 1 of the Priority Listing is equal to 90% of the CoC's Annual Renewal Demand (ARD). As such, approximately \$3,280,113 of renewal funding fell into Tier 2 causing multiple renewal projects to be placed in Tier 2. The CoC NOFO Ad Hoc had careful consideration and discussion in finalizing the Ranking and Tiering Policy and does not come to the recommendation lightly. To prevent renewal funding from being jeopardized, all renewal projects falling into Tier 2 were placed at the top of tier, followed by the new DV Bonus and CoC Bonus projects. Renewal projects ranked in Tier 2 were identified as projects with lower scoring as the CoC NOFO Ad Hoc ranked renewal project applications based on the overall score from highest score to lowest score. Projects with a ranked position in Tier 1 are selected based on requirements in section I.B.3.h.(1) of the FY2024 and FY2025 CoC Program NOFO and projects with a ranked position in Tier 2 are selected based on the CoC Application score and the project application score outlined in section I.B.3.h.(2) of the NOFO.

The proposed policy supports the thoughtful evaluation of renewal and new project applications, including consolidation and expansion projects, as well as reflects the priorities and guidance as provided by the CoC Board and HUD.

Consolidation Request

During the renewal application process, HUD allows project applicants to consolidate a minimum of two but no more than ten eligible renewal projects. To be eligible for consolidation, the projects must have the same recipient and be for the same project component. For the local Orange County CoC process, the CoC NOFO Ad Hoc reviews all consolidation requests to approve or deny the request. In the FY 2024 CoC Program competition, American Family Housing noted a consolidation request for projects Permanent Housing Collaborative FY2024 (surviving grant) and Permanent Housing 2 FY2024 (terminating grant). The consolidation request was reviewed and approved by the CoC NOFO Ad Hoc. Project applications for the grants that are proposed to be part of the consolidation are ranked with a unique rank number for each project, and if the grants are selected, HUD will conditionally award the single surviving grant based on its ranked position to include the amount of funding of both grants included in the consolidation. All other project applications included in the surviving grant will be removed from the CoC's ranking resulting in project applications below to slide up one ranked position in the Priority Listing.

FY2024 CoC Program NOFO Project Priority Listing

Utilizing the above described CoC Project Ranking and Tiering Policy, the CoC NOFO Ad Hoc and the Office of Care Coordination developed the proposed FY2024 CoC Program NOFO Project Priority Listing.

Attachment A details the FY2024 CoC Program NOFO Project Priority Listing as recommended by the CoC NOFO Ad Hoc and details the ranking and tiering of renewal projects, CoC Bonus, DV Bonus and Reallocation projects for inclusion in the FY2024 and FY2025 Orange County CoC Program NOFO Application. Approval of the recommended action will support the Orange County CoC in fulfilling the requirements of the FY2024 and FY2025 CoC Program NOFO.

Attachments

Attachment A – FY2024 CoC Program NOFO Project Priority Listing

Item 1. Attachment A

Orange County Continuum of Care

FY2024 Continuum of Care Program Notice of Funding Opportunity Priority Listing

Total Annual Renewal Amount (ARA): \$32,801,133

CoC Bonus Funding Available: \$3,936,136

Tier 1 (90% of ARA): \$29,521,020

Domestic Violence (DV) Bonus Funding Available: \$3,623,391

Tier 2 (10% of ARA + CoC Bonus + DV Bonus Applied for): \$8,413,962

CoC Planning: \$1,500,000

Project Ranking	Applicant Name	Project Name	Project Component	Total ARA	Score
1	Interval House	Domestic Violence Transitional Housing- Rapid Rehousing Program	Joint TH-RRH	\$1,018,919	99.4%
2	Interval House	Rapid Rehousing Program	RRH	\$257,331	99.4%
3	Mercy House Living Centers	OC PSH Collaboration Project II - Expansion	PSH	\$2,458,279	95.0%
4	Friendship Shelter, Inc.	Henderson House Permanent Supportive Housing	PSH	\$670,222	94.8%
5	American Family Housing	Permanent Housing 2 FY2024 (Consolidation – Terminating)	PSH	\$627,053	93.2%
6	Families Forward	Rapid Rehousing for Families	RRH	\$615,485	92.4%
7	American Family Housing	Permanent Housing Collaborative FY2024 (Consolidation – Surviving)	PSH	\$403,927	90.5%
8	Mercy House Living Centers	OC PSH Collaboration Project	PSH	\$3,874,353	90.0%
9	Orange County Housing Authority	Jackson Aisle Continuum of Care TRA 2024 Renewal Project	PSH	\$422,110	89.8%
10	Illumination Foundation	Stanton Multi-Service Center 2024	PSH	\$502,365	89.0%
11	Pathways of Hope	PSH for Families	PSH	\$371,107	87.4%
12	Orange County Housing Authority	#1 Consolidated Continuum of Care TRA 2024 Renewal Project	PSH	\$4,910,855	85.0%
13	Mercy House Living Centers	Mercy House - CoC Leasing - Renewal	PSH	\$575,240	84.9%
14	Human Options, Inc.	DV Bonus Project	Joint TH-RRH	\$1,770,856	84.2%
15	Illumination Foundation	Street2Home OC Expansion	PSH	\$2,060,842	83.8%
16	Orange County Housing Authority	#2 Consolidated Continuum of Care TRA 2024 Renewal Project	PSH	\$2,129,192	83.6%
17	Mercy House Living Centers	Mills End and PSH Leasing Consolidation	PSH	\$614,034	83.0%
18	Mercy House Living Centers	Aqua PSH	PSH	\$304,429	79.0%
19	Orange County Housing Authority	#4 Consolidated Continuum of Care TRA 2024 Renewal Project	PSH	\$2,529,678	77.8%
20	Pathways of Hope	FY24 Reallocation - PSH for Seniors (Reallocation)	PSH	\$242,702	
21	County of Orange	Coordinated Entry System SSO Grant 2024	SSO-CES	\$1,481,239	
22	Orange County's United Way	HMIS Consolidated Community Support NOFO 2024	HMIS	\$650,575	
23	Orange County Housing Authority	#3 Consolidated Continuum of Care TRA 2024 Renewal Project	PSH	\$1,030,227	77.4%
			Tier 1 Total	\$29,521,020	
23	Orange County Housing Authority	#3 Consolidated Continuum of Care TRA 2024 Renewal Project	PSH	\$2,219,374	77.4%
24	Friendship Shelter, Inc.	Friendship Shelter Rapid Re-Housing	RRH	\$392,481	76.9%
25	Serving People In Need	CoC Rapid Rehousing 2024	RRH	\$668,258	67.4%
26	Human Options, Inc.	DV Bonus RRH Project (DV Bonus)	RRH	\$1,358,595*	93.5%
27	Mercy House Living Centers	OC PSH Collaboration Project II - Expansion 2 (CoC Bonus)	PSH	\$3,775,254*	91.6%
			Tier 2 Total	\$8,413,962	
				\$37,934,982	

*Final funding amounts subject to change within approved funding priorities and maximum funding eligibility.

Date: October 9, 2024

Subject: 2024 Continuum of Care (CoC) Nominating Ad Hoc Recommendation

Recommended Action:

- a. Approve the recommended changes to the CoC Board responsibilities, composition, nominating and selection process, and qualifications detailed in the Orange County CoC Governance Charter, as recommended by the CoC Nominating Ad Hoc.

Background and Analysis

Each year, the Orange County CoC Board establishes a CoC Nominating Ad Hoc to support the annual review of the Orange County CoC Governance Charter (Charter) and facilitate the CoC Board selection process for the CoC Board seats expiring in December. During the August 28, 2024, meeting, the CoC Board approved the recommendation to establish the 2024 CoC Nominating Ad Hoc to facilitate the annual Charter review and nominating and selection process. The Office of Care Coordination supported the CoC Board to recruit for the 2024 CoC Nominating Ad Hoc membership, receiving interest via a submitted SurveyMonkey interest form. The final membership of the CoC Nominating Ad Hoc was confirmed by the CoC Board Chair, Vice Chair and Secretary. The CoC Nominating Ad Hoc includes three (3) current CoC Board Members that are not up for re-election as well as additional CoC General Members, representing different entities of the homeless service system. The CoC Nominating Ad Hoc membership includes Andrew Crowe, Scholarship Prep and CoC Board member; Madelynn Hirneise, Families Forward; Beck Levin, Dayle McIntosh Center; Alejandro Santiago Ortega, Orange County United Way; Milo Peinemann, American Family Housing; Dawn Price, Friendship Shelter and CoC Board member; and Ami Rowland, Covenant House California and CoC Board member.

As part of the 2023 CoC Board nomination and selection process, the Office of Care Coordination and CoC Board leadership partnered with a technical assistance provider through the California Interagency Council on Homelessness Racial Equity Action Lab (CA REAL) with a goal to align with recommendations from the C4 Innovations racial equity assessment of the Orange County CoC and increase diversity and representation within the CoC Board. The CoC Board-approved revised Charter included substantive changes to the CoC Board composition and selection process, such as removing designated seats and replacing with a minimum number of Board members who have specified identities, experiences, and backgrounds. The 2023 CoC Nominating Ad Hoc identified the ability to meet all minimum requirements in the 2023 election cycle, even though the Charter provided benchmarks for building a more representative CoC Board membership through two election cycles by January 2025. The 2024 CoC Nominating Ad Hoc is tasked with carrying forward the work of ensuring the CoC Board membership is diverse and representative in the nomination and selection process for the upcoming Board election.

The 2024 CoC Nominating Ad Hoc convened two times from September to October 2024 to review Sections V.B.1 – V.B.4 of the current Charter, with the support of the Office of Care Coordination, and provided feedback on changes that should be proposed this year, versus changes that should be considered the next time the Charter is reviewed. Given the substantive changes made to the Charter in 2023, the CoC Nominating Ad Hoc confirmed it would be best to only propose minor grammatical, formatting, or

clarification-related changes at this time to allow for the new Board composition and nominating and selection process to be facilitated for another election cycle. As such, the CoC Nominating Ad Hoc is recommending the proposed redlines as detailed in **Attachment A**.

The CoC Board is being asked to review and approve the recommended revisions to the Charter. If approved, the recommended changes will be implemented for this year's CoC nominating and selection process, with continued guiding principles and benchmarks for building a more representative CoC Board membership by January 2025.

Attachments

Attachment A – Charter Revisions: CoC Board Responsibilities, Composition, Selection Process, and Qualifications – Redline Version

Attachment B – Charter Revisions: CoC Board Responsibilities, Composition, Selection Process, and Qualifications – Clean Version

Orange County CoC Governance Charter: Proposed Revisions

A. Orange County CoC Board

As noted in §578.5(b) of the HEARTH Act, “The Continuum of Care must establish a board to act on behalf of the Continuum using the process established as a requirement by § 578.7(a)(3) and must comply with the conflict-of-interest requirements at § 578.95(b).”

The Continuum of Care Board is therefore acting on behalf of the members of the Orange County CoC. To this end, the Orange County CoC will strategically comprise a governing board that represents the stakeholder groups enumerated in the HEARTH Act which require the CoC Board to be representative of relevant organizations and of projects serving homeless subpopulations within Orange County, including at least one (1) homeless or formerly homeless individual.

1. Continuum of Care Board Responsibilities

The Continuum of Care Board will:

- a. Conduct the hands-on work and facilitate the committees, subcommittees and ad hoc groups of the Orange County CoC. Every member of the CoC Board must serve on a minimum of one committee;
- b. Build community awareness of the needs of all homeless and at-risk populations identified in the county;
- c. Ensure, to the greatest extent possible, access to services by the subpopulations enumerated in this charter;
- d. Ensure relevant organizations and projects serving various homeless and at-risk subpopulations are represented in the planning and decision-making for the overall coordination of homeless services Continuum of Care;
- e. Ensure ~~r~~Regional ~~c~~Coordination and collaborative work across the CoC through the use of the Coordinated Entry System;
- f. Coordinate the CoC Programs and set goals and priorities for ending homelessness in Orange County;
- g. Approve Orange County CoC policies as recommended by ~~service providers and/or~~ Committees;
- h. Create committees, subcommittees and ad hoc groups necessary for the proper and efficient functioning of the Orange County CoC, including the CoC program Notice of Funding Opportunity (NOFO); and
- i. Dissolve committees, subcommittees and ad hoc groups, if they are determined to be unnecessary for the proper and efficient functioning of the Orange County CoC.

2. Continuum of Care Board Composition

The CoC Board is comprised of an odd number of members, between ~~seventeen (17)~~ and ~~to twenty-one (21)~~ members in total, who are elected by the voting General Membership. A quorum consists of fifty percent (50%) plus one (+1) voting members present. The CoC Board shall be comprised of members that provide a well-balanced

perspective with multiple identities, experiences, and backgrounds to best lead the response to homelessness in the Orange County CoC.

The CoC Board designations are:

- a. The CoC Board includes three (3) Officers, who shall be elected by the CoC Board each year. These positions include:
 - i. Chair: Responsible for leading the monthly CoC Board meetings and facilitating the work of the Orange County CoC, as determined in this Charter.
 - ii. Vice-Chair: Responsible for chairing CoC Board meetings in the absence of Chair or when Chair must recuse themselves
 - iii. Secretary: Responsible for tracking attendance and motions for CoC Board meetings, reviewing the draft CoC Board meeting minutes, and chairing CoC Board meetings in the absence of both the Chair and Vice Chair, or when Chair and Vice Chair must recuse themselves
- b. The CoC Board shall have an odd number of members with ~~seventeen (17)~~ to ~~twenty-one (21)~~ total CoC Board member seats in any given year. By January 2025, the makeup of the CoC Board shall include at least the following number of people with each of these identities, experiences, and backgrounds. One person may represent more than one of these identities, experiences, and backgrounds.
 - i. People who have experienced homelessness or housing instability. By January 2025, at least 30% of the CoC Board must be comprised of people with lived experience, though the CoC Board can prioritize including more in any given year. In January 2024, the Board must include at least four (4) people with lived experience. This includes:
 1. One (1) seat will be determined by the Lived Experience Advisory Committee (LEAC). This could be the LEAC chair or someone else.
 2. It is important to the CoC Board that people with lived experience represent an array of household and age makeups. However, because some people with lived experience may not want to disclose that experience publicly, there are no required seats for people from specific household types or age groups. Ideally, the Board is recommended but not required to include at least one person from each of the following groups:
 - a. Lived experience of homelessness as a Transitional Age Youth (TAY) in the last five (5) years
 - b. Lived experience of homelessness as a single adult
 - c. Lived experience of homelessness with their family
 - d. Lived experience of homelessness as an older adult
 - ii. People with identities and experiences that reflect the diversity of the CoC. By January 2025, the CoC Board must include at least the following number

of people with each of the following identities or experiences. This includes Board members who have and have not experienced homelessness:

1. Black ~~(at least two (2))~~
2. Indigenous or Native American ~~(at least two (2))~~
3. Person of Color (including but not limited to people who are: Asian, Asian-American, Pacific Islander, Native Hawaiian, Latino/a/e/x, Central American, South American, Caribbean, Middle Eastern, North African) ~~(at least three (3))~~
4. LGBTQIA+ ~~(at least two (2))~~, including at least one (1) person who identifies as LGBTQIA+ based on their each of the below categories:
 - a. Sexual orientation: Lesbian, gay, bi, queer+
 - b. Gender identity: Trans, non-binary, intersex, non-conforming+
5. Disabled and/or neurodivergent ~~(at least two (2))~~
6. Veteran/military service experience or part of a veteran/military service family ~~(at least one (1))~~
7. Experience of domestic violence/intimate partner violence ~~(at least one (1))~~
8. Older adult ~~(at least one (1))~~

iii. People with personal or professional experience with:

1. Veteran/military service-focused agency ~~(at least one (1))~~
2. Emergency Solutions Grant (ESG) Program funded agency or recipient agency ~~(at least one (1))~~
3. Public Housing Agency (PHA) ~~(at least one (1))~~
4. Domestic violence agency ~~(at least one (1))~~
5. Education field / McKinney-Vento liaison ~~(at least one (1))~~
6. Behavioral health field ~~(at least one (1))~~
7. Faith-based organization or community ~~(at least one (1))~~
8. Health care field ~~(at least one (1))~~
9. Affordable housing development background ~~(at least one (1))~~
10. People with experience with the following parts of the system. Ideally, the CoC Board will include members who represent all parts of the system, but at minimum the CoC Board must include members who represent at least three ~~(three (3))~~ of the following:
 - a. Diversion
 - b. Street Outreach
 - c. Prevention
 - d. Emergency Shelter
 - e. Rapid Rehousing
 - f. Permanent Supportive Housing
 - g. TAY Agency
 - h. Family Agency

c. Continuum of Care Board Support

Item 2. Attachment A

- i. Collaborative Applicant – As the Collaborative Applicant the Continuum of Care Manager and/or other County of Orange staff will facilitate the Continuum of Care Board business and will utilize resources to continue the development of the CoC system.
- ii. HMIS Lead Agency – The HMIS Lead Agency will assist the Collaborative Applicant in providing CoC utilization, performance and gaps data and regional Service Planning Area resource information to the CoC Board.
- iii. Coordinated Entry System Lead Agency – The Coordinated Entry System Lead Agency will assist the Collaborative Applicant in providing performance and gaps data information to the CoC Board.

3. Continuum of Care Board Selection Process

In advance of each term expiration, the following steps are to be completed to select new CoC Board Members:

- a. A Nominating Ad Hoc of at least six (6) people will be appointed annually by the CoC Board Chair.
 - i. At least one (1) member of the Nominating Ad Hoc will be a CoC Board member whose seat is not up for election.
 - ii. At least one (1) member of the Nominating Ad Hoc will be a Voting General Member or represent an organization that has a Voting General Member.
 - iii. At least four (4) members of the Nominating Ad Hoc will not be current CoC Board members.
- b. The Nominating Ad Hoc will review the CoC Governance Charter (Charter) and make any proposed revisions needed to ensure the CoC Board composition, selection process, and qualifications align with the community's priorities and the identities, background, and experiences of key partners, including people with lived experience, in the community. The Nominating Ad Hoc will review the most recently available data to provide due diligence to ensure that the CoC Board membership identity, background, and experience recommendations align with current trends in who experiences homelessness in Orange County. The recommended Charter changes will go to the CoC Board for approval. Should the CoC Board provide feedback or recommendations to the proposed changes, the Nominating Ad Hoc will review feedback and incorporate the CoC Board recommendations into the Charter to inform the nomination and election process. In the event that the Nominating Ad Hoc is not in agreement with the CoC Board feedback and recommendations to the Charter, the Nominating Ad Hoc will submit a new version of the Charter for the CoC Board to review and approve before the rest of the CoC Board nomination and election process moves forward.
- c. The Nominating Ad Hoc will support the Collaborative Applicant in outreach to potential CoC Board candidates to make them aware of the upcoming CoC Board election. These outreach efforts will help ensure adequate representation of identities, backgrounds, and experiences listed in the CoC Board composition.

Item 2. Attachment A

- d. The Voting General Membership will be notified of the nomination period, start and end, as well as the process to nominate a candidate or express interest in being a candidate.
- e. The Nominating Ad Hoc will support the Collaborative Applicant in reviewing submitted applications and verifying qualifications and identities, background, and experience of all candidates who apply to serve as CoC Board Members or Officers. The Nominating Ad Hoc will ~~interview all applicants who appear to meet minimum qualifications and determine a process to refer all applicants whom they verify~~ all candidates to meet minimum qualifications before referring such candidates to the CoC General Membership ~~as qualified candidates~~.
- f. The CoC General Membership will vote by secret ballot on the slate of qualified candidates. The Nominating Ad Hoc will utilize a prioritization tool that identifies candidates with the highest votes and ensures desired representation of various identities, experiences, and backgrounds for the CoC Board membership. The selected candidates will be presented to the CoC Board for ratification.
- g. The Lived Experience Advisory Committee (LEAC) will select one person to represent them on the CoC Board. The CoC General Membership will not vote on this person's participation on the CoC Board.
- h. The same process as outlined above in items a. through f. will be completed to fill any vacancies left by a member before the expiration of the term of that member, should the designated CoC Board composition require their seat to be filled. Appointments made to fill a vacancy left by a member before the expiration of the term of that member shall be for the remaining term of that member.
- i. The traditional nominating and election timeline is as follows:
 - i. August/September – CoC Board Chair appoints Nominating Ad Hoc
 - ii. September/October – Nominating Ad Hoc convenes to review and update sections of the Charter that pertain to the CoC Board composition, selection process, and qualifications
 - iii. October/November – Nominating Ad Hoc outreaches to potential CoC Board candidates. The Nominating Ad Hoc ~~will~~ may interview eligible CoC Board candidates ~~who to verify that they~~ meet minimum qualifications for the Board. criteria.
 - iv. November/December – Candidates who moved forward based on their interview are presented to the CoC General Membership for voting/election.
 - v. December – CoC Board ratifies slate of elected candidates by the CoC General membership.
 - vi. January – CoC Board seating takes place. Outgoing CoC Board and Board staff will provide training and orientation for incoming CoC Board.
- j. At the first meeting of the calendar year, the CoC Board will elect the Board Officers (Chair, Vice-Chair and Secretary) to serve for one-year ~~(1)~~ terms. CoC Board Officers may serve for more than one (1) term.

4. Continuum of Care Board Qualifications

Item 2. Attachment A

All CoC Board members must bring a commitment to the work to end homelessness using best practices adopted locally. CoC Board members with lived experience of homelessness who are not also representing a local organization will be compensated for their time and expertise using the CoC's current compensation methods and rates.

- a. The Orange CoC Board Members and Officers are selected to represent various identities and personal and professional backgrounds, experiences, and entities.

As a whole, the Board should:

- i. Be diverse and reflect the identities, backgrounds, and experiences of people who experience homelessness in Orange County;
- ii. Have complementary skill sets;
- iii. Represent a balance of community partners in the region; and
- iv. Willingness to collaborate with other potential CoC Board Members and bring in new leaders.

- b. Potential and current CoC Board Members must be current voting General Members who demonstrate:

- i. A high level of ethical behavior, including compliance with the Conflict of Interest and Recusal process as defined in this Charter;
- ii. Working knowledge of, compassion about, and commitment to:
 1. ending homelessness
 2. furthering equity, access, and inclusion within the CoC Board and across the CoC's work.
- iii. Leadership and collaborative spirit in the best interest of the Orange County CoC.
- iv. Willingness and ability to consistently attend meetings and participate in Committees.

- c. All CoC Board members must attend at least ~~seventy-five percent (75%)~~ of meetings each year and not be absent for three (3) consecutive meetings in order to remain in good standing. All CoC Board members must also participate in at least one (1) committee, working group, or ad-hoc, and attend at least ~~seventy-five percent (75%)~~ of committee meetings. Board Members and Officers failing to meet the attendance standard will be subject to removal by majority vote fifty percent plus one (50% + 1) of the CoC Board.

Orange County CoC Governance Charter: Proposed Revisions

A. Orange County CoC Board

As noted in §578.5(b) of the HEARTH Act, “The Continuum of Care must establish a board to act on behalf of the Continuum using the process established as a requirement by § 578.7(a)(3) and must comply with the conflict-of-interest requirements at § 578.95(b).”

The Continuum of Care Board is therefore acting on behalf of the members of the Orange County CoC. To this end, the Orange County CoC will strategically comprise a governing board that represents the stakeholder groups enumerated in the HEARTH Act which require the CoC Board to be representative of relevant organizations and of projects serving homeless subpopulations within Orange County, including at least one (1) homeless or formerly homeless individual.

1. Continuum of Care Board Responsibilities

The Continuum of Care Board will:

- a. Conduct the hands-on work and facilitate the committees, subcommittees and ad hoc groups of the Orange County CoC. Every member of the CoC Board must serve on a minimum of one committee;
- b. Build community awareness of the needs of all homeless and at-risk populations identified in the county;
- c. Ensure, to the greatest extent possible, access to services by the subpopulations enumerated in this charter;
- d. Ensure relevant organizations and projects serving various homeless and at-risk subpopulations are represented in the planning and decision-making for the overall coordination of homeless services Continuum of Care;
- e. Ensure regional coordination and collaborative work across the CoC through the use of the Coordinated Entry System;
- f. Coordinate the CoC Programs and set goals and priorities for ending homelessness in Orange County;
- g. Approve Orange County CoC policies as recommended by Committees;
- h. Create committees, subcommittees and ad hoc groups necessary for the proper and efficient functioning of the Orange County CoC, including the CoC program Notice of Funding Opportunity (NOFO); and
- i. Dissolve committees, subcommittees and ad hoc groups, if they are determined to be unnecessary for the proper and efficient functioning of the Orange County CoC.

2. Continuum of Care Board Composition

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The CoC Board is comprised of an odd number of members, between 17 and 21 members in total, who are elected by the voting General Membership. A quorum consists of fifty percent (50%) plus one (+1) voting members present. The CoC Board shall be comprised of members that provide a well-balanced perspective with multiple identities, experiences, and backgrounds to best lead the response to homelessness in the Orange County CoC.

The CoC Board designations are:

- a. The CoC Board includes three (3) Officers, who shall be elected by the CoC Board each year. These positions include:
 - i. Chair: Responsible for leading the monthly CoC Board meetings and facilitating the work of the Orange County CoC, as determined in this Charter.
 - ii. Vice-Chair: Responsible for chairing CoC Board meetings in the absence of Chair or when Chair must recuse themselves
 - iii. Secretary: Responsible for tracking attendance and motions for CoC Board meetings, reviewing the draft CoC Board meeting minutes, and chairing CoC Board meetings in the absence of both the Chair and Vice Chair, or when Chair and Vice Chair must recuse themselves
- b. The CoC Board shall have an odd number of members with 17 to 21 total CoC Board member seats in any given year. By January 2025, the makeup of the CoC Board shall include at least the following number of people with each of these identities, experiences, and backgrounds. One person may represent more than one of these identities, experiences, and backgrounds.
 - i. People who have experienced homelessness or housing instability. By January 2025, at least 30% of the CoC Board must be comprised of people with lived experience, though the CoC Board can prioritize including more in any given year. In January 2024, the Board must include at least four (4) people with lived experience. This includes:
 1. One (1) seat will be determined by the Lived Experience Advisory Committee (LEAC). This could be the LEAC chair or someone else.
 2. It is important to the CoC Board that people with lived experience represent an array of household and age makeups. However, because some people with lived experience may not want to disclose that experience publicly, there are no required seats for people from specific household types or age groups. Ideally, the Board is recommended but not required to include at least one person from each of the following groups:
 - a. Lived experience of homelessness as a Transitional Age Youth (TAY) in the last five (5) years
 - b. Lived experience of homelessness as a single adult
 - c. Lived experience of homelessness with their family
 - d. Lived experience of homelessness as an older adult

- ii. People with identities and experiences that reflect the diversity of the CoC. By January 2025, the CoC Board must include at least the following number of people with each of the following identities or experiences. This includes Board members who have and have not experienced homelessness:
 - 1. Black (at least 2)
 - 2. Indigenous or Native American (at least 2)
 - 3. Person of Color (including but not limited to people who are: Asian, Asian-American, Pacific Islander, Native Hawaiian, Latino/a/e/x, Central American, South American, Caribbean, Middle Eastern, North African) (at least 3)
 - 4. LGBTQIA+ (at least 2), including at least one (1) person who identifies as LGBTQIA+ based on each of the below categories:
 - a. Sexual orientation: Lesbian, gay, bi, queer+
 - b. Gender identity: Trans, non-binary, intersex, non-conforming+
 - 5. Disabled and/or neurodivergent (at least 2)
 - 6. Veteran/military service experience or part of a veteran/military service family (at least 1)
 - 7. Experience of domestic violence/intimate partner violence (at least 1)
 - 8. Older adult (at least 1)
- iii. People with personal or professional experience with:
 - 1. Veteran/military service-focused agency (at least 1)
 - 2. Emergency Solutions Grant (ESG) Program funded agency or recipient agency (at least 1)
 - 3. Public Housing Agency (PHA) (at least 1)
 - 4. Domestic violence agency (at least 1)
 - 5. Education field / McKinney-Vento liaison (at least 1)
 - 6. Behavioral health field (at least 1)
 - 7. Faith-based organization or community (at least 1)
 - 8. Health care field (at least 1)
 - 9. Affordable housing development background (at least 1)
 - 10. People with experience with the following parts of the system. Ideally, the CoC Board will include members who represent all parts of the system, but at minimum the CoC Board must include members who represent at least three (3) of the following:
 - a. Diversion
 - b. Street Outreach
 - c. Prevention
 - d. Emergency Shelter
 - e. Rapid Rehousing
 - f. Permanent Supportive Housing
 - g. TAY Agency
 - h. Family Agency

- c. Continuum of Care Board Support
 - i. Collaborative Applicant – As the Collaborative Applicant the Continuum of Care Manager and/or other County of Orange staff will facilitate the Continuum of Care Board business and will utilize resources to continue the development of the CoC system.
 - ii. HMIS Lead Agency – The HMIS Lead Agency will assist the Collaborative Applicant in providing CoC utilization, performance and gaps data and regional Service Planning Area resource information to the CoC Board.
 - iii. Coordinated Entry System Lead Agency – The Coordinated Entry System Lead Agency will assist the Collaborative Applicant in providing performance and gaps data information to the CoC Board.

3. Continuum of Care Board Selection Process

In advance of each term expiration, the following steps are to be completed to select new CoC Board Members:

- a. A Nominating Ad Hoc of at least six (6) people will be appointed annually by the CoC Board Chair.
 - i. At least one (1) member of the Nominating Ad Hoc will be a CoC Board member whose seat is not up for election.
 - ii. At least one (1) member of the Nominating Ad Hoc will be a Voting General Member or represent an organization that has a Voting General Member.
 - iii. At least four (4) members of the Nominating Ad Hoc will not be current CoC Board members.
- b. The Nominating Ad Hoc will review the CoC Governance Charter (Charter) and make any proposed revisions needed to ensure the CoC Board composition, selection process, and qualifications align with the community's priorities and the identities, background, and experiences of key partners, including people with lived experience, in the community. The Nominating Ad Hoc will review the most recently available data to provide due diligence to ensure that the CoC Board membership identity, background, and experience recommendations align with current trends in who experiences homelessness in Orange County. The recommended Charter changes will go to the CoC Board for approval. Should the CoC Board provide feedback or recommendations to the proposed changes, the Nominating Ad Hoc will review feedback and incorporate the CoC Board recommendations into the Charter to inform the nomination and election process. In the event that the Nominating Ad Hoc is not in agreement with the CoC Board feedback and recommendations to the Charter, the Nominating Ad Hoc will submit a new version of the Charter for the CoC Board to review and approve before the rest of the CoC Board nomination and election process moves forward.
- c. The Nominating Ad Hoc will support the Collaborative Applicant in outreach to potential CoC Board candidates to make them aware of the upcoming CoC Board election. These outreach efforts will help ensure adequate representation of identities, backgrounds, and experiences listed in the CoC Board composition.

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- d. The Voting General Membership will be notified of the nomination period, start and end, as well as the process to nominate a candidate or express interest in being a candidate.
 - e. The Nominating Ad Hoc will support the Collaborative Applicant in reviewing submitted applications and verifying qualifications and identities, background, and experience of all candidates who apply to serve as CoC Board Members or Officers. The Nominating Ad Hoc will determine a process to verify all candidates meet minimum qualifications before referring such candidates to the CoC General Membership.
 - f. The CoC General Membership will vote by secret ballot on the slate of qualified candidates. The Nominating Ad Hoc will utilize a prioritization tool that identifies candidates with the highest votes and ensures desired representation of various identities, experiences, and backgrounds for the CoC Board membership. The selected candidates will be presented to the CoC Board for ratification.
 - g. The Lived Experience Advisory Committee (LEAC) will select one person to represent them on the CoC Board. The CoC General Membership will not vote on this person's participation on the CoC Board.
 - h. The same process as outlined above in items a. through f. will be completed to fill any vacancies left by a member before the expiration of the term of that member, should the designated CoC Board composition require their seat to be filled. Appointments made to fill a vacancy left by a member before the expiration of the term of that member shall be for the remaining term of that member.
 - i. The traditional nominating and election timeline is as follows:
 - i. August/September – CoC Board Chair appoints Nominating Ad Hoc
 - ii. September/October – Nominating Ad Hoc convenes to review and update sections of the Charter that pertain to the CoC Board composition, selection process, and qualifications
 - iii. October/November – Nominating Ad Hoc outreaches to potential CoC Board candidates. The Nominating Ad Hoc may interview eligible CoC Board candidates to verify that they meet minimum qualifications for the Board.
 - iv. November/December – Candidates who moved forward based on their interview are presented to the CoC General Membership for voting/election.
 - v. December – CoC Board ratifies slate of elected candidates by the CoC General membership.
 - vi. January – CoC Board seating takes place. Outgoing CoC Board and Board staff will provide training and orientation for incoming CoC Board.
 - j. At the first meeting of the calendar year, the CoC Board will elect the Board Officers (Chair, Vice-Chair and Secretary) to serve for one-year terms. CoC Board Officers may serve for more than one (1) term.
4. Continuum of Care Board Qualifications
- All CoC Board members must bring a commitment to the work to end homelessness using best practices adopted locally. CoC Board members with lived experience of homelessness who are not also representing a local organization will be compensated for their time and expertise using the CoC's current compensation methods and rates.

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- a. The Orange CoC Board Members and Officers are selected to represent various identities and personal and professional backgrounds, experiences, and entities. As a whole, the Board should:
 - i. Be diverse and reflect the identities, backgrounds, and experiences of people who experience homelessness in Orange County;
 - ii. Have complementary skill sets;
 - iii. Represent a balance of community partners in the region; and
 - iv. Willingness to collaborate with other potential CoC Board Members and bring in new leaders.
- b. Potential and current CoC Board Members must be current voting General Members who demonstrate:
 - i. A high level of ethical behavior, including compliance with the Conflict of Interest and Recusal process as defined in this Charter;
 - ii. Working knowledge of, compassion about, and commitment to:
 - 1. ending homelessness
 - 2. furthering equity, access, and inclusion within the CoC Board and across the CoC's work.
 - iii. Leadership and collaborative spirit in the best interest of the Orange County CoC.
 - iv. Willingness and ability to consistently attend meetings and participate in Committees.
- c. All CoC Board members must attend at least 75% of meetings each year and not be absent for three (3) consecutive meetings in order to remain in good standing. All CoC Board members must also participate in at least one (1) committee, working group, or ad-hoc, and attend at least 75% of committee meetings. Board Members and Officers failing to meet the attendance standard will be subject to removal by majority vote fifty percent plus one (50% + 1) of the CoC Board.