

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: CA-602 - Santa Ana, Anaheim/Orange County CoC

1A-2. Collaborative Applicant Name: County of Orange

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Orange County's United Way

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	Yes	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	Yes	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes	No	No
9.	Law Enforcement	Yes	Yes	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	No	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes

17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	Yes	Yes	Yes
30.	State Sexual Assault Coalition	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Veteran Serving Organization	Yes	Yes	Yes
35.	Faith-based Organizations	Yes	Yes	Yes

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

The CoC recognizes the importance of collaboration and partnership with underserved communities who are overrepresented in the homeless system, such as Black and Brown communities, to increase successful outcomes, address racial disparities and promote equitable access to permanent housing. The CoC partnered with consulting group C4 Innovations to evaluate inequities and racial disparities within the homeless service system. From the analysis, recommendations were identified to build staff capacity; provide increased trainings on anti-racism, implicit bias, LGBTQIA+, cultural humility; develop a plan for integrating diverse partners with lived experience into decision-making processes and ensure authentic engagement including compensation. The findings and recommendations of the racial equity analysis were shared with different stakeholders such as the CoC Board and Committees to receive feedback from service providers, people with lived experience and advocates on how to prioritize implementation of recommendations to address racial disparities in the homeless service system. Following the racial equity analysis, in 2023 the Collaborative Applicant and CoC Board leadership partnered with a technical assistance provider through the California Interagency Council on Homelessness Racial Equity Action Lab (CA REAL) with a goal to align recommendations from C4 Innovations to increase diversity and representation within the CoC Board. Through the CA REAL initiative, the CoC Governance Charter was revised to include a minimum number of people with specific identities/experiences, including people who are Black and/or Indigenous/Native American/Alaska Native (Indigenous), LGBTQIA+, and people with lived experience and created guiding principles/benchmarks for building a more representative Board membership by January 2025. During Fall 2023 Board nomination and election, the CoC Nominating Ad Hoc met all minimum requirements, specifically the increase of members identifying as Black and/or Indigenous and people with lived experience. CoC regularly evaluates membership of the Board, CoC Committees, providing targeted recruitment to ensure appropriate representation within decision-making entities. The CoC Board has convened an ad hoc of stakeholders, inclusive of members who represents people with disabilities and Black/African American communities, to continue the implementation of the racial equity analysis recommendations though identified goals and strategies.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

The Orange County Continuum of Care (CoC) has an open invitation for new membership year-round. The CoC Collaborative Applicant (CA) facilitates CoC engagement and participation from organizations, local governments, and individuals, that are seeking to get involved in the CoC. At least twice a year, the CoC actively solicits new membership at its CoC Board and Committee meetings hosted in-person and through email distribution lists reaching hundreds in the community. The process to join the CoC membership is simplified to encourage participation from diverse stakeholders, including people with lived experience of homelessness; public and behavioral health and healthcare providers; employment agencies, affordable housing developers, Public Housing Authorities, victim and youth service providers, and advocates. The email distribution method ensures effective communication for individuals with disabilities and increases accessibility to the public. The CoC webpage includes how to become a CoC Member, providing accessible information for the public and is compliant with screen reader technologies and tabbing, and is translated in other languages, including Chinese, Korean, Spanish, and Vietnamese. The CoC established the Lived Experience Advisory Committee in November 2020 to engage and include people with current or former lived experience of homelessness in the feedback and decision-making process, integrating lived expertise perspectives to improve CoC policies and procedures. The CoC and CoC-funded agencies have made strides to incorporate people with lived experience of homelessness in the development and operations of programs and services, in addition to have representation in Committees and the CoC Board. The CoC CA has conducted targeted outreach and worked with the Office of Population Health Equity to engage organizations serving culturally specific communities and underserved communities. The CoC CA has strategically worked to provide CoC updates at other formal meetings and community meetings that aim to address homelessness, housing and/or healthcare delivery. This includes providing an overview of the CoC and participation in meetings to help address LGBTQIA+ and racial disparities specifically experienced by Black and Indigenous/Native American/Alaska Native populations in Orange County, to ensure equity in the CoC. The CoC holds public meetings in ADA accessible spaces and accommodates persons with disabilities.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

The CoC has monthly and bi-monthly meetings that are open to the public, including the CoC Board and Policies, Procedures and Standards Committee meetings, which encourage participation from an array of agencies and individuals that have knowledge and/or interest in preventing and ending homelessness by providing an opportunity for public comment and input on policy and program discussions. The CoC provides an opportunity for written feedback using online surveys and email. Meeting agendas and materials are posted at least 72 hours in advance, presentations and minutes are posted publicly following the meeting. Items are presented at CoC Committees for discussion and feedback prior to consideration by the CoC Board to ensure community engagement and input. Meetings are well attended by stakeholders, CoC-funded agencies, community and faith-based organizations, ESG entitlement jurisdictions, legal aid organizations, advocates, and people with lived experience of homelessness. Representatives of racial and ethnic groups that are overrepresented in the local homeless population, such as Black and/or Indigenous/Native American/Alaska Native communities, actively participate in public CoC meetings to help promote racial equity, improvements or new approaches to addressing homelessness. CoC has representation on the Commission to End Homelessness which focuses on homelessness policy for the County and provides direct service perspective and engages leaders in the System of Care. Effective communication is generally provided using appropriate auxiliary aids and services, visual alarm devices, accessible electronic communications, documents in alternative formats, or assistance in reading or completing a form, etc. This applies to oral, written, audible, visual, electronic communications, including letters, notices, emails, websites, and other written documents and electronic media, as well as oral communications that occur in person, over the phone or internet, meetings, trainings, presentations, when communicating with an individual with a disability or when such communications are expected. CoC Collaborative Applicant also facilitates listening sessions and focus groups where organizations, community members, individuals with lived experience of homelessness discuss strategies to addressing homelessness, including improvements or new approaches to preventing and ending homelessness, in the CoC by covering a broad range of topics, including system improvement.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
NOFO Section V.B.1.a.(4)		
Describe in the field below how your CoC notified the public:		
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

The CoC makes public notification for proposals in response to the local competition process through announcements at public meetings, including CoC Board, Committees; email distribution lists; posting on the CoC webpage; and contact lists with all agencies with human service contracts with the County that is generated by the County Procurement Office for targeted outreach reaching hundreds of organizations, the majority being non-CoC Program funded, and stakeholders in the community. The CoC issued a Request for Proposals (RFP) for CoC Bonus, Domestic Violence (DV) Bonus, and Reallocation funding as recommended by the CoC Board on July 24, 2024. The RFP outlined the threshold, technical, document, and quality requirements for new proposed projects, as well as start and end date of solicitation process, target populations, eligible project types, and submission process. The CoC Collaborative Applicant (CA) shared all materials including announcements, applications, webinars, PowerPoint slides regarding the competition, and acceptance for proposals in an electronic format via email and posted on CoC website before related events. CoC CA identified one RFP review panel (Panel) of non-conflicted members that would evaluate proposals as described in the Review and Scoring section of the RFP. The Panel reviewed the proposals individually and met for collective discussion on the proposals. The Panel reached unanimous consensus on the proposals to be recommended for inclusion in the Project Priority Listing to be submitted to HUD for funding for approval by the CoC Board during the October 9, 2024, special meeting of the CoC Board. The selected proposals were notified of their status on October 10, 2024, following action from the CoC Board. There were no rejected proposals. Questions, answers and technical assistance requests related to the local CoC Program competition process were provided via telephone, email, or teleconferencing technology to interested applicants, including those who may not be as familiar with the CoC Program. By incorporating multiple avenues of communication such as but not limited to, public notification via email, online communications and meeting announcements, the CoC CA was able to ensure effective communication with individuals with disabilities.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC’s geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	Yes

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC Governance Charter states the CoC Board is required to have at least one member with experience in the field of education and/or as a McKinney-Vento (MV) liaison. The CoC Board includes a member representing a local education-focused nonprofit providing wraparound services to the foster/homeless youth population. CoC has regular contact with the Orange County Department of Education (OCDE) to discuss the efforts to prevent and address homelessness and provide opportunity for further collaboration on the issue of education and homelessness. OCDE Homeless Outreach to Promote Educational Success (HOPES) Collaborative is a member of the CoC & participates in the CoC Board & Committee meetings. HOPES Collaborative provided presentations on how to connect & coordinate with LEAs and SEAs in public preschool (Head Start), Kinder to 12th grade education & national agencies serving families at risk of or experiencing homelessness. Ongoing collaborative partnerships between LEAs, MV Liaisons, HOPES Collaborative, CoC-funded agencies, CoC member agencies, Coordinated Entry System (CES) Access Points & the Family Solutions Collaborative (FSC) are key to providing housing education, access, services & support to unhoused families. CoC regularly provides relevant educational information to individuals & families who become homeless and may need to access education services. Printed materials are available in English & Spanish and supportive services are provided in clients' preferred language. HOPES Collaborative provides technical assistance, education, outreach to schools, public charter schools in Orange County and liaisons with school personnel, families, community and service providers on MV Homeless Education & housing assistance available through the CoC. FSC, a coalition of family service providers, provides information, resources & trainings on how to best connect families at risk of or experiencing homelessness to available services & programs, and further supports the work of the HOPES Collaborative & MV Liaison Network to connect & access housing assistance. FSC meets with MV Coordinators in each of the 28 school districts & with HOPES Collaborative to facilitate access to services. At least 80% of homeless service agencies serving families & households with minor children collaborate with LEAs across school districts and universities. Of these approximately one-third are formal partnerships through Memorandum of Understanding or Letters of Agreement.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.	
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NOFO Section V.B.1.d.

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

The Orange County Department of Education (OCDE), in accordance with the McKinney-Vento Homeless Assistance Act's requirements for LEAs, designate a McKinney-Vento liaison that coordinates with the CoC and uses the written policies and procedures to: 1.Ensure appropriate and current information is being provided to individuals and families who become homeless and may need to access education services, 2.Quickly identify children and youth experiencing homelessness and ensuring school enrollment so they may have equal opportunity to succeed in their education, 3.Verify eligibility for additional supportive services and provide a letter confirming eligibility, 4.Inform parents/guardians or youth of eligible and appropriate services, including transportation, Head Start, early intervention special education and vocational education, 5.Review educational rights with parents/guardians of homeless student(s), 6.Assist students in obtaining referrals to health care, dental, mental health, substance abuse, housing, and other supportive services, 7.Ensure access to academic tutoring and counseling services for children and youth, 8.Facilitate problem-solving conversations to address disagreements between students and school districts to reach acceptable solutions, and 9.Make referrals and facilitate linkages to other supportive services in the System of Care to address needs of students experiencing homelessness, including connection to healthcare, behavioral health services, housing, and mainstream benefits. In instances when the individual or family is fleeing domestic violence, the CoC Victim Service Provider and McKinney-Vento Liaison support the individual or family in enrolling the child(ren) and/or youth into a school of their choice and work to ensure their safety and educational rights. The CoC works with the OCDE and LEAs to update the written policies and procedures to ensure the most up to date information that would support individuals and families who become homeless to be aware of their eligibility for educational services, given the new technologies and resources made available following the COVID-19 pandemic. The CoC will also explore expanding written policies and procedures regarding potential supports in both traditional and non-traditional education settings such as community centers and tutoring opportunities for youth who are experiencing homelessness and at risk of becoming homeless (couch-surfers or unstably housed).

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

	MOU/MOA	Other Formal Agreement
1. Birth to 3 years	Yes	Yes
2. Child Care and Development Fund	No	Yes
3. Early Childhood Providers	Yes	Yes
4. Early Head Start	No	Yes
5. Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6. Head Start	No	Yes
7. Healthy Start	No	Yes

8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	Yes
2.	State Sexual Assault Coalitions	Yes
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.		

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

Orange County CoC regularly collaborates with four Victim Service Providers (VSPs) who provide housing and services to survivors of domestic violence (DV), dating violence, sexual assault, and stalking. The Executive Director of a local VSP currently serves as Chair of the CoC's DV Committee, actively advocating to the CoC to address the needs of survivors. Representatives of the three other VSPs regularly participate in the Board, DV Committee and Policies, Procedures and Standards Committee providing feedback and recommendations on how to best improve and update CoC policies and procedures. VSPs help identify when the CoC should re-examine policies, procedures and practices to ensure all CoC housing and services provided are trauma-informed and can meet the needs of survivors. VSPs participate in State Domestic Violence and Sexual Assault Coalitions and support in regularly sharing updated information with the CoC on various efforts being discussed statewide. CoC previously approved an updated the CES Policies and Procedures, incorporating safety transfers with a trauma informed approach to better support survivors of DV and is currently undergoing further review of CES Policies and Procedures assessments impacting survivors engaging CES, alongside VSPs and survivors with lived experience, to ensure that the coordinated entry process addresses the physical and emotional safety, privacy and confidentiality needs of survivor participants. VSPs coordinate with the CoC Collaborative Applicant for a CoC-wide training to service providers working with adults who have experienced trauma, and how to best prevent re-traumatization. This training also helps service providers to work from a trauma-informed approach and develop relationships that cultivate safety, trust and compassion. CoC has adopted Standards of Care for Emergency Shelters that detail core training requirements to be met by shelter staff. This helps ensure shelter staff receive trauma informed care training when they begin their work and training refreshers on a regular interval. Service providers are encouraged to request training and technical assistance on trauma-informed approaches to become trauma-informed organizations and provide peer support through SAMHSA's National Center for Trauma-Informed Care and Alternatives to Seclusion and Restraint. This supports the CoC's goal of ensuring trauma-informed approach principles are in each CoC organization's policies and procedures.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:	
1.	safety planning protocols; and	
2.	confidentiality protocols.	

(limit 2,500 characters)

CES Policies & Procedures include the emergency transfer plan process that incorporates VAWA updates to address immediate safety needs of survivors of domestic violence (DV), dating violence, sexual assault and stalking, to ensure confidentiality & housing stability is maintained. The emergency transfer plan incorporates trauma-informed, survivor-centered support to ensure transfer decisions and housing relocation options will be based on choice and promote survivor safety, preference and success. Participants who have safety concerns are eligible for emergency transfers if they: reasonably believe there is a threat of imminent harm from further violence if they remain at the facility or housing unit in which they are residing; have expressly requested a transfer to another housing unit or shelter facility within the CoC; or experienced DV, dating violence, sexual assault or stalking at or near the current program/facility. This includes coordinating with the 4 Victim Service Providers (VSPs) in the CoC to determine if a transfer to one of the confidentially located shelters would be appropriate or using CES to identify & secure another housing resource/rental unit that better addresses their individual safety needs. On an ongoing, annual basis, the CoC Collaborative Applicant partners with VSPs to provide the CoC training that addresses best practices on trauma-informed, survivor-centered care focusing on prioritizing survivors' safety needs, accommodating their unique circumstances & maximizing participant choice. VSPs serve as a resource to the CoC & support CES functions to link survivors to available housing resources, including mainstream or specialized services. VSPs offer specialized housing assistance, coordinated care and comprehensive 24-hour programming to ensure availability & accessibility for survivors. VSPs supported the launch of a CES for Survivors for the CoC and helped develop assessments, processes and ensure protection of survivor safety & confidentiality. Only minimum information necessary to determine eligibility & prioritization for housing opportunities is shared w/CES & all information is voluntary. CES is required to comply w/privacy & data management policies & procedures approved by the CoC Board. Consent must be obtained to participate in CES but consent to share identifying information is not required. Survivors are included in CES without identifying information, only identified using a unique identifier.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes

	Other? (limit 500 characters)	
7.		

** nbsp;**

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below:

	1. whether your CoC's written policies and procedures include an emergency transfer plan;
	2. how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
	3. what your CoC requires households to do to request emergency transfers; and
	4. what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

The CoC recognizes that individuals and families who are fleeing, or attempting to flee, domestic violence (DV), dating violence, sexual assault, or stalking need specialized assistance that promotes and protects their confidentiality and safety. Therefore, while survivors will have unencumbered access to emergency services and the Coordinated Entry System (CES), appropriate and prompt referrals to services, including hotlines and emergency shelters specializing in DV are critical. The CoC makes available and widely advertises the DV resources available in CoC's geographic area including rights to an emergency transfer. 1) Per the VAWA, any household who is a victim of DV, dating violence, human trafficking, sexual assault, or stalking can request an emergency transfer under the following circumstances: a. A sexual assault occurred on the premises of their HUD-funded housing program, or b. Who reasonably believed that they are imminently threatened by harm from further DV, dating violence, sexual assault, stalking, or human trafficking if they remain in that designated HUD-funded dwelling. 2) Case managers serving all household types are trained to provide trauma-informed care, assess an individual or family household's risk to vulnerabilities or victimization, and conduct safety planning inclusive of communicating their right to request an emergency transfer. 3) A request for an emergency transfer may be communicated by an individual or family, regardless of known survivor status, by contacting their assigned case manager and/or program worker via telephone, writing and/or in-person. 4) A request for an emergency transfer, under these circumstances, does not guarantee immediate placement, but participants who qualify for an emergency transfer will be given a priority referral over all other households for the next available, safe unit through CES for which they qualify. Additionally, the individual or family may be supported in accessing emergency shelter operated by a Victim Service Provider (VSP) at a safe, confidential location through this process. If a household is currently enrolled in a HUD-funded housing program and requests emergency transfer, the household must follow the housing agency's internal emergency transfer housing process. If the housing program is unable to accommodate the emergency transfer request, the housing program may request an emergency transfer via CES and coordinate with the local VSP to ensure the safety of the participant.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
NOFO Section V.B.1.e.		

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

The CoC acknowledges that households experiencing homelessness face high rates of trauma, violence and victimization, regardless of disclosed victim or survivor status, which is seen in disproportionate rates in households who are Black/African American, Indigenous, and other people of color. The CoC ensures that individuals and families experiencing trauma or lack of safety as a result of domestic violence, dating violence, sexual assault, or stalking have access to all the housing and services available within the CoC's geographic area through the CoC's CES process. The housing and services available to survivors of domestic violence, dating violence, sexual assault, or stalking are emergency shelter, transitional housing, joint transitional housing and permanent housing – rapid rehousing, rapid rehousing, permanent supportive housing, housing choice vouchers (including special purpose vouchers like HUD-VASH). CES for Survivors, a CES component developed using awarded DV Bonus funding, coordinates housing and services for survivors and is developing processes for accepting referrals from non-Victim Service Providers (VSPs) to provide equitable access to all households experiencing safety concerns. The CoC has worked with the three components of the CES – Individuals, Families, and Veterans – in addition to the new CES for Survivors component, and housing and service providers to establish the appropriate process that supports the confidentiality and safety protocols of working with survivors when coordinating access to housing resources and/or supportive services within the CoC's geographic area. CoC-funded agencies align program policies with the Violence Against Women Act (VAWA), ensuring survivors are made aware of their protections and housing options that prioritize their safety, including facilitating quick transfer to other housing options when needed. The CoC Collaborative Applicant and CES Lead are working with VSPs to better understand the barriers faced by survivors in accessing housing and services and is working to identify possible solutions and strategies to reduce this over time through CES. The CoC ensures that staff providing case management and CES culturally relevant assessment are representative of the population being served, ensuring training in participant-driven cultural competency as it relates to trauma informed care and providing access to language interpretation services as needed.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
NOFO Section V.B.1.e.		

Describe in the field below how your CoC ensures survivors receive safe housing and services by:

- | | |
|----|---|
| 1. | identifying barriers specific to survivors; and |
| 2. | working to remove those barriers. |

(limit 2,500 characters)

The CoC seeks to identify and address barriers to housing experienced by survivors of domestic violence, dating violence, sexual assault, or stalking (Survivors) through strategies implemented across the CoC. Survivors and people with current or former lived experience of homelessness, along with Victim Service Providers (VSPs) and advocates, support the planning process, review of Coordinated Entry System (CES) assessments, and participate in the decision making that furthers access to housing for survivors across the homeless service system. This occurs through the CES Steering Committee, Domestic Violence Committee and Lived Experience Advisory Committee, where Survivors participate as committee members to provide feedback and recommendations on CoC policies and procedures impacting Survivors experiencing homelessness. CES for Survivors, a CES component developed using awarded Domestic Violence (DV) Bonus funding, coordinates housing and services for Survivors and is developing processes for accepting referrals from non-VSPs to provide equitable access to all households experiencing safety concerns. Data collected through the Point In Time count, Housing Inventory Count & CES for Survivors is used to assess potential barriers to accessible housing for Survivors and improve system flow. CES access points are located across the CoC’s geographic region, with specific placement of VSP access points in communities shown to have higher need of services to unsheltered Survivors. At an agency level, one VSP specifically utilized Survivor input gathered in focus groups to identify barriers, implement human-centered design principles within the agency and project policies and propose solutions. Further, in response to the 2024 reduction of federal Victims of Crime Act (VOCA) funding available to VSPs, the CoC Board approved the programming of state funding to ensure additional resource allocation for survivors. CoC annually provides training on trauma-informed care, best practices for serving Survivors and HUD’s Equal Access Rule, advertised through the email listservs and CoC Board and Committees meeting presentations. The CoC is working with federal, state, county, city and all local non-victim service organizations partners to ensure that individuals and families have access across all systems of housing and services available within the CoC’s geographic area and to reduce barriers to accessing the housing and services available when safety concerns are present.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

The CoC reviews its CoC Anti-Discrimination Policy (ADP) annually and provides an annual training to review each component of the policy, the Antidiscrimination Act and Equal Access Rule. The annual training provides examples of scenarios CoC programs may encounter, how to best navigate these in accordance with the CoC policy, as well as empowers community members to voice concerns, ask questions, and make suggestion, thus providing the CoC Collaborative Applicant with information on how to best update the ADP as needed, while keeping in mind HUD advisories and CPD notices. The CoC Collaborative Applicant welcomes questions and feedback year-round from providers and stakeholders. The CoC Collaborative Applicant encourages requests for technical assistance (TA) on how to best develop project-level antidiscrimination policies that are consistent with the CoC ADP ensuring that LGBTQ+ clients receive supportive services, shelter, and housing free from discrimination. CES Lead has a deep understanding of the CoC Anti-Discrimination Policy, can navigate and advise CES Access Points, providers, housing partners whenever there is an issue that is in conflicts with the ADP. Scoring and Rating Criteria for Renewal Projects included 12 of 100 points to evaluate Equity, Access, and Inclusion to evaluate compliance with the CoC's ADP, the project's equitable service access for clients, including in Black, Indigenous, Latina/e/o and LGBTQ+ communities. Scoring and Rating Criteria for new projects included 30 of 140 points to evaluate approach to service delivery for underserved communities (i.e. Black, Indigenous, Latina/e/o, and LGBTQ+) and proposed service plan and supportive services. Compliance with the CoC ADP is checked during program monitoring. County-funded shelter providers are required to comply with the Standards of Care for Emergency Shelter which requires the development and implementation of an ADP, grievance policy and procedures to track compliance or non-compliance. Agencies found to be non-compliant with CoC ADP are advised of the rules, findings, and required to develop a corrective action plan with specific resources. Agencies are also referred to additional resources for TA and subject to legal action if warranted. The CoC Board is notified of these instances for support and discussion on next steps. Agencies are asked to report any formal complaints received from project participants and document the actions taken to resolve issues raised.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Orange County Housing Authority	40%	Yes-HCV	No
City of Santa Ana Housing Authority	60%	Yes-HCV	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:

1. steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference--if your CoC only has one PHA within its geographic area, you may respond for the one; or
2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

The CoC actively coordinates and collaborates with the four Public Housing Authorities (PHAs) in the jurisdiction – Anaheim, Garden Grove, Santa Ana, and Orange County. CoC Board membership includes representation from the PHAs. The Housing Opportunities Committee, a CoC committee, includes a Chair and Vice Chair representing two of the four PHAs and identifies and evaluates available housing opportunities for people experiencing homelessness, meets on a bi-monthly basis and all four PHAs participate and provide updates on the various housing efforts aimed to address homelessness or those at risk of homelessness. PHAs have implemented a MOU that facilitates voucher mobility within the four jurisdictions and expedites processes to help households experiencing homelessness quickly transition into affordable permanent housing. PHAs adopted a homelessness admission preference for turnover vouchers, which are coordinated with the CoC and prioritized through the CES and have collaboratively created a PHA Universal Application as a standardized application for housing opportunities referred through CES. PHAs meet on a quarterly basis to discuss strategies and efforts in better supporting households transitioning from homelessness to permanent housing through homeless preference, set-aside vouchers, project-based vouchers, and special purpose vouchers. PHAs have been awarded vouchers for homeless subpopulations thus increasing resources and access for various subpopulations with high vulnerabilities and promoting system flow through the homeless service system. Some examples include Mainstream Vouchers being targeted to MediCal, CalAIM program and Non-Congregate Shelters that service individuals experiencing homelessness with high-risk factors and utilization of emergency medical system. Family Unification Program targets transitional aged youth exiting the foster care system and homeless families involved in the child welfare system. The CoC and PHAs established MOUs for the Emergency Housing Vouchers that were prioritized through CES and identified appropriate supportive services that assisted vulnerable households across Orange County. In support of this process, PHAs became participating agencies of the local HMIS to assist in better coordination with all CoC stakeholders. PHAs recognize the importance of their role in supporting the CoC in addressing homelessness & have committed housing choice vouchers to new affordable and supportive housing developments.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	Yes
8.	Other Units from PHAs:	
	Foster Youth to Independence (FYI) Vouchers	Yes

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Family Unification Program, Foster Youth to Independence Vouchers, Homekey Program Round 3

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	25
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	25
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.
 Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

The CoC has adopted and implemented the Housing First approach in its program design and service delivery. As part of the renewal and new project application process, the CoC requires that projects must implement a Housing First approach and complete a Housing First Assessment Tool, adapted from the Tool created by HUD. The CoC evaluates renewal project’s policies and procedures, intake documentation and other related forms to ensure that projects are low barrier, have no service participation requirements or preconditions at entry and prioritize rapid placement and stabilization in permanent housing. This process includes requesting applicants answer a questionnaire to evaluate how closely the project aligns to the Housing First model and providing an attestation confirming the project will operate utilizing a Housing First approach. The CoC continues to use the Housing First Assessment Tool to assess and measure a project’s progress in aligning with Housing First best practice standards. The questionnaire evaluates whether projects allow entry to participants regardless of income, current or past substance use, history of victimization (e.g., victim of domestic violence), and a criminal record—except restrictions imposed by federal, state, or local law or ordinance. The policies and procedures were evaluated by a review panel with a robust understanding of Housing First and evidence-based practices utilized in homeless service delivery. Of 100-point scoring system in the Scoring and Rating Criteria, renewal projects could be awarded a total of 10 points for adherence to Housing First. Of 150-point scoring system, new projects could be awarded a total of 30 points for adherence to Housing First as part of the Project Service Plan and Supportive Services. The CoC evaluates referrals to projects to ensure there are no preconditions to program entry by analyzing collected data to see if referred persons are given immediate engagement regardless of income, current or past substance use, history of victimization, and receive rapid placement and stabilization. To improve fidelity to Housing First within the CoC, the CoC hosted Housing First training, designed to address specific challenges providers reported experiencing when implementing Housing First. The Collaborative Applicant also facilitated technical assistance with providers via virtual meetings to provide guidance on improving Housing First implementation based on specific agency or project concerns.

1D-3.	Street Outreach—Data—Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

The CoC's street outreach efforts are robust and employ a low barrier, multidisciplinary approach, recognizing an experience of homelessness is traumatic. Rapport is built by maintaining consistency, meeting clients in their physical location, offering welfare packs, food, shelter and transportation. Outreach teams use a person-centered, compassionate approach to resolve homelessness through the offer of services to meet identified needs, with specific targeted approaches for those least likely to request assistance. Once immediate needs are met, linkages are made to supportive services, including a warm handoff in the field to mental health, substance use treatment, street medicine, or legal services. Street outreach engages with stakeholders such as County Outreach & Engagement, Homeless Liaison Officers (HLO's) and community resource partners to assist in identifying clients who are difficult to find. Veterans Affairs & Veteran-serving agencies partner with street outreach workers to identify vulnerable Veterans experiencing unsheltered homelessness. The CoC coordinates street outreach efforts by Service Planning Area (SPA) and facilitates placement into emergency shelters, enrollment in CES and permanent housing across the 3 SPAs of the CoC's geographic area. Outreach teams have increased coordination with HLOs, which ensures repeat coverage across the CoC. Outreach teams use a whatever it takes approach to reach people with severe service needs and provide/coordinate services through multi-disciplinary teams, SPA outreach coordination meetings and by-name lists. This includes providing integrated, strengths-based case management focused on reducing barriers to maintaining housing stability and allows for clients' needs to be addressed directly. Services include use of Evidence Based Practices such as Critical Time Intervention, Motivational Interviewing, Harm Reduction, Trauma Informed Care and Housing First. Other best practices used include preparing disability claims, employment & health education interventions to enhance health literacy & management of chronic conditions. CoC Collaborative Applicant secured additional funding from the State to support street outreach activities and address homeless encampments. Funding has enhanced the CoC's response to unsheltered homelessness in regional parks and public right of way by providing flexible funding to increase access to emergency shelter and/or housing to quickly end people's homelessness.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC's strategies to prevent the criminalization of homelessness in your CoC's geographic area:

	Your CoC's Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes
2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes

3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes
4.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.i.	

		HIC Longitudinal HMIS Data	2023	2024
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	1,304	869

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC’s geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

- works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and
- promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

The CoC has a partnership with the Orange County Social Services Agency (SSA) who oversees mainstream benefits, including application and eligibility processes. SSA provides presentations to the CoC to promote connections to mainstream benefits including SNAPs, Restaurants Meal Program, TANF, MediCal and General Relief. SSA presented a webinar training, which was advertised to and included participation from the CoC General Membership, local service providers and community partners working on the frontlines of the homeless response system. The CoC receives information regarding mainstream benefits through emails and website updates on a regular basis. SSA coordinates with service providers to provide targeted outreach to people experiencing homelessness to reduce barriers to access and expedite the benefits application process. SSA regularly goes onsite to homeless service programs to process mainstream benefit applications, conduct eligibility determinations and award benefits the same day. The CoC coordinates access to Veterans Affairs (VA) Healthcare Services at the main campus and satellite clinics for veterans. The CoC works with Health Care Agency’s Public Health Nurses who provide nursing case management to link to health insurance and primary care, as well as substance use treatment as requested by participants. CoC collaborates with healthcare organizations including FQHCs, Health Care for the Homeless programs, CalAIM & the County organized health system CalOptima Health to ensure participants access physical and mental health services. The CoC coordinated with CalOptima Health to develop and execute the street medicine program that supports people experience homelessness connect to a medical home and receive ongoing timely medical assistance. The CoC promotes SOAR certification, encouraging providers to provide SOAR training to staff through online courses/webinars. The County of Orange’s Care Plus Program offers enhanced care coordination for people who have a history of utilizing multiple programs across the mainstream benefits, shelter, healthcare and corrections systems who are experiencing homelessness. A Multi-Disciplinary Team meets weekly to review cases, expedite eligibility and linkages to services, resulting in increased benefit enrollments. The CoC has a partnership with employment organizations to ensure that referrals for employment, education, and training are available support to job search assistance and placement.

ID-7.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:	
1.	respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

The Orange County CoC in partnership with the local Orange County Health Care Agency, Public Health Services (PHS), developed CoC-wide policies and procedures for infectious disease outbreaks for which individuals experiencing homelessness are at higher risk of contracting due to their vulnerability. The policies and procedures include plans on responding to and efforts preventing infectious disease outbreaks, which ensures that homeless service providers are adequately prepared to contact and consult with PHS, local emergency medical service providers, and local community-based health clinics and resources. The CoC and PHS officials continue to collaborate to implement components of comprehensive training plans and implementation of recommended guidance. In partnership with PHS officials, the CoC has conducted trainings and open forums for homeless service providers regarding best practices for infectious diseases, how to access public health support within programs serving the homeless population, testing, isolation and quarantine protocols, and access to vaccines. The trainings provide a space for homeless service providers to learn about recommended guidelines as it applies to their specific programs. This supports the timely distribution of accurate and relevant information to the CoC during any public health emergencies and any future infectious disease outbreaks. Additionally, the CoC continues to consult with PHS officials to gain a clear understanding of best practices and safety guidelines, as updated by the Centers for Disease Control and Prevention, to ensure mitigation of infectious diseases within the homeless population. The partnership between the CoC and PHS officials ensures that homeless service providers understand their collaborative role with PHS and ensures the necessary training and availability of resources to respond promptly and effectively as outbreaks arise. In addition, the CoC adopted sanitation guidelines to prevent and/or slow the spread of infectious diseases in environments highly utilized for individuals experiencing homelessness. The CoC has established a deep understanding of the key partners within the County of Orange’s Emergency Operations Center and the State’s Office of Emergency Services along with their roles and responsibilities related to public health emergencies.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC:	
1.	effectively shared information related to public health measures and homelessness; and
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.

(limit 2,500 characters)

The Orange County CoC has continued extensive and effective collaboration with the local Orange County Health Care Agency (HCA), Public Health Services (PHS) in addressing and effectively sharing information on the impact of infectious diseases amongst individuals and families experiencing homelessness. The CoC maintains updated contact information and distribution list of partner agencies and resources in the community, including new non-traditional partners, street outreach providers, street medicine, homeless service providers and community-based organizations that have supported the emergency response to infectious disease outbreaks. Through the distribution list, there is a CoC-wide and timely communication strategy that facilitates the sharing of accurate and relevant information with the CoC during public health emergencies and facilitates the circulation of updates and guidance as it is updated by PHS officials. The partnerships built with key stakeholders, community members, and homeless service providers throughout the CoC continue to provide support in the mitigation of infectious disease outbreaks as well as support the CoC in targeting approaches and interventions that best meets the needs of subpopulations or high-risk people experiencing homelessness. The CoC with guidance and collaboration from PHS have established responsive protocols targeting those experiencing homelessness with higher vulnerability and risk to infectious disease outbreaks. This includes prioritizing seniors (age 62 and older), those with underlying health conditions and/or sleeping in uninhabitable locations while also employing a trauma-informed approach with the people experiencing homelessness being impacted. The established protocols are composed of mobilization and access to testing and vaccines. Moreover, infectious disease screening protocols have been implemented to ensure individuals that may be symptomatic are treated prior to entry into congregate settings. In addition, heightened sanitation measures have been adopted throughout the homeless program sites. This includes active cleaning of all surfaces, communal areas, restrooms, as well as access to hand sanitizer and face masks available throughout the program sites. The CoC's active collaboration with all homeless service providers continues to enhance assessments and identification of additional assistance and support needed in advance of public health emergencies.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC's coordinated entry system:	
1.	can serve everybody regardless of where they are located within your CoC's geographic area;
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;
3.	collects personal information in a trauma-informed way; and
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

Anyone experiencing homelessness can access CES through physical locations, street outreach and a virtual front door (VFD). Street Outreach includes behavioral health and public health teams, community and faith-based organizations and homeless liaison officers, often employing a multidisciplinary approach to connect clients to services. CES has close partnerships with street outreach programs to ensure that people with the highest barriers to accessing services have access to CES. The VFD provides an initial intake and facilitates a warm handoff to CES access points. Representatives from all CES access points participate in case conferencing, case file review and share lessons learned. All clients interested in receiving a CES referral to a housing opportunity must complete a standardized CES Assessment to determine housing interest and eligibility. The standardized CES Assessment process reflects the CoC’s values, standardized approach, and ensures that CES is appropriately matching households to the right interventions and levels of assistance while also taking the participants preferences into account. HMIS is used to collect data in a trauma-informed way on all activity related to CES. CES Policies & Procedures (P&P) detail the CoC’s standardized assessment process, including documentation of the criteria used for uniform decision making across access points and staff conducting assessments. Feedback is solicited for CES P&P prior to implementation from CES Committee, CES stakeholders, public listening sessions and written public feedback process. CES is committed to receiving direction and insights annually from past participants by engaging the CoC’s Lived Experience Advisory Committee (LEAC). CES partner agencies, LEAC members and others with lived experience are encouraged to engage in CoC committee meetings and public listening session to ask questions, provide valuable input based on their lived and professional expertise. In addition, participating agencies and people with lived experience regularly contact the CES Lead directly to share their experiences and provide feedback regarding the operationalization of CES P&P. The LEAC provided recommendations to the CES Committee, which led to the formation of an ad hoc involving LEAC members and recommendations on improved CES training for CES access points and service providers. LEAC is continuing to engage in CES P&P review and are involved in determining the best solution to the concerns raised.

1D-8a.	Coordinated Entry–Program Participant-Centered Approach.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
2.	prioritizes people most in need of assistance;	
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and	
4.	takes steps to reduce burdens on people seeking assistance.	

(limit 2,500 characters)

Coordinated Entry System (CES) operates 5 main components, Individuals, Families, Veterans, Transitional Aged Youth (TAY) and Survivors of Domestic Violence - to target unique needs of the subpopulations. The CES operates the TAY Registry to proactively engage youth ages 18 to 24 and facilitate access to supportive services and housing resources. CES implemented a regional approach using Service Planning Areas to coordinate service delivery for people who are least likely to apply for homeless assistance, allow for targeted services, and housing resources and supportive services allocation. CES works closely with street outreach teams and agencies serving vulnerable populations such as behavioral health service providers, to assist people with the highest service needs and reduce barriers to accessing supportive services and housing. CES has access to translation services and supports to engage people in their preferred language. CES prioritizes people with the longest length of homelessness to available housing resources and supportive services. Through dynamic prioritization and case conferencing, the CES identifies people in most need of assistance and ensures timely service delivery. CES embraces a Housing First approach and offers connections to housing resources with an emphasis on client choice and without preconditions or service participation requirements. The CES has eliminated the use of the VI- SPDAT and converted to using a local standardized CES assessment that is less timely and able to reflect participant’s housing needs and interests. The assessment collects the minimum required information for prioritization to connect a person experiencing a housing crisis to a service strategy and housing plan that best meets their needs as rapidly as possible. CES incorporates diversion, housing- focused problem solving, and other resources during assessments. CES has revisited the CES prioritization policy to ensure that the prioritization process is equitable, targets limited housing resources to the most vulnerable households and is responsive to community feedback. CES through the CES Committee is continuously collaborating with CES partners, people with lived experience and other community members to improve the access, assessment, prioritization and referral policies and procedures. CES allows people to refuse to answer assessment questions and to reject housing and service options offered without penalty or limiting their access to assistance.

1D-8b.	Coordinated Entry–Informing Program Participants about Their Rights and Remedies–Reporting Violations.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC through its coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;	
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

(limit 2,500 characters)

When a new housing development is completed that will receive referrals from CES, the CES Lead will inform the CES Administrators. The CES Administrators are then required to review their Community Queues for active participants and determine what additional documentation will be required for participants to become eligible for the new housing opportunities. This information is shared with all CES Access Points, ranging from street outreach programs to emergency shelter programs. CES Access Points are strategically located throughout Orange County, with at least two per Service Planning Area (SPA). If the housing development includes housing choice vouchers provided by any Public Housing Authority (PHA) then the PHA is required to publish a Public Notice, informing the public of the new housing opportunities that will receive referrals through CES. Both methods used will provide additional information pertaining to any supportive services that will be included within the new housing development as part of the program design. CES participants are informed of their rights during the intake process. There is also a grievance process outlined in the CES Policies and Procedures. CES participants can file a grievance regarding any component of the CES Policies and Procedures by emailing their complaint to the CES Lead or CES Administrator. Additionally, CES participants can provide grievances to service providers or a housing provider if they felt their rights have been violated. Before a housing project is open, and before any of the public is made aware, the CES Lead and Administrators are heavily involved with the early stages of planning for leasing. This includes reviewing the Tenant Selection Plan to ensure the necessary criteria is not excluding populations that should be otherwise considered for housing. Also, the CES Lead will address any concerns with selection criteria on an as needed basis. If any concerns are found, the concern(s) will be addressed between the CES lead and the CES Access Point or Housing Provider.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	05/03/2022

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC’s Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

Describe in the field below:	
1.	the data your CoC used to analyze whether any racial disparities are present in your CoC’s provision or outcomes of CoC Program-funded homeless assistance; and
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC’s provision or outcomes of CoC Program-funded homeless assistance.

(limit 2,500 characters)

The CoC utilizes data from Homeless Management Information System (HMIS), Coordinated Entry System (CES), Point In Time (PIT) count, American Community Survey, agency and CoC-wide reports, and other data sources, to ensure ongoing evaluation of the outcomes of recommendations to address racial disparities within the homeless service system. The CoC contracted with C4 Innovations to conduct a Racial Equity Assessment and develop a Racial Equity Roadmap to support the CoC in addressing racial disparities and implementing sustainable change. The data analysis included quantitative and qualitative measures to establish the baseline from which the CoC can build and target racial equity initiatives and help the CoC make data-driven, relevant, and impactful decisions. This resulted in a summary of findings that is being used to support the CoC in creating recommendations with actionable steps to achieve a more racially equitable approach to preventing and ending homelessness in Orange County. On an annual basis, the CoC utilizes the CoC Racial Equity Analysis Tool and California’s Homeless Data Integration System (HDIS) which includes each CoCs local HMIS data from 2017 through March 2024. Racial disparities and demographic characteristics in HDIS were released that compares percent of general population, percent of people living below poverty level, and percent of people experiencing homelessness. Additionally, the HMIS Lead developed project-specific reports to assist CoC-Program funded providers and all HMIS-participating agencies in evaluating racial disparities in program outcomes. The HMIS Lead also developed a quarterly CoC Racial Equity report to support with system-wide assessment, including how certain racial or ethnic groups have more or less representation in specific subpopulations, such as people experiencing Chronic Homelessness, Veterans, Transitional Aged Youth (TAY), Seniors, and different household types. The CoC plans to update the CoC Racial Equity Assessment and actionable steps every two years at minimum, analyzing progress towards creating more equitable outcomes. The CoC uses the agency and CoC Racial Equity Reports to identify and understand who is accessing the homeless response system, evaluate progress on addressing racial disparities within program outcomes, and more effectively allocate funding and resources to eliminate racial disparities within the homeless service system.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC’s board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC’s geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes

6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
	Other:(limit 500 characters)	
12.		

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

The CoC conducted a Racial Equity Assessment of the homeless service system in partnership with C4 Innovations which included an evaluation of system-level processes, policies and procedures to better understand program effectiveness, bottlenecks, and potential gaps as well as collection of qualitative and quantitative data from various sources. The Racial Equity Assessment highlighted need for more diverse identities and experiences on the CoC Board and CoC Committees, recognizing CoC decision-making bodies must be representative of people disproportionately impacted by homelessness in the CoC. As a result, the CoC actively worked with technical assistance coaches to revise the CoC Governance Charter and CoC Board membership, creating benchmarks for minimum member representation of various identities and experiences. As of January 2024, 30% of CoC Board members have lived experience of homelessness and the CoC Board has increased representation of members identifying as: Black, Native American/Indigenous, people of color (BIPOC) and LGBTQIA+. People with lived experience (PWLE) are represented in membership of the Policies, Procedures and Standards Committee and Lived Experience Advisory Committee and have power to review, revise and recommend CoC policies to the CoC Board for approval. The Domestic Violence Committee intentionally recruited for members and survivors representing Black and Brown communities and has been key in recommending procedures for the newly developed CES for Survivors. CoC Program-funded agencies are evaluated annually on ability to identify, eliminate and evaluate steps taken to reduce barriers for participants overrepresented in the local homeless population. Agencies are evaluated on the ability to integrate participants and/or PWLE, particularly BIPOC, in policy, program development and evaluation, participation on the agency’s Board of Directors and serving in leadership roles. Currently, a CoC ad hoc led by a technical assistance consultant is further developing strategies and action steps for the CoC to evaluate progress to addressing and eliminating racial disparities in the homeless service system. Part of this work includes identifying key collaborators and entities to be accountable for progress made towards equity goals. CoC plans to update the Racial Equity Assessment and actionable steps every two years at minimum, analyzing progress towards addressing racial disparities within the homeless service system.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	
	Describe in the field below:	
1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and	
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.	

(limit 2,500 characters)

The Orange County CoC takes proactive steps to identify, prevent and eliminate racial disparities to improve equity in the provision of services and achieve better outcomes. The CoC prioritizes programs that address the disproportionate impacts of homelessness on communities of color, particularly Black/African American and Indigenous/Native American/Alaskan Native communities, by incorporating racial equity questions and practices into the solicitation and program design process. Proposals must address how programs will promote racial equity, address and eliminate barriers experienced by people disproportionately impacted by homelessness, fulfill requirement of ongoing racial equity analysis and detail action plans to be implemented to address any racial disparities identified in program operations. The CoC conducted a Racial Equity Assessment of the homeless service system to better understand program effectiveness, bottlenecks, and potential gaps as well as collection of qualitative and quantitative data from various sources. Based on the evaluation of system’s strengths and areas for improvement, short and long-term recommendations were made for barrier reduction, supportive services, systemwide training and ongoing learning and communications that increase knowledge and capacity around racial equity and support the implementation of strategies to promote equitable outcomes. The CoC developed a Racial Equity Framework that outlines strategies for tracking progress overtime by analyzing data from the Point In Time, Homeless Management Information System (HMIS), and Coordinated Entry System, as well as looking at SPM and LSA, that provide CoC-wide data and highlight trends across the jurisdiction. The HMIS Lead also develops project-specific reports to assist agencies in evaluating racial disparities in program outcomes and a quarterly CoC Racial Equity report to support with system-wide assessment, which will continue to support the tracking of progress on address and eliminating racial disparities within the homeless service system. The CoC is committed to engaging in partnerships with Black and Brown communities and people with lived expertise to develop more inclusive decision-making processes that transform the CoC and actively worked with technical assistance coaches to create benchmarks for membership of various identities and experiences for a more racially diverse CoC Board and committee membership.

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC’s Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

The CoC makes announcements during the CoC Board and Committee meetings of opportunities to engage with the CoC and related activities, ensuring processes for expressing interest in participating in CoC initiatives is accessible for people with lived experience of homelessness (PWLE). CoC Collaborative Applicant (CA) makes announcements whenever presenting at other meetings where housing and/or homelessness is being addressed to engage PWLE of homelessness. The CoC CA invites services providers to share digital or printed presentation materials on opportunities for CoC participation with current program participants and/or alumni, inclusive of posting printed materials and making announcements when conducting street outreach or at emergency shelters and other programs sites. Additionally, the CoC shares information on how PWLE can engage the CoC and its related activities through email list servs. Two PWLE participated in the ad hoc to support the FY2024 CoC Program Notice of Funding Opportunity (NOFO) local competition, evaluating renewal projects and making recommendations towards the ranking and tiering strategy for projects included in this year’s Project Priority Listing. The CoC has implemented a Lived Experience Advisory Committee (LEAC) comprised of members with diverse experiences with navigating the homeless service system, and the current LEAC Chair serves as a CoC Board Officer. The LEAC reviews and provides feedback on all proposed CoC policies, procedures and standards prior to recommendation for approval to the CoC Board. LEAC has been helpful in creating accessible meeting spaces and sharing feedback opportunities with other PWLE. CoC Board revised the CoC Governance Charter in October 2023, as part of the CoC Board election process, stating at least 30% of the Board membership must be comprised of PWLE and that one seat will be determined by the LEAC. The CoC has established a formal compensation protocol for PWLE on an hourly rate and is actively working to offer more diverse methods of payment. The CoC is expanding the compensation mechanism, utilizing recommendations from the LEAC on the rate and method(s) of compensation to be provided. Further engagement of PWLE occurs through listening sessions and online surveys, where members of the public including PWLE can provide feedback and recommendations on issues related to the CoC and efforts to address and prevent homelessness.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	13	9
2.	Participate on CoC committees, subcommittees, or workgroups.	14	9
3.	Included in the development or revision of your CoC’s local competition rating factors.	2	2

4. Included in the development or revision of your CoC's coordinated entry process.	13	9
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1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness. NOFO Section V.B.1.q.	
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Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC promotes the integration of people with lived experience of homelessness (PWLE) in both professional development & employment opportunities across the CoC. The CoC consists of agencies that provide job training & employment opportunities to PWLE to learn the skills necessary to attain and increase income, such as support from an employment specialist; job search, application assistance; employment preparation classes; resume writing & practice interviews & job referrals. The CoC partners with the public & private sector to examine & adjust hiring practices that exclude PWLE. Some of these adjustments include removing the requirement for a particular education degree or certificate, changing background checks processes and the consideration to use a skills test in place of degrees. The CoC encourages services providers to hire in positions at all levels, including frontline, administration & management .Current CoC Program-funded agencies are evaluated on prioritization of integration of PWLE within staff and leadership positions. By setting this as a priority, the CoC will examine candidates for their applicable lived experience for open positions & look to leverage them into development opportunities to take on more responsibility & develop skills necessary for career movement. The CoC established a formal compensation protocol for PWLE, which provides a form of income and development of professional skills transferrable to employment opportunities. The CoC encourages PWLE that their representation matters in the work of the CoC & is an opportunity to continue to gain experience and develop professionally. The CoC has worked to promote PWLE as event facilitators & looks to continue to expand on these opportunities as they arise. On behalf of the Lived Experience Advisory Committee (LEAC), the CoC Collaborative Applicant lets the public and service providers know that members of the LEAC are available for speaking opportunities and to provide feedback on policies and processes, as that is helpful exposure to the professional world that can be leveraged into other roles. The CoC has also further supporting the professional development of the LEAC members through a training program offered through National Coalition for the Homeless. Further, the CoC has allocated resource to send PWLE to conferences & summits to further that professional development for networking opportunities & ensure their participation in larger discussions is incorporated.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness. NOFO Section V.B.1.q.	
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Describe in the field below:

1.	how your CoC gathers feedback from people experiencing homelessness;
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2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;
4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

The CoC has taken numerous steps to address the challenges raised by people with lived experience of homelessness and encourages their participation in the CoC Board, Committees, Ad Hocs and Working Groups. The CoC has established a Lived Experience Advisory Committee (LEAC) of 8 individuals with diverse backgrounds and subpopulations. The LEAC ensures the voices and perspectives of people with current or past lived experience of homelessness are heard and integrated into the decision-making process of the CoC Board and facilitates the sharing of recommendations and findings that would be helpful in addressing challenges and reducing barriers for others experiencing homelessness. The LEAC meets monthly and collaborates and supports the work of the CoC Board for the purposes of evaluation and systems improvement, including how to improve the policies and procedures and the quality and feedback/recommendations on the types of services provided in the CoC. Additionally, at least five members of the CoC Board membership have lived experience of homelessness and have direct impact on decision-making for the CoC. The CoC has routinely gathered feedback in a variety of ways from people who have received assistance through the CoC and ESG Programs. This not only includes the participation of people with lived experience in the meetings listed above but also, ad hocs, facilitating focus groups, listening sessions, and conducting online surveys which occur multiple times throughout the calendar year. There is participation from people with lived experience in leadership roles and as hired staff, as well as current program participants and people engaging the CoC. As part of the Racial Equity Framework the CoC has involved people with lived experience to evaluate racial equity and address disparities, as well as implemented recommendations on the homeless count, the CES and HMIS processes. CoC ensures that feedback gathered is conducted on topics related to sheltered and unsheltered homelessness, as well as project interventions and engagements with other components of the System of Care that people may engage with when experiencing homelessness, including the CES. CoC agencies have developed processes to routinely gather feedback (program and services exit surveys), established advisory groups of current and past program participants and work to address challenges as identified by the feedback received from people with lived experience throughout their programs.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	
	Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
1.	reforming zoning and land use policies to permit more housing development; and	
2.	reducing regulatory barriers to housing development.	

(limit 2,500 characters)

CoC actively supports efforts to increase affordable housing supply by engaging in discussions with cities, county and state governments on the reformation of zoning, land use policies to permit more housing development and reduce regulatory barriers. The CoC has taken steps to support accessory dwelling unit (ADU) and religious land rezoning for affordable housing, so residents can house individuals on their property & create options for those in need of affordable housing. CoC made recommendations for increased homeless & housing resources through the Consolidated Plan process, provided information on HIC, PIT Count & HMIS data to entitlement jurisdictions. This collaboration assisted in informing the plans to demonstrate the need for greater types of housing. CoC encouraged inclusionary zoning policies to require or encourage affordable housing development in certain areas. Cities have adopted these inclusionary zoning policies when siting new projects for development, which has been helpful in increasing the housing stock for low and/or moderate-income residents. Through the Homekey Program, the CoC has made it a priority to support adaptive re-use of existing buildings & took advantage of motel conversions with a focus on development of permanent supportive housing (PSH). The County has partnered with Public Housing Authorities, Cities, Developers and non-profits, on 5 Homekey projects, 2 of which have completed construction & are occupied and 3 in the process of capital improvements. CoC supported 4 of those projects with funding and through CES technical assistance CES. CoC promoted the advancement of HOME Investment Partnerships Program (HOME) as a key tool for the production & preservation of affordable rentals, including PSH, & facilitated feedback sessions with HOME jurisdictions regarding the use of HOME ARP funding. There have been affordable housing projects created out of these initiatives that the CoC has financially supported. CoC continues to search for areas to collaborate & partner in housing development. CoC has long supported a density bonus, which allows developers to build more in certain areas in exchange for a community benefit, such as affordable housing. CoC advocates for expedited review, permitting processes for developers building affordable housing, reducing the time & the cost to build these units, creating incentive to build these types of units so there is no delay with an ability to move through regulation requirements.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC’s Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC’s local competition.	08/22/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC’s local competition.	08/12/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
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1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	
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You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	100
2.	How many renewal projects did your CoC submit?	24
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process. NOFO Section V.B.2.d.	
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Describe in the field below:	
1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

The CoC relied on project-level performance reports created by the HMIS Lead in partnership with the Data Management and Performance Committee, and Annual Performance Reports submitted by the applicants for renewal projects to the HUD. This included project performance measures that the CoC considers key in determining a high-performing project, utilizing data thresholds informed by the CoC’s System Performance Measures Report and national best practices. The CoC analyzed data to evaluate the average days until permanent housing placement for Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH) projects. This was calculated by the number of days between the project start date and housing move-in date. The average performance on how long it takes to house people in performance housing for PSH was 21 days and for RRH was 38 days. The CoC continued use of two performance measures that were introduced in the FY2022 CoC Program Notice of Funding Opportunity, to evaluate rapid placement in permanent housing or the ability to maintain permanent housing these criteria noting that all referrals are made by the CES – successful CES referrals, days between CES match and program enrollment. Additionally, the CES prioritizes referrals to permanent housing resources to individuals with the longest length of homelessness and highest vulnerabilities. A majority of projects are PHS and as such focused on serving people experiencing chronic homelessness with high service needs, making the review and evaluation of projects consistent. The CoC determined that the initial engagement of a client in the program was an indicator of the severity of needs and the project’s approach to service delivery to meet specific needs and high vulnerabilities. The CoC evaluated returns to homelessness for PSH and RRH projects, stabilization in permanent housing for PSH and successful exits from RRH, to evaluate the ability of clients to maintain housing. The CoC considered the specific severity of needs and vulnerabilities experienced by clients preventing rapid placement in permanent housing or the ability to maintain permanent housing by allowing renewal projects to provide additional information that provided context around certain performance measures. The CoC understands that projects that provide housing and services to those with server service needs could result in lower performance scores and will support these projects on improving performance through technical assistance.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
NOFO Section V.B.2.e.		
Describe in the field below:		
1.	how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
3.	how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.	

(limit 2,500 characters)

The CoC presented on the CoC local competition process, including the review and ranking components, at CoC Board and Committee meetings. The CoC Collaborative Applicant (CA) provided regular updates on the local competition process at other formal meetings where housing or homelessness are the primary topic. The CoC also makes this information available via the website that can be translated to other languages and through email distribution. This supports the engagement of persons of different races/ethnicities, particularly those overrepresented in the homeless population. The CoC continues to increase the participation of those overrepresented in the homeless population, increase knowledge and capacity around racial equity and implementation of strategies to promote equitable outcomes. The CoC Board established an Ad Hoc comprised of 5 non-conflicted members that included 2 people with lived experience of homelessness and 3 CoC Board members, to support in the scoring and ranking process for renewal and new projects. The Ad Hoc maintained the scoring criterion from FY2023 aimed at evaluating Equity, Access and Inclusion to better understand the project’s equitable services, including BIPOC, LGBTQIA+ communities. This included an evaluation of barriers that lead to racial disparities, taken steps to eliminate barriers to improve racial equity, and implemented measures to evaluate the efficacy of the steps taken in the project. The Ad Hoc recommended leveraging project applicant’s involvement of persons with lived experience in the design and implementation of the project. The CoC Board authorized 2 review panels be established to score and evaluate the CoC Bonus, Reallocation and Domestic Violence Bonus Proposals. Socialization for panel members was shared via email distribution and announced at CoC meetings to gain a diverse pool of interested members. As only 1 application for DV Bonus and 1 application for CoC Bonus was received, only 1 RFP review panel was needed and was comprised of 3 non-conflicted members including at least 1 BIPOC person, recognizing that BIPOC are over-represented in the local homelessness population. The review panel had a strong understanding of the CoC, the project types and subpopulation focuses and evidenced-based practices. The review panel scored the projects individually and then convened to discuss which proposal should be included in the CoC Project Listings.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

Describe in the field below:

1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

On July 24, 2024, the CoC adopted a Reallocation Strategy and Policy (Policy) that outlines the process during the CoC Program NOFO, which was applicable following the action and impacts future funding cycles. The CoC-adopted Policy aims to promote the most effective and high performing projects that deliver high quality services to the homeless population and improve system performance. The CoC-adopted Policy was recommended during the CoC Program NOFOs by the CoC NOFO Ad Hoc in partnership with the HMIS Lead and Collaborative Applicant (CA) highlighting the importance of a consistent and well-known reallocation strategy to be used year over year. The CoC Policy is applicable to CoC Renewal Projects and looks to ensure projects with a project performance score less than 60% for two consecutive CoC NOFO funding cycles are reallocated. The two consecutive NOFO cycle periods provides an opportunity for the agencies to seek technical assistance (TA), this does not rely on one year of poor system performance which may be an anomaly and provides notice that this a renewal program that will be closely evaluated moving forward. The policy also authorizes the CoC CA and HMIS Lead in providing targeted support and TA to low performing projects throughout the year with the goal of improving performance and looking at operational components that could inadvertently be impacting performance and service quality. The Policy is a way to facilitate reallocation conversations with the CoC on an ongoing basis. The CoC didn't identify any projects to reallocate during this NOFO cycle; however, it identified 1 RRH renewal project that has performed low for the 1st year and will receive support and TA and a written warning will be provided detailing the need improve project performance. The project currently provides vital rapid rehousing services to families and reallocating these programs could disrupt the system flow and housing options of many. Also, the CoC CA and the CoC NOFO Ad Hoc evaluate renewal projects thoroughly and discuss other factors and criteria to consider through the CoC's reallocation process, to ensure that the CoC best meet the needs of the homeless population. One agency voluntarily reallocated their PSH project funding, which included 14 PSH units serving older adults. To support the stabilization of the households in this project the CoC Board approved to award the reallocation funding to another agency at the October CoC Board Special Meeting.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	No
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/10/2024
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/25/2024
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1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	

You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	10/25/2024
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Bitfocus Clarity
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	05/10/2024
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2A-4.	Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
	1. describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	
	2. state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards.	

(limit 2,500 characters)

The HMIS Lead completes an annual agency audit for all victim service providers that receive CoC Program and/or Emergency Solutions Grant (ESG) funding. The annual agency audit includes reviewing privacy and security standards outlined by the HUD, including HUD’s most recent reporting standards and comma separated value (CSV) format specifications, and adherence to the Orange County CoC’s Policies and Procedures. The annual agency audit also reviews compliance with all HUD reporting and HMIS Data Standards to ensure that victim service providers are collecting the same data elements across all project types, including the universal data elements and the program specific data elements as detailed by HUD. In addition, the victim service providers send quarterly, de-identified data exports to the HMIS Lead. This data is transferred to the HMIS Lead through password protected, encrypted communication on a set schedule at least two times a year. The HMIS Lead reviews for data quality, as well as project performance measures at least twice a year based on an CoC Board approved schedule. This information is used to review the victim service provider’s performance in comparison to other CoC providers operating the same project type and assist in the performance evaluation in comparison to HUD System Performance Measures and local performance measures. This information is also used during the local competition process for the CoC Program Notice of Funding Opportunity. The victim service providers are encouraged to participate in Data and Performance Measures Committee meetings to discuss data entry issues and strategies that improve data collection as well as programmatic practices that improve service delivery and outcomes. The HMIS implementation for Orange County and all comparable databases for victim service providers that receive CoC Program and/or ESG funding meet HUD’s comparable database requirements and are in compliance with the 2024 HMIS Data Standards as appropriate by project type and funding source. The victim service providers in the CoC work with the HMIS Lead to ensure that projects are appropriately set up in the comparable database to support appropriate reporting and performance evaluation. This information is particularly useful when the CoC is completing the sheltered Point In Time Count and Housing Inventory Count.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	2,816	214	2,966	97.89%
2. Safe Haven (SH) beds	0	0	0	0.00%
3. Transitional Housing (TH) beds	756	85	426	50.65%
4. Rapid Re-Housing (RRH) beds	575	233	808	100.00%

5. Permanent Supportive Housing (PSH) beds	2,990	0	2,990	100.00%
6. Other Permanent Housing (OPH) beds	2,080	2	2,082	100.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.
	NOFO Section V.B.3.c.
	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

The CoC continues to work with agencies operating homeless service programs in the CoC jurisdiction to increase bed coverage and HMIS participation. The CoC has worked to diversify the agencies that are awarded funding that require HMIS participation, resulting in increased participation. The CES has been fully implemented in HMIS and resulted in increased participation from all project types. The CoC's coverage of Transitional Housing (TH) beds has been maintained at the same rate as last year. The Orange County Rescue Mission (Rescue Mission) continues to exclude most of their beds from HMIS and accounts for 86% (361) of the TH beds in the Orange County CoC that are not in HMIS. This has a severe impact in the HMIS coverage rate for TH. The HMIS Lead is currently in conversation with this agency to discuss the possibility of a data integration between their case management software and HMIS. In addition, the HMIS Lead and CoC Collaborative Applicant (CA) continue to have conversations with the Rescue Mission around the benefits of participating in HMIS and impacts to the CoC. The Rescue Mission is regularly invited to participate in HMIS trainings and CoC meetings to discuss the use of data to identify inequities in service access and delivery, as well as share strategies and best practices that support racial equity, access and inclusion and overall care coordination for program participants. The HMIS Lead is working on data integration with Orangewood Foundation for 2 of 3 projects and expect these projects to be participating in HMIS by the next HIC. These beds account for 11% (44) of the TH beds that are not in HMIS. The third project is CSEC funded, and the HMIS Lead is waiting for guidance to determine if this project can also participate in HMIS. The CoC's coverage of Emergency Shelter (ES) beds has increased and now exceeds 85%. This improvement is explained by new projects that are receiving State and/or Federal funding that require HMIS participation. Also, the CoC CA requires HMIS participation of all homeless service programs, regardless of funding to assist the CoC in increasing overall bed coverage rates across all project types. The HMIS Lead has implemented a bed reservation system for ES and Interim Housing beds that has encouraged the participation of additional ES in HMIS. Since the last Notice of Funding Opportunity, the ES bed reservation system has expanded in HMIS and is coordinating placement into 1,105 beds.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/22/2024
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/10/2024
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

The CoC collaborated with several youth service agencies, such as Covenant House California (CHC) and Orangewood Foundation, to lead a youth-focused efforts to better count youth experiencing homelessness during the 2024 PIT by involving youth in the count and engaging stakeholders that work closely with youth, including but not limited to other youth- serving organizations, family service providers, schools, school districts, community colleges and universities. The CoC worked with these partners to assist in identifying and mapping the locations where youth experiencing homelessness were most likely to be found in advance of the count. At the youth's and partners' recommendation, drop-in centers, outreach teams, housing programs, emergency shelters, community centers, community-based probation sites & public schools were engaged in the planning & implementation of the 2024 PIT. These partners also worked to publicize information on the PIT, including locations where youth could go to get counted and how to volunteer for the PIT, thereby increasing the chance that youth who are not connected to homeless services will be represented in the count. Having youth administer the survey increased participation rates as youth are more willing to complete a survey administered by their peers than by service providers or community volunteers. There were 3 come and be counted events hosted across the CoC, offering food and other resources to increase the chances of counting all youth. These events were communicated through social media, word of mouth, flyers, and included where and when events were held. Through the youth engagement & participation, the CoC maximized the chance of attracting youth who might not consider themselves to be experiencing homeless. In preparation for the 2024 PIT count, the CoC has established an Ad Hoc with representation from two youth serving agencies, CHC and Orangewood Foundation. Both agencies supported in recruiting youth with current or past lived experience of homelessness to support the planning of the unsheltered PIT. The 2024 PIT count methodology was replicated & enhanced, by lessons learned from the 2022 PIT count. In addition, the 2024 PIT Ad Hoc included several other stakeholders such as a local education system partners, Behavioral Health Bureau, LGBTQIA+ representation, the Faith Based community, local city representatives, CalOptima Health, and others.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

	In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;	
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;	
3.	describe whether your CoC's PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs' geographic; and	
4.	describe how the changes affected your CoC's PIT count results; or	
5.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2024.	

(limit 2,500 characters)

Not applicable.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

The 2023 System Performance Measures (SPM) Report identified 6,320 individuals reporting first time homelessness, resulting in an increase of 245 from previous 2022 SPM reports. This increase can be attributed to the ongoing challenges in the rental market and lingering impacts of the COVID-19 pandemic. The Orange County CoC has implemented a diversion and homelessness prevention strategy, focused on strengths-based, problem-solving approaches to support people at risk of homelessness remain permanently housed and reduce the number of people experiencing homelessness for the first time. The CoC has worked to identify sustainable and flexible funding sources to support these activities on an ongoing basis that pay for rental arrears, utility arrears, and/or other unexpected costs that impact people’s housing stability. The CoC identifies and prevents individuals and families from becoming homeless by providing one-time or short-term rental and/or utility assistance or financial assistance to address transportation or employment challenges. The CoC continued to utilize a diversion assessment within HMIS to collect data on the types of assistance and problem-solving activities that promote housing stability. The CoC has also expanded the CES functionality to prioritize households for available homelessness prevention assistance, especially for racial and ethnic groups overrepresented among the homeless population. A CES homelessness prevention assessment was incorporated within HMIS to identify risk factors for homelessness and facilitate connection to available supportive services and/or financial assistance. This allows for valuable data to be collected by and supports the CoC in identifying specific risk factors that lead to housing instability and/or homelessness such as loss of income, history of residential instability, change in household composition, interactions with community corrections or emergency medical services. The CoC’s strategy is to ensure that when individuals or families who experience one or more of the above risk factors are connected to and the needed services are provided to them such as financial assistance for rental arrears, utility arrears and/or other unexpected expenses, employment search assistance and services, connections to mainstream resources and/or stabilization services. The person responsible for overseeing the CoC’s strategy is the CoC Manager from the County of Orange’s Office of Care Coordination.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC’s Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoC’s geographic area?	No

2C-2.	Reducing Length of Time Homeless—CoC’s Strategy.	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;	
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2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

The CoC is implementing its strategy to reduce the length of homelessness (LOH) by focusing on engagement of individuals and families experiencing Chronic and long-term homelessness, and creating system flow from street outreach, emergency shelter, transitional housing, and permanent housing programs through exits to appropriate and positive destinations that end homelessness. The CoC continuously evaluates the various components of the CoC to identify bottlenecks and opportunities for improvement that improve efficiency and effectiveness. This includes integrating strengths-based, problem-solving approaches in street outreach and emergency shelter to divert individuals and families from the homeless service system and providing homeward bound programming to reunite households with existing support networks. Intensive case management and focus on housing plans are core services in emergency shelters programs that operate using a trauma informed model. Additionally, the CES policies and priorities aim to reduce the LOH a person experiences by quickly connecting them to available housing resources and supportive services, such as Rapid Rehousing, permanent supportive housing, housing choice vouchers, and affordable housing. This is done by prioritizing households with the longest LOH for housing opportunities, thus targeting the most vulnerable populations and ultimately reducing the overall LOH for the CoC. The CoC also implements a multi-disciplinary team approach to providing wraparound services and support for high utilizers of the System of Care. This facilitates the coordination of services, an understanding of who is engaging the person and when and identifies points of contact for positive engagement. All CoC permanent housing projects have implemented a Housing First approach. To support people experiencing homelessness in securing housing, the CoC has a housing navigation program that assists through the housing search and application process and paired it with flexible funding that provides landlord incentives, double security deposit, holding fees while units await inspection, application fees, provides conflict resolution and eliminates barriers to securing permanent housing, including affordability and availability. Additionally, the CoC remains committed to increasing permanent housing opportunities. The person responsible for overseeing the CoC's strategy is the CES Administrator from the County of Orange's Office of Care Coordination.

2C-3.	Successful Permanent Housing Placement or Retention –CoC's Strategy.	
	NOFO Section V.B.5.d.	

In the field below:

1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

The CoC’s strategy to increase and improve exits to permanent housing from emergency shelters, transitional housing, and rapid rehousing utilizes a Housing First approach, develop an individualized housing plan accounting for the barriers and needs of the household, provide housing navigation services, increasing availability and diversity of housing resources, support in acquiring needed documentation and completing forms required for housing. Housing navigation supports people experiencing homelessness be well prepared and attend meetings with property management, potential landlords, setting appointments, and following up on housing leads. The CoC has expanded available housing navigation services and resources through the implementation of a landlord incentive program aimed at engaging private property owners in making housing units available leveraging various incentives. The County has committed to the development of 2,700 units of supportive housing. The CoC and public housing authorities have worked to develop a universal application for housing choice vouchers (HCV), worked on HCV utilization, and have also implemented a Move-On and Stepping-Up strategy to assist participants in “stepping down” to a less intense program intervention or “stepping up” into a more intense program intervention. The CoC Collaborative Applicant worked with cities and other funders to prioritize permanent housing resources available through the Coordinated Entry System to promote a coordinated approach to exits to permanent housing destinations within the CoC. The CoC leverages State funding to provide flexible funding to homeless service providers that can quickly end someone’s episode of homelessness primarily by exiting to a permanent housing destination or creating new permanent housing opportunities. The CoC leverages mainstream benefits to increase income and connection to benefits, including CalAim services. The CoC’s strategy to improve housing retention focusses on strength-based problem solving, robust supportive services, and working with landlords to resolve tenant issues before they escalate. The CoC evaluates projects for exits to permanent housing and/or housing retention on a semi-annual basis and facilitates discussion with providers to share strategies that promote housing stability and increased exits to permanent housing. These efforts are overseen by the Director of Operations, County of Orange’s Office of Care Coordination.

2C-4.	Reducing Returns to Homelessness—CoC’s Strategy.	
	NOFO Section V.B.5.e.	

	In the field below:
1.	describe your CoC’s strategy to identify individuals and families who return to homelessness;
2.	describe your CoC’s strategy to reduce the rate that individuals and families return to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

The CoC prioritizes housing stabilization services to prevent households from returning to homelessness. The CoC developed a housing stabilization plan that has been implemented by service providers thus creating a consistent approach to promote housing stability. The housing stabilization plan details processes to provide supportive services, strengths-based problem-solving and employs critical time intervention strategies to increase housing retention. The CoC has also developed a diversion and homelessness prevention strategy that supports the reduction of returns to homelessness. Households experiencing homelessness that are placed in permanent housing are provided individualized case management services to develop a strong support network that includes but is not limited to, reconnecting with family and friends, education on available services and resources, connection to mainstream benefits, employment search assistance and retention resources, referrals and linkage to Behavioral Health Services, including children and adult mental health, substance use treatment, crisis programs, and prevention services, Family Resource Centers for family support services, and educational services. Households are also encouraged to contact the CoC agency that assisted them in their journey to securing permanent housing when experiencing challenges and/or concerns of housing instability. The CoC utilizes performance metrics to measure returns to homelessness and incentivize practices that ensure long term housing stability after program exit. The CoC evaluates HMIS data and comparable data for victim service providers on returns to homelessness by project type every six months to identify new households who have returned to homelessness for review, discussion for re-engagement and assistance to the households. The process includes participation from service providers, learning about the previously utilized approaches to service delivery, including what worked well or what did not for that household, offers technical assistance and support in enhancing supportive services and connections to resources in support of housing retention efforts. In instances that a household returns to homelessness, service providers can view past service history in HMIS and learn about previous approaches used to assist the household. The person responsible for overseeing the CoCs strategy is the Director of Operations, County of Orange’s Office of Care Coordination.

2C-5.	Increasing Employment Cash Income–CoC’s Strategy.	
	NOFO Section V.B.5.f.	

	In the field below:	
1.	describe your CoC’s strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.	

(limit 2,500 characters)

The CoC implemented a strategy to increase employment income amongst people experiencing homelessness, including those with disabilities and those that recently transitioned into permanent housing, through County, city, and private partnerships with local employers to increase access to and placements in sustainable jobs. The CoC’s employment resource programming is primarily led by Chrysalis and the OC Workforce & Economic Development (OCWE). It focusses on increased collaboration and coordination with Tierney Center for Veterans, Working Wardrobes, CalWorks and other local employment service providers. The CoC has regular presentations and trainings on the various mainstream employment organizations that clients can access to increase income and works to provide these at emergency shelter and transitional housing programs to engage persons experiencing homelessness and reduce barriers to accessing the program. Tierney Center for Veterans and Working Wardrobes, both operate specialized programs to assist veterans and their households secure employment and increasing income. Chrysalis provides the needed services to assist individuals experiencing homelessness in applying, securing and sustaining employment. Chrysalis operates a social enterprise in which they hire people experiencing homeless into temporary jobs eliminating barriers to employment and ensuring clients gain applicable skills, develop the experience needed to find and retain-long term employment. Chrysalis also operates out of two locations within the CoC jurisdiction, improving accessibility and reach in the community. The CoC continued to work collaboratively with the OCWE to implement Assembly Bill 150 Homelessness Hiring Tax Credit to incentive employers to hire people experiencing homelessness and to support CoC agencies in understanding the needed verification documentation for people experiencing homelessness to be determined eligible. OCWE is working on educating local employers on the tax credit and facilitating employment placements. The CoC is committed to increasing employment income and regularly evaluates this performance metric every six months for all the project types in the CoC. This provides an opportunity for service providers to share strategies, progress to date on increasing employment amongst clients, helps CoC evaluate its current strategy and make changes as needed. Person responsible for overseeing CoC’s strategy is the CoC Manager, County of Orange.

2C-5a.	Increasing Non-employment Cash Income–CoC’s Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC’s strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.	

(limit 2,500 characters)

The CoC has focused on developing the needed resources and infrastructure programming that assists people in increasing non-employment cash income, including the implementation of SSI/SSDI Outreach, Access and Recovery (SOAR) and State of California funded Housing and Disability Advocacy Program (HDAP) to assist individuals experiencing homelessness who have long-lasting disabilities in applying for disability and mainstream benefits. The CoC received technical assistance from SAMHSA to implement SOAR, which has led to the majority of CoC agencies receiving SOAR training and having a SOAR Case Manager to help complete SSI/SSDI applications. The CoC hosted additional SOAR Course Review Sessions and trainings to ensure improved participant's connection to SSI/SSDI. The CoC Collaborative Applicant contracted with three homeless services providers for HDAP to coordinate a regional approach to assisting individuals and families experiencing homelessness with a disability in applying for disability benefits and connecting them to immediate housing assistance, including emergency shelter and permanent housing options through a Housing First approach. Referrals into HDAP were prioritized for individuals experiencing chronic homelessness and long lengths of unsheltered homelessness as increasing income is helpful in addressing barriers to permanent housing for these individuals. The CoC works closely with the Veteran Service Office to determine what financial benefits veterans experiencing homelessness are eligible for and completing the needed applications and submitting documentation to help veterans maximize their veteran benefits. This often includes reviews for character of discharge and seeking upgrades to these. The CoC has a strong partnership with the Orange County Social Services Agency (SSA) who oversees mainstream resources available in the jurisdiction, including application and eligibility processes for Supplemental Nutrition Assistance Program, General Relief, Temporary Assistance for Needy Families, and Cash Assistance Program for Immigrants. SSA provides presentations to the CoC on mainstream resources, including eligibility and application process. SSA reduces barriers to access by collocating their services at emergency shelters and homeless service agencies across the CoC jurisdiction to conduct eligibility screenings and applications for homeless people. The person overseeing the CoC's strategy is the CoC Administrator, County of Orange.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
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3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
DV Bonus RRH Project	PH-RRH	26	Healthcare
OC PSH Collaborat...	PH-PSH	27	Both

3A-3. List of Projects.

1. What is the name of the new project? DV Bonus RRH Project

2. Enter the Unique Entity Identifier (UEI): XC3EL4FAP817

3. Select the new project type: PH-RRH

4. Enter the rank number of the project on your CoC's Priority Listing: 26

5. Select the type of leverage: Healthcare

3A-3. List of Projects.

1. What is the name of the new project? OC PSH Collaboration Project II - Expansion 2

2. Enter the Unique Entity Identifier (UEI): DVJ5XQ7BMQ88

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 27

5. Select the type of leverage: Both

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
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3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

Not applicable.

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

Not applicable.

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?		Yes
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4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.j.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2024 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Data Assessing Need for New DV Bonus Housing Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.j.(1)(c) and I.B.3.j.(3)(c)	

1.	Enter the number of survivors that need housing or services:	23,810
2.	Enter the number of survivors your CoC is currently serving:	21,791
3.	Unmet Need:	2,019

4A-3a.	How Your CoC Calculated Local Need for New DV Bonus Housing Projects.	
	NOFO Section I.B.3.j.(1)(c)	
	Describe in the field below:	
	1. how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
	2. the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
	3. if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

To determine the number of domestic violence (DV) survivors being served in the Orange County Continuum of Care (CoC) from 9/1/2023 to 8/31/2024, the number of survivors being served by DV agencies and the number of participants with a history of DV that are enrolled in Emergency Shelter, Street Outreach, or Coordinated Entry System (CES) projects in the Homeless Management Information System (HMIS) were summed. Through this process, the CoC identified 28,647 survivors in need of housing or services. To determine the number of survivors that need housing or services, the number of survivors that are currently being served, the number of survivors that each DV agency reported being unable to serve, and the number of survivors that contacted the 2-1-1 helpline and were reported as unable to serve were summed. The DV agencies provided data from their comparable databases to the CoC Collaborative Applicant and the 2-1-1 helpline pulled data from their database that tracks incoming calls, needs and referrals. The number of survivors in need of housing and/or supportive services and the number of survivors currently being served by the CoC decreased from the FY2023 CoC application, due to additional review of data reported by DV agencies and exclusion of data for education services that were provided to the public rather than survivors. However, the CoC saw an increase of 6,856 for unmet need for FY2024, showing greater need for DV-specific resources. Barriers to meeting the housing and services needs of survivors and their families include reduced shelter space and staff capacity, as well as lack of funding to staff positions that would support increased shelter bed capacity. DV agencies reported that survivors had safety concerns or issues with program structure that resulted in the survivor declining assistance from the agency. In addition, some participants were not served if they had other service needs that were beyond the scope of the project, like substance use issues, medical needs, or mental health needs.

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	
	Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.	

Applicant Name
Human Options, Inc.

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	

Enter information in the chart below on the project applicant that applied for one or more New DV Bonus housing projects included on your CoC's FY 2024 Priority Listing for New Projects:

1.	Applicant Name	Human Options, Inc.
2.	Rate of Housing Placement of DV Survivors–Percentage	63%
3.	Rate of Housing Retention of DV Survivors–Percentage	100%

4A-3b.1.	Applicant's Housing Placement and Retention Data Explanation.	
	NOFO Section I.B.3.j.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated the rate of housing placement;
2.	whether the rate for housing placement accounts for exits to safe housing destinations;
3.	how the project applicant calculated the rate of housing retention; and
4.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

Human Options is currently in its second year of operations for the Domestic Violence (DV) Bonus Joint Transitional Housing/Permanent Housing-Rapid Rehousing (TH/PH-RRH) program. In Year 1 of the DV Bonus Joint TH/PH-RRH project, Human Options served 124 households, comprised of 125 adults and 110 children. All participants in this program were in s household were the head of household was a survivor of domestic violence. 106 individuals exited the RRH portion of the program during the grant term. Of these, 67 individuals exited to a safe permanent housing situation (63%), and 15 exited to a safe temporary housing situation (14%). These rates are calculated from the combined Annual Performance Reports (APR) of Human Options and its subrecipient, WISEPlace. Within the program, 100% of households were entering from literal homelessness. 100% of RRH participants served in Year 1 of the Joint TH/PH-RRH project did not fall back into homelessness after being housed. All housed participants who exited the project to a permanent housing destination exited to a rental without housing subsidy, which is defined as a permanent housing situation by HUD. Data is collected from the agency participant databases, with WISEPlace using HMIS and Human Options utilizing an HMIS-comparable database.

4A-3c.	Applicant's Experience Housing DV Survivors.
	NOFO Section I.B.3.j.(1)(d)
	Describe in the field below how the project applicant:
1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan;
3.	determined survivors' supportive services needs;
4.	connected survivors to supportive services; and
5.	moved survivors from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.

(limit 2,500 characters)

Human Options currently receives DV Bonus funding and operates a Joint TH/PH-RRH project. Human Options meets each participant where they are at utilizing a Housing First, trauma-informed approach to ensure survivors experiencing homelessness are quickly moved into safe, affordable housing. Human Options transitioned housing projects to prioritize survivors for housing placement through the CoC's newly established Coordinated Entry System for Survivors (SCES). Through SCES, Human Options ensures equitable and streamlined access to housing services while also maintaining confidentiality and safety standards. Survivors receive a thorough explanation of the intake documents and the necessity/utility of authorizations, including an SCES assessment tool to incorporate survivor choice and identification of housing needs. Once the intake paperwork and assessments are completed, staff outline the next steps and how the CoC utilizes this SCES tool to match participants to housing opportunities. Survivors are reminded they can request an exit from CES if they no longer want to be enrolled. Case managers assist the survivor in creating a personal stabilization and housing plan, identifying the supportive services and resources they will need throughout the program. The RRH Project links survivors to landlords in its network, accompanies participants to apartment searches, assists in completing required paperwork and provides financial assistance for application and move-in fees, rent, utilities and furnishings. Tenant-rights education is offered to participants early to support with self-advocacy, setting realistic housing goals and planning for sustainability once assistance ends. Case managers are trained in and actively employ evidence-based practices for participant engagement, including but not limited to motivational interviewing and participant-centered counseling. Services are informed by a harm-reduction approach with treatment options, as requested, recognizing drug and alcohol use and addiction as a part of some survivors' lives. Human Options uses a strengths-based approach when engaging participants in service delivery and creating case plans. Case plans review key stabilization areas such as housing, employment, finances and health. In addition to highlighting participants' existing strengths, regular check-ins throughout program enrollment, help identify and address unexpected challenges, ensuring continued progress toward growth and self-sufficiency.

4A-3d.	Applicant's Experience in Ensuring DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:	
	1. taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;	
	2. making determinations and placements into safe housing;	
	3. keeping survivors' information and locations confidential;	
	4. training staff on safety and confidentiality policies and practices; and	
	5. taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.	

(limit 2,500 characters)

Human Options is committed to the safety and confidentiality of all survivor participants. In partnership with subrecipient, WISEPlace, Human Options prioritizes the physical and emotional safety and confidentiality of survivors at all levels of programming. This includes implementing strategies and practices to safeguard survivors' privacy and other concerns. Screenings and intakes are conducted in confidential spaces so that survivors can feel safe while sharing their stories. When providing housing navigation services, Human Options takes a survivor-driven approach that prioritizes the participant's safety and ensures housing opportunities are in safe locations (e.g. not near the home or workplace of the person who caused harm to the participant) and takes extra precautions to identify and address other possible safety risks (e.g. location of children's school). Human Options' current CoC Program-funded project complies with federal privacy and confidentiality protections, including HIPAA and the Violence Against Women Act (VAWA). To ensure safety and integrity, survivors are informed of importance of confidentiality and privacy rights, inclusive of signed HIPAA policies, during the intake process & throughout their time in the program. Key program staff also routinely review HIPAA policies. Files are kept in locked filing cabinet on-site for two years and then in secure locked facility for seven years. Confidentiality is maintained throughout this time. Written protocols are in place to ensure the confidentiality of the participants information from point of collection to point of destruction. All onboarding plans for direct service staff underscore HIPAA and confidentiality requirements and policies. Both agencies operate shelter programs out of confidential locations & understand importance of protecting the location and identities of survivors being served. Staff are trained in safety planning and harm reduction practices during onboarding and as periodic refreshers. Staff are trained to recognize the dynamic nature of risk in domestic violence situations, perform due diligence toward the safety survivors, and identify factors that can increase risk, which is critical in the provision of supportive services and in keeping survivors safe while they re-establish self-reliance and independence. Risk indicators form part of assessment and care planning tools, and opportunities are provided to engage in accredited programming, including Seeking Safety.

4A-3d.1.	Applicant's Experience in Evaluating Its Ability to Ensure DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement throughout the project's operation.

(limit 2,500 characters)

When working with DV survivors, Human Options understands that safety and confidentiality practices must be a core practice that is woven into every interaction and service. Human Options and its subrecipient, WISEPlace are well-established service providers for victims and survivors of domestic violence. Human Options has operated projects with well-established measures in place to protect survivors' privacy, confidentiality, and safety in alignment with the Office on Violence Against Women (OVW) and Violence Against Women Act (VAWA) safety standards. Case managers assess safety of all agency program participants and that of their children, including technology safety and emergency preparedness. Both Human Options and its subrecipient WISEPlace conduct annual quality control exercises to evaluate the effectiveness of the services offered to program participants, including privacy and confidentiality. This is accomplished through ongoing and routine evaluations of policies and procedures, as well as standard operating procedures concerning the safety of victims of domestic violence.

4A-3e.	Applicant's Experience in Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below the project applicant's experience in:

- | | |
|----|--|
| 1. | prioritizing placement and stabilization of survivors; |
| 2. | placing survivors in permanent housing; |
| 3. | placing and stabilizing survivors consistent with their preferences; and |
| 4. | placing and stabilizing survivors consistent with their stated needs. |

(limit 2,500 characters)

Human Options utilizes a trauma-informed, survivor-centered approach, assessing the needs of survivors and placing and stabilizing survivors in permanent housing. Human Options and its subrecipient, WISEPlace, operate under the Housing First Model, ensuring survivor choice, agency, and autonomy are non-negotiable aspects of the work with survivors. Aligned with Housing First, Human Options accepts all survivors into programs regardless of sobriety, mental health concerns, income, credit history, work status, gender identity, sexual orientation, or participation in services, ensuring the primary goal of programs is to provide survivors with low-barrier services and ensure survivors obtain and maintain stable housing as quickly as possible. Survivors are empowered to make the best decisions for their own needs and work towards long-term permanent housing. This approach expedites the time it takes to obtain and place survivors in housing and assistance. Case Managers work with survivors to identify sustainable goals that best fit their stated needs. Survivors are empowered to lead the process, as Case Managers respect that survivors know what is best for their lives. Case Managers work closely with survivors to find and secure housing opportunities that align with stated goals and support their overall success and stabilization. Supportive services are offered on a voluntary basis, emphasizing engagement and problem-solving with participants-driven case plans without predetermined goals. As the CoC recently established the Survivor Coordinated Entry System (SCES), Human Options continues prioritizing open communication with program participants regarding all services and housing options, including SCES. Survivors receive a thorough explanation of the intake documents and the necessity/utility of authorizations, including an SCES assessment tool to incorporate survivor choice and identification of housing needs. Once the intake paperwork and assessments are completed, staff outline the subsequent steps and how the CoC utilizes this SCES tool to match participants to housing opportunities. Survivors are also reminded that they can request an exit from CES if they no longer want to be enrolled. Human Options does not use any form of punitive interventions if a survivor elects to not participate in supportive services or case plan goals. This approach underscores the importance of survivors' agency and autonomy, as they are experts on their own needs and goals.

4A-3f.	Applicant's Experience in Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

1.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures survivors and staff interactions are based on equality, and minimize power differentials;
2.	providing survivors access to information on trauma, e.g., training staff on providing survivors with information on the effects of trauma;
3.	emphasizing survivors' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
4.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	providing a variety of opportunities for survivors' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

Human Options uses a trauma-informed, survivor-centered approach when assessing survivors' needs. Case managers work with survivors to identify achievable goals that fit their needs and are sustainable for the long-term. Survivors are empowered to lead the process, as staff respect that survivors are the experts in their own lives as they work to establish independence and stability. Case managers connect survivors to housing opportunities and supportive services that align with each survivor's goals and support their overall success and stabilization. Survivors are empowered to make decisions and move towards long-term permanent housing. They are guided through the steps necessary to attain stable housing (e.g., housing search, application, budgeting). In alignment with Human Options' commitment to Housing First services, participation in supportive services is voluntary and not a requirement of ongoing housing support. Human Options offers supportive services that emphasize engagement and problem-solving over therapeutic goals and participant-driven case plans without predetermined goals. This approach expedites the time it takes survivors to obtain housing and assistance. Case managers are trained in and actively employ evidence-based practices for participants engagement, including but not limited to motivational interviewing and participant-centered counseling. Staff use a strengths-based approach when engaging survivors in service delivery, creating case plans with survivors that are worked on throughout their time in the program. Services are informed by a trauma-informed, harm-reduction approach that recognizes drug and alcohol use and addiction as a part of some survivors' lives, prioritizing nonjudgmental communication regarding drug and alcohol use and offering education regarding how to avoid risky behaviors and engage in safer practices and connections to evidence-based treatment if the participant so chooses. Human Options utilizes language of participant "guidelines" rather than "policies" to ensure respect, safety, and success for all survivors. Many of the survivors served by Human Options arrive from an environment of control and lack of agency, so promoting of personal choice is key. Staff promote personal choice through a less restrictive program structure, where survivors can feel empowered to make the best decisions for themselves and their families. With these principles in mind, Human Options always prioritizes respectful communication with participants and avoids punitive interventions, only exiting participants in the most extreme circumstances (e.g. health and/or safety risk). Every effort is made to resolve conflicts among participants to continue productive and healthy program participation. All direct service staff are trained in and practice a trauma-informed approach, which includes providing survivors with education on how trauma shows up in their lives consciously or subconsciously and may create additional barriers to their success. Counselors support survivors with tools to recognize how trauma presents and move through triggers towards healing. Human Options provides Diversity, Equity, and Inclusion training to all staff, emphasizing culturally competent services and addressing implicit bias. Staff host regular focus groups with survivors to ensure current practices are equitable and inclusive. Adjustments are made based on focus group feedback to ensure sites are inclusive of gender, sexual orientation, race, ethnicity, and disability. Services are built to be culturally responsive and accessible to all survivors in our community, without discrimination and with focused efforts at inclusion and access. Further, Human Options includes opportunities for program participants/survivors to stay engaged and connected to their peers through group counseling services and regular workshops throughout the year that focus on a range of topics, including financial empowerment, health and wellness, healthy relationships and meditation. Many survivors experience isolation as part of their abuse and creating opportunities

for connection and community-building is a key component of our programs. Parenting support for families enrolled, including parenting classes and Personal Empowerment Program (PEP) workshops, is also provided. Human Options also connects parents to legal advocacy for support in areas such as child custody, child support, restraining orders, and other legal avenues for parenting concerns. These efforts recognize that domestic violence impacts the full family unit and ensure parents have the support they need to address their children’s physical, emotional, and behavioral needs.

4A-3g.	Applicant’s Experience Meeting Service Needs of DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

Human Options has experience operating programs that provide a variety of supportive services to meet the individual needs of survivors. Staff utilize a survivor-centered and Housing-First approach, allowing survivors to lead the process and prioritize goals that best fit their needs. Survivors work closely with case managers to determine which housing option aligns with their goals and receive support and stabilization services needed to successfully sustain permanent housing. Staff employ motivational interviewing and a strengths-based approach when engaging survivors in service delivery. Case managers utilize a case plan when collaboratively setting goals with participants, which includes planning for maintaining housing, securing employment, finances, health, and more. In addition to highlighting survivors' existing strengths, Human Options administers the Devereux Resiliency. This tool is implemented at the start, middle, and end of service and allows case managers to highlight survivors' adaptive coping skills (i.e., strengths) and areas for continued growth. Human Options utilize the Coordinated Entry System for Survivors (SCES), a new component of CES, to help quickly identify those fleeing or attempting to flee domestic violence (including chronically homeless persons) and provide linkages to community resources, housing and supportive services. Legal advocacy services are also offered in person, mobile, and virtually to participants, depending on level of need and interest Legal Advocacy (LA) Services. LA services may include education on legal processes, court preparation and accompaniment, safety planning, and linkages to agency services such as housing, transportation, childcare, financial, and other resources that promote survivor safety and self-sufficiency. Additionally, Human Options refers participants to pro bono counsel and, when possible, direct legal representation for victims who otherwise could not afford or access them. Mental health counseling is offered to all survivors by professional staff once a week and more frequently, if needed. Counseling sessions are provided by Licensed Clinical Social Workers (LCSWs), master's in social work (MSW) therapists, Marriage and Family Therapist (MFT) and MSW and MFT interns and allow survivors a safe place to discuss their experience with domestic violence and relationship issues, communication, self-esteem, legal issues, parent-child interactions, the effects of domestic violence on children, and drug and alcohol use. The Personal Empowerment Program (PEP) is a 10-week psychoeducational program designed to provide survivors of domestic violence or those at risk for domestic violence with education and empowerment to decrease and/or prevent abuse in intimate relationships. The program is offered in English and Spanish for ages 18 and older. Sessions are two hours long and provided virtually and/or in person at a local Family Resource Center. Survivors of various programs have been invited to participate in PEP and benefit from the wide range of DV-specific topics, including: 1) What is Intimate Partner Violence (IPV); 2) Effects of IPV; 3) Boundaries and Anger Management; 4) Effects of IPV on Children; 5) Legal Aspects of IPV; 6) Working through Denial; 7) Red Flags; 8) Health Relationships; 9) Codependency; and 10) Planning Ahead. All survivors will also be linked to their nearest Family Resource Center (FRC), where there are opportunities to engage in-person with other survivors. The Families and Communities Together (FaCT) FRCs consist of collaborative partner agencies that provide on-site education, support and resources to help families succeed. Human Options is the lead agency at the Newport Mesa and Minnie Street (Santa Ana) FRCs and collaborators at six other FRCs: CHEC (San Juan Capistrano), Corbin (Santa Ana), Magnolia Park (Garden Grove), Oak View (Huntington Beach), South County (Lake Forest) and Westminster. When connected to an FRC, survivors can seek additional Information & Referrals, Mental Health Counseling, Family Advocacy, Legal Advocacy, Case

Management, Family Stabilization Program, Parenting Education, Out of School Time and Emergency Assistance. Community Based Services are also made available at the Orange County and Santa Ana Family Justice Centers. These Justice Centers provide direct victim assistance, empowerment, and prevention resources for victims of violence in Orange County. Survivors are provided with the Human Options 24/7 Hotline for any emergency needs or concerns that may arise. The Hotline is staffed by trained Advocates who provide crisis support, de-escalation, resources, and practical support where needed. Program participants are encouraged to reach out to their case manager in case of a change in their housing situation and/or other urgent needs to ensure they have the resources and support to maintain their housing and stability.

4A-3h.	Applicant's Plan for Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

Describe in the field below how the project(s) will:
--

1.	prioritize placement and stabilization of program participants;
2.	place program participants in permanent housing;
3.	place and stabilize program participants consistent with their preferences; and
4.	place and stabilize program participants consistent with their stated needs.

(limit 2,500 characters)

Through the proposed DV Bonus Rapid Rehousing (RRH) project, Human Options will utilize a trauma-informed, survivor-centered approach, assessing needs and placing and stabilizing survivors in permanent housing. The RRH project will utilize the Coordinated Entry System for Survivors (CES) to help quickly identify survivors who are fleeing or attempting to flee (including chronically homeless persons) and provide linkages to resources, housing and supportive services. Human Options and subrecipient, WISEPlace, operate the Housing First Model ensuring survivor choice, agency, and autonomy are non-negotiable. Aligned with Housing First, Human Options will utilize a low-barrier approach and accept survivors into the RRH project regardless of sobriety, mental health concerns, income, credit history, work status, gender identity, sexual orientation, or participation in services to ensure survivors obtain and maintain stable housing as quickly as possible. Case Managers will work with survivors to identify sustainable goals that best fit their stated needs. Survivors are empowered to lead the process, as Case Managers respect that survivors know what is best for their lives. This approach will expedite the time it takes to obtain and place survivors in housing. Case Managers will work closely with survivors to find and secure housing opportunities that align with stated goals and support their overall success and stabilization. Supportive services will be offered on a voluntary basis, emphasizing engagement and problem-solving with participant-driven case plans without predetermined goals. Human Options will prioritize open communication with participants regarding all services and housing options. Survivors will receive a thorough explanation of the intake documents and necessity/utility of authorizations, including an SCES assessment tool to incorporate survivor choice and identification of housing needs. Once the intake paperwork and assessments are completed, staff will outline the subsequent steps and how the CoC utilizes this SCES tool to match participants to housing opportunities. Survivors will also be reminded that they can request an exit from CES if they no longer want to be enrolled. Human Options will not use any punitive interventions if a survivor elects to not participate in supportive services or case plan goals. This approach underscores the importance of survivors' agency and autonomy, as they are experts on their own needs and goals.

4A-3i.	Applicant's Plan for Administering Trauma-Informed, Survivor-Centered Practices in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

Describe in the field below examples of how the new project(s) will:	
1.	establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant and staff interactions are based on equality, and minimize power differentials;
2.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
3.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
4.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	provide a variety of opportunities for program participants' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

Human Options' DV Bonus Rapid Rehousing (RRH) project will use a trauma-informed, survivor-centered approach when assessing survivors' needs. Case managers will help survivors identify achievable, sustainable goals that fit their needs. Case managers will connect survivors to housing opportunities and supportive services that align with each survivor's goals and support overall success and stabilization. Survivors will be guided through the steps necessary to attain stable housing (e.g., housing search, application, budgeting), and empowered to make decisions on their housing plan. In alignment with Human Options' commitment to Housing First, participation in supportive services will be voluntary. Supportive services will emphasize engagement and problem-solving over therapeutic goals and participant-driven case plans without predetermined goals. This approach expedites the time it takes survivors to obtain housing. Case managers are trained in and actively employ evidence-based practices for participant engagement, including but not limited to motivational interviewing and participant-centered counseling. Staff will use a strengths-based approach when engaging survivors in service delivery, creating case plans that are worked on throughout a survivor's stay in the program. Services will incorporate a trauma-informed, harm-reduction approach that recognizes drug and alcohol use and addiction as a part of some survivors' lives, prioritizing nonjudgmental communication regarding drug and alcohol use and offering education regarding how to avoid risky behaviors and engage in safer practices and connections to evidence-based treatment if the participant so chooses. Human Options utilizes language of participant "guidelines" rather than "policies" to ensure respect, safety, and success for all survivors. Many of survivors served by Human Options arrive from an environment of control and lack of agency, so promoting of personal choice is key. Staff will promote survivor choice through a less restrictive program structure, where survivors can feel empowered to make the best decisions for themselves and their families. Human Options will prioritize respectful communication with participants and avoid punitive interventions, only exiting participants in the most extreme circumstances (e.g. health and/or safety risks, physical violence). Every effort will be made to resolve conflicts among participants to continue productive and healthy program participation. All direct service staff will be trained in and utilize a trauma-informed approach, which includes providing survivors with education on how trauma shows up in their lives consciously or subconsciously and may create additional barriers to their success. Counselors will support survivors with tools to recognize how their trauma presents and move through triggers towards healing. Human Options provides Diversity, Equity, and Inclusion training to all staff, emphasizing culturally competent services and addressing implicit bias. Staff host regular focus groups with survivors to ensure current practices are equitable and inclusive. Adjustments to practices will be made based on focus group feedback to ensure sites are inclusive of gender, sexual orientation, race, ethnicity, and disability. Services are built to be culturally responsive and accessible to all survivors, without discrimination and with focused efforts at inclusion and access. Further, Human Options will include opportunities for program participants/survivors to stay engaged and connected to their peers through group counseling services and regular workshops throughout the year that focus on a range of topics, including financial empowerment, health and wellness, healthy relationships and meditation. Many survivors experience isolation as part of their abuse, thus the RRH project will create opportunities for connection and community-building. Parenting support for families enrolled, including parenting classes and Personal Empowerment Program (PEP) workshops, will be provided. Human Options will also connect parents to legal advocacy regarding child custody, child support, restraining

orders, and other legal avenues for parenting concerns to ensure parents have support to address their children’s physical, emotional, and behavioral needs.

4A-3j.	Applicant’s Plan for Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(f)	

Describe in the field below how the new project will involve survivors:

1.	with a range of lived expertise; and
2.	in policy and program development throughout the project’s operation.

(limit 2,500 characters)

The DV Bonus Rapid Rehousing (RRH) project will maximize efforts to involve survivors with a range of lived expertise in the development, review, and updating of program policies & procedures. Human Options and its proposed subrecipient, WISEPlace, are committed to ensuring the inclusion of survivors with lived expertise in program planning, implementation, operations, and evaluation. This is achieved through the following strategies: 1) Inclusion of survivors with lived expertise on each agency’s Board of Directors. Agencies recruit survivors with lived experience, including program graduates, to serve on Advisory Boards and Boards of Directors to share decision-making power with survivors. In addition, the agencies employ Black, Indigenous and people of color (BIPOC) and people with lived experience to promote diversity in staff representation. Approximately one-third of both agencies’ Boards of Directors have lived experience of domestic violence and/or homelessness and 24% of the Human Options Board and 56% of the WISEPlace Board are BIPOC. 2) Volunteering. Survivors with lived experience participate in program operations such as emergency shelter, meals, grocery distribution, logistics, etc. Through this effort, survivors drive positive impact internally and externally. 3) Quality Control and Improvement. Survivors with lived expertise will participate in annual surveys, routine participant interviews, listening sessions and community meetings to provide information on overall satisfaction, areas of strength and areas for improvement within the program. Information gathering from participants, volunteers, and staff with lived expertise will support in improving program development and operations. To gather community input, Human Options will regularly provide anonymous feedback forms to all participants. The themes and suggestions from feedback will be shared with the appropriate staff to review and implement feedback received. Human Options’ Innovation Department blends Human-Centered Design with addressing problems unique to survivors, with the goal of including survivor feedback within all programmatic changes, policies & procedures. Through these practices, Human Options can critically examine programs, incorporate participant feedback directly into program development, and ensure the voices of the most vulnerable members guide the project development and operation.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	10/21/2024
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	10/21/2024
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/28/2024
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/21/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	10/21/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	10/21/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/21/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/21/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/21/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting—CoC-A...	10/28/2024
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	10/28/2024

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's Homeless Da...	10/21/2024
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	10/23/2024
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	10/23/2024
3C-2. Project List for Other Federal Statutes	No	Project List for ...	10/21/2024
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description: Web Posting–CoC-Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC-Approved Consolidated Application

Attachment Details

Document Description: HUD's Homeless Data Exchange

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description: Project List for Other Federal Statutes

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	10/15/2024
1B. Inclusive Structure	10/28/2024
1C. Coordination and Engagement	10/28/2024
1D. Coordination and Engagement Cont'd	10/28/2024
1E. Project Review/Ranking	10/28/2024
2A. HMIS Implementation	10/28/2024
2B. Point-in-Time (PIT) Count	10/28/2024
2C. System Performance	10/28/2024
3A. Coordination with Housing and Healthcare	10/28/2024
3B. Rehabilitation/New Construction Costs	10/25/2024
3C. Serving Homeless Under Other Federal Statutes	10/25/2024

4A. DV Bonus Project Applicants	10/28/2024
4B. Attachments Screen	10/28/2024
Submission Summary	No Input Required

1C-7. PHA Homeless Preference



ANAHEIM HOUSING AUTHORITY

ADMINISTRATIVE PLAN FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

EFFECTIVE JULY 1, 2024



Independent Student

PHA Policy

The PHA will consider a student “independent” from his or her parents and the parents’ income will not be considered when determining the student’s eligibility if the following four criteria are all met:

The individual is of legal contract age under state law.

The individual has established a household separate from their parents for at least one year prior to application for occupancy or the individual meets the U.S. Department of Education’s definition of independent student.

To be considered an *independent student* according to the Department of Education, a student must meet one or more of the following criteria:

The individual is at least 24 years old by December 31 of the award year for which aid is sought

The individual is an orphan, in foster care, or a ward of the court, or was an orphan, in foster care, or ward of the court at any time when the individual was 13 years of age or older

The individual is, or was immediately prior to attaining the age of majority, an emancipated minor or in legal guardianship as determined by a court of competent jurisdiction in the individual's state of legal residence

The individual is a veteran of the U.S. Armed Forces or currently serving on active duty in the Armed Forces for other than training purposes

The individual is a graduate or professional student

The individual is married

The individual has one or more legal dependents other than a spouse (for example, dependent children or an elderly dependent parent)

The individual has been verified during the school year in which the application is submitted as either an unaccompanied youth who is a homeless child or youth, or as unaccompanied, at risk of homelessness, and self-supporting by:

- A local educational agency homeless liaison
- The director or designee of the director of a program funded under subtitle B of title IV of the McKinney-Vento Homeless Assistance Act
- A financial aid administrator

The individual is a student for whom a financial aid administrator makes a documented determination of independence by reason of other unusual circumstances

The individual was not claimed as a dependent by their parents pursuant to IRS regulations, as demonstrated on the parents' most recent tax forms.

The individual provides a certification of the amount of financial assistance that will be provided by their parents. This certification must be signed by the individual providing the support and must be submitted even if no assistance is being provided.

If the PHA determines that an individual meets the definition of a *vulnerable youth* such a determination is all that is necessary to determine that the person is an *independent student* for the purposes of using only the student's income for determining eligibility for assistance.

The PHA will verify that a student meets the above criteria in accordance with the policies in Section 7-II.E.

Institution of Higher Education

The PHA will use the statutory definition under section 102 of the Higher Education Act of 1965 to determine whether a student is attending an *institution of higher education* (see Exhibit 3-2).***Parents***

PHA Policy

For purposes of student eligibility restrictions, the definition of *parents* includes biological or adoptive parents, stepparents (as long as they are currently married to the biological or adoptive parent), and guardians (e.g., grandparents, aunt/uncle, godparents, etc).

Person with Disabilities

The PHA will use the statutory definition under section 3(b)(3)(E) of the 1937 Act to determine whether a student is a *person with disabilities* (see Exhibit 3-1).

Veteran

PHA Policy

The PHA has adopted the definition of veteran as defined under the California Military and Veterans Code, Section 980.

Vulnerable Youth

PHA Policy

A *vulnerable youth* is an individual who meets the U.S. Department of Education's definition of *independent student* in paragraphs (b), (c), or (h), as adopted in Section II of FR Notice 9/21/16:

The individual is an orphan, in foster care, or a ward of the court, or was an orphan, in foster care, or ward of the court at any time when the individual was 13 years of age or older

The individual is, or was immediately prior to attaining the age of majority, an emancipated minor or in legal guardianship as determined by a court of competent jurisdiction in the individual's state of legal residence

The individual has been verified during the school year in which the application is submitted as either an unaccompanied youth who is a homeless child or youth, or as unaccompanied, at risk of homelessness, and self-supporting by

A local educational agency homeless liaison;

The director or designee of the director of a program funded under the McKinney-Vento Act;

Or a financial aid administrator

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

PHA Policy

The PHA administers the following types of targeted funding:

Mainstream for Persons with a Disability- Mainstream vouchers are awarded to disabled families on the HCV waiting list. AHA applies local preferences in determining the order in which Mainstream vouchers are awarded to eligible families.

Family Unification Program (FUP) – FUP vouchers are awarded to families who are referred to AHA by the Orange County Department of Children Services. AHA applies local preferences in determining the order in which FUP vouchers are awarded to eligible families. As allowed by HUD regulations, when a FUP voucher is vacated, AHA will use the initial FUP voucher to assist families from the regular HCV waiting list.

Non-Elderly Disabled (NEDs) Vouchers –NEDs vouchers are awarded to non-elderly disabled families on the HCV waiting list. AHA applies local preferences

in determining the order in which NEDs vouchers are awarded to eligible families.

Emergency Housing Vouchers (EHV) - EHV's are issued to individuals and families who are homeless, at-risk of homelessness, fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or were recently homeless or have a high risk of housing instability. EHV's are administered in accordance to the policies in Chapter 16 Part X of this Plan.

HUD-Veteran Affairs Supportive Housing (HUD-VASH) - HUD-VASH vouchers are issued to homeless Veterans or a Veteran families and are administered in accordance to the policies in Chapter 16 Part XI of this Plan.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

The PHA may open its waiting list only to certain local preferences [PIH Notice 2012-34].

The following is a list of local preferences offered by the PHA in their order of selection.

1. Special Needs Populations

- a. For up to 172 vouchers, preference will be granted to non-elderly disabled persons that are transitioning out of institutional or other segregated settings or are homeless. These vouchers were granted through 2017 Mainstream Voucher Program NOFA and 2020 CARES Act allocations). Applicants who live or work in the City of Anaheim will be given priority under this preference.
- b. The PHA will commit up to 50% of annual new admission vouchers to assist Anaheim-based families who are either:
 - i. Homeless and referred by an approved local service provider because they are participating in a local transitional housing program or are receiving other supportive and shelter services from that provider. Providers may be required to verify that applicants had ties to Anaheim prior to entering the shelter and commit to providing appropriate services to the client; or
 - ii. Participating in a city-funded homeless or at risk of becoming homeless program and have been referred by the connected service agency.
- c. Families who are being terminated from the Housing Opportunities for Persons with AIDS (HOPWA) program, due to the qualifying member being deceased.

Applicants must meet all eligibility requirements. Admissions will be on a first come, first served basis and is subject to funding availability.

2. The PHA may issue vouchers to families who live or work in the City of Anaheim and are referred by Anaheim Police Department. These types of referrals will be

limited to victims of a crime, the magnitude or impact of which requires rapid relocation.

Referrals must be made in writing on Anaheim Police Department letterhead, and signed by the Chief or Deputy Chief of Police only. Eligibility, including background checks will be confirmed for all members. All referrals are subject to the approval of the Executive Director or designee.

3. Eligible families who are displaced as a result of a project sponsored by the City of Anaheim Community Development Department or other City of Anaheim Department.
4. Any family that has been terminated from the City of Anaheim HCV program due to insufficient program funding.
5. Families who live, work, or have been hired to work in Anaheim (Residency preference).

State Required Priority: Veterans (including surviving spouses of veterans) and current members of the armed services will have priority within the preference categories listed above. To receive a veteran's preference, the household must include a veteran, a surviving spouse of a veteran or current member of the armed forces. The veteran must be able to document a discharge status other than dishonorable.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PHA Policy

The PHA will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

7-II.H. Verification of Preference Status

The PHA must verify any preferences claimed by an applicant that determined their placement on the waiting list.

PHA Policy

Insufficient Funds - The PHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding. The PHA will verify this preference using the PHA's termination records.

Residency Preference - To verify eligibility for a residency preference, the family must provide documentation definitively linking them to a job or place of residency in the City of Anaheim. Applicants living in the unincorporated areas of Anaheim do not qualify for the residency preference. A P.O. Box address cannot be used to establish residency.

Acceptable residency/employment documentation includes but is not limited to: a lease which identifies the applicant(s) as the lease holder, utility bill(s) in the applicant(s) name, an offer of employment on employer's letterhead or other verifiable employer provided documentation. Applicant's work site must be located in the City of Anaheim.

Displaced Preference – The PHA will verify this preference through written verification from the City department responsible or involved in the displacement action.

Veteran's Preference – Applicant must submit a copy of their DD-214 or other official documentation from the armed services or the Veterans Affairs Administration. The applicant must meet the definition of veteran under the California Military and Veterans Code, Section 980. If it is unclear that the applicant meets this definition according to the DD-214, it is the applicant's responsibility to provide verification from the US Department of Veterans Affairs that he or she is considered a veteran.

To verify eligibility under the veteran's preference as a surviving spouse, the surviving spouse must submit the Veteran's DD214 (or other official documentation from the armed services or the Veterans Affairs Administration), a copy of their marriage license, and the Veteran's death certificate.

Disability Preference (Project-Based Program only) – Preference in admission may be assigned to applicants qualifying for the support services available for a specific disabled population at a given project-based location. Verification will be accepted from a local support service provided or other qualified professional.

Homeless Set-Aside - For verification of homelessness, the PHA will accept appropriate documentation listed under 24 CFR 582.301.

Mainstream Preference – For verification of institutionalization or other segregated settings, the PHA will accept a statement from a medical professional who is familiar with the applicant and who can attest that the individual would be able to live on their own if housing assistance was available. For verification of homelessness, the PHA will accept appropriate documentation listed under 24 CFR 582.301. The PHA will not accept self-certifications. All certifications must be provided by a third-party source.

PART X: EMERGENCY HOUSING VOUCHERS (EHV)

Emergency Housing Vouchers (EHVs) are tenant-based rental assistance under section 8(o) of the United States Housing Act of 1937 and largely follow the same federal regulations as the HCV program. However, the American Rescue Plan (ARP) provided HUD with the authority to waive any provision of any statute or regulation used to administer the amounts made available under section 3202 (except for requirements related to fair housing, nondiscrimination, labor standards and the environment) upon a finding that any such waivers or alternative requirements are necessary to expedite or facilitate the use of amounts made available for the EHVs.

On May 5, 2021, HUD executed their authority to establish specific requirements for EHVs and published Notice PIH 2021-15 titled “Emergency Housing Vouchers – Operating Requirements.” Notice PIH 2021-15 outlines the specific operating requirements, procedures, that PHA’s are required to follow in order to receive and administer EHVs along with optional regulatory waivers.

Unless expressly waived through Notice 2021-15 (or subsequent HUD guidance), all statutory and regulatory requirements and HUD directives regarding the HCV program are applicable to EHVs, including the use of all HUD-required contracts and other forms. The PHA’s policies also apply to the EHVs vouchers unless such local policy conflicts with the requirements of the ARP, the requirements Notice 2021-15 (or subsequent HUD guidance), or the waivers and alternative requirements outlined in Notice 2021-15 (or subsequent HUD guidance).

EHV Target Populations:

EHVs specifically target families experiencing homelessness (or at risk of homelessness); attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking; or were recently homeless and for whom providing rental assistance will prevent the family’s homelessness or having high risk of housing instability. The PHA will follow the definitions of the target populations outlined in Notice PIH 2021-15.

EHV Service Fee Uses:

Service fee funding will not be used for the HCV program and can only be used in relation to EHVs. Any service fee assistance that is returned to the PHA after its initial or subsequent use (such as security deposits/utility deposits/other assistance that may be wholly or partly returned to the PHA by the owner/utility supplier/family) may only be applied to the eligible services fee uses defined by Notice PIH 2021-15 (or subsequent notices) or other EHV administrative costs.

The PHA will use the service fee to fund housing navigation services when needed by the voucher holder. Housing search/navigation assistance may include, but is not limited, to helping a family identify and visit potentially available units during their housing search, helping to find a unit that meets the household’s disability-related needs, providing transportation and directions, assisting with the completion of rental applications and PHA forms, and helping to expedite the EHV leasing process for the family.

At its discretion, the PHA may also allow the service fee to be used for some or all of the following expenses:

- I. Security Deposit/Utility Deposit/Rental Application/Holding Fee Uses.
 - a. Application fees/non-refundable administrative or processing fees/refundable application deposit assistance. The PHA may choose to assist the family with some or all these expenses.
 - b. Holding fees. The PHA may cover part or all of the holding fee for units where the fee is required by the owner after a tenant's application has been accepted but before the lease signing. The PHA and owner must agree how the holding fee applies to the deposit, and under what conditions the fee will be returned.
 - c. Security deposit assistance. The amount of the security deposit assistance may not exceed the lesser of two months' rent to owner, the maximum security deposit allowed under applicable state and/or local law, or the actual security deposit required by the owner. The PHA may choose to pay the security deposit assistance directly to the owner or may pay the assistance to the family, provided the PHA verifies the family paid the security deposit.
 - d. Utility deposit assistance/utility arrears. The PHA may provide utility deposit assistance for some or all of the family's utility deposit expenses. Assistance can be provided for deposits (including connection fees) required for the utilities to be supplied by the tenant under the lease. The PHA may choose to pay the utility deposit assistance directly to the utility company or may pay the assistance to the family, provided the PHA verifies the family paid the utility deposit.
- II. Owner-related Uses.
 - a. Owner recruitment and outreach. In addition to traditional owner recruitment and outreach, activities may include conducting pre-inspections or otherwise expediting the inspection process, providing enhanced customer service, and offering owner incentive and/or retention payments.
 - b. Owner incentive and/or retention payments. The PHA may design the owner incentive payment to meet the specific needs of the eligible EHV individual or family. The PHA may condition the offer of the owner incentive payment on the owner's agreement to abide by certain terms and conditions.
 - Owner incentive and/or retention payments may not exceed \$500.
 - Owner incentive and/or retention payments are not required to be returned to the PHA.
- III. Other eligible Uses.
 - a. Moving expenses (including move-in fees and deposits). The PHA may not provide moving expenses assistance for subsequent moves unless the family is required to move for reasons other than something the family did or failed to do (e.g., the PHA is terminating the HAP contract because the owner did not

fulfill the owner responsibilities under the HAP contract or the owner is refusing to offer the family the opportunity to enter a new lease after the initial lease term, as opposed to the family choosing to terminate the tenancy in order to move to another unit), or a family has to move due to domestic violence, dating violence, sexual assault, or stalking, for example.

- b. Tenant-readiness services. The PHA may use the services fee funding to help create customized plans to address or mitigate barriers that individual families may face in renting a unit with an EHV, such as negative credit, lack of credit, negative rental or utility history, or to connect the family to other community resources (including COVID-related resources) that can assist with rental arrears.
- c. Essential household items. The PHA has defined essential household items to include:
Furniture: bed, dresser, dining table and chairs, sofa
Linens: bedding, towels
Kitchen: tableware, cooking utensils, basic cooking supplies (spices, etc.)
Cleaning: housekeeping supplies, personal care supplies
- d. Renter's insurance if required by the lease. The PHA may assist the family with some or all of the cost of renter's insurance, but only in cases where the purchase of renter's insurance is a condition of the lease.

EHV Waivers:

HUD has provided some of the same menu of HCV-applicable CARES Act waivers for administration of the EHV's. The use of these COVID-19 related EHV waivers is at the discretion of the PHA. The PHA may choose to apply all, some, or none of the waivers to EHV's.

As allowed under Notice PIH Notice 2021-15, the PHA has adopted the following waivers.

These waivers are outlined in Chapter 16, Part X of the Plan:

- PH and HCV-4 Family Income and Composition: Interim Examinations
- PH and HCV-5 Enterprise Income Verification (EIV) Monitoring
- HQS-1 Initial Inspection Requirements
- HQS-3 Initial Inspection: Non-Life-Threatening Deficiencies (NLT) Option
- HQS-4 HQS Initial Inspection Requirement: Alternative Inspection Option
- HQS-6 HQS Interim Inspections
- HQS-9 HQS Quality Control Inspections
- HQS-10 Housing Quality Standards: Space and Security
- HCV-1 Administrative Plan
- HCV-2 Information When Family is Selected: PHA Oral Briefing
- HCV-3 Term of Voucher: Extensions of Term
- HCV-4 PHA Approval of Assisted Tenancy: When HAP Contract is Executed
- HCV-5 Absence from Unit
- HCV-6 Automatic Termination of HAP Contract

The period of availability for these EHV COVID-19 waivers/alternative requirements, collectively or individually, may be further extended by HUD.

PART XI: HUD-VETERANS AFFAIRS SUPPORTIVE HOUSING (HUD-VASH) VOUCHERS

[FR Notice 9/27/21]

16-XI.A. OVERVIEW

The HUD-Veterans Affairs Supportive Housing (HUD-VASH) program combines HUD's HCV rental assistance for homeless Veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). The VA provides these services for participating Veterans at VA medical centers (VAMCs) including designated service providers (DSP), community-based outreach clinics (CBOCs), through VA contractors, or through other VA designated entities. The PHA is required to maintain records that allow for the easy identification of families receiving HUD-VASH vouchers.

16-XI.B. HUD-VASH SPECIAL RULES

HUD-VASH vouchers largely follow the same federal regulations as the HCV program. However, a Final Rule published in the Federal Register on 9/27/21 (FR Notice 9/27/21) established special rules and alternative requirements for the administration of tenant-based and project-based (PBV) rental assistance under the HUD-VASH program. The waivers and alternative requirements listed in FR Notice 9/27/21 are exceptions to the normal HCV requirements, which otherwise govern the provision of HUD-VASH assistance. The PHA may request additional statutory or regulatory waivers that it determines are necessary for the effective delivery and administration of the program through the regular waiver process outlined in notice PIH 2018-16, or any successor notices.

Unless expressly stated in FR Notice 9/27/21 (or subsequent HUD guidance), all statutory and regulatory requirements and HUD directives regarding the HCV tenant-based and PBV program are applicable to HUD-VASH vouchers, including the use of all HUD-required contracts and other forms. The PHA's policies also apply to the HUD-VASH vouchers unless such local policy conflicts with FR Notice 9/27/21 (or subsequent HUD guidance).

Family Eligibility

HUD-VASH eligible families consist of homeless veterans and their families. Eligibility determination and veteran selection is done by the VAMC or a DSP. Eligible families are referred to the PHA for voucher issuance. HUD requires that the PHA only use income and lifetime registration under state sex offender registration programs as eligibility criteria for HUD-VASH program. All other screening criteria outlined in Chapter 3 of this Plan is not applicable to any potentially eligible family member(s). However, unless the family member that is subject to lifetime registration under a state sex offender registration program is the homeless veteran (which would result in denial of admission for the family), the remaining family member/s may be served if the family agrees to remove the sex offender from its family composition.

When adding a family member after the HUD-VASH family is admitted to the program, the rules of § 982.551(h)(2) apply. Other than the birth, adoption, or court-awarded custody of a child, the PHA must approve additional family members and may apply its regular screening criteria in doing so.

PHA Policy

When adding a family member to an assisted HUD-VASH household, the PHA will apply its regular screening criteria as outlined in Chapter 3 of this Plan.

The PHA is not authorized to maintain a waiting list or apply local preferences for the HUD-VASH program. If a HUD-VASH-eligible family is referred and there is an available PBV unit that is not exclusively made available to HUD-VASH families, the PHA may also offer to refer the family to the owner for occupancy of that unit if allowable under the selection policy applicable to that project, and the owner and PHA may amend the PBV HAP contract to designate the PBV unit as a HUD-VASH PBV unit.

FR Notice 9/27/21 declared that the VA may approve a PHA with unleased HUD-VASH vouchers as a DSP for the purposes of veteran selection and intake only after further guidance from HUD and the VA is released.

Verification of Legal Identity, Social Security Numbers, and Age

The PHA must accept the Certificate of Release or Discharge from Active Duty (DD-214) or the VA-verified Application for Health Benefits (10-10EZ) as verification of SSN and cannot require the veteran to provide a Social Security Number (SSN) card. These documents must also be accepted for proof of age purposes in lieu of birth certificates or other PHA-required documentation outlined in Chapter 7 of this Plan. The PHA must VA issued photo I.D. cards as an acceptable form of government-issued photo I.D. and verification of SSNs and date of birth.

Income Eligibility

Income targeting requirements do not apply for HUD-VASH families. The PHA may choose to include the admission of extremely low-income HUD-VASH families in its income targeting numbers for the fiscal year in which these families are admitted.

INITIAL SEARCH TERM OF THE VOUCHER

HUD-VASH vouchers must have an initial search term of at least 120 days. Any extensions, suspensions, and progress reports will remain under the policies outlined in 5-II.E. of this Plan but will apply after the minimum 120-day initial search term.

INITIAL LEASE TERM

Initial leases for HUD-VASH voucher holders may be less than 12 months (this waiver does not apply to PBVs).

ELIGIBLE HOUSING

HUD-VASH families will be permitted to live on the grounds of a VA facility in units developed to house homeless veterans (applicable to both tenant-based assistance and PBV vouchers).

Mobility and Portability of HUD-VASH Vouchers

HUD-VASH families must receive case management services provided by the partnering VAMC or DSP. HUD-VASH participant families may reside only in those jurisdictional areas that are accessible to case management services as determined by the VAMC or DSP.

(1) Portability moves within same catchment area (or area of operation) where case management is provided by the initial PHA's partnering VAMC or DSP

If the family initially leases up, or moves, under portability provisions, but the initial PHA's partnering VAMC or DSP will still be able to provide the necessary case management services due to the family's proximity to the partnering VAMC or DSP, the receiving PHA must process the move in accordance with the portability procedures of 24 CFR 982.355. However, since the initial PHA must maintain records on all HUD-VASH families receiving case management services from its partnering VAMC or DSP, receiving PHAs without a HUD-VASH program must bill the initial PHA. [Waived: 24 CFR 982.355(d)].

(2) Portability moves within same catchment area where both PHAs have received HUD-VASH vouchers

The receiving PHA may bill the initial PHA or absorb the family into its own HUD-VASH program if the VAMC or DSP providing the initial case management agrees to the absorption by the receiving PHA and the transfer of case management. The absorption will also entail the availability of a HUD-VASH voucher and case management provision by the receiving PHA's partnering VAMC or DSP.

(3) Portability moves where receiving PHA is beyond catchment area

If a family wants to move to another jurisdiction where it will not be possible for the initial PHA's partnering VAMC or DSP to provide case management services, the VAMC or DSP must first determine that the HUD-VASH family could be served by another VAMC or DSP that is participating in this program, and the receiving PHA must have a HUD-VASH voucher available for this family. In these cases, the family must be absorbed by the receiving PHA either as a new admission (upon initial participation in the HUD-VASH program) or as a portability move-in (after an initial leasing in the initial PHA's jurisdiction). Upon absorption, the initial PHA's HUD-VASH voucher will be available to lease to a new HUD-VASH eligible family, as determined by the partnering VAMC or DSP, and the absorbed family will count toward the number of HUD-VASH slots awarded to the receiving PHA.

(4) Portability moves where receiving PHA is beyond catchment area for victims of domestic violence, dating violence, sexual assault, and stalking.

Veterans who request to port beyond the catchment area of the VAMC or DSP where they are receiving case management to protect the health or safety of a person who is or has been the victim of domestic violence, dating violence, sexual assault, or stalking, and who reasonably believes him- or herself to be threatened with imminent harm from further violence by remaining in the dwelling unit (or any family member has been the victim of a sexual assault that occurred on the premises during the 90-calendar-day period preceding the family's move or request to move), may port prior to receiving approval from the receiving VAMC or DSP. The initial PHA must follow its emergency transfer plan as described in this chapter.

The PHA may require verbal self-certification or a written request from a participant seeking a move beyond the catchment area of the VAMC or DSP. The verbal self-certification or written request must include either, a statement expressing why the participant reasonably believes that there is a threat of imminent harm from further violence if the participant were to remain in the same dwelling unit assisted under the PHA; or a statement that the tenant was a sexual assault victim and that sexual assault occurred on the premises during the 90-day period preceding the

participant's request for the move. The veteran escaping violence must be admitted to the VAMC or DSP's caseload. The participant must still port to a PHA that has a HUD-VASH program; if the receiving PHA does not have a HUD-VASH voucher available to lease, they may bill the initial PHA until a HUD-VASH voucher is available, at which point the porting veteran must be absorbed into the receiving PHA's program.

5) Portability moves when case management is no longer required

If the family no longer requires case management, as determined by the VAMC or DSP, there are no portability restrictions. The PHA must follow the regulatory requirements for portability found at 24 CFR 982.355 and Chapter 10 of this Plan.

Case Management Requirements

HUD-VASH eligible veteran must receive the case management services, as needed, directly from or arranged by, the VAMC or DSP. The VAMC or DSP, in consultation with the veteran, is responsible for determining if case management is required and if the case management requirement is satisfied.

Termination of Assistance

There are two alternative requirements for termination of assistance for HUD-VASH participants.

1. HUD-VASH voucher assistance is contingent upon participation in case management, as required by the VAMC or DSP. If the VAMC or DSP has determined that a veteran is not participating in required case management, without good cause, the PHA must terminate the family from the HUD-VASH program. However, a VAMC or DSP determination that the veteran does not require or no longer requires case management is not grounds for termination of voucher or PBV assistance.
2. The PHA may terminate a family evicted from housing assisted under the program for a serious violation of the lease that occur after the family's admission to the voucher program, but is not required to do so.

Family Break-Up in Which the HUD-VASH Veteran is a Perpetrator

Generally, in the case of a family break-up, the HUD-VASH assistance must stay with the HUD-VASH veteran. However, in the case of domestic violence, dating violence, sexual assault, or stalking, in which the HUD-VASH veteran is the perpetrator, the victim must continue to be assisted. Upon termination of the perpetrator's HUD-VASH voucher due to the perpetrator's acts of domestic violence, dating violence, sexual assault, or stalking, the victim must be given a regular HCV if one is available, and the perpetrator's HUD-VASH voucher must be used to serve another eligible veteran family. If a regular HCV is not available for the victim, the perpetrator must be terminated from assistance, and the victim will continue to utilize the HUD-VASH voucher.

Turnover of HUD-VASH Vouchers

Upon turnover, HUD-VASH vouchers must be issued to homeless veteran families as identified by the VAMC or DSP.

Project-Based (PBV) Assistance

All units exclusively made available to HUD-VASH families in a PBV project are exempted from the PBV income-mixing requirements (project cap).

HUD-VASH supportive services only need to be provided to all HUD-VASH families in the project, not all families receiving PBV assistance in the project. If a HUD-VASH family does not require or no longer requires case management, the unit continues to count as an excepted PBV unit for as long as the family resides in that unit.

HUD-VASH units made available under a competitive PIH notice for HUD-VASH PBV units, are exempt from the PBV program limitation. This exception only applies to HUD-VASH PBV vouchers awarded through the HUD-VASH PBV set-aside process. All other HUD-VASH vouchers that the PHA opts to project-base, are still subject to the PBV program limitation.

A HUD-VASH family's PBV assistance must be terminated for failure to participate in case management as required by the VAMC or DSP. Upon notification by the VAMC or DSP of the family's failure to participate, without good cause, in case management, the PHA must provide the family a reasonable time period (as established by the PHA) to vacate the unit. The PHA must terminate assistance to the family at the earlier of (1) the time the family vacates or (2) the expiration of the reasonable time period given to vacate (the lease terminates at the same time as termination of assistance per 24 CFR 983.256(f)(3)(v)). If the family fails to vacate the unit within the established time, the owner may evict the family. If the owner does not evict the family, the PHA must remove the unit from the HAP contract or amend the HAP contract to substitute a different unit in the project if the project is partially assisted. The PHA may add the removed unit to the HAP contract after the ineligible family vacates the property.

If a HUD-VASH family is eligible to move from its PBV unit and there is no HUD-VASH tenant-based voucher available at the time the family requests to move, the PHA may require a family that still requires case management to wait for a HUD-VASH tenant-based voucher for a period not to exceed 180 days. If a HUD-VASH tenant-based voucher is still not available after that time period, the family must be allowed to move with its HUD-VASH voucher. Alternatively, the PHA may allow the family to move with its HUD-VASH voucher without having to meet this 180-day waiting period. In either case, the PHA may either replace the assistance in the PBV unit with one of its regular vouchers if the unit is eligible for a regular PBV (for instance, so long as the unit is not on the grounds of a medical facility and so long as the unit is eligible under the PHA's program and project caps) or the PHA and owner may agree to temporarily remove the unit from the HAP contract. If a HUD-VASH veteran has been determined to no longer require case management, the PHA must allow the family to move with the first available tenant-based voucher if no HUD-VASH voucher is immediately available and cannot require the family to wait for a HUD-VASH voucher to become available.

The PHA does not need HUD authorization to convert tenant-based HUD-VASH vouchers to project-based HUD-VASH vouchers. However, the PHA must consult with the partnering VAMC or DSP to ensure approval of the project. The PHA may project-base HUD-VASH vouchers in projects alongside other PBV units (the other PBV units must be attached in accordance with PBV requirements) and may execute a single HAP contract covering both types of PBVs. The PHA must refer only HUD-VASH families to PBV units exclusively made available to HUD-VASH families and to PBV units funded through a HUD-VASH PBV set-aside award. The PHA and owner may agree to amend a PBV HAP contract to re-designate a

regular PBV unit as a unit specifically designated for HUD-VASH families, so long as the PHA first consults with the VAMC or DSP. Additionally, the PHA and owner may agree to amend a PBV HAP contract to re-designate a unit specifically designated for HUD-VASH families as a regular PBV unit, so long as the unit is not funded through a HUD-VASH PBV set-aside award and is eligible for a regular PBV (for instance, the unit is not on the grounds of a medical facility and the unit is eligible under the PHA's program and project caps).

PBV project selection for HUD-VASH must follow all regular project selection regulations and PHA policies as outlined in Chapter 17.

Section Eight Management Assessment Program (SEMAP)

HUD-VASH vouchers are excluded from the SEMAP leasing indicator.

HQS Inspections

The PHA may pre-inspect available units that veterans may be interested in leasing to maintain a pool of eligible units. If a HUD-VASH family selects a unit that passed a HQS inspection (without intervening occupancy) within 45 days of the date of the Request for Tenancy Approval (form HUD-52517), the unit may be approved as long as it meets all other conditions under 24 CFR 982.305. The PHA is prohibited from directly or indirectly reducing the family's opportunity to select among all available units. All regulatory requirements pertaining to HQS found at 24 CFR 982.401 apply to HUD-VASH.

Exception Payment Standards

The PHA may establish a separate HUD-VASH payment standard up to 120 percent higher than published metropolitan area-wide FMRs without additional HUD approval. If the PHA wants to establish a HUD-VASH exception payment standard over 120 percent, it must request a waiver from HUD through the regular waiver process. Exception payment standards implemented by the PHA under this Section also apply in determining rents for PBV projects with units exclusively made available to HUD-VASH families.

Special Housing Types

The PHA must permit HUD-VASH clients to use the following special housing types for HCV HUD-VASH assistance, regardless of whether these types are permitted for other families in Chapter 15 of this Plan: single room occupancy (SRO); congregate housing; group home; shared housing; cooperative housing, and assisted living facilities.

HUD-VASH PBV can never be applied to shared housing.



**GARDEN GROVE
HOUSING AUTHORITY**

ADMINISTRATIVE PLAN



Chapter 6

ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST

INTRODUCTION

It is the GGHA's objective to ensure that families are placed in the proper order on the Waiting List and selected from the Waiting List for admissions in accordance with the policies in this Administrative Plan.

This chapter explains the preferences that the GGHA has adopted to meet local housing needs, defines the eligibility criteria for the preferences, and explains the GGHA's system of applying them.

By maintaining an accurate Waiting List, the GGHA will be able to perform the activities that ensure an adequate pool of qualified applicants will be available so that program funds are used in a timely manner.

A. WAITING LIST

The GGHA uses a single Waiting List for admission to its HCV program.

Except for Special Admissions, applicants will be selected from the GGHA Waiting List in accordance with policies and preferences and income targeting requirements (required by HUD) defined in this Administrative Plan.

The GGHA will maintain information that permits proper selection from the Waiting List.

The Waiting List contains the following information for each applicant listed:

- Applicant Name
- Date and time of application
- Qualification for any local preference
- Racial or ethnic designation of the head of household
- Targeted program qualifications

B. SPECIAL ADMISSIONS

Special Admissions families will be admitted outside of the regular Waiting List process. They do not have to qualify for any preferences, nor are they required to be on the program Waiting List. The GGHA maintains separate records of these admissions.

Provided there is sufficient funding, the GGHA may allow special admissions for families in the following situations:

- A family residing in a project covered by a project-based Section 8 HAP contract at or near the end of the HAP contract term;
- Mainstream for Persons with Disabilities;
- Displaced by an activity carried out by federal, state or local governmental body;
- Displaced by natural disaster, such as flood or fire and referred by a local, state, or federal agency;
- Displaced by a human-made disaster, such as a terrorist attack and referred by a local, state, or federal agency;
- Living in and referred from a homeless shelter with which the GGHA has an agreement;
- Referred from a local agency with which the City has an agreement.
- Living in a structure that has been deemed unsafe by the City's Building Department and referred by that agency.

C. LOCAL PREFERENCES

The GGHA will offer public notice when changing its preference system and the notice will be publicized using the same guidelines as those for opening and closing the Waiting List.

Order of Selection

The GGHA's method for selecting applicants from a preference category leaves a clear audit trail that can be used to verify that each applicant has been selected in accordance with the method specified in the Administrative Plan. Local preferences will be used to select families from the Waiting List. Among applicants with equal preference status, the Waiting List will be organized by date and time.

The GGHA uses the following Local Preference priority system:

First Preference - Residency

Residents of the City of Garden Grove will be assisted prior to those families that are not residents. All families living or working in the City of Garden Grove, either at any time of a pre-application or during the time they are on the Waiting List, will be considered as residents. If a family has to move to another city, they will not lose their resident status.

Second Preference – U.S. Veteran Status

All veterans and widows of veterans will be assisted prior to those families that are not veterans. Veteran status as defined by the State of California's requirement of preference for veterans for low-income assisted housing

Third Preference – Domestic Violence

The GGHA will offer a local preference to families that have been subjected to or victimized by a member of the family or household within the past year. The GGHA will require evidence that the family has been displaced or about to be displaced as a result of violence in the home. Families are eligible for this preference if there is a proof that the family is currently living in a situation where they are being subjected to or victimized by violence in the home. The following criteria are used to establish a family's eligibility for this preference:

- Actual or threatened physical violence directed against the applicant or the applicant's family by a spouse or other household member who lives in the unit with the family.
- An applicant may qualify for a preference for victims of domestic violence if the applicant vacated a unit because of domestic violence.
- An active restraining order may be considered as proof of domestic violence.
- The applicant must certify that the abuser will not reside with the applicant.

An applicant who lives in a violent neighborhood or is fearful of other violence outside the household is not considered involuntarily displaced.

Special Population

When the Authority receives funding that is designated for special populations, applicant selection from the Waiting List will be based on the specific criteria as defined by the funding regulations. Families and individuals meeting the specific criteria of the funding requirement will be assisted prior to families and individuals who do not qualify as a member of the special population designation. If there are not sufficient applicants from the Waiting List to meet the requirements of the funding, applications will be opened by direct referral from appropriate agencies or to the general public, dependent on the funding regulations.

Income Targeting

In accordance with the Quality Housing and Work Responsibility Act of 1998, each fiscal year the GGHA will reserve a minimum of 75% of its Section 8 new admissions for families whose income does not exceed 30% of the area median income. HUD refers to these families as "extremely low-income families." The GGHA will admit families who qualify under the extremely low-income limit to meet the income-targeting requirement, regardless of preference. The GGHA's income

targeting requirement does not apply to low-income families continuously assisted as provided for under the 1937 Housing Act. The remaining twenty-five percent (25%) or less of all new participants may have a gross income, not to exceed 80% of the average median income of the county.

The GGHA is also exempted from this requirement where it is providing assistance to low-income or moderate-income families entitled to preservation assistance under the tenant-based program as a result of a mortgage prepayment or opt-out.

Date and Time of Pre-application

Once the applicants have been assigned a preference, they will be selected for their Initial Qualifying (IQ) Interview by the date and time of their original pre-application to the GGHA for assistance. The income-targeting requirement does not apply to low-income families continuously assisted as provided for under the 1937 Housing Act.

D. INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION ASSISTANCE

At the time of application, an applicant's entitlement to a Local Preference may be made on the following basis:

- An applicant's certification that they qualify for a preference will be accepted without verification at the initial pre-application. When the family is selected from the Waiting List for the completion of the full application and final determination of eligibility, the preference will be verified.

If the preference verification indicates that an applicant does not qualify for the preference, the applicant will be returned to the Waiting List without the Local Preference and given an opportunity for an informal review.

E. PREFERENCE AND INCOME TARGETING ELIGIBILITY

Change in Circumstances

Changes in an applicant's circumstances while on the Waiting List may affect the family's entitlement to a preference. Applicants are required to notify the GGHA in writing when their circumstances change.

When an applicant claims an additional preference, he/she will be placed on the Waiting List in the appropriate order determined by the newly claimed preference.

If the family's verified annual income, at final eligibility determination, does not fall under the extremely low-income limit and the family was selected for income targeting purposes, the family may be returned to the Waiting List.

Orange County Housing Authority



ADMINISTRATIVE PLAN

HOUSING CHOICE VOUCHER PROGRAM

Approved January 23, 2024

County of Orange
OC Community Resources

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families will be selected for assistance in accordance with the policies described in this part.

OCHA will maintain a clear record of all information required to verify that the family is selected for Special Admission or from the waiting list according to OCHA's selection policies [24 CFR 982.203, 24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically named families living in specified types of units. In these cases, OCHA may admit families that are not on the waiting list, or without considering the family's position on the waiting list. OCHA will maintain records showing that such families were admitted with special program funding.

Conversion of Multifamily Apartment Complex (OPT-OUT):

HUD may allocate funding to provide Housing Choice Voucher (HCV) tenant-based rental assistance for families residing in a HUD project-based subsidized multifamily apartment complex to coincide with the expiration of HUD's Subsidy Contract with the owner. Participants are admitted under targeted funding provisions and must meet applicable verification and eligibility requirements. This may also include families residing in a project covered by a project-based Section 8 HAP contract at or near the end of the HAP contract term.

Targeted Funding [24 CFR 982.204(e)]

HUD may award funding for programs that target a specified category of families on the waiting list including populations who have special needs. Eligible applicants must meet specifically defined program requirements and must also be income-eligible for the HCV program. Eligible applicants will first be selected from OCHA's wait list, regardless of their current placement. If there are an insufficient number of qualifying applicants on the waiting list, OCHA will open the wait list to only those families who meet the eligibility requirements of the specific program. To date, OCHA administers the following special programs that have targeted funding:

Rental Assistance for Non-Elderly Disabled Persons (NED)

HUD has partnered with the California Department of Health & Human Services (HHS) to provide funding for rental assistance for non-elderly disabled persons to successfully transition out of a nursing home or other health care institution, into the community and receive the supportive services needed to maintain independent living within a safe environment. HHS has designated the Dayle MacIntosh Center (DMC) of Orange County, as the lead supportive service provider, who will be responsible for the selection and referral of eligible candidates.

DMC will refer eligible candidates to OCHA to be admitted to the NED HCV Program under the provision of targeted funding. Participants must meet applicable verification and eligibility requirements.

Family Unification Program (FUP)

HUD allocated funding to provide Housing Choice Voucher (HCV) tenant-based rental assistance for families for whom the lack of adequate housing is the primary factor in the separation of children from their family and for eligible emancipated youths 18 to 24 years old. Eligible FUP participants are referred to OCHA through the Orange County Social Services Agency (SSA) and are admitted under targeted funding provisions. Participants must meet applicable verification and eligibility requirements.

Disaster Housing Assistance Program (DHAP)

If funding permits, OCHA may designate Housing Choice Vouchers to be made available for eligible families displaced by a federally declared disaster requiring mandatory evacuation. If the disaster area includes southern California, priority may be given to disaster victims who were residing in OCHA's jurisdiction. OCHA will accept and prioritize the processing of eligibility for households referred through the responsible disaster agency, such as the Federal Emergency Management Agency (FEMA). Participants are admitted under targeted funding provisions and must meet applicable verification and eligibility requirements.

Mainstream Voucher Program (MVP)

HUD allocated funding to provide Housing Choice Voucher tenant-based rental assistance for qualifying non-elderly persons with disabilities. Participants are admitted under targeted funding provisions and must meet applicable verification and eligibility requirements.

Veterans Affairs Supportive Housing (VASH)

HUD allocated funding to provide Housing Choice Voucher (HCV) tenant-based rental assistance for qualifying homeless veterans referred by the Department of Veterans Affairs. Participants are admitted under targeted funding provisions and must meet applicable verification and eligibility requirements.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

This section describes the method for selecting applicant families from the waiting list, including the system of admission preferences that OCHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

OCHA is permitted to establish local preferences, and to give priority to serving families that meet those criteria. OCHA has therefore established local preferences, at its discretion to address local housing needs and objectives. Local preferences established in this Administrative Plan are consistent with the OCHA PHA Plan.

OCHA will apply the following preferences to all pre-applicants, weighted in descending order:

Members

(living or working in OCHA's jurisdiction)

1. Homeless Individuals and Families who meet specific eligibility criteria (defined on the following page)

2. U.S. Veterans – All
3. Non-Veterans - Elderly, Disabled, or Working Families
4. Non-Working Families

Non-Members

(not living or working in OCHA’s jurisdiction)

5. U.S. Veterans – All
6. Non-Veterans - Elderly, Disabled, or Working Families
7. Non-Working Families

The following is an explanation of OCHA’s preference requirements and the priority order for issuance of Housing Choice Vouchers:

Members:

Applicants who live, work, have been hired to work in, or report to an office located in OCHA’s jurisdiction.

Non-member applicants who move into or begin working in OCHA’s jurisdiction. Applicants in this category will receive member preference status on the date their change report is received in writing.

A member applicant will retain their preference for 60 days from the date they leave OCHA’s jurisdiction.

Members placed or admitted to transitional living facilities outside of OCHA’s jurisdiction for reasons of health or safety and under the administration of governmental case management will retain their member preference.

Homeless Individuals and Families who meet specific eligibility criteria

In addition to targeted programs to assist homeless households through OCHA's Special Purpose Voucher programs including but not limited to, HUD-VASH, Mainstream Voucher program, and Emergency Housing Voucher Program and disabled, homeless households through the Continuum of Care Permanent Supportive Housing Program, OCHA has created a preference to assist homeless persons using regular HCV funding.

OCHA may issue 50% of HCV turnover vouchers, up to the cap allowable by HUD and as recommended by the OC Board of Supervisor’s approved Housing Funding Strategy, for homeless persons and families and/or other persons with special needs, who require supportive services that will be assisted in units designated for project-based vouchers (PBV). Issuance is dependent upon available funding and the number of annual turnover HCVs. OCHA will annually evaluate the number of vouchers available to commit to PBV each calendar year.

This action is in conformance with recommendations from HUD and local Continuums of Care. In addition, the percentage of HCVs committed for the homeless is comparable to other Public Housing Authorities in Southern California.

The aforementioned percentage based upon the annual turnover of vouchers from households that exit the Housing Choice Voucher Program the prior calendar year. Turn over vouchers are

the basis for the methodology since HUD does not regularly issue new HCVs.

OCHA reserves the right to readjust the targeted number of Vouchers dedicated to each of the above categories based on turnover, funding, business or community needs, not to exceed 50% of all annual turnover Vouchers.

Veterans:

Applicants who are currently serving, or have served in the U. S. armed forces, veterans who have been discharged under conditions other than dishonorable and are eligible to receive veteran benefits or surviving spouses of veterans who have been discharged under conditions other than dishonorable and were eligible to receive veteran benefits. “Surviving spouse” means not divorced from, or not remarried prior to or after the death of the veteran.

Working:

Applicants with earned income from recent employment who meet the following criteria:

Working preference applies only to the head of household, spouse, or sole member.

Must receive earned income, which is defined as salaries and wages, overtime pay, tips, bonuses, self-employment, and any other form of compensation for work performed that can be verified.

Must work at least 20 hours per week for a minimum of 26 weeks in the 12-month period prior to the date of the initial interview appointment.

Length of employment is calculated separately for each individual and cannot be combined with another family member to qualify.

Disabled:

Applicant households whose head, spouse, or sole member is receiving Social Security disability, Supplement Social Security Income disability benefits, or any other payments based on the individual’s inability to work.

Must have a verifiable disabled status for at least a 12-month period or more from the date of the initial interview appointment to qualify for the disabled preference.

Elderly:

Applicant households whose head, spouse, or sole member is age 62 or older.

HUD requires that any working preference must also be given to applicant households whose head, spouse, or sole member is receiving Social Security disability, Supplement Social Security Income disability benefits, or any other payments based on the individual’s inability to work and to applicant households whose head, spouse, or sole member is age 62 or older.

OCHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during OCHA’s fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, OCHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are “continuously assisted” under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to

the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

OCHA will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families may be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with OCHA's hierarchy of preferences. Waiting list applicants will be selected based on the position number assigned by random selection (lottery) within each preference category.

4-III.D. NOTIFICATION OF SELECTION

OCHA will notify the family by email and/or first-class mail when it is selected from the waiting list. The notice will inform the family of the following:

- Date, time, and location of the scheduled full application interview, including any procedures for rescheduling the interview.
- Who is required to attend the interview.
- Documents that must be provided at the interview to document the legal identity of household members, including information about what constitutes acceptable documentation.
- Documents that must be provided to determine income and assets.
- Other documents and information that should be brought to the interview.

If a notification letter is returned to OCHA with no forwarding address, the family will be removed from the waiting list.

4-III.E. THE APPLICATION INTERVIEW

OCHA will obtain the information and documentation needed to make an eligibility determination through a private interview [HCV GB, pg. 4-16]. Being invited to attend an interview does not constitute admission to the program.

Assistance cannot be provided to the family until all SSN documentation requirements are met. However, if OCHA determines that an applicant family is otherwise eligible to participate in the program, the family may retain its place on the waiting list for a period of time determined by OCHA [Notice PIH 2010-3].

Reasonable accommodation will be made for persons with disabilities who are unable to attend an interview due to their verified disability.

Families selected from the waiting list are required to participate in an eligibility interview. The head of household, the spouse/co-head, and all adult family members age eighteen and older will be required to attend the interview together. Families will be encouraged to not bring minor children to the interview.

The interview will be conducted only if one member of the household certifies legal status. (Chapter 7 provides a discussion of proper documentation of legal identity.)

Pending disclosure and documentation of social security numbers, OCHA will allow the family to retain its place on the waiting list for 60 days. If all household members have not disclosed their SSNs at the next time OCHA is issuing vouchers, OCHA will issue a voucher to the next eligible applicant family on the waiting list.

The family must provide the information necessary to establish the family's eligibility and determine the appropriate level of assistance, as well as completing required forms, providing required signatures, and submitting required documentation. If any materials are missing, OCHA will provide the family with a written list of items that must be submitted.

Any required documents or information that the family is unable to provide at the interview must be provided within 15 calendar days of the interview (Chapter 7 provides details about longer submission deadlines for particular items, including documentation of Social Security numbers and eligible non-citizen status). If the family is unable to obtain the information or materials within the required time frame, the family may request an extension. If the required documents and information are not provided within the required time frame (plus any extensions), the family will be sent a notice of denial (See Chapter 3).

The family must notify OCHA within 15 calendar days of any changes in the information provided during the eligibility process.

An advocate, interpreter, or other assistant may assist the family with the application and the interview process.

Interviews will be conducted in English. For limited English proficient (LEP) applicants, OCHA will provide translation services in accordance with OCHA's LEP plan (Chapter 2).

If the family is unable to attend a scheduled interview, the family must contact OCHA to request a rescheduled appointment. In this circumstance, OCHA will send another notification letter with a new interview appointment time. If a family does not attend a scheduled interview, it is the family's responsibility to request a rescheduled appointment. Requests to reschedule a missed initial appointment must be made within one (1) year of the original appointment date.

Applicants who fail to attend two scheduled interviews without OCHA approval will be made inactive based on the family's failure to supply information needed to determine eligibility. A notice of inactive status will be issued in accordance with policies contained in Chapter 3.

4-III.F. COMPLETING THE APPLICATION PROCESS

OCHA will verify all information provided by the family (see Chapter 7). Based on verified information, OCHA will make a final determination of eligibility (see Chapter 3) and will confirm that the family qualified for the selection preference that affected the order in which the family was selected from the waiting list.

Willfully misrepresented information given by an applicant family in order to qualify for a preference will result in denial of assistance and removal from the waiting list.

If OCHA determines that the family is ineligible, OCHA will send written notification of the ineligibility determination within 15 calendar days of the determination. The notice will specify the reasons for ineligibility and will inform the family of its right to request an informal review (Chapter 16).

If a family fails to qualify for preference criteria that affected the order in which it was selected from the waiting list, the family will be reclassified to the appropriate place on the waiting list. OCHA will notify the family in writing that it has been returned to the waiting list and will

specify the reasons for it.

If OCHA determines that the family is eligible to receive assistance, OCHA will invite the family to attend a briefing in accordance with the policies in Chapter 5.

An eligible family will not be placed back on the waiting list except in the case of a medical circumstance that does not allow the family to utilize the voucher when OCHA determines that the family is eligible. In this case, the voucher may be put on medical hold for a period of up to one year upon receipt of appropriate verification of the circumstance within a reasonable timeframe.

U.S. national, an eligible noncitizen or an ineligible noncitizen and submit the documents discussed below for each family member. [24 CFR5.508(g)(5)]

U.S. Citizens and Nationals

HUD requires a declaration for each family member who claims to be a U.S. citizen or national. The declaration must be signed personally by any family member 18 or older and by a guardian for minors.

OCHA may request verification of the declaration by requiring presentation of a birth certificate, United States passport, or other appropriate documentation.

Family members who claim U.S. citizenship or national status will not be required to provide additional documentation unless OCHA receives information indicating that an individual's declaration may not be accurate.

Eligible Immigrants

Documents Required

All family members claiming eligible immigration status must declare their status in the same manner as U.S. citizens and nationals.

The documentation required for eligible noncitizens varies depending upon factors such as the date the person entered the U.S., the conditions under which eligible immigration status has been granted, age, and the date on which the family began receiving HUD-funded assistance. Exhibit 7-2 at the end of this chapter summarizes documents family members must provide.

OCHA Verification [HCV GB, pp. 5-3 and 5-7]

For family members age 62 or older who claim to be eligible immigrants, proof of age is required in the manner described in 7-II.C. of this plan. No further verification of eligible immigration status is required.

For family members under the age of 62 who claim to be eligible immigrants, OCHA will verify immigration status with the United States Citizenship and Immigration Services (USCIS).

OCHA will follow all USCIS protocols for verification of eligible immigration status.

7-II.H. VERIFICATION OF PREFERENCE STATUS

OCHA will verify any preferences claimed by an applicant.

Member Status (Residency)

OCHA will use leases, utility bills, employer records, school records, driver's licenses, voter's registration records, Social Service Administrative records, or credit reports. For homeless applicants, OCHA may also use proof of services, shelter stays, hotel stays, YMCA stays, address used for receipt of benefits, law enforcement documentation, certification from persons verifying temporary living assistance, or from witnesses other than friends or relatives verifying where they spend the night or takes showers.

Veteran Status

OCHA will use Form DD214 - Statement of Service issued by the Veterans Administration.

Elderly Status

OCHA will use a birth certificate or other official record of birth or an original document that provides evidence of the receipt of social security retirement benefits.

Disabled Status

OCHA will use SSI/SDI records or medical records that verify permanent disability.

Working Status

OCHA will use employment records, employer certifications, paycheck stubs, or federal tax return forms.

7-II.I. FULL-TIME STUDENT STATUS

To receive full-time student status, a participant must supply the school transcript that is available after completion of the quarter or semester.

If a transcript is not available, the student registration form, written verification from the registrar's office, or other appropriate school records must be submitted and indicate enrollment for a sufficient number of units or other criteria to be considered a full-time student by the college, university, or other educational institution.

The student must carry twelve (12) or more units per semester/quarter or be considered a full-time student as defined by the standards and practices of the educational institution attended.

If at any time OCHA is not receiving enough referrals or is not receiving referrals in a timely manner from the CoC or other partner referral agencies (or OCHA and CoC cannot identify any such alternative referral partner agencies), HUD may permit OCHA on a temporary or permanent basis to take EHV applications directly from applicants and admit eligible families to the EHV program in lieu of or in addition to direct referrals in those circumstances.

PART III: WAITING LIST MANAGEMENT

23-III. A. HCV WAITING LIST

The regulation that requires OCHA to admit applicants as waiting list admissions or special admissions in accordance with admission policies in Chapter 4 does not apply to PHAs operating the EHV program. Direct referrals are not added to OCHA's HCV waiting list.

OCHA must inform families on the HCV waiting list of the availability of EHV's by, at a minimum, either by posting the information to their website or providing public notice in their respective communities in accordance with the requirements listed in Notice PIH 2021-15.

OCHA will post information about the EHV program for families on OCHA's HCV waiting list on their website. The notice will:

- Describe the eligible populations to which EHV's are limited
- Clearly state that the availability of these EHV's is managed through a direct referral process
- Advise the family to contact the CoC (or any other PHA referral partner, if applicable) if the family believes they may be eligible for EHV assistance

OCHA will ensure effective communication with persons with disabilities, including those with vision, hearing, and other communication-related disabilities in accordance with Chapter 2. OCHA will also take reasonable steps to ensure meaningful access for persons with limited English proficiency (LEP) in accordance with Chapter 2.

23-III.B. EHV WAITING LIST

The HCV regulations requiring the PHA to operate a single waiting list for admission to the HCV program do not apply to PHAs operating the EHV program. HUD requires that when the number of applicants referred by the CoC or partnering agency exceeds the EHV's available, a PHA must maintain a separate waiting list for EHV referrals, both at initial leasing and for any turnover vouchers that may be issued prior to September 30, 2023. OCHA will not request more referrals from CES than EHV's available.

23-III.C. PREFERENCES

HCV Waiting List Preferences

OCHA does not offer a preference for individuals experiencing homelessness or for VAWA for the HCV waiting list.

EHV Waiting List Preferences

No local preferences have been established for the EHV waiting list.

PART IV: FAMILY ELIGIBILITY

23-IV.A. OVERVIEW

The CoC or referring agency determines whether the individual or family meets any one of the four eligibility criteria described in Notice PIH 2021-15 and then refers the family to OCHA. OCHA determines that the family meets other eligibility criteria for the HCV program, as modified for the EHV program and outlined below.

23-IV.B. REFERRING AGENCY DETERMINATION OF ELIGIBILITY

In order to be eligible for an EHV, an individual or family must meet one of four eligibility criteria:

- Homeless as defined in 24 CFR 578.3;
- At risk of homelessness as defined in 24 CFR 578.3;
- Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking (as defined in Notice PIH 2021-15), or human trafficking (as defined in the 22 U.S.C. Section 7102); or
- Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability as determined by the CoC or its designee in accordance with the definition in Notice PIH 2021-15.

As applicable, the CoC or referring agency must provide documentation to OCHA of the referring agency's verification that the family meets one of the four eligible categories for EHV assistance. OCHA must retain this documentation as part of the family's file.

23-IV.C. PHA SCREENING

Overview

HUD waived 24 CFR 982.552 and 982.553 in part for the EHV applicants and established alternative requirement for mandatory and permissive prohibitions of admissions. Except where applicable, OCHA policies regarding denials in Chapter 3 of this policy do not apply to screening individuals and families for eligibility for an EHV. Instead, the EHV alternative requirement listed in this section will apply to all EHV applicants.



ADMINISTRATIVE PLAN

**FOR THE
HOUSING AUTHORITY OF THE
CITY OF SANTA ANA**

Michael L. Garcia
Executive Director

Judson Brown
Housing Division Manager

Approved by the Housing Authority of the City of Santa Ana: August 6, 2024

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the Waiting List must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the Waiting List depends on the selection method chosen by SAHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the Waiting List.

SAHA must maintain a clear record of all information required to verify that the family is selected from the Waiting List according to SAHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, SAHA may admit such families whether or not they are on the Waiting List, and, if they are on the Waiting List, without considering the family's position on the Waiting List. These families are considered non-Waiting List selections. SAHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the Waiting List. SAHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, SAHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

SAHA Policy

SAHA administers Non-Elderly Disabled vouchers (NED).

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the Waiting List. Families are selected from the Waiting List according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the Waiting List, including the system of admission preferences that SAHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits SAHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with SAHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

SAHA Policy

Local preferences will be numerically ranked, with number 1 being the highest preference, in the following order:

1. **United States Military Veteran Preference:** United States military veterans or surviving spouses and dependent children of a United States military veteran, or active military personnel, their spouse and their dependent children who live or work in the City of Santa Ana at the time of application. The veteran must have been discharged under conditions other than dishonorable and were/is eligible to receive veteran's benefits. Form DD-214 with a discharge status of other than dishonorable, or equivalent verification, must be provided at their eligibility interview appointment. The individual must have served a minimum of 90 days to qualify for the preference. "Surviving spouse" means not divorced from, or not remarried prior to or after the death of the veteran. A marriage and death certificate will be required for a surviving spouse.
2. **Residency Preference:** Residency preference for families who live or work in the City of Santa Ana at the time of application. At least two pieces of evidence must be provided for families who live or work in the City of Santa Ana including but not limited to a lease, utility bills, bank statements, or paycheck stubs.

Additionally, SAHA will offer priority to any family that has been terminated from its HCV program due to insufficient program funding.

Homeless Individuals and Families Set-Aside Preference

In accordance with PIH Notice 2013-15, SAHA will accept direct referrals to the HCV Program for the following target population:

- **Homeless Individuals and Families:** The number of homeless individuals and families who can qualify for this preference and successfully lease a unit with their voucher will be limited to 50% of the total number of vouchers that become available through annual turnover in the previous calendar year. To qualify for this preference, homeless individuals and families must be referred by agencies with a contract or Memorandum of Understanding (MOU) in place with the Housing Authority, or by Community Based Organizations (CBO's) contracted with the Housing Authority. The referring agency must provide a certification of the family's homeless status. Additionally, families already registered on the

Waiting List who declare themselves as homeless, but are not referred by a CBO must provide a certification of their homeless status from an agency that has an MOU in place with the Housing Authority. This set-aside preference has been documented by SAHA using generally accepted data sources.

The term, “residence,” includes homeless shelters and other dwelling places where homeless people may be living, sleeping or receiving services in the City of Santa Ana. Therefore, homeless individuals and families who qualify for this preference will qualify as residents.

Foster Youth to Independence Vouchers (FYI)

The waiting list for FYI vouchers is continually open for referrals from Orange County Social Services Agency as long as there are FYI vouchers available.

PHAs may choose to create a preference in their regular HCV program for persons whose FYI assistance is expiring and will lack adequate housing as a result of their termination from the program, or other similar category.

As required by statute, an FYI voucher may only be used to provide housing assistance for youth for a maximum of 36 months. However, youth who first lease a unit with an FYI voucher after the date of enactment of the Fostering Stable Housing Opportunities (FSHO) amendments may receive an extension of the 36-month time limit of assistance for up to an additional 24 months if they meet the requirements of FSHO. FSHO applies to eligible youth who first leased or leases a unit after the date of enactment of FSHO, December 27, 2020, which includes youth who will be assisted with funding under this Notice. See HUD’s FSHO implementation notice published in the Federal Register on January 24, 2022 (87 FR 3570).

SAHA will provide a selection preference for FYI voucher holders who are terminated due to the time limit on assistance in accordance with this policy.

All preferences must be applicable and verifiable at the time of selection from the Waiting List.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during SAHA’s fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the Waiting List in order to select an ELI family.

Low-income families admitted to the program that are “continuously assisted” under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

SAHA Policy

SAHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

SAHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the Waiting List, it is not permitted to skip down the Waiting List to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the Waiting List [24 CFR 982.204(d) and (e)].

SAHA Policy

Families will be selected from the Waiting List based on the local preference(s) for which they qualify, and in accordance with SAHA's hierarchy of preferences. Within each preference category, families will be selected by assigned lottery number (score), if lottery was performed when placed on the Waiting List. Documentation will be maintained by SAHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the Waiting List is not qualified or not interested in targeted funding, there will be a notation maintained so that SAHA does not have to ask higher placed families each time targeted selections are made.

4-III.D. NOTIFICATION OF SELECTION

When a family has been selected from the Waiting List, SAHA must notify the family [24 CFR 982.554(a)].

SAHA Policy

SAHA will notify the family by first class mail when it is selected from the Waiting List. The notice will inform the family of the following:

- Date, time, and location of the scheduled orientation or application interview, including any procedures for rescheduling the interview.
- Who is required to attend the interview.
- Documents that must be provided at the interview, including information about what constitutes acceptable documentation.
- Other documents and information that should be brought to the interview.

If a notification letter is returned to SAHA with or without a forwarding address from the US Postal Service, the family will be removed from the Waiting List.

4-III.E. THE APPLICATION INTERVIEW

HUD recommends that SAHA obtain the information and documentation needed to make an eligibility determination through a face-to-face interview with a PHA representative [HCV GB, pg. 4-16]. Being invited to attend an interview does not constitute admission to the program.

Assistance cannot be provided to the family until all SSN documentation requirements are met. However, if SAHA determines that an applicant family is otherwise eligible to participate in the program, the family may retain its place on the Waiting List for a period of time determined by SAHA [Notice PIH 2012-10].

Reasonable accommodation must be made for persons with disabilities who are unable to attend an interview due to their disability.

SAHA Policy

SAHA may invite applicants to an orientation prior to the family's eligibility appointment. The purpose of the Orientation is to:

- Verify that the family meets the preference qualification. This means that the family is being called from the Waiting List in the proper order. If a family is invited to attend an Orientation based on a preference stated on the Waiting List application and the family no longer meets the preference, the family will be removed from the Waiting List.
- Provide the family with information on documents and forms they will need to bring to the eligibility interview.
- Explain the important features of the Housing Choice Voucher Program.
- Schedule an appointment for the family to come back with all the required forms and information. This appointment is a one-on-one meeting with a Housing Specialist referred to as an Eligibility Interview.

SAHA offers Orientations in three languages: English, Spanish, and Vietnamese.

During the Orientation, SAHA provides several forms and documents for the family to review and/or sign and submit to SAHA.

Families selected from the Waiting List are required to participate in an Eligibility interview. The head of household, the spouse/co-head, and all adult household members must attend the interview together.

The interview will be conducted only if the head of household or spouse/co-head provides appropriate documentation of legal identity. (Chapter 7 provides a discussion of proper documentation of legal identity). If the applicant does not provide the required documentation, the appointment will be rescheduled for a Second and Final appointment.

The family must provide the information necessary to establish the family's eligibility and determine the appropriate level of assistance, as well as complete required forms, provide required signatures, and submit required documentation. If any materials are missing, SAHA will provide the family with a written list of items that must be submitted.

Any required documents or information that the family is unable to provide at the interview must be provided within 14 days of the interview (Chapter 7 provides details about longer submission deadlines for particular items, including documentation of Social Security numbers and eligible noncitizen status). If the required documents and information are not provided within the required time frame, the family will be sent a notice of denial (See Chapter 3).

An advocate, interpreter, or other assistant may assist the family with the application and the interview process.

Interviews may be conducted in English, Spanish or Vietnamese.

If the family is unable to attend a scheduled interview, the family must contact SAHA in advance of the interview to schedule a new appointment. In all circumstances, if a family does not attend a second and final scheduled interview, SAHA will send another notification letter removing the family from the Waiting List. The family will have 14 days to request a review if they do not agree with the decision. Applicants who fail to attend a scheduled eligibility interview without SAHA approval will be denied assistance based on the family's failure to supply information needed to determine eligibility. A notice of denial will be issued in accordance with policies contained in Chapter 3.

4-III.F. COMPLETING THE APPLICATION PROCESS

SAHA must verify all information provided by the family (see Chapter 7). Based on verified information, SAHA must make a final determination of eligibility (see Chapter 3) and must confirm that the family qualified for any special admission, targeted funding admission, or selection preference that affected the order in which the family was selected from the Waiting List.

SAHA Policy

If SAHA determines that the family is ineligible, SAHA will send written notification of the ineligibility within 14 days of the determination. The notice will specify the reasons for ineligibility, and will inform the family of its right to request an informal review (Chapter 16).

If SAHA determines that the family is eligible to receive assistance, SAHA will invite the family to attend a voucher briefing in accordance with the policies in Chapter 5.

- (6) Form 1-688B, Employment Authorization Card, which must be annotated “Provision of Law 274a.12(11)” or “Provision of Law 274a.12”

7-II.H. VERIFICATION OF PREFERENCE STATUS

SAHA must verify any preferences claimed by an applicant that determined placement on the Waiting List.

SAHA Policy

1. **United States Military Veteran Preference:** The veteran must have been discharged under conditions other than dishonorable and were/is eligible to receive veteran’s benefits. Form DD-214 with a discharge status of other than dishonorable, or equivalent verification, must be provided at their eligibility interview appointment. The individual must have served a minimum of 90 days to qualify for the preference. “Surviving spouse” means not divorced from, or not remarried prior to or after the death of the veteran. A marriage and death certificate will be required for a surviving spouse.
2. **Residency Preference:** At least two pieces of evidence must be provided for families who live or work in the City of Santa Ana including but not limited to a lease, utility bills, bank statements, or paycheck stubs.

SAHA will offer priority to any family that has been terminated from its HCV program due to insufficient program funding. SAHA will verify this preference using termination records.

Homeless Individuals and Families Set-Aside Preference

In accordance with PIH Notice 2013-15, SAHA will accept direct referrals to the HCV Program for the following target population:

- **Homeless Individuals and Families:** To qualify for this preference, homeless individuals and families must be referred by agencies with a contract or Memorandum of Understanding (MOU) in place with the Housing Authority, or by Community Based Organizations (CBO’s) contracted with the Housing Authority. The referring agency must provide a certification of the family’s homeless status. Additionally, families already registered on the Waiting List who declare themselves as homeless, but are not referred by a CBO must provide a certification of their homeless status from an agency that has an MOU in place with the Housing Authority.

All preferences must be applicable and verifiable at the time of selection from the Waiting List.

SAHA Policy

SAHA will determine whether a participant family may move out of SAHA's jurisdiction with continued assistance in accordance with the regulations and policies set forth here and in sections 10-I.A and 10-I.B of this chapter. SAHA will notify the family of its determination in accordance with the approval policy set forth in section 10-I.C of this chapter.

Determining Income Eligibility

Applicant Families

An applicant family may lease a unit in a particular area under portability only if the family is income eligible for admission to the voucher program in that area [24 CFR 982.353(d)(1)]. The family must specify the area to which the family wishes to move [24 CFR 982.355(c)(1)].

The initial PHA is responsible for determining whether the family is income eligible in the area to which the family wishes to move [24 CFR 982.353(d)(1), 24 CFR 982.355(9)]. If the applicant family is not income eligible in that area, the PHA must inform the family that it may not move there and receive voucher assistance [Notice PIH 2012-42].

Participant Families

The income eligibility of a participant family is not redetermined if the family moves to a new jurisdiction under portability [24 CFR 982.353(d)(2)].

Reexamination of Family Income and Composition

No new reexamination of family income and composition is required for an applicant family.

SAHA Policy

For a participant family approved to move out of SAHA's jurisdiction under portability, SAHA generally will conduct a reexamination of family income and composition only if the family's annual reexamination must be completed on or before the initial billing deadline specified on HUD-52665 form, Family Portability Information.

SAHA will make any exceptions to this policy necessary to remain in compliance with HUD regulations.

Briefing

The regulations and policies on briefings set forth in Chapter 5 of this plan require SAHA to provide information on portability to all applicant families that qualify to lease a unit outside SAHA's jurisdiction under the portability procedures. Therefore, no special briefing is required for these families.

SAHA Policy

No formal briefing will be required for a participant family wishing to move outside SAHA's jurisdiction under portability because this information is already provided in the move briefing. However, SAHA will provide the family with the same oral and written explanation of portability that it provides to families who elect the portability option. SAHA will provide the name, address, and phone number for the contact for the PHA in the jurisdiction to which the family wishes to move. SAHA will advise the family that

1C-7. PHA Moving On Preference



ANAHEIM HOUSING AUTHORITY

ADMINISTRATIVE PLAN FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

EFFECTIVE JULY 1, 2024



Independent Student

PHA Policy

The PHA will consider a student “independent” from his or her parents and the parents’ income will not be considered when determining the student’s eligibility if the following four criteria are all met:

The individual is of legal contract age under state law.

The individual has established a household separate from their parents for at least one year prior to application for occupancy or the individual meets the U.S. Department of Education’s definition of independent student.

To be considered an *independent student* according to the Department of Education, a student must meet one or more of the following criteria:

The individual is at least 24 years old by December 31 of the award year for which aid is sought

The individual is an orphan, in foster care, or a ward of the court, or was an orphan, in foster care, or ward of the court at any time when the individual was 13 years of age or older

The individual is, or was immediately prior to attaining the age of majority, an emancipated minor or in legal guardianship as determined by a court of competent jurisdiction in the individual's state of legal residence

The individual is a veteran of the U.S. Armed Forces or currently serving on active duty in the Armed Forces for other than training purposes

The individual is a graduate or professional student

The individual is married

The individual has one or more legal dependents other than a spouse (for example, dependent children or an elderly dependent parent)

The individual has been verified during the school year in which the application is submitted as either an unaccompanied youth who is a homeless child or youth, or as unaccompanied, at risk of homelessness, and self-supporting by:

- A local educational agency homeless liaison
- The director or designee of the director of a program funded under subtitle B of title IV of the McKinney-Vento Homeless Assistance Act
- A financial aid administrator

The individual is a student for whom a financial aid administrator makes a documented determination of independence by reason of other unusual circumstances

The individual was not claimed as a dependent by their parents pursuant to IRS regulations, as demonstrated on the parents' most recent tax forms.

The individual provides a certification of the amount of financial assistance that will be provided by their parents. This certification must be signed by the individual providing the support and must be submitted even if no assistance is being provided.

If the PHA determines that an individual meets the definition of a *vulnerable youth* such a determination is all that is necessary to determine that the person is an *independent student* for the purposes of using only the student's income for determining eligibility for assistance.

The PHA will verify that a student meets the above criteria in accordance with the policies in Section 7-II.E.

Institution of Higher Education

The PHA will use the statutory definition under section 102 of the Higher Education Act of 1965 to determine whether a student is attending an *institution of higher education* (see Exhibit 3-2).***Parents***

PHA Policy

For purposes of student eligibility restrictions, the definition of *parents* includes biological or adoptive parents, stepparents (as long as they are currently married to the biological or adoptive parent), and guardians (e.g., grandparents, aunt/uncle, godparents, etc).

Person with Disabilities

The PHA will use the statutory definition under section 3(b)(3)(E) of the 1937 Act to determine whether a student is a *person with disabilities* (see Exhibit 3-1).

Veteran

PHA Policy

The PHA has adopted the definition of veteran as defined under the California Military and Veterans Code, Section 980.

Vulnerable Youth

PHA Policy

A *vulnerable youth* is an individual who meets the U.S. Department of Education's definition of *independent student* in paragraphs (b), (c), or (h), as adopted in Section II of FR Notice 9/21/16:

The individual is an orphan, in foster care, or a ward of the court, or was an orphan, in foster care, or ward of the court at any time when the individual was 13 years of age or older

The individual is, or was immediately prior to attaining the age of majority, an emancipated minor or in legal guardianship as determined by a court of competent jurisdiction in the individual's state of legal residence

The individual has been verified during the school year in which the application is submitted as either an unaccompanied youth who is a homeless child or youth, or as unaccompanied, at risk of homelessness, and self-supporting by

A local educational agency homeless liaison;

The director or designee of the director of a program funded under the McKinney-Vento Act;

Or a financial aid administrator

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

PHA Policy

The PHA administers the following types of targeted funding:

Mainstream for Persons with a Disability- Mainstream vouchers are awarded to disabled families on the HCV waiting list. AHA applies local preferences in determining the order in which Mainstream vouchers are awarded to eligible families.

Family Unification Program (FUP) – FUP vouchers are awarded to families who are referred to AHA by the Orange County Department of Children Services. AHA applies local preferences in determining the order in which FUP vouchers are awarded to eligible families. As allowed by HUD regulations, when a FUP voucher is vacated, AHA will use the initial FUP voucher to assist families from the regular HCV waiting list.

Non-Elderly Disabled (NEDs) Vouchers –NEDs vouchers are awarded to non-elderly disabled families on the HCV waiting list. AHA applies local preferences

in determining the order in which NEDs vouchers are awarded to eligible families.

Emergency Housing Vouchers (EHV) - EHV's are issued to individuals and families who are homeless, at-risk of homelessness, fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or were recently homeless or have a high risk of housing instability. EHV's are administered in accordance to the policies in Chapter 16 Part X of this Plan.

HUD-Veteran Affairs Supportive Housing (HUD-VASH) - HUD-VASH vouchers are issued to homeless Veterans or a Veteran families and are administered in accordance to the policies in Chapter 16 Part XI of this Plan.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

The PHA may open its waiting list only to certain local preferences [PIH Notice 2012-34].

The following is a list of local preferences offered by the PHA in their order of selection.

1. Special Needs Populations

- a. For up to 172 vouchers, preference will be granted to non-elderly disabled persons that are transitioning out of institutional or other segregated settings or are homeless. These vouchers were granted through 2017 Mainstream Voucher Program NOFA and 2020 CARES Act allocations). Applicants who live or work in the City of Anaheim will be given priority under this preference.
- b. The PHA will commit up to 50% of annual new admission vouchers to assist Anaheim-based families who are either:
 - i. Homeless and referred by an approved local service provider because they are participating in a local transitional housing program or are receiving other supportive and shelter services from that provider. Providers may be required to verify that applicants had ties to Anaheim prior to entering the shelter and commit to providing appropriate services to the client; or
 - ii. Participating in a city-funded homeless or at risk of becoming homeless program and have been referred by the connected service agency.
- c. Families who are being terminated from the Housing Opportunities for Persons with AIDS (HOPWA) program, due to the qualifying member being deceased.

Applicants must meet all eligibility requirements. Admissions will be on a first come, first served basis and is subject to funding availability.

2. The PHA may issue vouchers to families who live or work in the City of Anaheim and are referred by Anaheim Police Department. These types of referrals will be

limited to victims of a crime, the magnitude or impact of which requires rapid relocation.

Referrals must be made in writing on Anaheim Police Department letterhead, and signed by the Chief or Deputy Chief of Police only. Eligibility, including background checks will be confirmed for all members. All referrals are subject to the approval of the Executive Director or designee.

3. Eligible families who are displaced as a result of a project sponsored by the City of Anaheim Community Development Department or other City of Anaheim Department.
4. Any family that has been terminated from the City of Anaheim HCV program due to insufficient program funding.
5. Families who live, work, or have been hired to work in Anaheim (Residency preference).

State Required Priority: Veterans (including surviving spouses of veterans) and current members of the armed services will have priority within the preference categories listed above. To receive a veteran's preference, the household must include a veteran, a surviving spouse of a veteran or current member of the armed forces. The veteran must be able to document a discharge status other than dishonorable.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PHA Policy

The PHA will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

7-II.H. Verification of Preference Status

The PHA must verify any preferences claimed by an applicant that determined their placement on the waiting list.

PHA Policy

Insufficient Funds - The PHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding. The PHA will verify this preference using the PHA's termination records.

Residency Preference - To verify eligibility for a residency preference, the family must provide documentation definitively linking them to a job or place of residency in the City of Anaheim. Applicants living in the unincorporated areas of Anaheim do not qualify for the residency preference. A P.O. Box address cannot be used to establish residency.

Acceptable residency/employment documentation includes but is not limited to: a lease which identifies the applicant(s) as the lease holder, utility bill(s) in the applicant(s) name, an offer of employment on employer's letterhead or other verifiable employer provided documentation. Applicant's work site must be located in the City of Anaheim.

Displaced Preference – The PHA will verify this preference through written verification from the City department responsible or involved in the displacement action.

Veteran's Preference – Applicant must submit a copy of their DD-214 or other official documentation from the armed services or the Veterans Affairs Administration. The applicant must meet the definition of veteran under the California Military and Veterans Code, Section 980. If it is unclear that the applicant meets this definition according to the DD-214, it is the applicant's responsibility to provide verification from the US Department of Veterans Affairs that he or she is considered a veteran.

To verify eligibility under the veteran's preference as a surviving spouse, the surviving spouse must submit the Veteran's DD214 (or other official documentation from the armed services or the Veterans Affairs Administration), a copy of their marriage license, and the Veteran's death certificate.

Disability Preference (Project-Based Program only) – Preference in admission may be assigned to applicants qualifying for the support services available for a specific disabled population at a given project-based location. Verification will be accepted from a local support service provided or other qualified professional.

Homeless Set-Aside - For verification of homelessness, the PHA will accept appropriate documentation listed under 24 CFR 582.301.

Mainstream Preference – For verification of institutionalization or other segregated settings, the PHA will accept a statement from a medical professional who is familiar with the applicant and who can attest that the individual would be able to live on their own if housing assistance was available. For verification of homelessness, the PHA will accept appropriate documentation listed under 24 CFR 582.301. The PHA will not accept self-certifications. All certifications must be provided by a third-party source.

PART X: EMERGENCY HOUSING VOUCHERS (EHV)

Emergency Housing Vouchers (EHVs) are tenant-based rental assistance under section 8(o) of the United States Housing Act of 1937 and largely follow the same federal regulations as the HCV program. However, the American Rescue Plan (ARP) provided HUD with the authority to waive any provision of any statute or regulation used to administer the amounts made available under section 3202 (except for requirements related to fair housing, nondiscrimination, labor standards and the environment) upon a finding that any such waivers or alternative requirements are necessary to expedite or facilitate the use of amounts made available for the EHVs.

On May 5, 2021, HUD executed their authority to establish specific requirements for EHVs and published Notice PIH 2021-15 titled “Emergency Housing Vouchers – Operating Requirements.” Notice PIH 2021-15 outlines the specific operating requirements, procedures, that PHA’s are required to follow in order to receive and administer EHVs along with optional regulatory waivers.

Unless expressly waived through Notice 2021-15 (or subsequent HUD guidance), all statutory and regulatory requirements and HUD directives regarding the HCV program are applicable to EHVs, including the use of all HUD-required contracts and other forms. The PHA’s policies also apply to the EHVs vouchers unless such local policy conflicts with the requirements of the ARP, the requirements Notice 2021-15 (or subsequent HUD guidance), or the waivers and alternative requirements outlined in Notice 2021-15 (or subsequent HUD guidance).

EHV Target Populations:

EHVs specifically target families experiencing homelessness (or at risk of homelessness); attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking; or were recently homeless and for whom providing rental assistance will prevent the family’s homelessness or having high risk of housing instability. The PHA will follow the definitions of the target populations outlined in Notice PIH 2021-15.

EHV Service Fee Uses:

Service fee funding will not be used for the HCV program and can only be used in relation to EHVs. Any service fee assistance that is returned to the PHA after its initial or subsequent use (such as security deposits/utility deposits/other assistance that may be wholly or partly returned to the PHA by the owner/utility supplier/family) may only be applied to the eligible services fee uses defined by Notice PIH 2021-15 (or subsequent notices) or other EHV administrative costs.

The PHA will use the service fee to fund housing navigation services when needed by the voucher holder. Housing search/navigation assistance may include, but is not limited, to helping a family identify and visit potentially available units during their housing search, helping to find a unit that meets the household’s disability-related needs, providing transportation and directions, assisting with the completion of rental applications and PHA forms, and helping to expedite the EHV leasing process for the family.

At its discretion, the PHA may also allow the service fee to be used for some or all of the following expenses:

- I. Security Deposit/Utility Deposit/Rental Application/Holding Fee Uses.
 - a. Application fees/non-refundable administrative or processing fees/refundable application deposit assistance. The PHA may choose to assist the family with some or all these expenses.
 - b. Holding fees. The PHA may cover part or all of the holding fee for units where the fee is required by the owner after a tenant's application has been accepted but before the lease signing. The PHA and owner must agree how the holding fee applies to the deposit, and under what conditions the fee will be returned.
 - c. Security deposit assistance. The amount of the security deposit assistance may not exceed the lesser of two months' rent to owner, the maximum security deposit allowed under applicable state and/or local law, or the actual security deposit required by the owner. The PHA may choose to pay the security deposit assistance directly to the owner or may pay the assistance to the family, provided the PHA verifies the family paid the security deposit.
 - d. Utility deposit assistance/utility arrears. The PHA may provide utility deposit assistance for some or all of the family's utility deposit expenses. Assistance can be provided for deposits (including connection fees) required for the utilities to be supplied by the tenant under the lease. The PHA may choose to pay the utility deposit assistance directly to the utility company or may pay the assistance to the family, provided the PHA verifies the family paid the utility deposit.
- II. Owner-related Uses.
 - a. Owner recruitment and outreach. In addition to traditional owner recruitment and outreach, activities may include conducting pre-inspections or otherwise expediting the inspection process, providing enhanced customer service, and offering owner incentive and/or retention payments.
 - b. Owner incentive and/or retention payments. The PHA may design the owner incentive payment to meet the specific needs of the eligible EHV individual or family. The PHA may condition the offer of the owner incentive payment on the owner's agreement to abide by certain terms and conditions.
 - Owner incentive and/or retention payments may not exceed \$500.
 - Owner incentive and/or retention payments are not required to be returned to the PHA.
- III. Other eligible Uses.
 - a. Moving expenses (including move-in fees and deposits). The PHA may not provide moving expenses assistance for subsequent moves unless the family is required to move for reasons other than something the family did or failed to do (e.g., the PHA is terminating the HAP contract because the owner did not

fulfill the owner responsibilities under the HAP contract or the owner is refusing to offer the family the opportunity to enter a new lease after the initial lease term, as opposed to the family choosing to terminate the tenancy in order to move to another unit), or a family has to move due to domestic violence, dating violence, sexual assault, or stalking, for example.

- b. Tenant-readiness services. The PHA may use the services fee funding to help create customized plans to address or mitigate barriers that individual families may face in renting a unit with an EHV, such as negative credit, lack of credit, negative rental or utility history, or to connect the family to other community resources (including COVID-related resources) that can assist with rental arrears.
- c. Essential household items. The PHA has defined essential household items to include:
Furniture: bed, dresser, dining table and chairs, sofa
Linens: bedding, towels
Kitchen: tableware, cooking utensils, basic cooking supplies (spices, etc.)
Cleaning: housekeeping supplies, personal care supplies
- d. Renter's insurance if required by the lease. The PHA may assist the family with some or all of the cost of renter's insurance, but only in cases where the purchase of renter's insurance is a condition of the lease.

EHV Waivers:

HUD has provided some of the same menu of HCV-applicable CARES Act waivers for administration of the EHV's. The use of these COVID-19 related EHV waivers is at the discretion of the PHA. The PHA may choose to apply all, some, or none of the waivers to EHV's.

As allowed under Notice PIH Notice 2021-15, the PHA has adopted the following waivers.

These waivers are outlined in Chapter 16, Part X of the Plan:

- PH and HCV-4 Family Income and Composition: Interim Examinations
- PH and HCV-5 Enterprise Income Verification (EIV) Monitoring
- HQS-1 Initial Inspection Requirements
- HQS-3 Initial Inspection: Non-Life-Threatening Deficiencies (NLT) Option
- HQS-4 HQS Initial Inspection Requirement: Alternative Inspection Option
- HQS-6 HQS Interim Inspections
- HQS-9 HQS Quality Control Inspections
- HQS-10 Housing Quality Standards: Space and Security
- HCV-1 Administrative Plan
- HCV-2 Information When Family is Selected: PHA Oral Briefing
- HCV-3 Term of Voucher: Extensions of Term
- HCV-4 PHA Approval of Assisted Tenancy: When HAP Contract is Executed
- HCV-5 Absence from Unit
- HCV-6 Automatic Termination of HAP Contract

The period of availability for these EHV COVID-19 waivers/alternative requirements, collectively or individually, may be further extended by HUD.

PART XI: HUD-VETERANS AFFAIRS SUPPORTIVE HOUSING (HUD-VASH) VOUCHERS

[FR Notice 9/27/21]

16-XI.A. OVERVIEW

The HUD-Veterans Affairs Supportive Housing (HUD-VASH) program combines HUD's HCV rental assistance for homeless Veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). The VA provides these services for participating Veterans at VA medical centers (VAMCs) including designated service providers (DSP), community-based outreach clinics (CBOCs), through VA contractors, or through other VA designated entities. The PHA is required to maintain records that allow for the easy identification of families receiving HUD-VASH vouchers.

16-XI.B. HUD-VASH SPECIAL RULES

HUD-VASH vouchers largely follow the same federal regulations as the HCV program. However, a Final Rule published in the Federal Register on 9/27/21 (FR Notice 9/27/21) established special rules and alternative requirements for the administration of tenant-based and project-based (PBV) rental assistance under the HUD-VASH program. The waivers and alternative requirements listed in FR Notice 9/27/21 are exceptions to the normal HCV requirements, which otherwise govern the provision of HUD-VASH assistance. The PHA may request additional statutory or regulatory waivers that it determines are necessary for the effective delivery and administration of the program through the regular waiver process outlined in notice PIH 2018-16, or any successor notices.

Unless expressly stated in FR Notice 9/27/21 (or subsequent HUD guidance), all statutory and regulatory requirements and HUD directives regarding the HCV tenant-based and PBV program are applicable to HUD-VASH vouchers, including the use of all HUD-required contracts and other forms. The PHA's policies also apply to the HUD-VASH vouchers unless such local policy conflicts with FR Notice 9/27/21 (or subsequent HUD guidance).

Family Eligibility

HUD-VASH eligible families consist of homeless veterans and their families. Eligibility determination and veteran selection is done by the VAMC or a DSP. Eligible families are referred to the PHA for voucher issuance. HUD requires that the PHA only use income and lifetime registration under state sex offender registration programs as eligibility criteria for HUD-VASH program. All other screening criteria outlined in Chapter 3 of this Plan is not applicable to any potentially eligible family member(s). However, unless the family member that is subject to lifetime registration under a state sex offender registration program is the homeless veteran (which would result in denial of admission for the family), the remaining family member/s may be served if the family agrees to remove the sex offender from its family composition.

When adding a family member after the HUD-VASH family is admitted to the program, the rules of § 982.551(h)(2) apply. Other than the birth, adoption, or court-awarded custody of a child, the PHA must approve additional family members and may apply its regular screening criteria in doing so.

PHA Policy

When adding a family member to an assisted HUD-VASH household, the PHA will apply its regular screening criteria as outlined in Chapter 3 of this Plan.

The PHA is not authorized to maintain a waiting list or apply local preferences for the HUD-VASH program. If a HUD-VASH-eligible family is referred and there is an available PBV unit that is not exclusively made available to HUD-VASH families, the PHA may also offer to refer the family to the owner for occupancy of that unit if allowable under the selection policy applicable to that project, and the owner and PHA may amend the PBV HAP contract to designate the PBV unit as a HUD-VASH PBV unit.

FR Notice 9/27/21 declared that the VA may approve a PHA with unleased HUD-VASH vouchers as a DSP for the purposes of veteran selection and intake only after further guidance from HUD and the VA is released.

Verification of Legal Identity, Social Security Numbers, and Age

The PHA must accept the Certificate of Release or Discharge from Active Duty (DD-214) or the VA-verified Application for Health Benefits (10-10EZ) as verification of SSN and cannot require the veteran to provide a Social Security Number (SSN) card. These documents must also be accepted for proof of age purposes in lieu of birth certificates or other PHA-required documentation outlined in Chapter 7 of this Plan. The PHA must VA issued photo I.D. cards as an acceptable form of government-issued photo I.D. and verification of SSNs and date of birth.

Income Eligibility

Income targeting requirements do not apply for HUD-VASH families. The PHA may choose to include the admission of extremely low-income HUD-VASH families in its income targeting numbers for the fiscal year in which these families are admitted.

INITIAL SEARCH TERM OF THE VOUCHER

HUD-VASH vouchers must have an initial search term of at least 120 days. Any extensions, suspensions, and progress reports will remain under the policies outlined in 5-II.E. of this Plan but will apply after the minimum 120-day initial search term.

INITIAL LEASE TERM

Initial leases for HUD-VASH voucher holders may be less than 12 months (this waiver does not apply to PBVs).

ELIGIBLE HOUSING

HUD-VASH families will be permitted to live on the grounds of a VA facility in units developed to house homeless veterans (applicable to both tenant-based assistance and PBV vouchers).

Mobility and Portability of HUD-VASH Vouchers

HUD-VASH families must receive case management services provided by the partnering VAMC or DSP. HUD-VASH participant families may reside only in those jurisdictional areas that are accessible to case management services as determined by the VAMC or DSP.

(1) Portability moves within same catchment area (or area of operation) where case management is provided by the initial PHA's partnering VAMC or DSP

If the family initially leases up, or moves, under portability provisions, but the initial PHA's partnering VAMC or DSP will still be able to provide the necessary case management services due to the family's proximity to the partnering VAMC or DSP, the receiving PHA must process the move in accordance with the portability procedures of 24 CFR 982.355. However, since the initial PHA must maintain records on all HUD-VASH families receiving case management services from its partnering VAMC or DSP, receiving PHAs without a HUD-VASH program must bill the initial PHA. [Waived: 24 CFR 982.355(d)].

(2) Portability moves within same catchment area where both PHAs have received HUD-VASH vouchers

The receiving PHA may bill the initial PHA or absorb the family into its own HUD-VASH program if the VAMC or DSP providing the initial case management agrees to the absorption by the receiving PHA and the transfer of case management. The absorption will also entail the availability of a HUD-VASH voucher and case management provision by the receiving PHA's partnering VAMC or DSP.

(3) Portability moves where receiving PHA is beyond catchment area

If a family wants to move to another jurisdiction where it will not be possible for the initial PHA's partnering VAMC or DSP to provide case management services, the VAMC or DSP must first determine that the HUD-VASH family could be served by another VAMC or DSP that is participating in this program, and the receiving PHA must have a HUD-VASH voucher available for this family. In these cases, the family must be absorbed by the receiving PHA either as a new admission (upon initial participation in the HUD-VASH program) or as a portability move-in (after an initial leasing in the initial PHA's jurisdiction). Upon absorption, the initial PHA's HUD-VASH voucher will be available to lease to a new HUD-VASH eligible family, as determined by the partnering VAMC or DSP, and the absorbed family will count toward the number of HUD-VASH slots awarded to the receiving PHA.

(4) Portability moves where receiving PHA is beyond catchment area for victims of domestic violence, dating violence, sexual assault, and stalking.

Veterans who request to port beyond the catchment area of the VAMC or DSP where they are receiving case management to protect the health or safety of a person who is or has been the victim of domestic violence, dating violence, sexual assault, or stalking, and who reasonably believes him- or herself to be threatened with imminent harm from further violence by remaining in the dwelling unit (or any family member has been the victim of a sexual assault that occurred on the premises during the 90-calendar-day period preceding the family's move or request to move), may port prior to receiving approval from the receiving VAMC or DSP. The initial PHA must follow its emergency transfer plan as described in this chapter.

The PHA may require verbal self-certification or a written request from a participant seeking a move beyond the catchment area of the VAMC or DSP. The verbal self-certification or written request must include either, a statement expressing why the participant reasonably believes that there is a threat of imminent harm from further violence if the participant were to remain in the same dwelling unit assisted under the PHA; or a statement that the tenant was a sexual assault victim and that sexual assault occurred on the premises during the 90-day period preceding the

participant's request for the move. The veteran escaping violence must be admitted to the VAMC or DSP's caseload. The participant must still port to a PHA that has a HUD-VASH program; if the receiving PHA does not have a HUD-VASH voucher available to lease, they may bill the initial PHA until a HUD-VASH voucher is available, at which point the porting veteran must be absorbed into the receiving PHA's program.

5) Portability moves when case management is no longer required

If the family no longer requires case management, as determined by the VAMC or DSP, there are no portability restrictions. The PHA must follow the regulatory requirements for portability found at 24 CFR 982.355 and Chapter 10 of this Plan.

Case Management Requirements

HUD-VASH eligible veteran must receive the case management services, as needed, directly from or arranged by, the VAMC or DSP. The VAMC or DSP, in consultation with the veteran, is responsible for determining if case management is required and if the case management requirement is satisfied.

Termination of Assistance

There are two alternative requirements for termination of assistance for HUD-VASH participants.

1. HUD-VASH voucher assistance is contingent upon participation in case management, as required by the VAMC or DSP. If the VAMC or DSP has determined that a veteran is not participating in required case management, without good cause, the PHA must terminate the family from the HUD-VASH program. However, a VAMC or DSP determination that the veteran does not require or no longer requires case management is not grounds for termination of voucher or PBV assistance.
2. The PHA may terminate a family evicted from housing assisted under the program for a serious violation of the lease that occur after the family's admission to the voucher program, but is not required to do so.

Family Break-Up in Which the HUD-VASH Veteran is a Perpetrator

Generally, in the case of a family break-up, the HUD-VASH assistance must stay with the HUD-VASH veteran. However, in the case of domestic violence, dating violence, sexual assault, or stalking, in which the HUD-VASH veteran is the perpetrator, the victim must continue to be assisted. Upon termination of the perpetrator's HUD-VASH voucher due to the perpetrator's acts of domestic violence, dating violence, sexual assault, or stalking, the victim must be given a regular HCV if one is available, and the perpetrator's HUD-VASH voucher must be used to serve another eligible veteran family. If a regular HCV is not available for the victim, the perpetrator must be terminated from assistance, and the victim will continue to utilize the HUD-VASH voucher.

Turnover of HUD-VASH Vouchers

Upon turnover, HUD-VASH vouchers must be issued to homeless veteran families as identified by the VAMC or DSP.

Project-Based (PBV) Assistance

All units exclusively made available to HUD-VASH families in a PBV project are exempted from the PBV income-mixing requirements (project cap).

HUD-VASH supportive services only need to be provided to all HUD-VASH families in the project, not all families receiving PBV assistance in the project. If a HUD-VASH family does not require or no longer requires case management, the unit continues to count as an excepted PBV unit for as long as the family resides in that unit.

HUD-VASH units made available under a competitive PIH notice for HUD-VASH PBV units, are exempt from the PBV program limitation. This exception only applies to HUD-VASH PBV vouchers awarded through the HUD-VASH PBV set-aside process. All other HUD-VASH vouchers that the PHA opts to project-base, are still subject to the PBV program limitation.

A HUD-VASH family's PBV assistance must be terminated for failure to participate in case management as required by the VAMC or DSP. Upon notification by the VAMC or DSP of the family's failure to participate, without good cause, in case management, the PHA must provide the family a reasonable time period (as established by the PHA) to vacate the unit. The PHA must terminate assistance to the family at the earlier of (1) the time the family vacates or (2) the expiration of the reasonable time period given to vacate (the lease terminates at the same time as termination of assistance per 24 CFR 983.256(f)(3)(v)). If the family fails to vacate the unit within the established time, the owner may evict the family. If the owner does not evict the family, the PHA must remove the unit from the HAP contract or amend the HAP contract to substitute a different unit in the project if the project is partially assisted. The PHA may add the removed unit to the HAP contract after the ineligible family vacates the property.

If a HUD-VASH family is eligible to move from its PBV unit and there is no HUD-VASH tenant-based voucher available at the time the family requests to move, the PHA may require a family that still requires case management to wait for a HUD-VASH tenant-based voucher for a period not to exceed 180 days. If a HUD-VASH tenant-based voucher is still not available after that time period, the family must be allowed to move with its HUD-VASH voucher. Alternatively, the PHA may allow the family to move with its HUD-VASH voucher without having to meet this 180-day waiting period. In either case, the PHA may either replace the assistance in the PBV unit with one of its regular vouchers if the unit is eligible for a regular PBV (for instance, so long as the unit is not on the grounds of a medical facility and so long as the unit is eligible under the PHA's program and project caps) or the PHA and owner may agree to temporarily remove the unit from the HAP contract. If a HUD-VASH veteran has been determined to no longer require case management, the PHA must allow the family to move with the first available tenant-based voucher if no HUD-VASH voucher is immediately available and cannot require the family to wait for a HUD-VASH voucher to become available.

The PHA does not need HUD authorization to convert tenant-based HUD-VASH vouchers to project-based HUD-VASH vouchers. However, the PHA must consult with the partnering VAMC or DSP to ensure approval of the project. The PHA may project-base HUD-VASH vouchers in projects alongside other PBV units (the other PBV units must be attached in accordance with PBV requirements) and may execute a single HAP contract covering both types of PBVs. The PHA must refer only HUD-VASH families to PBV units exclusively made available to HUD-VASH families and to PBV units funded through a HUD-VASH PBV set-aside award. The PHA and owner may agree to amend a PBV HAP contract to re-designate a

regular PBV unit as a unit specifically designated for HUD-VASH families, so long as the PHA first consults with the VAMC or DSP. Additionally, the PHA and owner may agree to amend a PBV HAP contract to re-designate a unit specifically designated for HUD-VASH families as a regular PBV unit, so long as the unit is not funded through a HUD-VASH PBV set-aside award and is eligible for a regular PBV (for instance, the unit is not on the grounds of a medical facility and the unit is eligible under the PHA's program and project caps).

PBV project selection for HUD-VASH must follow all regular project selection regulations and PHA policies as outlined in Chapter 17.

Section Eight Management Assessment Program (SEMAP)

HUD-VASH vouchers are excluded from the SEMAP leasing indicator.

HQS Inspections

The PHA may pre-inspect available units that veterans may be interested in leasing to maintain a pool of eligible units. If a HUD-VASH family selects a unit that passed a HQS inspection (without intervening occupancy) within 45 days of the date of the Request for Tenancy Approval (form HUD-52517), the unit may be approved as long as it meets all other conditions under 24 CFR 982.305. The PHA is prohibited from directly or indirectly reducing the family's opportunity to select among all available units. All regulatory requirements pertaining to HQS found at 24 CFR 982.401 apply to HUD-VASH.

Exception Payment Standards

The PHA may establish a separate HUD-VASH payment standard up to 120 percent higher than published metropolitan area-wide FMRs without additional HUD approval. If the PHA wants to establish a HUD-VASH exception payment standard over 120 percent, it must request a waiver from HUD through the regular waiver process. Exception payment standards implemented by the PHA under this Section also apply in determining rents for PBV projects with units exclusively made available to HUD-VASH families.

Special Housing Types

The PHA must permit HUD-VASH clients to use the following special housing types for HCV HUD-VASH assistance, regardless of whether these types are permitted for other families in Chapter 15 of this Plan: single room occupancy (SRO); congregate housing; group home; shared housing; cooperative housing, and assisted living facilities.

HUD-VASH PBV can never be applied to shared housing.



**GARDEN GROVE
HOUSING AUTHORITY**

ADMINISTRATIVE PLAN



Chapter 6

ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST

INTRODUCTION

It is the GGHA's objective to ensure that families are placed in the proper order on the Waiting List and selected from the Waiting List for admissions in accordance with the policies in this Administrative Plan.

This chapter explains the preferences that the GGHA has adopted to meet local housing needs, defines the eligibility criteria for the preferences, and explains the GGHA's system of applying them.

By maintaining an accurate Waiting List, the GGHA will be able to perform the activities that ensure an adequate pool of qualified applicants will be available so that program funds are used in a timely manner.

A. WAITING LIST

The GGHA uses a single Waiting List for admission to its HCV program.

Except for Special Admissions, applicants will be selected from the GGHA Waiting List in accordance with policies and preferences and income targeting requirements (required by HUD) defined in this Administrative Plan.

The GGHA will maintain information that permits proper selection from the Waiting List.

The Waiting List contains the following information for each applicant listed:

- Applicant Name
- Date and time of application
- Qualification for any local preference
- Racial or ethnic designation of the head of household
- Targeted program qualifications

B. SPECIAL ADMISSIONS

Special Admissions families will be admitted outside of the regular Waiting List process. They do not have to qualify for any preferences, nor are they required to be on the program Waiting List. The GGHA maintains separate records of these admissions.

Provided there is sufficient funding, the GGHA may allow special admissions for families in the following situations:

- A family residing in a project covered by a project-based Section 8 HAP contract at or near the end of the HAP contract term;
- Mainstream for Persons with Disabilities;
- Displaced by an activity carried out by federal, state or local governmental body;
- Displaced by natural disaster, such as flood or fire and referred by a local, state, or federal agency;
- Displaced by a human-made disaster, such as a terrorist attack and referred by a local, state, or federal agency;
- Living in and referred from a homeless shelter with which the GGHA has an agreement;
- Referred from a local agency with which the City has an agreement.
- Living in a structure that has been deemed unsafe by the City's Building Department and referred by that agency.

C. LOCAL PREFERENCES

The GGHA will offer public notice when changing its preference system and the notice will be publicized using the same guidelines as those for opening and closing the Waiting List.

Order of Selection

The GGHA's method for selecting applicants from a preference category leaves a clear audit trail that can be used to verify that each applicant has been selected in accordance with the method specified in the Administrative Plan. Local preferences will be used to select families from the Waiting List. Among applicants with equal preference status, the Waiting List will be organized by date and time.

The GGHA uses the following Local Preference priority system:

First Preference - Residency

Residents of the City of Garden Grove will be assisted prior to those families that are not residents. All families living or working in the City of Garden Grove, either at any time of a pre-application or during the time they are on the Waiting List, will be considered as residents. If a family has to move to another city, they will not lose their resident status.

Second Preference – U.S. Veteran Status

All veterans and widows of veterans will be assisted prior to those families that are not veterans. Veteran status as defined by the State of California's requirement of preference for veterans for low-income assisted housing

Third Preference – Domestic Violence

The GGHA will offer a local preference to families that have been subjected to or victimized by a member of the family or household within the past year. The GGHA will require evidence that the family has been displaced or about to be displaced as a result of violence in the home. Families are eligible for this preference if there is a proof that the family is currently living in a situation where they are being subjected to or victimized by violence in the home. The following criteria are used to establish a family's eligibility for this preference:

- Actual or threatened physical violence directed against the applicant or the applicant's family by a spouse or other household member who lives in the unit with the family.
- An applicant may qualify for a preference for victims of domestic violence if the applicant vacated a unit because of domestic violence.
- An active restraining order may be considered as proof of domestic violence.
- The applicant must certify that the abuser will not reside with the applicant.

An applicant who lives in a violent neighborhood or is fearful of other violence outside the household is not considered involuntarily displaced.

Special Population

When the Authority receives funding that is designated for special populations, applicant selection from the Waiting List will be based on the specific criteria as defined by the funding regulations. Families and individuals meeting the specific criteria of the funding requirement will be assisted prior to families and individuals who do not qualify as a member of the special population designation. If there are not sufficient applicants from the Waiting List to meet the requirements of the funding, applications will be opened by direct referral from appropriate agencies or to the general public, dependent on the funding regulations.

Income Targeting

In accordance with the Quality Housing and Work Responsibility Act of 1998, each fiscal year the GGHA will reserve a minimum of 75% of its Section 8 new admissions for families whose income does not exceed 30% of the area median income. HUD refers to these families as "extremely low-income families." The GGHA will admit families who qualify under the extremely low-income limit to meet the income-targeting requirement, regardless of preference. The GGHA's income

targeting requirement does not apply to low-income families continuously assisted as provided for under the 1937 Housing Act. The remaining twenty-five percent (25%) or less of all new participants may have a gross income, not to exceed 80% of the average median income of the county.

The GGHA is also exempted from this requirement where it is providing assistance to low-income or moderate-income families entitled to preservation assistance under the tenant-based program as a result of a mortgage prepayment or opt-out.

Date and Time of Pre-application

Once the applicants have been assigned a preference, they will be selected for their Initial Qualifying (IQ) Interview by the date and time of their original pre-application to the GGHA for assistance. The income-targeting requirement does not apply to low-income families continuously assisted as provided for under the 1937 Housing Act.

D. INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION ASSISTANCE

At the time of application, an applicant's entitlement to a Local Preference may be made on the following basis:

- An applicant's certification that they qualify for a preference will be accepted without verification at the initial pre-application. When the family is selected from the Waiting List for the completion of the full application and final determination of eligibility, the preference will be verified.

If the preference verification indicates that an applicant does not qualify for the preference, the applicant will be returned to the Waiting List without the Local Preference and given an opportunity for an informal review.

E. PREFERENCE AND INCOME TARGETING ELIGIBILITY

Change in Circumstances

Changes in an applicant's circumstances while on the Waiting List may affect the family's entitlement to a preference. Applicants are required to notify the GGHA in writing when their circumstances change.

When an applicant claims an additional preference, he/she will be placed on the Waiting List in the appropriate order determined by the newly claimed preference.

If the family's verified annual income, at final eligibility determination, does not fall under the extremely low-income limit and the family was selected for income targeting purposes, the family may be returned to the Waiting List.

Orange County Housing Authority



ADMINISTRATIVE PLAN

HOUSING CHOICE VOUCHER PROGRAM

Approved January 23, 2024

County of Orange
OC Community Resources

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families will be selected for assistance in accordance with the policies described in this part.

OCHA will maintain a clear record of all information required to verify that the family is selected for Special Admission or from the waiting list according to OCHA's selection policies [24 CFR 982.203, 24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically named families living in specified types of units. In these cases, OCHA may admit families that are not on the waiting list, or without considering the family's position on the waiting list. OCHA will maintain records showing that such families were admitted with special program funding.

Conversion of Multifamily Apartment Complex (OPT-OUT):

HUD may allocate funding to provide Housing Choice Voucher (HCV) tenant-based rental assistance for families residing in a HUD project-based subsidized multifamily apartment complex to coincide with the expiration of HUD's Subsidy Contract with the owner. Participants are admitted under targeted funding provisions and must meet applicable verification and eligibility requirements. This may also include families residing in a project covered by a project-based Section 8 HAP contract at or near the end of the HAP contract term.

Targeted Funding [24 CFR 982.204(e)]

HUD may award funding for programs that target a specified category of families on the waiting list including populations who have special needs. Eligible applicants must meet specifically defined program requirements and must also be income-eligible for the HCV program. Eligible applicants will first be selected from OCHA's wait list, regardless of their current placement. If there are an insufficient number of qualifying applicants on the waiting list, OCHA will open the wait list to only those families who meet the eligibility requirements of the specific program. To date, OCHA administers the following special programs that have targeted funding:

Rental Assistance for Non-Elderly Disabled Persons (NED)

HUD has partnered with the California Department of Health & Human Services (HHS) to provide funding for rental assistance for non-elderly disabled persons to successfully transition out of a nursing home or other health care institution, into the community and receive the supportive services needed to maintain independent living within a safe environment. HHS has designated the Dayle MacIntosh Center (DMC) of Orange County, as the lead supportive service provider, who will be responsible for the selection and referral of eligible candidates.

DMC will refer eligible candidates to OCHA to be admitted to the NED HCV Program under the provision of targeted funding. Participants must meet applicable verification and eligibility requirements.

Family Unification Program (FUP)

HUD allocated funding to provide Housing Choice Voucher (HCV) tenant-based rental assistance for families for whom the lack of adequate housing is the primary factor in the separation of children from their family and for eligible emancipated youths 18 to 24 years old. Eligible FUP participants are referred to OCHA through the Orange County Social Services Agency (SSA) and are admitted under targeted funding provisions. Participants must meet applicable verification and eligibility requirements.

Disaster Housing Assistance Program (DHAP)

If funding permits, OCHA may designate Housing Choice Vouchers to be made available for eligible families displaced by a federally declared disaster requiring mandatory evacuation. If the disaster area includes southern California, priority may be given to disaster victims who were residing in OCHA's jurisdiction. OCHA will accept and prioritize the processing of eligibility for households referred through the responsible disaster agency, such as the Federal Emergency Management Agency (FEMA). Participants are admitted under targeted funding provisions and must meet applicable verification and eligibility requirements.

Mainstream Voucher Program (MVP)

HUD allocated funding to provide Housing Choice Voucher tenant-based rental assistance for qualifying non-elderly persons with disabilities. Participants are admitted under targeted funding provisions and must meet applicable verification and eligibility requirements.

Veterans Affairs Supportive Housing (VASH)

HUD allocated funding to provide Housing Choice Voucher (HCV) tenant-based rental assistance for qualifying homeless veterans referred by the Department of Veterans Affairs. Participants are admitted under targeted funding provisions and must meet applicable verification and eligibility requirements.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

This section describes the method for selecting applicant families from the waiting list, including the system of admission preferences that OCHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

OCHA is permitted to establish local preferences, and to give priority to serving families that meet those criteria. OCHA has therefore established local preferences, at its discretion to address local housing needs and objectives. Local preferences established in this Administrative Plan are consistent with the OCHA PHA Plan.

OCHA will apply the following preferences to all pre-applicants, weighted in descending order:

Members

(living or working in OCHA's jurisdiction)

1. Homeless Individuals and Families who meet specific eligibility criteria (defined on the following page)

2. U.S. Veterans – All
3. Non-Veterans - Elderly, Disabled, or Working Families
4. Non-Working Families

Non-Members

(not living or working in OCHA's jurisdiction)

5. U.S. Veterans – All
6. Non-Veterans - Elderly, Disabled, or Working Families
7. Non-Working Families

The following is an explanation of OCHA's preference requirements and the priority order for issuance of Housing Choice Vouchers:

Members:

Applicants who live, work, have been hired to work in, or report to an office located in OCHA's jurisdiction.

Non-member applicants who move into or begin working in OCHA's jurisdiction. Applicants in this category will receive member preference status on the date their change report is received in writing.

A member applicant will retain their preference for 60 days from the date they leave OCHA's jurisdiction.

Members placed or admitted to transitional living facilities outside of OCHA's jurisdiction for reasons of health or safety and under the administration of governmental case management will retain their member preference.

Homeless Individuals and Families who meet specific eligibility criteria

In addition to targeted programs to assist homeless households through OCHA's Special Purpose Voucher programs including but not limited to, HUD-VASH, Mainstream Voucher program, and Emergency Housing Voucher Program and disabled, homeless households through the Continuum of Care Permanent Supportive Housing Program, OCHA has created a preference to assist homeless persons using regular HCV funding.

OCHA may issue 50% of HCV turnover vouchers, up to the cap allowable by HUD and as recommended by the OC Board of Supervisor's approved Housing Funding Strategy, for homeless persons and families and/or other persons with special needs, who require supportive services that will be assisted in units designated for project-based vouchers (PBV). Issuance is dependent upon available funding and the number of annual turnover HCVs. OCHA will annually evaluate the number of vouchers available to commit to PBV each calendar year.

This action is in conformance with recommendations from HUD and local Continuums of Care. In addition, the percentage of HCVs committed for the homeless is comparable to other Public Housing Authorities in Southern California.

The aforementioned percentage based upon the annual turnover of vouchers from households that exit the Housing Choice Voucher Program the prior calendar year. Turn over vouchers are

the basis for the methodology since HUD does not regularly issue new HCVs.

OCHA reserves the right to readjust the targeted number of Vouchers dedicated to each of the above categories based on turnover, funding, business or community needs, not to exceed 50% of all annual turnover Vouchers.

Veterans:

Applicants who are currently serving, or have served in the U. S. armed forces, veterans who have been discharged under conditions other than dishonorable and are eligible to receive veteran benefits or surviving spouses of veterans who have been discharged under conditions other than dishonorable and were eligible to receive veteran benefits. “Surviving spouse” means not divorced from, or not remarried prior to or after the death of the veteran.

Working:

Applicants with earned income from recent employment who meet the following criteria:

Working preference applies only to the head of household, spouse, or sole member.

Must receive earned income, which is defined as salaries and wages, overtime pay, tips, bonuses, self-employment, and any other form of compensation for work performed that can be verified.

Must work at least 20 hours per week for a minimum of 26 weeks in the 12-month period prior to the date of the initial interview appointment.

Length of employment is calculated separately for each individual and cannot be combined with another family member to qualify.

Disabled:

Applicant households whose head, spouse, or sole member is receiving Social Security disability, Supplement Social Security Income disability benefits, or any other payments based on the individual’s inability to work.

Must have a verifiable disabled status for at least a 12-month period or more from the date of the initial interview appointment to qualify for the disabled preference.

Elderly:

Applicant households whose head, spouse, or sole member is age 62 or older.

HUD requires that any working preference must also be given to applicant households whose head, spouse, or sole member is receiving Social Security disability, Supplement Social Security Income disability benefits, or any other payments based on the individual’s inability to work and to applicant households whose head, spouse, or sole member is age 62 or older.

OCHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during OCHA’s fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, OCHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are “continuously assisted” under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to

the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

OCHA will monitor progress in meeting the ELI requirement throughout the fiscal year. Extremely low-income families may be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with OCHA's hierarchy of preferences. Waiting list applicants will be selected based on the position number assigned by random selection (lottery) within each preference category.

4-III.D. NOTIFICATION OF SELECTION

OCHA will notify the family by email and/or first-class mail when it is selected from the waiting list. The notice will inform the family of the following:

- Date, time, and location of the scheduled full application interview, including any procedures for rescheduling the interview.
- Who is required to attend the interview.
- Documents that must be provided at the interview to document the legal identity of household members, including information about what constitutes acceptable documentation.
- Documents that must be provided to determine income and assets.
- Other documents and information that should be brought to the interview.

If a notification letter is returned to OCHA with no forwarding address, the family will be removed from the waiting list.

4-III.E. THE APPLICATION INTERVIEW

OCHA will obtain the information and documentation needed to make an eligibility determination through a private interview [HCV GB, pg. 4-16]. Being invited to attend an interview does not constitute admission to the program.

Assistance cannot be provided to the family until all SSN documentation requirements are met. However, if OCHA determines that an applicant family is otherwise eligible to participate in the program, the family may retain its place on the waiting list for a period of time determined by OCHA [Notice PIH 2010-3].

Reasonable accommodation will be made for persons with disabilities who are unable to attend an interview due to their verified disability.

Families selected from the waiting list are required to participate in an eligibility interview. The head of household, the spouse/co-head, and all adult family members age eighteen and older will be required to attend the interview together. Families will be encouraged to not bring minor children to the interview.

The interview will be conducted only if one member of the household certifies legal status. (Chapter 7 provides a discussion of proper documentation of legal identity.)

Pending disclosure and documentation of social security numbers, OCHA will allow the family to retain its place on the waiting list for 60 days. If all household members have not disclosed their SSNs at the next time OCHA is issuing vouchers, OCHA will issue a voucher to the next eligible applicant family on the waiting list.

The family must provide the information necessary to establish the family's eligibility and determine the appropriate level of assistance, as well as completing required forms, providing required signatures, and submitting required documentation. If any materials are missing, OCHA will provide the family with a written list of items that must be submitted.

Any required documents or information that the family is unable to provide at the interview must be provided within 15 calendar days of the interview (Chapter 7 provides details about longer submission deadlines for particular items, including documentation of Social Security numbers and eligible non-citizen status). If the family is unable to obtain the information or materials within the required time frame, the family may request an extension. If the required documents and information are not provided within the required time frame (plus any extensions), the family will be sent a notice of denial (See Chapter 3).

The family must notify OCHA within 15 calendar days of any changes in the information provided during the eligibility process.

An advocate, interpreter, or other assistant may assist the family with the application and the interview process.

Interviews will be conducted in English. For limited English proficient (LEP) applicants, OCHA will provide translation services in accordance with OCHA's LEP plan (Chapter 2).

If the family is unable to attend a scheduled interview, the family must contact OCHA to request a rescheduled appointment. In this circumstance, OCHA will send another notification letter with a new interview appointment time. If a family does not attend a scheduled interview, it is the family's responsibility to request a rescheduled appointment. Requests to reschedule a missed initial appointment must be made within one (1) year of the original appointment date.

Applicants who fail to attend two scheduled interviews without OCHA approval will be made inactive based on the family's failure to supply information needed to determine eligibility. A notice of inactive status will be issued in accordance with policies contained in Chapter 3.

4-III.F. COMPLETING THE APPLICATION PROCESS

OCHA will verify all information provided by the family (see Chapter 7). Based on verified information, OCHA will make a final determination of eligibility (see Chapter 3) and will confirm that the family qualified for the selection preference that affected the order in which the family was selected from the waiting list.

Willfully misrepresented information given by an applicant family in order to qualify for a preference will result in denial of assistance and removal from the waiting list.

If OCHA determines that the family is ineligible, OCHA will send written notification of the ineligibility determination within 15 calendar days of the determination. The notice will specify the reasons for ineligibility and will inform the family of its right to request an informal review (Chapter 16).

If a family fails to qualify for preference criteria that affected the order in which it was selected from the waiting list, the family will be reclassified to the appropriate place on the waiting list. OCHA will notify the family in writing that it has been returned to the waiting list and will

specify the reasons for it.

If OCHA determines that the family is eligible to receive assistance, OCHA will invite the family to attend a briefing in accordance with the policies in Chapter 5.

An eligible family will not be placed back on the waiting list except in the case of a medical circumstance that does not allow the family to utilize the voucher when OCHA determines that the family is eligible. In this case, the voucher may be put on medical hold for a period of up to one year upon receipt of appropriate verification of the circumstance within a reasonable timeframe.

U.S. national, an eligible noncitizen or an ineligible noncitizen and submit the documents discussed below for each family member. [24 CFR5.508(g)(5)]

U.S. Citizens and Nationals

HUD requires a declaration for each family member who claims to be a U.S. citizen or national. The declaration must be signed personally by any family member 18 or older and by a guardian for minors.

OCHA may request verification of the declaration by requiring presentation of a birth certificate, United States passport, or other appropriate documentation.

Family members who claim U.S. citizenship or national status will not be required to provide additional documentation unless OCHA receives information indicating that an individual's declaration may not be accurate.

Eligible Immigrants

Documents Required

All family members claiming eligible immigration status must declare their status in the same manner as U.S. citizens and nationals.

The documentation required for eligible noncitizens varies depending upon factors such as the date the person entered the U.S., the conditions under which eligible immigration status has been granted, age, and the date on which the family began receiving HUD-funded assistance. Exhibit 7-2 at the end of this chapter summarizes documents family members must provide.

OCHA Verification [HCV GB, pp. 5-3 and 5-7]

For family members age 62 or older who claim to be eligible immigrants, proof of age is required in the manner described in 7-II.C. of this plan. No further verification of eligible immigration status is required.

For family members under the age of 62 who claim to be eligible immigrants, OCHA will verify immigration status with the United States Citizenship and Immigration Services (USCIS).

OCHA will follow all USCIS protocols for verification of eligible immigration status.

7-II.H. VERIFICATION OF PREFERENCE STATUS

OCHA will verify any preferences claimed by an applicant.

Member Status (Residency)

OCHA will use leases, utility bills, employer records, school records, driver's licenses, voter's registration records, Social Service Administrative records, or credit reports. For homeless applicants, OCHA may also use proof of services, shelter stays, hotel stays, YMCA stays, address used for receipt of benefits, law enforcement documentation, certification from persons verifying temporary living assistance, or from witnesses other than friends or relatives verifying where they spend the night or takes showers.

Veteran Status

OCHA will use Form DD214 - Statement of Service issued by the Veterans Administration.

Elderly Status

OCHA will use a birth certificate or other official record of birth or an original document that provides evidence of the receipt of social security retirement benefits.

Disabled Status

OCHA will use SSI/SDI records or medical records that verify permanent disability.

Working Status

OCHA will use employment records, employer certifications, paycheck stubs, or federal tax return forms.

7-II.I. FULL-TIME STUDENT STATUS

To receive full-time student status, a participant must supply the school transcript that is available after completion of the quarter or semester.

If a transcript is not available, the student registration form, written verification from the registrar's office, or other appropriate school records must be submitted and indicate enrollment for a sufficient number of units or other criteria to be considered a full-time student by the college, university, or other educational institution.

The student must carry twelve (12) or more units per semester/quarter or be considered a full-time student as defined by the standards and practices of the educational institution attended.

If at any time OCHA is not receiving enough referrals or is not receiving referrals in a timely manner from the CoC or other partner referral agencies (or OCHA and CoC cannot identify any such alternative referral partner agencies), HUD may permit OCHA on a temporary or permanent basis to take EHV applications directly from applicants and admit eligible families to the EHV program in lieu of or in addition to direct referrals in those circumstances.

PART III: WAITING LIST MANAGEMENT

23-III. A. HCV WAITING LIST

The regulation that requires OCHA to admit applicants as waiting list admissions or special admissions in accordance with admission policies in Chapter 4 does not apply to PHAs operating the EHV program. Direct referrals are not added to OCHA's HCV waiting list.

OCHA must inform families on the HCV waiting list of the availability of EHV's by, at a minimum, either by posting the information to their website or providing public notice in their respective communities in accordance with the requirements listed in Notice PIH 2021-15.

OCHA will post information about the EHV program for families on OCHA's HCV waiting list on their website. The notice will:

- Describe the eligible populations to which EHV's are limited
- Clearly state that the availability of these EHV's is managed through a direct referral process
- Advise the family to contact the CoC (or any other PHA referral partner, if applicable) if the family believes they may be eligible for EHV assistance

OCHA will ensure effective communication with persons with disabilities, including those with vision, hearing, and other communication-related disabilities in accordance with Chapter 2. OCHA will also take reasonable steps to ensure meaningful access for persons with limited English proficiency (LEP) in accordance with Chapter 2.

23-III.B. EHV WAITING LIST

The HCV regulations requiring the PHA to operate a single waiting list for admission to the HCV program do not apply to PHAs operating the EHV program. HUD requires that when the number of applicants referred by the CoC or partnering agency exceeds the EHV's available, a PHA must maintain a separate waiting list for EHV referrals, both at initial leasing and for any turnover vouchers that may be issued prior to September 30, 2023. OCHA will not request more referrals from CES than EHV's available.

23-III.C. PREFERENCES

HCV Waiting List Preferences

OCHA does not offer a preference for individuals experiencing homelessness or for VAWA for the HCV waiting list.

EHV Waiting List Preferences

No local preferences have been established for the EHV waiting list.

PART IV: FAMILY ELIGIBILITY

23-IV.A. OVERVIEW

The CoC or referring agency determines whether the individual or family meets any one of the four eligibility criteria described in Notice PIH 2021-15 and then refers the family to OCHA. OCHA determines that the family meets other eligibility criteria for the HCV program, as modified for the EHV program and outlined below.

23-IV.B. REFERRING AGENCY DETERMINATION OF ELIGIBILITY

In order to be eligible for an EHV, an individual or family must meet one of four eligibility criteria:

- Homeless as defined in 24 CFR 578.3;
- At risk of homelessness as defined in 24 CFR 578.3;
- Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking (as defined in Notice PIH 2021-15), or human trafficking (as defined in the 22 U.S.C. Section 7102); or
- Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability as determined by the CoC or its designee in accordance with the definition in Notice PIH 2021-15.

As applicable, the CoC or referring agency must provide documentation to OCHA of the referring agency's verification that the family meets one of the four eligible categories for EHV assistance. OCHA must retain this documentation as part of the family's file.

23-IV.C. PHA SCREENING

Overview

HUD waived 24 CFR 982.552 and 982.553 in part for the EHV applicants and established alternative requirement for mandatory and permissive prohibitions of admissions. Except where applicable, OCHA policies regarding denials in Chapter 3 of this policy do not apply to screening individuals and families for eligibility for an EHV. Instead, the EHV alternative requirement listed in this section will apply to all EHV applicants.



ADMINISTRATIVE PLAN

**FOR THE
HOUSING AUTHORITY OF THE
CITY OF SANTA ANA**

Michael L. Garcia
Executive Director

Judson Brown
Housing Division Manager

Approved by the Housing Authority of the City of Santa Ana: August 6, 2024

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the Waiting List must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the Waiting List depends on the selection method chosen by SAHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the Waiting List.

SAHA must maintain a clear record of all information required to verify that the family is selected from the Waiting List according to SAHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, SAHA may admit such families whether or not they are on the Waiting List, and, if they are on the Waiting List, without considering the family's position on the Waiting List. These families are considered non-Waiting List selections. SAHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the Waiting List. SAHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, SAHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

SAHA Policy

SAHA administers Non-Elderly Disabled vouchers (NED).

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the Waiting List. Families are selected from the Waiting List according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the Waiting List, including the system of admission preferences that SAHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits SAHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with SAHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

SAHA Policy

Local preferences will be numerically ranked, with number 1 being the highest preference, in the following order:

1. **United States Military Veteran Preference:** United States military veterans or surviving spouses and dependent children of a United States military veteran, or active military personnel, their spouse and their dependent children who live or work in the City of Santa Ana at the time of application. The veteran must have been discharged under conditions other than dishonorable and were/is eligible to receive veteran's benefits. Form DD-214 with a discharge status of other than dishonorable, or equivalent verification, must be provided at their eligibility interview appointment. The individual must have served a minimum of 90 days to qualify for the preference. "Surviving spouse" means not divorced from, or not remarried prior to or after the death of the veteran. A marriage and death certificate will be required for a surviving spouse.
2. **Residency Preference:** Residency preference for families who live or work in the City of Santa Ana at the time of application. At least two pieces of evidence must be provided for families who live or work in the City of Santa Ana including but not limited to a lease, utility bills, bank statements, or paycheck stubs.

Additionally, SAHA will offer priority to any family that has been terminated from its HCV program due to insufficient program funding.

Homeless Individuals and Families Set-Aside Preference

In accordance with PIH Notice 2013-15, SAHA will accept direct referrals to the HCV Program for the following target population:

- **Homeless Individuals and Families:** The number of homeless individuals and families who can qualify for this preference and successfully lease a unit with their voucher will be limited to 50% of the total number of vouchers that become available through annual turnover in the previous calendar year. To qualify for this preference, homeless individuals and families must be referred by agencies with a contract or Memorandum of Understanding (MOU) in place with the Housing Authority, or by Community Based Organizations (CBO's) contracted with the Housing Authority. The referring agency must provide a certification of the family's homeless status. Additionally, families already registered on the

Waiting List who declare themselves as homeless, but are not referred by a CBO must provide a certification of their homeless status from an agency that has an MOU in place with the Housing Authority. This set-aside preference has been documented by SAHA using generally accepted data sources.

The term, “residence,” includes homeless shelters and other dwelling places where homeless people may be living, sleeping or receiving services in the City of Santa Ana. Therefore, homeless individuals and families who qualify for this preference will qualify as residents.

Foster Youth to Independence Vouchers (FYI)

The waiting list for FYI vouchers is continually open for referrals from Orange County Social Services Agency as long as there are FYI vouchers available.

PHAs may choose to create a preference in their regular HCV program for persons whose FYI assistance is expiring and will lack adequate housing as a result of their termination from the program, or other similar category.

As required by statute, an FYI voucher may only be used to provide housing assistance for youth for a maximum of 36 months. However, youth who first lease a unit with an FYI voucher after the date of enactment of the Fostering Stable Housing Opportunities (FSHO) amendments may receive an extension of the 36-month time limit of assistance for up to an additional 24 months if they meet the requirements of FSHO. FSHO applies to eligible youth who first leased or leases a unit after the date of enactment of FSHO, December 27, 2020, which includes youth who will be assisted with funding under this Notice. See HUD’s FSHO implementation notice published in the Federal Register on January 24, 2022 (87 FR 3570).

SAHA will provide a selection preference for FYI voucher holders who are terminated due to the time limit on assistance in accordance with this policy.

All preferences must be applicable and verifiable at the time of selection from the Waiting List.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during SAHA’s fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the Waiting List in order to select an ELI family.

Low-income families admitted to the program that are “continuously assisted” under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

SAHA Policy

SAHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

SAHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the Waiting List, it is not permitted to skip down the Waiting List to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the Waiting List [24 CFR 982.204(d) and (e)].

SAHA Policy

Families will be selected from the Waiting List based on the local preference(s) for which they qualify, and in accordance with SAHA's hierarchy of preferences. Within each preference category, families will be selected by assigned lottery number (score), if lottery was performed when placed on the Waiting List. Documentation will be maintained by SAHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the Waiting List is not qualified or not interested in targeted funding, there will be a notation maintained so that SAHA does not have to ask higher placed families each time targeted selections are made.

4-III.D. NOTIFICATION OF SELECTION

When a family has been selected from the Waiting List, SAHA must notify the family [24 CFR 982.554(a)].

SAHA Policy

SAHA will notify the family by first class mail when it is selected from the Waiting List. The notice will inform the family of the following:

- Date, time, and location of the scheduled orientation or application interview, including any procedures for rescheduling the interview.
- Who is required to attend the interview.
- Documents that must be provided at the interview, including information about what constitutes acceptable documentation.
- Other documents and information that should be brought to the interview.

If a notification letter is returned to SAHA with or without a forwarding address from the US Postal Service, the family will be removed from the Waiting List.

4-III.E. THE APPLICATION INTERVIEW

HUD recommends that SAHA obtain the information and documentation needed to make an eligibility determination through a face-to-face interview with a PHA representative [HCV GB, pg. 4-16]. Being invited to attend an interview does not constitute admission to the program.

Assistance cannot be provided to the family until all SSN documentation requirements are met. However, if SAHA determines that an applicant family is otherwise eligible to participate in the program, the family may retain its place on the Waiting List for a period of time determined by SAHA [Notice PIH 2012-10].

Reasonable accommodation must be made for persons with disabilities who are unable to attend an interview due to their disability.

SAHA Policy

SAHA may invite applicants to an orientation prior to the family's eligibility appointment. The purpose of the Orientation is to:

- Verify that the family meets the preference qualification. This means that the family is being called from the Waiting List in the proper order. If a family is invited to attend an Orientation based on a preference stated on the Waiting List application and the family no longer meets the preference, the family will be removed from the Waiting List.
- Provide the family with information on documents and forms they will need to bring to the eligibility interview.
- Explain the important features of the Housing Choice Voucher Program.
- Schedule an appointment for the family to come back with all the required forms and information. This appointment is a one-on-one meeting with a Housing Specialist referred to as an Eligibility Interview.

SAHA offers Orientations in three languages: English, Spanish, and Vietnamese.

During the Orientation, SAHA provides several forms and documents for the family to review and/or sign and submit to SAHA.

Families selected from the Waiting List are required to participate in an Eligibility interview. The head of household, the spouse/co-head, and all adult household members must attend the interview together.

The interview will be conducted only if the head of household or spouse/co-head provides appropriate documentation of legal identity. (Chapter 7 provides a discussion of proper documentation of legal identity). If the applicant does not provide the required documentation, the appointment will be rescheduled for a Second and Final appointment.

The family must provide the information necessary to establish the family's eligibility and determine the appropriate level of assistance, as well as complete required forms, provide required signatures, and submit required documentation. If any materials are missing, SAHA will provide the family with a written list of items that must be submitted.

Any required documents or information that the family is unable to provide at the interview must be provided within 14 days of the interview (Chapter 7 provides details about longer submission deadlines for particular items, including documentation of Social Security numbers and eligible noncitizen status). If the required documents and information are not provided within the required time frame, the family will be sent a notice of denial (See Chapter 3).

An advocate, interpreter, or other assistant may assist the family with the application and the interview process.

Interviews may be conducted in English, Spanish or Vietnamese.

If the family is unable to attend a scheduled interview, the family must contact SAHA in advance of the interview to schedule a new appointment. In all circumstances, if a family does not attend a second and final scheduled interview, SAHA will send another notification letter removing the family from the Waiting List. The family will have 14 days to request a review if they do not agree with the decision. Applicants who fail to attend a scheduled eligibility interview without SAHA approval will be denied assistance based on the family's failure to supply information needed to determine eligibility. A notice of denial will be issued in accordance with policies contained in Chapter 3.

4-III.F. COMPLETING THE APPLICATION PROCESS

SAHA must verify all information provided by the family (see Chapter 7). Based on verified information, SAHA must make a final determination of eligibility (see Chapter 3) and must confirm that the family qualified for any special admission, targeted funding admission, or selection preference that affected the order in which the family was selected from the Waiting List.

SAHA Policy

If SAHA determines that the family is ineligible, SAHA will send written notification of the ineligibility within 14 days of the determination. The notice will specify the reasons for ineligibility, and will inform the family of its right to request an informal review (Chapter 16).

If SAHA determines that the family is eligible to receive assistance, SAHA will invite the family to attend a voucher briefing in accordance with the policies in Chapter 5.

- (6) Form 1-688B, Employment Authorization Card, which must be annotated “Provision of Law 274a.12(11)” or “Provision of Law 274a.12”

7-II.H. VERIFICATION OF PREFERENCE STATUS

SAHA must verify any preferences claimed by an applicant that determined placement on the Waiting List.

SAHA Policy

1. **United States Military Veteran Preference:** The veteran must have been discharged under conditions other than dishonorable and were/is eligible to receive veteran’s benefits. Form DD-214 with a discharge status of other than dishonorable, or equivalent verification, must be provided at their eligibility interview appointment. The individual must have served a minimum of 90 days to qualify for the preference. “Surviving spouse” means not divorced from, or not remarried prior to or after the death of the veteran. A marriage and death certificate will be required for a surviving spouse.
2. **Residency Preference:** At least two pieces of evidence must be provided for families who live or work in the City of Santa Ana including but not limited to a lease, utility bills, bank statements, or paycheck stubs.

SAHA will offer priority to any family that has been terminated from its HCV program due to insufficient program funding. SAHA will verify this preference using termination records.

Homeless Individuals and Families Set-Aside Preference

In accordance with PIH Notice 2013-15, SAHA will accept direct referrals to the HCV Program for the following target population:

- **Homeless Individuals and Families:** To qualify for this preference, homeless individuals and families must be referred by agencies with a contract or Memorandum of Understanding (MOU) in place with the Housing Authority, or by Community Based Organizations (CBO’s) contracted with the Housing Authority. The referring agency must provide a certification of the family’s homeless status. Additionally, families already registered on the Waiting List who declare themselves as homeless, but are not referred by a CBO must provide a certification of their homeless status from an agency that has an MOU in place with the Housing Authority.

All preferences must be applicable and verifiable at the time of selection from the Waiting List.

SAHA Policy

SAHA will determine whether a participant family may move out of SAHA's jurisdiction with continued assistance in accordance with the regulations and policies set forth here and in sections 10-I.A and 10-I.B of this chapter. SAHA will notify the family of its determination in accordance with the approval policy set forth in section 10-I.C of this chapter.

Determining Income Eligibility

Applicant Families

An applicant family may lease a unit in a particular area under portability only if the family is income eligible for admission to the voucher program in that area [24 CFR 982.353(d)(1)]. The family must specify the area to which the family wishes to move [24 CFR 982.355(c)(1)].

The initial PHA is responsible for determining whether the family is income eligible in the area to which the family wishes to move [24 CFR 982.353(d)(1), 24 CFR 982.355(9)]. If the applicant family is not income eligible in that area, the PHA must inform the family that it may not move there and receive voucher assistance [Notice PIH 2012-42].

Participant Families

The income eligibility of a participant family is not redetermined if the family moves to a new jurisdiction under portability [24 CFR 982.353(d)(2)].

Reexamination of Family Income and Composition

No new reexamination of family income and composition is required for an applicant family.

SAHA Policy

For a participant family approved to move out of SAHA's jurisdiction under portability, SAHA generally will conduct a reexamination of family income and composition only if the family's annual reexamination must be completed on or before the initial billing deadline specified on HUD-52665 form, Family Portability Information.

SAHA will make any exceptions to this policy necessary to remain in compliance with HUD regulations.

Briefing

The regulations and policies on briefings set forth in Chapter 5 of this plan require SAHA to provide information on portability to all applicant families that qualify to lease a unit outside SAHA's jurisdiction under the portability procedures. Therefore, no special briefing is required for these families.

SAHA Policy

No formal briefing will be required for a participant family wishing to move outside SAHA's jurisdiction under portability because this information is already provided in the move briefing. However, SAHA will provide the family with the same oral and written explanation of portability that it provides to families who elect the portability option. SAHA will provide the name, address, and phone number for the contact for the PHA in the jurisdiction to which the family wishes to move. SAHA will advise the family that

1D-11a. Lived Experience Support Letter

October 3, 2024

Office of Special Needs Assistance Programs
Community Planning and Development
U.S. Department of Housing and Urban Development
Washington DC, 20410

RE: Letter of Support for the Fiscal Year 2024 and Fiscal Year 2025 Continuum of Care Notice of Funding Opportunity

To Whom It May Concern:

This letter is to express the strong support for the application that the Orange County Continuum of Care (CoC) CA-602 is submitting to the U.S. Department of Housing and Urban Development (HUD) under the Fiscal Year (FY) 2024 and FY 2025 CoC Program Notice of Funding Opportunity (NOFO). The County of Orange, as the Collaborative Applicant for the Orange County CoC, and the CoC Board has integrated persons with lived experience of homelessness in the determination of Orange County CoC's local competition rating factors for the NOFO process. The CoC Board appointed two people with lived experience of homelessness to the FY2024 CoC NOFO Ad Hoc to support with determining the local Scoring and Rating Criteria, approving a funding reallocation decision, establishing priorities for the CoC Bonus, Domestic Violence (DV) Bonus and Reallocation projects, evaluate all CoC renewal project applications and confirm the final Project Priority Listing to be approved by the CoC Board.

The Orange County CoC has been working to implement and design new approaches to establish policies and garner increased funding to serve persons with severe service needs in the Orange County CoC. Together, the Orange County CoC and the Lived Experience Advisory Committee are working to make a measurable difference in the number of people experiencing unsheltered homelessness in the community and increasing access to housing and supportive services through the Coordinated Entry System for people experiencing unsheltered homelessness. The potential funding from the CoC Program NOFO gives the Orange County CoC and the Lived Experience Advisory Committee great hope that additional housing solutions can be made available to reduce the number of people experiencing homelessness with severe service needs, as well as support keeping people stably housed in permanent supportive housing. Projects funded through CoC Bonus, DV Bonus and Reallocation funding will leverage housing and healthcare resources as well as implement tailored approaches to serving individuals and families with varying levels of vulnerability.

The Lived Experience Advisory Committee, which began meeting regularly in September 2021 as a committee under the CoC Board, exists to ensure that the voices and perspectives of individuals with current or past lived experience of homelessness are elevated in the decision-making process of the Orange County CoC. Members of the Lived Experience Advisory Committee have been further integrated as members in other initiatives of the Orange County CoC, such as the CoC Board; Policies, Procedures and Standards Committee; Domestic Violence Committee; Veterans Committee and FY2024 CoC NOFO Ad Hoc.

Attached are the signatures of the Lived Experience Advisory Committee membership certifying our qualifications as persons with current or past lived experience of homelessness and our commitment to help address and end homelessness in the Orange County CoC.

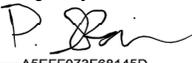
Sincerely,
Lived Experience Advisory Committee Membership
Orange County CoC

Persons with lived experience may sign with pseudonyms to protect their privacy.

DocuSigned by:

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Nichole Gideon

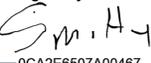
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Paul Kaiser

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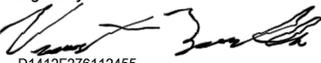
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Larry Smith

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Elizabeth Flores

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Vincent Zarrella

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Miranda J Mears

1D-2a. Housing First Evaluation



Orange County Continuum of Care (CoC) Housing First Self-Assessment Tool

Overview: The Orange County CoC Housing First Self-Assessment Tool (Self-Assessment Tool) can be used to assess a project’s progress in aligning with Housing First best practice standards and help identify where the project doing well and where improvements can be made. The Self-Assessment Tool is a great opportunity to initiate Housing First conversations among various levels of staff.

Credit: This tool was adopted and modified from the Housing First Tool produced by the United States Department of Housing and Urban Development (HUD) and California Department of Housing and Community Development

Standards:The standards have been arranged into the following categories. Providers operating multiple CoC-funded projects may submit one tool for all projects that share the same project type (i.e.all Permanent Supportive Housing projects for the same agency may be evaluated in one tool) or submit separate tools for each CoC-funded project:

Project Type	Applicable Standards
Rapid Rehousing	Screening and Intake, Services, Housing Permanency
Permanent Supportive Housing	Screening and Intake, Services, Housing Permanency
Joint Transitional Housing & Rapid Rehousing	Screening and Intake, Services, Housing Permanency
Coordinated Entry System	Access, Input, Services

Safeguarding: Please keep in mind safeguarding concerns when assessing projects. Projects with victims of domestic violence must ensure that adequate safety and confidentiality policies and practices are in place before beginning assessments. Note, no client-level Personally Identifying Information (PII) is required for the completion of the Self-Assessment Tool.

Scoring: For each standard, there are three scoring criteria: “Say It”, “Document It”, and “Do It” (as explained further below). To show that a project is in full compliance with each standard, the assessor should mark “Always” for each scoring criteria. Use the drop down in the three columns to the right to select “Always” or “Somewhat” or “Not at all”.

- “*Say It*” means that project and agency staff can describe verbally what they do concerning each standard. The assessor should be able to identify that the organizational culture supports the standard by how staff talks about what is done.

- “*Document It*” means that there is written documentation that supports the project’s compliance with each standard. Written documentation could include Policies and

- “*Do It*” means that the assessor was able to find evidence that supports the project’s compliance with each standard. Evidence could include information contained in client or other administrative files, client acknowledgement that something is being done, staff can point to documentation that supports implementation of the standard, etc. Note, because no client-level PII is required for the completion of this tool, any evidence of client documentation can be described in a narrative format rather than

Assessor Notes: A cell below each individual standard requires the assessor to list the page(s) of documentation or other administrative forms that support implementation of each standard. Additionally, providers can include more detail as to where information was found, what questions were asked, who answered the questions, what additional information is needed to be able to mark that standard as “Always”, “Sometimes,” or “Not at all”. Please attach any referenced documentation with the submitted tool.

Provider Information	
Provider Name:	American Family Housing
Date:	5/30/2024
Project(s):	Permanent Housing Collaborative Pemanent Housing 2
Grant Number(s):	CA0562L9D022314 CA1002L9D022311
Authorized Agency Representative Name:	Myles Peinemann II
Name of Assessor(s) Completing Tool:	Liza Avetikova
What is the project type for project(s) being evaluated?	Permanent Supportive Housing

Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

Standard	Definition / Evidence	Say It	Document it	Do it
Screening and Intake	<p>If the project cannot serve someone, it works through the coordinated entry process to ensure that those individuals or families have access to housing and services elsewhere.</p> <p><i>AFH follows the Housing First/Harm Reduction model of care. We also follow all the policies and procedures of the CES process. As such we make every effort to reach out to the individuals who have been referred to us and engage in the housing process. If through the intake process we find that the individual is not appropriate for the housing opportunity, we work with the CES system to rematch the individual to a more appropriate housing situation. AFH PSH Program Guidelines and Written Standards, pgs. 6, 11, & 37.</i></p>	Always	Always	Always
Screening and Intake	<p>The project does everything possible not to reject an individual or family based on poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness".</p> <p><i>AFH only takes referral from the CES system as overseen by the Orange County CoC to assist in identifying potential participants. In accordance with the Housing First Model AFH does not have preconditions for entry based on sobriety, adherence to a mental health plan, income, or any other arease listed above. Low barrier practices is a criteria for our renewal of this project. AFH PSH Program Guidelines and Written Standards, pgs. 6, 9-10, 11, & 37.</i></p>	Always	Always	Always
Screening and Intake	<p>Access to the project is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or any other unnecessary condition not imposed by the terms of the funding itself.</p> <p><i>AFH only takes referral from the CES system as overseen by the Orange County CoC to assist in identifying potential participants. In accordance with the Housing First Model AFH does not have preconditions for entry based on sobriety, adherence to a mental health plan, income, or any other arease listed above. Low barrier practices is a criteria for our renewal of this project. AFH PSH Program Guidelines and Written Standards, pgs. 6, 9-10, 11, & 37.</i></p>	Always	Always	Always
Screening and Intake	<p>People with disabilities are offered clear opportunities to request reasonable accommodations within intake and screening processes and during tenancy. Building and units include physical features that accommodate disabilities.</p> <p><i>AFH recognizes the diverse needs of our members and makes every effort to accommodate those needs. AFH also follows the rules and regulations of the Fair Housing Act to ensure all appropriate accomodations are made for the member. We request that the reasonable accomodation requests are submitted to our staff. The requests are reviewed promptly and any accomodations are reviewed with the landlord to ensure a swift resolution. AFH PSH Program Guidelines and Written Standards, Pgs. 11, 34, 37.</i></p>	Always	Always	Always

Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

Standard	Definition / Evidence	Say It	Document it	Do it
Screening and Intake	<p>Intake and assessment procedures are focused on the individual's or family's strengths, needs, and preferences. Projects do not require specific appointment times, but have flexible intake schedules that ensure access to all households. Assessments are focused on identifying household strengths, resources, as well as identifying barriers to housing that can inform the basis of a housing plan as soon as a person is enrolled in the project.</p> <p><i>AFH intake and assessment include assessment of safe housing, medical, psychiatric, and physical health, substance use, justice system involvement, benefits, educational, vocational, community supports, healthy food access, child care needs, and others. Appointments are offered based on participants' availability and rescheduling is accommodated to the greatest extent. For example, when client was incarcerated, Director of Housing drove to the prison in order to assist client with signing paperwork. Initial Assessment as well as the Housing Plan has a section to identify members' strengths as determined by the member and the assessing staff. Initial Assessments also identifies barriers to housing, which in turn, inform the Housing Plan.</i></p>	Always	Always	Always
Services	<p>Services are informed by a harm-reduction philosophy and participants are engaged in non-judgmental communication regarding substance use and are offered education regarding safer practices and how to avoid risky behaviors.</p> <p><i>AFH follows the Harm Reduction model of care as part of the Housing First model. As such, substance use is not a criteria for entry, exit or a basis for eviction. To the degree that behavior impacts quiet enjoyment or creates lease violations, tenants are supported in reducing the harm of use in support of sustaining their housing. AFH PSH Program Guidelines and Written Standards, Pgs. 6, 11, 37.</i></p>	Always	Always	Always
Services	<p>Case managers and service coordinators, and staff are trained in and actively employ evidence-based practices for participant engagement, including, but not limited to, motivational interviewing and a person-centered approach.</p> <p><i>AFH staff is trained to utilize a strengths-based approach to assessing the tenant's established supports and resiliencies and build upon those foundations, providing supportive services and connections in order to retain housing and avoid returning to homelessness. AFH is committed to trauma-informed, people-centered, recovery-oriented philosophies, and grounds its decisions in the realities of people who have experienced homelessness in order to design and improve AFH services, housing design, and processes and procedures. AFH trains its staff in trauma-informed care, Housing First, Harm Reduction, Motivational Interviewing, Seeking Safety, and Critical Time Intervention (CTI) model of engagement.</i></p>	Always	Always	Always
Services	<p>Case managers, service coordinators, and staff are representative of the participant population (i.e. race, ethnicity, gender, age, religion, disability, sexual orientation, etc.) and are trained in and actively integrate cultural competency in all participant engagement and service provision.</p> <p><i>AFH has a diverse workforce that reflects the population we serve, including staff with lived experience of homelessness and staff who speak multiple languages. All staff are trained in cultural competencies to better support participants. When translation is required AFH utilizes county services to request a translator prior to session. To accommodate families with children, we have flexible schedules for staff that allows later start and end time to the day.</i></p>	Always	Always	Always

Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

Standard	Definition / Evidence	Say It	Document it	Do it
Services	<p>Case managers, service coordinators, and staff are representative of the participant population (i.e. race, ethnicity, gender, age, religion, disability, sexual orientation, etc.) and are trained in and actively integrate cultural competency in all participant engagement and service provision.</p> <p><i>AFH has a diverse workforce that reflects the population we serve, including staff with lived experience of homelessness and staff who speak multiple languages. All staff are trained in cultural competencies to better support participants. When translation is required AFH utilizes county services to request a translator prior to session. To accomodate families with children, we have flexible schedules for staff that allows later start and end time to the day.</i></p>	Always	Always	Always
Services	<p>Participation in services or compliance with service plans are not conditions of tenancy but are reviewed with participants and regularly offered as a resource to participants.</p> <p><i>Participants are matched to housing opportunities through the CES process. As such, participation in services is not required beyond the initial engagement to facilitate gathering the necessary documentation for the housing applications. Regardless of whether tenants engage, tenants are given many opportunities to engage including social activities, support with food security, and tenant councils, all in support of broader trust-building and relationship.</i></p>	Always	Always	Always
Services	<p>Supportive services emphasize engagement and problem-solving over therapeutic goals and service plans are highly participant-driven without predetermined goals.</p> <p><i>AFH takes a person-centered approach to services beginning at the intake process and throughout participants' engagement in services. AFH focuses on participants' strengths during the assessment in addition to identifying areas of need. AFH staff encourage participants to identify SMART goals for their treatment and duration in services. Goals may be as simple or as complex as the participant wishes, revisited on a regular basis during sessions, and updated at every 3 months to a year, depending on the goal.</i></p>	Always	Always	Always
Housing Permanency	<p>For participants in housing, substance use in and of itself, without other lease violations, is not considered a reason for eviction.</p> <p><i>AFH follows the Harm Reduction model of care. As such, substance use is not a criteria for entry, exit or a basis for eviction. To the degree that behavior impacts quiet enjoyment or creates lease violations, tenants are supported in reducing the harm of use in support of sustaining their housing.</i></p>	Always	Always	Always
Housing Permanency	<p>Participants in housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management.</p> <p><i>As a Housing First provider, AFH follows every reasonable accommodation to ensure members remained housed. AFH PSH Program Guidelines and Written Standards outlines various practices on pages 6, 25, 45, and 47. Residents/participants are fully educated on lease provisions and enforcement policy. Management work closely with services staff to ensure residents/participants receive full support to comply with their lease agreement which also protects residents/participants that may become victims of unlawful acts by others. AFH staff work with the Property Management team to ensure that reasonable accommodation is granted in instances where the member is unable to pay rent in a timely manner. Various solutions are explored, including rent payment extenstions and payment schedules. Management strictly enforces safety policies and only as a last resort, will proceed with an eviction when all efforts were exhausted for the protection of resident/participant themselves and others.</i></p>	Always	Always	Always

Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

Standard	Definition / Evidence	Say It	Document it	Do it
Housing Permanency	<p>For participants in housing, every effort is made to provide a participant the opportunity to transfer from one housing situation, program, or project to another if tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.</p> <p><i>AFH will accommodate requests for transfer based on the unit availability or make emergency transfers if necessary. In the event that no permanent housing opportunity is available at the time that the participant must leave their unit, AFH will work with community partners and neighboring motels to place the individual until another permanent housing opportunity is identified.</i></p> <p><i>AFH PSH Program Guidelines and Written Standards, page 31.</i></p>	Always	Always	Always
Housing Permanency	<p>For participants in housing, participants are provided with leases and with information that reflects participants' rights and responsibilities of tenancy under California Law (including eviction protections).</p> <p><i>Lease agreements hold the same provisions for all residents/participants and are equally enforced. Resident/participants are informed of their rights and responsibilities regarding tenancy. Staff receive training on Fair Housing regulations to prevent discriminatory practices and to ensure a peaceful and quiet enjoyment of the housing community. Resident/participants are provided with an array of resources including accessibility to legal assistance and they are encouraged to exercise their legal rights and responsibilities. Residents/Participants are encouraged to voice their grievances in a safe atmosphere and to participate in meetings to bring solutions to issues effecting their community.</i></p>	Always	Always	Always

1E-2. Local Competition Scoring Tool

FY2024 Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO) Scoring and Rating Criteria

Agency Name:

Name of Project:

The scoring criteria below are used to rate and rank all CoC renewal projects as part of the annual CoC Program local competition for the Orange County CoC. Data is collected using various sources including the FY2024 Application for CoC renewal projects, E-Snaps project applications, Annual Performance Reports, and Project Performance Reports. All renewal projects must meet the U.S. Department of Housing and Urban Development (HUD) project eligibility and project quality threshold criteria described in the FY2024 CoC Program NOFO.

Scoring Criteria	Description	Calculated Measure	Maximum Points	Reviewer Score	Comments
Administrative Review	The Office of Care Coordination will complete an administrative review of the agency and submitted materials for the renewal project applications.	<ul style="list-style-type: none"> • Technical Requirements • Document Presentation Requirements • Timeliness • FY2024 Intent to Renew Survey • Exhibits 1 through 4, and Attachments 1 through 9. 	5	Prepopulated by the Office of Care Coordination	
Project Performance	Data Quality and Project Performance Measures as approved by the CoC Board	<ul style="list-style-type: none"> • Reference FY2024 CoC Program NOFO Project Performance Measures, as approved by the CoC Board • Exhibit 5: Project Information Form 	40	Prepopulated by HMIS Lead	
Project Effectiveness	Evaluation of the project applicant's performance, including meeting the plans and goals established in the initial application as amended and project cost effectiveness	<ul style="list-style-type: none"> • Exhibit 6: Project Effectiveness • Project Description from E-Snaps • Latest completed Annual Performance Report (APR) • Exhibit 5: Project Information Form, including evaluation of safety and security for Domestic Violence (DV) projects 	18		
Coordinated Entry System Participation	Evaluation of project's participation in the Coordinated Entry System and description in the project's application use of the Coordinated Entry System	<ul style="list-style-type: none"> • Exhibit 5: Project Information Form • Project Description from E-Snaps 	10		

Housing First and/or Low Barrier Implementation	Evaluation of the project’s implementation of the Housing First principles. This includes no preconditions or barriers to entry except as required by funding sources, provision of necessary supports to maintain housing and prevent a return to homelessness.	<ul style="list-style-type: none"> • Exhibit 5: Project Information Form • Project Description from E-Snaps • Review of Attachment 13: Project’s highlighted policies and procedures supporting Housing First Model operations • Review of project’s 2024 Housing First Self-Assessment 	10		
Unspent Funds	Review of unspent funding in last three (3) completed grant terms. <ul style="list-style-type: none"> • Unspent funds will be compared to the annual renewal amount (ARA) 	<ul style="list-style-type: none"> • Unspent funds under 5% of ARA will be awarded 5 Points • Unspent funds between 5-10% of ARA will be awarded 3 points • Unspent funds over 10% ARA will be awarded 0 points 	5	Prepopulated by the Office of Care Coordination	
Equity, Access and Inclusion	Evaluation of the project’s ability to address and eliminate barriers experienced by people disproportionately impacted by homelessness, including individuals and families who are within the Black or African American; American Indian, Alaska Native, or Indigenous; Latina/e/o; and Lesbian, Gay, Bisexual, Transgender, Queer or Questioning, Intersex, Asexual, and Other Gender or Sexual Identities (LGBTQIA+) communities. Evaluation of the project applicant’s integration of persons with lived experience in the design, implementation and ongoing evaluation of the project.	<ul style="list-style-type: none"> • Exhibit 7: Equity, Access and Inclusion • Project Description from E-Snaps 	12		
Total Points			100 Maximum Points Possible		

FY 2024 Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO) Project Performance Measures and Thresholds

Below are the measures, thresholds, and point allocations to be used for the evaluation of the CoC Renewal Projects during the FY 2024 CoC NOFO. The Project Performance Measures and Thresholds are based on the Permanent Supportive Housing, Rapid Rehousing and Transitional Housing reports published in April 2024 through June 2024 by Orange County United Way 2-1-1 Orange County (211OC), the Homeless Management Information System (HMIS) Lead. In addition, the Average Data Quality Score from Quarter 1 of the 2024 HMIS Data Quality Report Cards will be included in the analysis. The CoC NOFO Ad Hoc has reviewed and will recommend the project performance measures and thresholds below to be included in this analysis.

Permanent Supportive Housing												
	Average Data Quality	Entries from Homelessness	Average Days Until Permanent Housing Placement	Increased Income - Stayers	Increased Income - Leavers	Returns to Homelessness	Unit Utilization	Stabilized in Permanent Housing	Days Between Coordinated Entry System Match and Enrollment	Successful Coordinated Entry System Referrals	Coordinated Entry System Denials by Provider	Referrals from Coordinated Entry System
Threshold	Greater than or equal to 98%	100%	Less than or equal to 30 days	Greater than or equal to 65%	Greater than or equal to 45%	Less than or equal to 7%	Greater than or equal to 95%	Greater than or equal to 95%	Less than or equal to 45 days	Greater than or equal to 50%	Less than or equal to 40%	100%
Met Threshold	11	12	12	6	8	13	13	13	3	3	3	3
Within 10% of Threshold ¹	5.5	6	6	3	4	6.5	6.5	6.5	1.5	1.5	1.5	1.5
More than 10% from Threshold	0	0	0	0	0	0	0	0	0	0	0	0

Rapid Rehousing ²												
	Average Data Quality	Entries from Homelessness	Average Days Until Permanent Housing Placement	Increased Income - Stayers	Increased Income - Leavers	Successful Exits	Returns to Homelessness	Days Between Coordinated Entry System Match and Enrollment	Successful Coordinated Entry System Referrals	Coordinated Entry System Denials by Provider	Referrals from Coordinated Entry System	
Threshold	Greater than or equal to 98%	100%	Less than or equal to 30 days	Greater than or equal to 40%	Greater than or equal to 44%	Greater than or equal to 80%	Less than or equal to 7%	Less than or equal to 14 days	Greater than or equal to 60%	Less than or equal to 40%	100%	
Met Threshold	11	13	15	9	11	15	14	3	3	3	3	
Within 10% of Threshold	5.5	6.5	7.5	4.5	5.5	7.5	7	1.5	1.5	1.5	1.5	
More than 10% from Threshold	0	0	0	0	0	0	0	0	0	0	0	

¹ Projects will receive half points for measures calculated in days if the project's score is within 3 days of the threshold.

² The following measures are not applicable to projects operated by victim service providers: Successful Coordinated Entry System Referrals, Days Between Coordinated Entry System Match and Enrollment, Referrals from Coordinated Entry System, and Coordinated Entry System Denials by Provider.

Joint Transitional Housing and Permanent Housing-Rapid Rehousing³

	Average Data Quality	Entries from Homelessness	Average Days Until Permanent Housing Placement	Increased Income - Stayers	Increased Income - Leavers	Successful Exits	Returns to Homelessness
Threshold	Greater than or equal to 98%	100%	Less than or equal to 30 days	Greater than or equal to 40%	Greater than or equal to 44%	Greater than or equal to 80%	Less than or equal to 7%
Met Threshold	14	16	7	12	14	19	18
Within 10% of Threshold	7	8	3.5	6	7	9.5	9
More than 10% from Threshold	0	0	0	0	0	0	0

³ The Joint Transitional Housing/Permanent Housing-Rapid Re-housing (Joint TH/PH-RRH) project performance scores consolidate TH and RRH scores into one total project performance score for each project. Consolidated scores are calculated by dividing the project enrollments that met the threshold for the measure by the total possible enrollments included in the measure.

FY 2024 Continuum of Care (CoC) Bonus, Domestic Violence (DV) Bonus and Reallocation Scoring and Rating Criteria

All proposed projects will be scored on a 150-point scale using the following criteria:

	Criterion	Points	Description of Basis for Assigning Points
1	CoC Participation	Up to 10 points	<ul style="list-style-type: none"> • Applicant has demonstrated participation and involvement in the Orange County CoC and core activities of the CoC, such as Point In Time Count and Housing Inventory Count. • Applicant participates in the local HMIS and completes timely and accurate data submissions, as requested. • Applicant participates in the local Coordinated Entry System (CES).
2	Capacity of Applicant and Partner	Up to 10 points	<ul style="list-style-type: none"> • Past and current relevant experience in providing housing and services related to those in this solicitation, including evaluation of current and similar project types • Past and current relevant experience in effectively utilizing federal funds and performing the activities proposed in the application, including, administrative, financial, and programmatic components
3	Applicant Service Experience and Approach	Up to 20 points	<ul style="list-style-type: none"> • Applicant has demonstrated experience in working with target population to quickly secure housing, make connections to supportive services, and promote housing stability. • Applicant described service delivery approach for serving people with severe service needs¹. • Applicant described service delivery approach to serving communities who are substantially overrepresented in the homeless population. • Applicant described data driven approach to service delivery.
4	Involving Persons with Lived Experience	Up to 20 points	<ul style="list-style-type: none"> • Applicant has a member on Board of Directors with current and/or past lived experience of homelessness. • Applicant ensures perspectives of people with lived experience of homelessness are

¹ Severe Service Needs means any combination of the following factors: facing significant challenges or functional impairments, including any physical, mental, developmental or behavioral health disabilities regardless of the type of disability, which require a significant level of support in order to maintain permanent housing (this factor focuses on the level of support needed and is not based on disability type); high utilization of crisis or emergency services to meet basic needs, including but not limited to emergency rooms, jails, and psychiatric facilities; currently living in an unsheltered situation or having a history of living in an unsheltered situation; experiencing a vulnerability to illness or death; having a risk of continued or repeated homelessness; and having a vulnerability to victimization, including physical assault, trafficking or sex work.

			<p>meaningfully and intentionally integrated into the decision-making process.</p> <ul style="list-style-type: none"> • Applicant practices meaningful involvement of people with lived experience in program design, delivery of services and program evaluation.
5	Proposed Project Service Plan and Supportive Services	Up to 30 points	<ul style="list-style-type: none"> • Proposed project, including service plan and supportive services, is appropriate for the household type and/or subpopulation. • Proposed project includes strategies to assist participants to obtain and remain in permanent housing, increase their employment and/or income and maximum their ability to live independently. • Proposed project will implement a Housing first, client-centered approach; plan to address the housing and safety needs of survivors of domestic violence, sexual assault and stalking² by adopting victim-centered practices; and other evidence-based practices in program operations. To receive full points, applicants must clearly describe the evidence-informed practices that the project will use in policies, procedures, and operations. • Proposed project will have tailored approach to serve people with severe service needs and communities who are substantially overrepresented in the homeless population. • Proposed project will address and eliminate barriers experienced by people disproportionately impacted by homelessness, including individuals and families who are within the Black or African American; American Indian, Alaska Native, or Indigenous; Latina/e/o; and Lesbian, Gay, Bisexual, Transgender, Queer or Questioning, Intersex, Asexual, and Other Gender or Sexual Identities (LGBTQIA+) communities.
6	Outcomes	Up to 10 points	<ul style="list-style-type: none"> • Proposed performance outcomes (not outputs) that will be achieved by the project and how data will be used to measure those outcomes and determine success. • Proposed performance outcomes should focus on participants housing placement and permanent housing retention, as well as improved quality of life, rather than measuring the amount or types of services provided (not

² Inclusive of survivors protected under the [Violence Against Women Act \(VAWA\)](#)

			outputs).
7	Project Readiness	Up to 5 points	<ul style="list-style-type: none"> Estimated schedule for the proposed project to begin operations, including housing services and supportive services activities. Full points will be given to projects that can begin soon after grant is awarded.
8	Budget and Match	Up to 10 points	<ul style="list-style-type: none"> Budget is reasonable for type of project proposed, total number of households and participants to be served and clearly articulated. Applicant can provide the required match of at least 25 percent and it is included and documented. Applicant can demonstrate how leverage housing resources and/or health care resources contribute to the overall budget of the project proposed.
9	Leveraging of Resources³	Up to 20 points	<ul style="list-style-type: none"> Leverage Housing Resources (up to 10 points) – Project demonstrates that it will provide housing subsidies or subsidizing housing units not currently funded through the CoC or Emergency Solutions Grant (ESG) Program for at least 25 percent of the program participants anticipated to be served by the project. Full points will be given to projects that: <ul style="list-style-type: none"> (i) in the case of a permanent supportive housing project, provide at least 25 percent of the units included in the project; or (ii) in the case of a rapid re-housing project, serve at least 25 percent of the program participants anticipated to be served by the project. (iii) Attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project. Leveraging Healthcare Resources (up to 10 points) – Project demonstrates the use of healthcare resources to help individuals and families experiencing homelessness. Full points will be given to projects that: <ul style="list-style-type: none"> (i) in the case of a substance abuse treatment or recovery provider, it will

³ Leveraging of Resources only applies to Rapid Rehousing (RRH) and Permanent Supportive Housing (PSH) project types. Any Joint Transitional Housing – Permanent Housing: Rapid Rehousing (Joint TH/PH-RRH) project types will not be scored on the Leveraging of Resources. Note: Formal letters of commitment are required. Support letters will not be accepted.

			<p>provide access to treatment or recovery services for all program participants who quality and choose those services; or</p> <ul style="list-style-type: none"> ○ (ii) the value of assistance being provided is at least an amount that is equivalent to 25 percent of the funding being requested for the project, which will be covered by the healthcare organization. ○ (iii) Provide formal written agreements that include the value of the commitment and dates the healthcare resources will be provided.
10	Populations to be Served	Up to 15 points	<ul style="list-style-type: none"> • Proposed project primarily serves (75 percent or more) households with severe service needs; or • Proposed Permanent Supportive Housing project type has minimum of 5 to 10 percent of units a designated to serve any of the following special populations, including Families (households with at least one minor child and one adult), Transitional Age Youth (ages 18 – 24), Individual (adult only households) experiencing chronic homelessness and Older Adults (ages 62 and older).⁴ • Proposed Rapid Rehousing project type has a minimum of 25 percent of units designed to serve any of the following special populations, including Families (households with at least one minor child and one adult), Transitional Age Youth (ages 18 – 24), Individual (adult only households) experiencing chronic homelessness and Older Adults (ages 62 and older).⁵
Total Points		150 Maximum Points Possible ⁶	

⁴ Criteria only applies to CoC Bonus and Reallocation projects.

⁵ Criteria only applies to CoC Bonus and Reallocation projects.

⁶ Joint TH/PH-RRH project proposals will be evaluated on a 130-point scale, as Joint TH/PH-RRH project types will not be scored on the Leveraging of Resources.

1E-2a. Scored Forms for One Project

FY2024 Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO) Scoring and Rating Criteria

Agency Name: Mercy House Living Centers

Name of Project: OC PSH Collaboration Project II - Expansion

The scoring criteria below are used to rate and rank all CoC renewal projects as part of the annual CoC Program local competition for the Orange County CoC. Data is collected using various sources including the FY2024 Application for CoC renewal projects, E-Snaps project applications, Annual Performance Reports, and Project Performance Reports. All renewal projects must meet the U.S. Department of Housing and Urban Development (HUD) project eligibility and project quality threshold criteria described in the FY2024 CoC Program NOFO.

Scoring Criteria	Description	Calculated Measure	Maximum Points	Reviewer Score	Comments
Administrative Review	The Office of Care Coordination will complete an administrative review of the agency and submitted materials for the renewal project applications.	<ul style="list-style-type: none"> • Technical Requirements • Document Presentation Requirements • Timeliness • FY2024 Intent to Renew Survey • Exhibits 1 through 4, and Attachments 1 through 9. 	5	3	
Project Performance	Data Quality and Project Performance Measures as approved by the CoC Board	<ul style="list-style-type: none"> • Reference FY2024 CoC Program NOFO Project Performance Measures, as approved by the CoC Board • Exhibit 5: Project Information Form 	40	38.8	
Project Effectiveness	Evaluation of the project applicant's performance, including meeting the plans and goals established in the initial application as amended and project cost effectiveness	<ul style="list-style-type: none"> • Exhibit 6: Project Effectiveness • Project Description from E-Snaps • Latest completed Annual Performance Report (APR) • Exhibit 5: Project Information Form, including evaluation of safety and security for Domestic Violence (DV) projects 	18	17.8	
Coordinated Entry System Participation	Evaluation of project's participation in the Coordinated Entry System and description in the project's application use of the Coordinated Entry System	<ul style="list-style-type: none"> • Exhibit 5: Project Information Form • Project Description from E-Snaps 	10	9.6	

Housing First and/or Low Barrier Implementation	Evaluation of the project’s implementation of the Housing First principles. This includes no preconditions or barriers to entry except as required by funding sources, provision of necessary supports to maintain housing and prevent a return to homelessness.	<ul style="list-style-type: none"> • Exhibit 5: Project Information Form • Project Description from E-Snaps • Review of Attachment 13: Project’s highlighted policies and procedures supporting Housing First Model operations • Review of project’s 2024 Housing First Self-Assessment 	10	9.6	
Unspent Funds	Review of unspent funding in last three (3) completed grant terms. <ul style="list-style-type: none"> • Unspent funds will be compared to the annual renewal amount (ARA) 	<ul style="list-style-type: none"> • Unspent funds under 5% of ARA will be awarded 5 Points • Unspent funds between 5-10% of ARA will be awarded 3 points • Unspent funds over 10% ARA will be awarded 0 points 	5	5	
Equity, Access and Inclusion	Evaluation of the project’s ability to address and eliminate barriers experienced by people disproportionately impacted by homelessness, including individuals and families who are within the Black or African American; American Indian, Alaska Native, or Indigenous; Latina/e/o; and Lesbian, Gay, Bisexual, Transgender, Queer or Questioning, Intersex, Asexual, and Other Gender or Sexual Identities (LGBTQIA+) communities. Evaluation of the project applicant’s integration of persons with lived experience in the design, implementation and ongoing evaluation of the project.	<ul style="list-style-type: none"> • Exhibit 7: Equity, Access and Inclusion • Project Description from E-Snaps 	12	11.2	
Total Points			100 Maximum Points Possible	95.0	

FY 2024 Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO) Project Performance Measures and Thresholds

Below are the measures, thresholds, and point allocations to be used for the evaluation of the CoC Renewal Projects during the FY 2024 CoC NOFO. The Project Performance Measures and Thresholds are based on the Permanent Supportive Housing, Rapid Rehousing and Transitional Housing reports published in April 2024 through June 2024 by Orange County United Way 2-1-1 Orange County (211OC), the Homeless Management Information System (HMIS) Lead. In addition, the Average Data Quality Score from Quarter 1 of the 2024 HMIS Data Quality Report Cards will be included in the analysis. The CoC NOFO Ad Hoc has reviewed and will recommend the project performance measures and thresholds below to be included in this analysis.

Permanent Supportive Housing												
	Average Data Quality	Entries from Homelessness	Average Days Until Permanent Housing Placement	Increased Income - Stayers	Increased Income - Leavers	Returns to Homelessness	Unit Utilization	Stabilized in Permanent Housing	Days Between Coordinated Entry System Match and Enrollment	Successful Coordinated Entry System Referrals	Coordinated Entry System Denials by Provider	Referrals from Coordinated Entry System
Threshold	Greater than or equal to 98%	100%	Less than or equal to 30 days	Greater than or equal to 65%	Greater than or equal to 45%	Less than or equal to 7%	Greater than or equal to 95%	Greater than or equal to 95%	Less than or equal to 45 days	Greater than or equal to 50%	Less than or equal to 40%	100%
Met Threshold	11	12	12	6	8	13	13	13	3	3	3	3
Within 10% of Threshold ¹	5.5	6	6	3	4	6.5	6.5	6.5	1.5	1.5	1.5	1.5
More than 10% from Threshold	0	0	0	0	0	0	0	0	0	0	0	0

Mercy House Living Centers - OC PSH Collaboration Project II - Expansion												
	Average Data Quality	Entries from Homelessness	Average Days Until Permanent Housing Placement	Increased Income - Stayers	Increased Income - Leavers	Returns to Homelessness	Unit Utilization	Stabilized in Permanent Housing	Days Between Coordinated Entry System Match and Enrollment	Successful Coordinated Entry System Referrals	Coordinated Entry System Denials by Provider	Referrals from Coordinated Entry System
Performance Score	100%	100%	12 days	66%	50%	0%	99%	100%	37 days	100%	N/A	60%
Points Awarded	11	12	12	6	8	13	13	13	3	3	N/A	0

*Note: 94 points (96.9%) out of 97 is converted to 38.8 points for the CoC Rubric Score.

¹ Projects will receive half points for measures calculated in days if the project's score is within 3 days of the threshold.

1E-5. Notification of Projects Rejected-Reduced

Miranda, Jasmin N

From: Boehringer, Felicia R
Sent: Thursday, July 25, 2024 4:17 PM
To: Danny Sumner; 'Gary Frazier'; Jimmy Gaston
Cc: Jones, Sarah L; Miranda, Jasmin N; Voelker, William
Subject: FY 2024 CoC Program NOFO - Reallocation

Good afternoon Anaheim Supportive Housing team,

This email serves to formally notify you that the Orange County Continuum of Care (CoC) Board approved the recommendation to accept the voluntary reallocation of \$242,702 in funding from Anaheim Supportive Housing's Tyrol Plaza Senior Apartments project during the FY2024 CoC Program Notice of Funding Opportunity (NOFO) cycle. The Orange CoC Board approved of this recommended action during the CoC Board meeting that occurred yesterday, July 24, 2024.

Please feel free to reach out should you have any questions. Additionally, please reply to this email to confirm receipt.

Best regards,



Felicia Boehringer, MSW

County Executive Office | Office of Care Coordination
601 N. Ross St, 5th Floor
Santa Ana, CA 92701
Office: (714) 834-5000

Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 11:45 AM
To: Gary Frazier; danny@biaproperties.com; Jimmy Gaston
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - Anaheim Supportive Housing

Hello Anaheim Supportive Housing,

The Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended the Final Project Priority Listing for the FY2024 CoC Program NOFO. Due to the voluntary reallocation of the Anaheim Supportive Housing Tyrol Plaza Senior Apartments Project, the CoC NOFO Ad Hoc did not include the following project in the FY2024 CoC Program NOFO Priority Listing.

- Tyrol Plaza Senior Apartments

On Wednesday, October 9, 2024, the CoC Board approved the recommended FY2024 CoC Program NOFO Priority Listing, which excludes Anaheim Supportive Housing's proposal.

Thank you, on behalf of the Orange County CoC, for the work your agency is doing in our community. We look forward to opportunities for further partnership in the future.

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

County Executive Office | Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701
Main: (714) 834-5000

1E-5a. Notification of Projects Accepted

Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 11:22 AM
To: Milo Peinemann; Liza Avetikova; Bruce Rojas
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - American Family Housing

Hello American Family Housing,

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following project(s) be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing into **Tier 1**.

- Permanent Housing 2 FY2024
- Permanent Housing Collaborative FY2024

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

County Executive Office | Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701
Main: (714) 834-5000

Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 11:28 AM
To: Becht, Douglas J; Lundy, Zulima P
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - County of Orange

Hello County of Orange,

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following project(s) be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing into **Tier 1**.

- Coordinated Entry System SSO Grant 2024

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

County Executive Office | Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701
Main: (714) 834-5000

Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 11:08 AM
To: Madelynn Hirneise; Nishtha Mohendra; jgarrido@families-forward.org; Rosalinda Bermudez; Natalie Rodolfo; Michele Silva
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - Families Forward

Hello Families Forward,

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following project(s) be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing into **Tier 1**.

- Rapid Rehousing for Families

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

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Santa Ana, CA 92701
Main: (714) 834-5000

Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 10:43 AM
To: Dawn Price; Rick Scott; Lisa Talmage
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - Friendship Shelter, Inc.

Hello Friendship Shelter, Inc.,

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following project(s) be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing as detailed below.

Tier 1

- Henderson House Permanent Supportive Housing

Tier 2

- Friendship Shelter Rapid Re-Housing

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

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601 N. Ross St, 5th floor
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Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 10:51 AM
To: Maricela Rios-Faust; Sara Behmerwohld; Aisha Khan; Heidi Echeverria
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - Human Options, Inc.

Hello Human Options, Inc.,

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following project(s) be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing as detailed below.

Tier 1

- DV Bonus Project

Tier 2

- DV Bonus RRH Project (DV Bonus)

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

County Executive Office | Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701
Main: (714) 834-5000

Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 11:14 AM
To: Pooja Bhalla; Karen Harley; grants@ifhomeless.org; Jordan Hoiberg; Carol Slezak; Diana Stalter; jing@ifhomeless.org
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - Illumination Foundation

Hello Illumination Foundation,

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following project(s) be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing into **Tier 1**.

- Stanton Multi-Service Center 2024
- Street2Home OC Expansion

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

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601 N. Ross St, 5th floor
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Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 11:03 AM
To: Carol Williams; 'Interval House Admin'; Accounting Interval House
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - Interval House

Hello Interval House,

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following project(s) be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing into **Tier 1**.

- Domestic Violence Transitional Housing – Rapid Rehousing Program
- Rapid Rehousing Program

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

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Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 10:53 AM
To: Allison Davenport; Larry Haynes
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - Mercy House Living Centers

Hello Mercy House Living Centers,

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following project(s) be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing as detailed below.

Tier 1

- Aqua PSH
- Mercy House - CoC Leasing - Renewal
- Mills End and PSH Leasing Consolidation
- OC PSH Collaboration
- OC PSH Collaboration Project II - Expansion

Tier 2

- OC PSH Collaboration Project II - Expansion 2 (CoC Bonus)

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

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601 N. Ross St, 5th floor
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Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 10:36 AM
To: Bidwell, Julia; Johnson, January; De Leon, Kristine; Munoz, Juana
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - Orange County Housing Authority

Hello Orange County Housing Authority (OCHA),

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following projects be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing into Tier 1, except for one project that is straddling Tier 1 and Tier 2 as detailed below.

- #1 Consolidated Continuum of Care TRA 2024 Renewal Project
- #2 Consolidated Continuum of Care TRA 2024 Renewal Project
- #4 Consolidated Continuum of Care TRA 2024 Renewal Project
- Jackson Aisle Continuum of Care TRA 2024 Renewal Project
- #3 Consolidated Continuum of Care TRA 2024 Renewal Project will straddle Tier 1 and Tier 2.

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



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601 N. Ross St, 5th floor
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Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 11:18 AM
To: Susan B. Parks; Ann Truxaw Ramirez; Erin DeRycke; Belisa Davis; Elizabeth Duong; Elizabeth Andrade
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - Orange County's United Way DBA Orange County United Way

Hello Orange County United Way,

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following project(s) be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing into **Tier 1**.

- HMIS Consolidated Community Support NOFO 2024

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

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601 N. Ross St, 5th floor
Santa Ana, CA 92701
Main: (714) 834-5000

Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 10:57 AM
To: David Gillanders; Stephen Langlois
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - Pathways of Hope

Hello Pathways of Hope,

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following project(s) be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing as detailed below.

Tier 1

- PSH for Families
- FY24 Reallocation - PSH for Seniors (Reallocation)

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

County Executive Office | Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701
Main: (714) 834-5000

Miranda, Jasmin N

From: Care Coordination
Sent: Thursday, October 10, 2024 11:25 AM
To: David Wetzel; Accounting - SPIN-OC.org; Mary McMullin
Cc: Jones, Sarah L; Boehringer, Felicia R; Miranda, Jasmin N
Subject: FY2024 CoC Program NOFO Priority Listing - Serving People In Need

Hello Serving People In Need,

On behalf of the Orange County Continuum of Care (CoC), we want to thank you for the work that your agency does in our community. We greatly appreciate your continued commitment to ending homelessness for the most vulnerable in Orange County.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc Committee, consisting of non-conflicted CoC stakeholders, recommended that the following project(s) be accepted and ranked on the FY2024 CoC Program NOFO Priority Listing into **Tier 2**.

- CoC Rapid Rehousing 2024

This recommendation was approved by the CoC Board on Wednesday, October 9, 2024. If we have not already done so, we will follow-up with feedback and recommendations for strengthening and finalizing your application(s).

Please reply to this email to confirm receipt.

Sincerely,



Office of Care Coordination

County Executive Office | Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701
Main: (714) 834-5000

1E-5b. Local Competition Selection Results

**Orange County Continuum of Care
FY2024 Continuum of Care Program Notice of Funding Opportunity Priority Listing**

Total Annual Renewal Amount (ARA): \$32,801,133

CoC Bonus Funding Available: \$3,936,136

Tier 1 (90% of ARA): \$29,521,020

Domestic Violence (DV) Bonus Funding Available: \$3,623,391

Tier 2 (10% of ARA + CoC Bonus + DV Bonus Applied for): \$8,413,962

CoC Planning: \$1,500,000

Project Rank (If Accepted)	Applicant Name	Project Name	Project Status	Amount Requested from HUD	Reallocated Funds	Project Score
1	Interval House	Domestic Violence Transitional Housing- Rapid Rehousing Program	Accepted	\$1,018,919	\$0	99.4%
2	Interval House	Rapid Rehousing Program	Accepted	\$257,331	\$0	99.4%
3	Mercy House Living Centers	OC PSH Collaboration Project II - Expansion	Accepted	\$2,458,279	\$0	95.0%
4	Friendship Shelter	Henderson House Permanent Supportive Housing	Accepted	\$670,222	\$0	94.8%
5	American Family Housing	Permanent Housing 2 FY2024	Accepted	\$627,053	\$0	93.2%
6	Families Forward	Rapid Rehousing for Families	Accepted	\$615,485	\$0	92.4%
7	American Family Housing	Permanent Housing Collaborative FY2024	Accepted	\$403,927	\$0	90.5%
8	Mercy House Living Centers	OC PSH Collaboration Project	Accepted	\$3,874,353	\$0	90.0%
9	Orange County Housing Authority	Jackson Aisle Continuum of Care TRA 2024 Renewal Project	Accepted	\$422,110	\$0	89.8%
10	Illumination Foundation	Stanton Multi-Service Center 2024	Accepted	\$502,365	\$0	89.0%
11	Pathways of Hope	PSH for Families	Accepted	\$371,107	\$0	87.4%
12	Orange County Housing Authority	#1 Consolidated Continuum of Care TRA 2024 Renewal Project	Accepted	\$4,910,855	\$0	85.0%
13	Mercy House Living Centers	Mercy House - CoC Leasing - Renewal	Accepted	\$575,240	\$0	84.9%
14	Human Options, Inc.	DV Bonus Project	Accepted	\$1,770,856	\$0	84.2%
15	Illumination Foundation	Street2Home OC Expansion	Accepted	\$2,060,842	\$0	83.8%
16	Orange County Housing Authority	#2 Consolidated Continuum of Care TRA 2024 Renewal Project	Accepted	\$2,129,192	\$0	83.6%
17	Mercy House Living Centers	Mills End and PSH Leasing Consolidation	Accepted	\$614,034	\$0	83.0%
18	Mercy House Living Centers	Aqua PSH	Accepted	\$304,429	\$0	79.0%
19	Orange County Housing Authority	#4 Consolidated Continuum of Care TRA 2024 Renewal Project	Accepted	\$2,529,678	\$0	77.8%
20	Pathways of Hope	FY24 Reallocation - PSH for Seniors	Accepted	\$242,702	\$242,702	
21	County of Orange	Coordinated Entry System SSO Grant 2024	Accepted	\$1,481,239	\$0	
22	Orange County's United Way DBA Orange County United Way	HMIS Consolidated Community Support NOFO 2024	Accepted	\$650,575	\$0	
23	Orange County Housing Authority	#3 Consolidated Continuum of Care TRA 2024 Renewal Project	Accepted	\$3,249,601	\$0	77.4%
24	Friendship Shelter	Friendship Shelter Rapid Re-Housing	Accepted	\$392,481	\$0	76.9%
25	Serving People In Need, Inc.	CoC Rapid Rehousing 2024	Accepted	\$668,258	\$0	67.4%
26	Human Options, Inc.	DV Bonus RRH Project	Accepted	\$1,358,595	\$0	93.5%
27	Mercy House Living Centers	OC PSH Collaboration Project II - Expansion 2	Accepted	\$3,775,254	\$0	91.6%
28	Anaheim Supportive Housing	Tyrol Plaza Senior Apartments	Fully Reallocated	\$0	(\$242,702)	

1E-5c. Web Posting – CoC-Approved Consolidated
Application

FY 2024 CoC Program NOFO | Or: x +

https://ceo.ocgov.com/fy2024cocnofo

Select a language: English (US) 中文 한국어 Español Tiếng Việt فارسی العربية

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FY 2024 COC PROGRAM NOFO

Continuum of Care - Additional Documents

Continuum of Care General Membership

Lived Experience Advisory Committee Recruitment

CoCBUILDS NOFO

Continuum of Care Archive

Continuum of Care

FY 2024 CoC Program NOFO

Shelter Programs

Coordinated Entry System

The U.S. Department of Housing and Urban Development (HUD) released the Notice of Funding Opportunity (NOFO) for the Fiscal Year (FY) 2024 and 2025 Continuum of Care (CoC) Program Competition on Wednesday, July 31, 2024. For the first time, HUD is issuing a 2-year CoC Program NOFO as authorized by the consolidated Appropriations Act, 2024. Communities are only required to submit one CoC Consolidated Application that will be applicable for FY 2024 and FY 2025 funds, along with the FY 2024 CoC Priority Listing. In FY 2025, Collaborative Applicants will be required to submit a FY 2025 Priority Listing that includes all projects that were not awarded FY 2024 funds and are approved by the CoC to apply for FY 2025 funding. This change will streamline the application process and significantly reduce the administrative burden on applicants. See HUD's [press release](#) for more information.

Please utilize this webpage to reference any announcements and visit this page often for further updates related to the Orange County CoC local process.

Consolidated Application and Project Priority Listing (Posted on October 25, 2024)

Type here to search

75°F Sunny 4:59 PM 10/25/2024

Coordinated Entry System

Consolidated Application and Project Priority Listing (Posted on October 25, 2024)

The County of Orange as the Collaborative Applicant has finalized the FY2024 and FY2025 Orange County CoC Consolidated Application and FY2024 Project Priority Listing E-snaps Document for review.

- [FY2024 and FY2025 Orange County CoC Consolidated Application](#)
- [FY2024 Orange County CoC Project Priority Listing: E-Snaps Document](#)

FY2024 Project Priority Listing (Posted on October 25, 2024)

On October 9, 2024, the CoC Board approved the CoC Project Ranking and Tiering policy as recommended by the CoC NOFO Ad Hoc and the FY2024 CoC Program Priority Listing. The FY 2024 Project Priority Listing can be viewed below.

- [FY2024 Orange County Continuum of Care NOFO Project Priority Listing](#)

CoC Bonus, Domestic Violence Bonus and Reallocation Funding

The Orange County CoC and the Office of Care Coordination, as the Collaborative Applicant, are seeking proposals from qualified organizations for new projects to be funded by the CoC Bonus, DV Bonus and Reallocation funding available for FY 2024 through the CoC Program NOFO.

Proposals in response to the FY2024 RFP for CoC Bonus, DV Bonus and Reallocation Projects must be submitted to the Office of Care Coordination electronically via Dropbox. The deadline to apply is **Thursday, September 12, 2024, by 5:00 p.m. PDT.**

- **Bid Title:** FY2024 Request for Proposals for Continuum of Care Bonus, Domestic Violence Bonus and Reallocation Projects
- **Bid Starts:** August 22, 2024, at 4:35 p.m. (PDT)
- **Bid Ends:** September 12, 2024, at 5:00 p.m. (PDT)



1E-5d. Notification of CoC-Approved Consolidated
Application

Miranda, Jasmin N

From: County of Orange, California <oc_info@ocgov.info>
Sent: Friday, October 25, 2024 4:52 PM
To: Miranda, Jasmin N
Subject: Courtesy Copy: FY2024 and FY2025 Orange County Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) Consolidated Application and Final Project Priority Listing

This is a courtesy copy of an email bulletin sent by Jasmin Miranda.

This bulletin was sent to the following groups of people:

Subscribers of CoC Board Members or Homeless Services – Continuum of Care (1379 recipients)



Office of

CARE COORDINATION

County Executive Office

FY2024 and FY2025 Orange County Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) Consolidated Application and Final Project Priority Listing

The final versions of [Fiscal Year \(FY\) 2024 and FY2025 Orange County Continuum of Care \(CoC\) Consolidated Application](#) and [FY2024 Project Priority Listing](#) have been posted on the FY2024 CoC Program NOFO webpage for review.

If you have any additional questions or comments regarding the FY2024 and FY2025 Orange County CoC Consolidated Application or FY2024 Project Priority Listing, please contact the Office of Care Coordination at CareCoordination@ocgov.com by Monday, October 28, 2024 at 12:00 p.m.

For additional information on the Orange County CoC NOFO application process, please visit the [FY2024 CoC Program NOFO webpage](#).

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2A-6. HUD's Homeless Data Exchange (HDX) Competition Report

2024 HDX Competition Report

2024 Competition Report - Summary

CA-602 - Santa Ana, Anaheim/Orange County CoC

HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX 2.0
2023 LSA	Yes	Government FY 2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY 2023 (10/1/22 - 9/30/23).**	February 2024 to March 2024
2024 HIC	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY = Fiscal Year

2) *This considers all extensions where they were provided.

2) ***"Met Deadline" in this context refers to FY23 SPM submissions. Resubmissions from FY 2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily and are not required.

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

LSA Usability Status 2023

Category	EST AO	EST AC	EST CO	RRH AO	RRH AC	RRH CO	PSH AO	PSH AC	PSH CO
Fully Usable	<input checked="" type="checkbox"/>								
Partially Usable									
Not Usable									

EST

Category	2021	2022	2023
Total Sheltered Count	6,804	6,852	7,758
AO	5,068	4,964	5,881
AC	1,558	1,739	1,693
CO	206	202	226

RRH

Category	2021	2022	2023
Total Sheltered Count	3,909	5,926	5,459
AO	1,002	1,671	1,403
AC	2,904	4,260	4,063
CO	0	0	5

PSH

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Category	2021	2022	2023
Total Sheltered Count	2,745	2,889	2,865
AO	2,014	2,178	2,186
AC	732	712	679
CO	0	0	0

- 1) Glossary: EST = Emergency Shelter, Save Haven, & Transitional Housing; RRH = Rapid Re-housing; PSH = Permanent Supportive Housing; AO = Persons in Households without Children; AC = Persons in Households with at least one Adult and one Child; CO=Persons in Households with only Children
- 2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type. Therefore, the sum of the number of people by household type may be greater than the unique count of people.
- 3) Total Sheltered count only includes those served in HMIS participating projects reported by your CoC.
- 4) For CoCs that experienced mergers during any of these reporting periods, historical data will include only the original CoCs.

2024 HDX Competition Report

2024 Competition Report - SPM Data

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than the look back stop date or client's date of birth, whichever is later.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, and SH	7,132	178.6	100.0
1.2 Persons in ES-EE, ES-NbN, SH, and TH	7,693	186.3	109.0

b. This measure is based on data element 3.917

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

2024 HDX Competition Report

2024 Competition Report - SPM Data

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to "housing move in")	9,156	1,027.0	546.0
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to "housing move in")	9,724	1,001.4	526.0

Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

Metric	Total # of Persons Exited to a PH Destination (2 Yrs Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
		Count	% of Returns	Count	% of Returns ⁴	Count	% of Returns ⁶	Count	% of Returns ⁸
Exit was from SO	197	24	12.2%	22	11.2%	23	11.7%	69	35.0%
Exit was from ES	1,318	170	12.9%	61	4.6%	150	11.4%	381	28.9%

2024 HDX Competition Report

2024 Competition Report - SPM Data

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Exit was from TH	341	20	5.9%	26	7.6%	16	4.7%	62	18.2%
Exit was from SH	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from PH	1,472	59	4.0%	36	2.5%	141	9.6%	236	16.0%
TOTAL Returns to Homelessness	3,328	273	8.2%	145	4.4%	330	9.9%	748	22.5%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

Please refer to PIT section for relevant data.

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	7,834
Emergency Shelter Total	7,275
Safe Haven Total	0
Transitional Housing Total	669

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

2024 HDX Competition Report

2024 Competition Report - SPM Data

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In addition, the projects reported within these tables are limited to CoC-funded projects.

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	1,030
Number of adults with increased earned income	88
Percentage of adults who increased earned income	8.5%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	1,030
Number of adults with increased non-employment cash income	556
Percentage of adults who increased non-employment cash income	54.0%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

2024 HDX Competition Report

2024 Competition Report - SPM Data

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric	Value
Universe: Number of adults (system stayers)	1,030
Number of adults with increased total income	616
Percentage of adults who increased total income	59.8%

Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	338
Number of adults who exited with increased earned income	98
Percentage of adults who increased earned income	29.0%

Metric 4.5 – Change in non-employment cash income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	338

2024 HDX Competition Report

2024 Competition Report - SPM Data

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Number of adults who exited with increased non-employment cash income	106
Percentage of adults who increased non-employment cash income	31.4%

Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	338
Number of adults who exited with increased total income	189
Percentage of adults who increased total income	55.9%

Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments are considered to be experiencing homelessness for the first time.

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
--------	-------

2024 HDX Competition Report

2024 Competition Report - SPM Data

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	6,309
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	2,097
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	4,212

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	9,288

2024 HDX Competition Report

2024 Competition Report - SPM Data

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	2,968
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	6,320

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

Measure 6 is not applicable to CoCs in this reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH (Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations

Metric	Value
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2024 HDX Competition Report

2024 Competition Report - SPM Data

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Universe: Persons who exit Street Outreach	16,447
Of persons above, those who exited to temporary & some institutional destinations	1,862
Of the persons above, those who exited to permanent housing destinations	379
% Successful exits	13.6%

Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	7,405
Of the persons above, those who exited to permanent housing destinations	2,462

2024 HDX Competition Report

2024 Competition Report - SPM Data

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

% Successful exits	33.3%
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Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value
Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	4,397
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	4,307
% Successful exits/retention	98.0%

System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	All ES, SH	All TH	All PSH, OPH	All RRH	All Street Outreach
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2024 HDX Competition Report

2024 Competition Report - SPM Data

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Unduplicated Persons Served (HMIS)	7,275	669	4,977	5,466	14,093
Total Leavers (HMIS)	4,862	428	363	4,245	8,117
Destination of Don't Know, Refused, or Missing (HMIS)	1,926	77	54	920	4,942
Destination Error Rate (Calculated)	39.6%	18.0%	14.9%	21.7%	60.9%

2024 HDX Competition Report

2024 Competition Report - SPM Notes

CA-602 - Santa Ana, Anaheim/Orange County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Notes For Each SPM Measure

Note: Cells may need to be resized to accomodate notes with lots of text.

Measure	Notes
Measure 1	No notes.
Measure 2	No notes.
Measure 3	No notes.
Measure 4	No notes.
Measure 5	No notes.
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.
Measure 7	No notes.
Data Quality	No notes.

2024 HDX Competition Report

2024 Competition Report - HIC Summary
 CA-602 - Santa Ana, Anaheim/Orange County CoC
 For HIC conducted in January/February of 2024

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current Beds in HMIS or Comparable Database	Total Year-Round, Current, Non-VSP Beds	Removed From Denominator: OPH EHV ¹ Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non-VSP Beds	Adjusted HMIS Bed Coverage Rate for Year-Round, Current Beds	Total Year-Round, Current, VSP Beds in an HMIS-Comparable Database	Total Year-Round, Current, VSP Beds	Removed From Denominator: OPH EHV ¹ Beds or Beds Affected by Natural Disaster**	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds	HMIS and Comparable Database Coverage Rate
ES	3,030	2,752	2,816	0	2,816	97.7%	214	214	0	214	100.00%	2,966	3,030	97.89%
SH	0	0	0	0	0	NA	0	0	0	0	NA	0	0	NA
TH	841	341	756	0	756	45.1%	85	85	0	85	100.00%	426	841	50.65%
RRH	808	575	575	0	575	100.0%	233	233	0	233	100.00%	808	808	100.00%
PSH	2,990	2,990	2,990	0	2,990	100.0%	0	0	0	0	NA	2,990	2,990	100.00%
OPH	2,082	2,080	2,080	0	2,080	100.0%	2	2	0	2	100.00%	2,082	2,082	100.00%
Total	9,751	8,738	9,217	0	9,217	94.8%	534	534	0	534	100.00%	9,272	9,751	95.09%

2024 HDX Competition Report

2024 Competition Report - HIC Summary
CA-602 - Santa Ana, Anaheim/Orange County CoC
For HIC conducted in January/February of 2024
Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	663	820	1,097	1,304	808

1) † EHV = Emergency Housing Voucher

2) *This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.

3) **This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMIS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.

4) Data included in these tables reflect what was entered into HDX 2.0.

5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

7) For historical data: Aggregated data from CoCs that merged are not displayed if HIC data were created separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 HDX Competition Report

2024 Competition Report - PIT Summary

CA-602 - Santa Ana, Anaheim/Orange County CoC

For PIT conducted in January/February of 2024

Submission Information

Date of PIT Count	Received HUD Waiver
1/22/2024	Not Applicable

Total Population PIT Count Data

Category	2019	2020	2021	2022	2023	2024
PIT Count Type	Sheltered and Unsheltered Count	Sheltered-Only Count	Sheltered-Only Count	Sheltered and Unsheltered Count	Sheltered-Only Count	Sheltered and Unsheltered Count
Emergency Shelter Total	2,011	2,202	1,873	2,102	2,439	2,522
Safe Haven Total	0	0	0	0	0	0
Transitional Housing Total	888	815	568	559	554	627
Total Sheltered Count	2,899	3,017	2,441	2,661	2,993	3,149
Total Unsheltered Count	3,961	0	0	3,057	0	4,173
Total Sheltered and Unsheltered Count*	6,860	3,017	2,441	5,718	2,993	7,322

1) *Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count type was either sheltered only or partial unsheltered count.

2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

3) In 2021, for CoCs that conducted a "Sheltered and partial unsheltered count", only aggregate and not demographic data were collected.

3A-1a. Housing Leveraging Commitments

Mercy House Living Centers
OC PSH Collaboration Project II - Expansion 2



SUMMARY OF HOUSING LEVERAGE

Number of Units Receiving Housing Leverage:

84 units

% of Units Receiving Housing Leverage:

100%

Estimated Valuation of Housing Leverage:

\$420,000

Value of Leverage is equivalent to 11% of the funding being requested.

Source of Leverage:

Cal AIM Community Supports – Housing Deposits

Leverage Contributors:

Mercy House, Friendship Shelter, Pathways of Hope, Family Assistance Ministries
(contracted Cal AIM Community Support Providers)

*Commitment Letters Attached

MERCY HOUSE

September 10, 2024

Sarah Jones
Continuum of Care Manager
County of Orange, Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701

Re: Housing Leveraging for Mercy House - OC PSH Collaboration Project II – Expansion 2

Mercy House is pleased to commit housing resources to support the OC PSH Collaboration Project II – Expansion 2 project during the initial proposed operating period of August 1, 2025 – July 31, 2026.

This letter serves as official documentation of Mercy House’s commitment to leverage resources in support of the OC PSH Collaboration Project II – Expansion 2 project within the FY 2024 Continuum of Care Program competition.

As a Cal AIM contracted Community Based Organization, Mercy House will have the ability to screen and enroll all qualified CES referrals to the OC PSH Collaboration Project II – Expansion 2 project into Cal AIM Community Supports. This includes the ability to seek authorization for Cal AIM funded Housing Deposits that will cover unit habitability needs of the unit that may not be fully covered by the CoC funds including but not limited to utility deposits, household items not eligible under the CoC grant, as well as medically-necessary adaptive aids and services for those entering with disabling conditions.

The agency’s commitment of such housing resources will be to 4 of the 50 new proposed households and is anticipated to be equivalent to **\$20,000** during the initial contract period.

Sincerely,



Larry Haynes
Chief Executive Officer



September 10, 2024

Sarah Jones
Continuum of Care Manager
County of Orange, Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701

Re: Housing Leveraging for Mercy House - OC PSH Collaboration Project II – Expansion 2

Family Assistance Ministries is pleased to commit housing resources to support the OC PSH Collaboration Project II – Expansion 2 project during the initial proposed operating period of August 1, 2025 – July 31, 2026.

This letter serves as official documentation of **Family Assistance Ministries's** commitment to leverage resources in support of the OC PSH Collaboration Project II – Expansion 2 project within the FY 2024 Continuum of Care Program competition.

As a Cal AIM contracted Community Based Organization, **Family Assistance Ministries** will have the ability to screen and enroll all qualified CES referrals to the OC PSH Collaboration Project II – Expansion 2 project into Cal AIM Community Supports. This includes the ability to seek authorization for Cal AIM funded Housing Deposits that will cover unit habitability needs of the unit that may not be fully covered by the CoC funds including but not limited to utility deposits, household items not eligible under the CoC grant, as well as medically-necessary adaptive aids and services for those entering with disabling conditions.

The agency's commitment of such housing resources will be to an expansion of **10** of the 50 new proposed households and is anticipated to be equivalent to **\$50,000 in-kind** during the initial contract period.

As a subcontracted agency for the OC PSH Collaboration Project II – Expansion 2 project, **Family Assistance Ministries** is committed to working with Mercy House to ensure that these housing resources become available to the new clients that the expansion project will house and support.

Sincerely,

A handwritten signature in black ink, appearing to read 'JD', is written over a horizontal line. To the right of the signature, the date '7/11/24' is handwritten.

7/11/24

Jordan Diemert, Director of Finance

Family Assistance Ministries



September 10, 2024

Sarah Jones
Continuum of Care Manager
County of Orange, Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701

Re: Housing Leveraging for Mercy House - OC PSH Collaboration Project II – Expansion 2

Pathways of Hope is pleased to commit housing resources to support the OC PSH Collaboration Project II – Expansion 2 project during the initial proposed operating period of August 1, 2025 – July 31, 2026.

This letter serves as official documentation of Pathways of Hope’s commitment to leverage resources in support of the OC PSH Collaboration Project II – Expansion 2 project within the FY 2024 Continuum of Care Program competition.

As a Cal AIM contracted Community Based Organization, Pathways of Hope will have the ability to screen and enroll all qualified CES referrals to the OC PSH Collaboration Project II – Expansion 2 project into Cal AIM Community Supports. This includes the ability to seek authorization for Cal AIM funded Housing Deposits that will cover unit habitability needs of the unit that may not be fully covered by the CoC funds including but not limited to utility deposits, households items not eligible under the CoC grant, as well as medically-necessary adaptive aids and services for those entering with disabling conditions.

The agency’s commitment of such housing resources will be to 32 of the 50 new proposed households and is anticipated to be equivalent to \$160,000 during the initial contract period.

As a subcontracted agency for the OC PSH Collaboration Project II – Expansion 2 project Pathways of Hope is committed to working with Mercy House to ensure that these housing resources become available to the new clients that the expansion project will house and support.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Gillanders", written over a white background.

David Gillanders, Executive Director

Pathways of Hope

October 2, 2024

Sarah Jones
Continuum of Care Manager
County of Orange, Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701

Re: Housing Leveraging for Mercy House - OC PSH Collaboration Project II – Expansion 2

Friendship Shelter is pleased to commit housing resources to support the OC PSH Collaboration Project II – Expansion 2 project during the initial proposed operating period of August 1, 2025 – July 31, 2026.

This letter serves as official documentation of Friendship Shelter’s commitment to leverage resources in support of the OC PSH Collaboration Project II – Expansion 2 project within the FY 2024 Continuum of Care Program competition.

As a CalAIM contracted Community Based Organization, Friendship Shelter will have the ability to screen and enroll all qualified CES referrals to the OC PSH Collaboration Project II – Expansion 2 project into CalAIM Community Supports. This includes the ability to seek authorization for CalAIM funded Housing Deposits that will cover unit habitability needs of the unit that may not be fully covered by the CoC funds including but not limited to utility deposits, households items not eligible under the CoC grant, as well as medically-necessary adaptive aids and services for those entering with disabling conditions.

The agency’s commitment of such housing resources will be to 38 of the 84 new proposed households and is anticipated to be equivalent to \$190,000 during the initial contract period.

As a subcontracted agency for the OC PSH Collaboration Project II – Expansion 2 project, Friendship Shelter is committed to working with Mercy House to ensure that these housing resources become available to the new clients that the expansion project will house and support.

Sincerely,



Dawn Price

Executive Director

Friendship Shelter

3A-2a. Healthcare Formal Agreements

Human Options, Inc.
DV Bonus RRH Project



October 7th, 2024

Memorandum of Understanding

This Memorandum of Understanding (MOU) is made and entered into between **Human Options, Inc.**, a non-profit organization registered under the laws of California, P.O. Box 53745, Irvine, CA. 92619, herein referred to as **HO** and **Orange Smiles**, 1122 East Lincoln Avenue Suite 209, Orange CA 92865, herein referred to as **OS**.

OS and HO do mutually agree as follows:

Contact Information

The titles and contact information for the individuals who will serve as the primary contacts on this agreement are as follows:

1. HO: Aisha Khan, Residential Director: (949) 259-0341, akhan@humanoptions.org; Selina Prawl, Case Management Supervisor: (949) 259-0335, sprawl@humanoptions.org
2. OS: Sepi Lee, DDS, MS, Founder and Director: 714-637-1600, sepileedds@gmail.com

Timeframe

This agreement shall begin on October 1, 2025, and end on September 30, 2026. This MOU may be renewed at its termination or within 30 days of written notice by either party. In the same manner, either party may give notice of cancellation during the same period.

History of Relationship

HO and OS began conversations in mid-2024 to discuss providing no-cost comprehensive dental care to Human Options' Residential clients. OS partners with local, in-county dental offices and community sites to sponsor dental treatments for vulnerable individuals in our own communities. Patients can be eligible for care at no cost through a referral system initiated by a dental office or community center liaison. Referrals to services began in October 2024 for adult clients of HO's.

Purpose and Scope

This agreement outlines the terms and conditions under which OS will provide dental services to domestic violence survivor clients of HO working under the DV Bonus RRH Project, fulfilling part of the project's leveraged healthcare services requirement. All services are free to HO and their clients. OS leverages funding for services through a combination of public and private funders.

Roles and Responsibilities

HO and OS recognize the importance of strong relationships with dental and healthcare providers as essential for helping survivors of domestic violence experiencing homelessness. As such:

- I. OS agrees to:
 - a. Render free dental care to 15 adult HO clients.
 - b. Provide all financial, material, and labor resources pertaining to dental treatment at the point of service.
 - c. Evaluate home care and provide necessary training, education, and tools for HO clients.
 - d. Participate in at least quarterly partner meetings.

- II. HO agrees to:
 - a. Render the introduction of clients in need of free dental care to OS by referral from Case Manager.
 - b. Facilitate communication between clients and OS to schedule dental appointments.
 - c. Provide transportation planning for all clients receiving OS dental services.
 - d. Communicate clearly and effectively with OS staff regarding client dental needs.
 - e. Facilitate a minimum of quarterly partner meetings.
 - f. Provide Rapid Re-Housing and supportive services to survivor families.

Schedule

The Parties will collaborate to establish a mutually agreeable schedule for providing services. OS will notify HO of any changes to the schedule in advance. Schedules are available a month in advance from OS, allowing clients to book services based on their needs and demand. OS offers five appointment slots to HO each month to help HO clients improve their oral health, achieve oral health literacy, and maintain a trauma-informed standard of care. Once clients are stable with their dental needs, they will

receive free dental cleanings for life, scheduled independently between the client and OS.

Confidentiality

All Parties recognize the sensitive nature of the services provided and agree to maintain strict confidentiality regarding the location of the HO residential facilities and all personal and medical information shared during service provision.

Shared Resources

HO and OS are committed to our ongoing partnerships. HO and OS staff will meet at least quarterly to share training opportunities each agency may offer, discuss trends and challenges in the field, discuss clients' dental needs, and brainstorm areas to improve our collaboration and client service provision.

Reporting Requirements

Human Options will be responsible for all grant reporting requirements. Information needed for grant reporting will be collected upon intake before referrals are made to OS. HO may contact OS to collect additional narrative about oral health challenges, needs, and progress for reporting if needed.

Total Grant Funds

The total amount requested for the DV Bonus RRH project is \$ 1,358,594.60, of which HO will receive \$627,486.20 and it's partnering agency, WISEPlace will receive \$731,108.40. OS will not receive any compensation from HO or WISEPlace related to services performed under this MOU.

Value of Commitment

OS estimates that the total value of services under this agreement will meet a minimum of \$40,382 (\$2,693 per client served, across 15 clients). With the addition of life-long dental care, the value of dental/oral care services is anticipated to exceed our outlined match of \$40,382 within the DV Bonus RRH Project.

Governing Law

This Agreement shall be governed by and construed in accordance with the laws of Orange County, California.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

DocuSigned by:

Sara Behmerwohld

8BA8BAEDAAA04BB...

Sara Behmerwohld
Chief Operations Officer
Human Options

DocuSigned by:

Sepi Lee

97BACA40C36E449

Sepi Lee, DDS, MS
Founder and Director
Orange Smiles



October 8, 2024

Memorandum of Understanding

This Memorandum of Understanding (MOU) is made and entered into between **WISEPlace**, a non-profit organization registered under the laws of California, 1411 N. Broadway, Santa Ana, CA 92706, and **Families Together of Orange County (Families Together)**, a non-profit organization registered under the laws of California, 661 W. 1st St., Tustin, CA 92780.

WISEPlace and Families Together do mutually agree as follows:

Contact Information

The titles and contact information for the individuals who will serve as the primary contacts on this agreement are as follows:

1. WISEPlace:
Bateil Aghasi, Chief Executive Officer:
(714) 542-3577 x 112
baghasi@wiseplace.org
Lupita Gomez-Lamas, Director of Programs:
(714) 542-3577 x 117
lgomezlamas@wiseplace.org
2. Families Together of Orange County:
Parsia Jahanbani
(714) 585-3265
parsia@ftoc.us

Timeframe

This agreement shall begin on October 1, 2025 and end on September 30, 2026. This MOU may be renewed at its termination or within 30 days of written notice by either party. In the same manner, either party may give notice of cancellation during the same period.

Purpose and Scope

This agreement outlines the terms and conditions under which Families Together will provide mobile dental and vision health services to the clients of WISEPlace working under the DV Bonus RRH Project, supporting the project's leveraged healthcare services requirement. All services are free to WISEPlace and their clients.



Roles and Responsibilities

WISEPlace and Families Together recognize the importance of strong relationships with healthcare providers as essential for helping survivors of domestic violence who are experiencing homelessness. As such:

- I. Families Together agrees to:
 - a. Provide mobile dental services to WISEPlace clients twice a month. This includes preventative care such as dental checkups, cleanings, sealants, routine X-rays and more.
 - b. Provide mobile vision services to WISEPlace clients twice a month. This includes comprehensive eye exams that include visual acuity, depth perception, peripheral vision, eye movement, and more.
- II. WISEPlace agrees to:
 - a. Communicate clearly and effectively with Families Together staff regarding client needs before the monthly mobile unit visit
 - b. Provide Rapid Re-Housing and support services to 15 single unaccompanied women survivors

Schedule

The Parties will collaborate to establish a mutually agreeable schedule for providing services. Families Together will notify WISEPlace of any changes to the schedule in advance. Services are offered twice a month but may be provided less often based on need and demand.

Confidentiality

All Parties recognize the sensitive nature of the services provided and agree to maintain strict confidentiality regarding the location of the WISEPlace residential facilities and all personal and medical information shared during service provision.

Reporting Requirements

WISEPlace will be responsible for all grant reporting requirements. Information needed for grant reporting will be collected upon intake before referrals are made to Families Together. If needed, WISEPlace may contact Families Together to collect additional narrative about housing challenges, needs, and progress for reporting.



WISEPlaceTM
A Community of Hope & Housing

Value of Commitment

Families Together estimates that the approximate dollar value of services to be provided in support of the DV Bonus RRH program will be \$70,000 (based on a daily rate of approximately \$5,000 to deploy the mobile unit and staff 14 times during the 12 months).

Governing Law

This Agreement shall be governed by and construed in accordance with the laws of Orange County, California.

IN WITNESS WHEREOF, the Parties hereto have executed this agreement as of the date first written above.

Brateil Aghasi
Chief Executive Officer
WISEPlace

10/8/24

Parsia Jahanbani
Mobile Operations Manager
Families Together of Orange County



October 3rd, 2024

Memorandum of Understanding

This Memorandum of Understanding (MOU) is made and entered into between **Human Options, Inc.**, a non-profit organization registered under the laws of California, P.O. Box 53745, Irvine, CA. 92619, herein referred to as **HO**, **WISEPlace**, a non-profit organization registered under the laws of California, 1411 N. Broadway, Santa Ana, CA, 92706, herein referred to as **WP**, and **Healing to You**, 2966 Glenberry Ct., Fullerton, CA 92835, herein referred to as **HTY**.

HTY, WP, and HO do mutually agree as follows:

Contact Information

The titles and contact information for the individuals who will serve as the primary contacts on this agreement are as follows:

1. HO: Aisha Khan, Residential Director: (949) 259-0341, akhan@humanoptions.org; Selina Prawl, Case Management Supervisor: (949) 259-0335, sprawl@humanoptions.org
2. WP: Brateil Aghasi, Chief Executive Officer: (714)542-3577 x 112, baghasi@wiseplace.org; Lupita Gomez-Lamas, Director of Programs: (714) 542-3577 x 117, lgomezlamas@wiseplace.org
3. HTY: Cari Teran, Chief Executive Officer, cariteran@healingtoyou.org; (562) 715-5672; John Sulik, Chief Operations Officer: (714) 514-1685, johnsulik@healingtoyou.org.

Timeframe

This agreement shall begin on October 1, 2025, and end on September 30, 2026. This MOU may be renewed at its termination or within 30 days of written notice by either party. In the same manner, either party may give notice of cancellation during the same period.

History of Relationship

HO and HTY began conversations in mid-2023 to discuss providing no-cost medical and mental healthcare to Human Options' Shelter clients. HTY has two 38-foot custom mobile medical clinics in production that can serve clients safely and confidentially

anywhere in Orange County. Services were launched at HO's shelter location in May of 2024 and have been provided weekly. In August 2024, HTY expanded to begin biweekly services at HO's Second Step transitional housing site. HTY has been implementing a "home health model" across both shelter and transitional housing sites while they secure parking for their mobile medical unit. Human Options staff will be trained on HTY's TEBRA scheduling platform, effective September 2024, to support scheduling clients. HTY will expand its services to include HO TH/RRH clients by the last quarter 2024. Similarly, WP began partnering with HTY in 2023 to bring no-cost medical and mental health services to WP's shelter and housed clients. Services are provided monthly at a neighboring nonprofit near WP's Santa Ana administrative offices.

Purpose and Scope

This agreement outlines the terms and conditions under which HTY will provide mobile medical and mental health services to the domestic violence survivor clients of HO and WP working under the DV Bonus RRH Project, fulfilling the project's leveraged healthcare services requirement. All services are free to HO, WP, and their clients. Funding for services is provided by a grant from the California Governor's Office of Emergency Services.

Roles and Responsibilities

HO, WP, and HTY recognize the importance of strong relationships with healthcare providers as essential for helping survivors of domestic violence experiencing homelessness. As such:

- I. HTY agrees to:
 - a. Provide Mobile Medical Services: HTY will offer medical check-ups, consultations, and basic primary adult and pediatric medical care services to HO and WP clients twice a month (Two monthly visits for HO clients and two for WP clients). This includes general health assessments, physicals, COVID-19 testing and vaccines, pediatric immunizations, and referrals to specialized medical professionals as needed.
 - b. Provide Mental Health Services: HTY will provide mental health support, developmental screenings, infant massage education, psychoeducation related to mental health, trauma, and physiological response, and counseling services to the clients of Human Options and WP every month. This may include individual and group therapy sessions to address the clients' emotional and psychological needs.
 - c. Provide Transportation: HTY will arrange transportation to and from Human Options and WP shelter for all clients who require assistance reaching the mobile medical and mental health clinic. (HO and WP will

provide transportation for clients being served under this MOU who are not residing in the HO or WP shelter).

- d. Provide Child Care: HTY will facilitate childcare services while clients receive medical and mental health services. This service ensures that clients with children can access the necessary care without childcare concerns.
 - e. Participate in at least quarterly partner meetings.
- II. HO agrees to:
- a. Communicate clearly and effectively with HTY staff regarding client medical needs before the monthly mobile unit visit.
 - b. Facilitate a minimum of quarterly partner meetings.
 - c. Provide Rapid Re-Housing and supportive services to 10 survivor families.
- III. WP agrees to:
- a. Communicate clearly and effectively with HTY staff regarding client medical needs before the monthly mobile unit visit.
 - b. Provide Rapid Re-Housing and supportive services to 10 survivor single unaccompanied women.

Schedule

The Parties will collaborate to establish a mutually agreeable schedule for providing services. Healing To You will notify Human Options of any changes to the schedule in advance. Services are offered every week but may be provided less often based on need and demand.

Confidentiality

All Parties recognize the sensitive nature of the services provided and agree to maintain strict confidentiality regarding the location of the HO and WP residential facilities and all personal and medical information shared during service provision.

Shared Resources

HO, WP, and HTY are committed to our ongoing partnership. HO, WP, and HTY staff will meet at least quarterly to share training opportunities that each agency may offer, discuss trends and challenges in the field, collaborate on mutual clients, and brainstorm how to continue our collaboration.

Reporting Requirements

Human Options will be responsible for all grant reporting requirements. Information needed for grant reporting will be collected upon intake before referrals are made to HTY. If needed, HO may contact HTY to collect additional narrative about housing challenges, needs, and progress for reporting.

Total Grant Funds

The total amount requested for this project is \$1,358,594.60, of which HO will receive \$627,486.20 and WP will receive \$731,108.40 HTY will not receive any compensation from HO or WP related to services performed under this MOU.

Value of Commitment

HTY estimates that the approximate dollar value of services to be provided through this agreement will be \$204,000.00 (based on a daily rate of approximately \$5000 to deploy the mobile unit and staff 41 times during the 12 months).

Governing Law

This Agreement shall be governed by and construed in accordance with the laws of Orange County, California.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

DocuSigned by:

Sara Behmerwohld 10/7/2024

8BA8BAEDAAA04BB...

Sara Behmerwohld
Chief Operations Officer
Human Options

Signed by:

Brateil Aghasi 10/7/2024

C1575B0679B1452

Brateil Aghasi
Chief Executive Officer
WISEPlace

DocuSigned by:

Cari Teran

10/7/2024

0173142F4DD8426

Cari Teran

Chief Executive Officer

Healing To You

Mercy House Living Centers
OC PSH Collaboration Project II - Expansion 2



SUMMARY OF HEALTH CARE LEVERAGE

Number of Units Receiving HealthCare Leverage:

84 units

% of Units Receiving HealthCare Leverage:

100%

Estimated Valuation of HealthCare Leverage:

\$799,536

Value of Leverage is equivalent to 21% of the funding being requested.

Source of Leverage:

Cal AIM Community Supports – Enhanced Care Management, Tenancy and Day Habilitation

Leverage Contributors:

Mercy House, Friendship Shelter, Pathways of Hope, Family Assistance Ministries (contracted Cal AIM Community Support Providers)

*Commitment Letters Attached



September 10, 2024

Sarah Jones
Continuum of Care Manager
County of Orange, Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701

Re: Healthcare Leveraging for Mercy House - OC PSH Collaboration Project II – Expansion 2

Mercy House is pleased to commit housing resources to support the OC PSH Collaboration Project II – Expansion 2 project during the initial proposed operating period of August 1, 2025 – July 31, 2026.

This letter serves as official documentation of Mercy House commitment to leverage resources in support of the OC PSH Collaboration Project II – Expansion 2 project within the FY 2024 Continuum of Care Program competition.

As a Cal AIM contracted Community Based Organization, Mercy House will have the ability to screen and enroll all qualified CES referrals to the OC PSH Collaboration Project II – Expansion 2 project into Cal AIM Community Supports and Enhance Care Management. This includes the ability to seek authorization for Cal AIM funded Enhanced Care Management, Tenancy and Day Habilitation services provided by our agency.

Cal AIM's Enhanced Care Management (ECM), Tenancy Services, and Day Habilitation Services can play a transformative role in supporting health outcomes and long-term housing sustainability for participants in Permanent Supportive Housing.

Our ECM Lead Care Managers will work closely with our PSH case managers to coordinate medical appointments, behavioral health services, and housing-related issues. By addressing health and housing needs simultaneously, ECM helps participants better manage chronic conditions, mental health challenges, and substance use, which in turn supports their ability to maintain stable housing. Additionally, ECM Lead Care Managers help to facilitate regular follow-ups and crisis intervention to ensure participants receive timely care, helping prevent hospitalizations or institutional care.

Curriculum based Day Habilitation services go beyond the care of the CoC funded PSH Case Manager to provide focused attention on specific skill development that has been identified as a critical need for the participants ability to live independently.

When combined, these Cal AIM services provide a comprehensive support system that addresses the intersection of health and housing needs. Enhanced Care Management ensures that participants' medical, behavioral, and social needs are met through coordinated care. Tenancy services support housing stability, while Day Habilitation services build the skills necessary for independent living.

The agency's commitment of such healthcare resources will be to 4 of the 50 new proposed households and is anticipated to be equivalent to **\$63,382** during the initial contract period.

Sincerely,

A handwritten signature in blue ink, appearing to be 'LH', with a long horizontal stroke extending to the right.

Larry Haynes
Chief Executive Officer



September 10, 2024

Sarah Jones
Continuum of Care Manager
County of Orange, Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701

Re: Healthcare Leveraging for Mercy House - OC PSH Collaboration Project II – Expansion 2

Family Assistance Ministries is pleased to commit housing resources to support the OC PSH Collaboration Project II – Expansion 2 project during the initial proposed operating period of August 1, 2025 – July 31, 2026.

This letter serves as official documentation of **Family Assistance Ministries's** commitment to leverage resources in support of the OC PSH Collaboration Project II – Expansion 2 project within the FY 2024 Continuum of Care Program competition.

As a Cal AIM contracted Community Based Organization, **Family Assistance Ministries** will have the ability to screen and enroll all qualified CES referrals to the OC PSH Collaboration Project II – Expansion 2 project into Cal AIM Community Supports and Enhance Care Management. This includes the ability to seek authorization for Cal AIM funded Enhanced Care Management, Tenancy and Day Habilitation services provided by our agency.

Cal AIM's Enhanced Care Management (ECM), Tenancy Services, and Day Habilitation Services can play a transformative role in supporting health outcomes and long-term housing sustainability for participants in Permanent Supportive Housing.

Our ECM Lead Care Managers will work closely with our PSH case managers to coordinate medical appointments, behavioral health services, and housing-related issues. By addressing health and housing needs simultaneously, ECM helps participants better manage chronic conditions, mental health challenges, and substance use, which in turn supports their ability to maintain stable housing. Additionally, ECM Lead Care Managers help to facilitate regular follow-ups and crisis intervention to ensure participants receive timely care, helping prevent hospitalizations or institutional care.

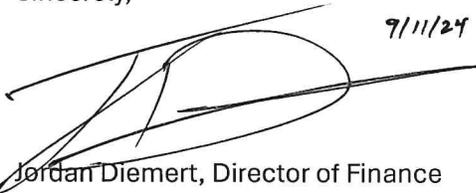
Curriculum based Day Habilitation services go beyond the care of the CoC funded PSH Case Manager to provide focused attention on specific skill development that has been identified as a critical need for the participants ability to live independently.

When combined, these Cal AIM services provide a comprehensive support system that addresses the intersection of health and housing needs. Enhanced Care Management ensures that participants' medical, behavioral, and social needs are met through coordinated care. Tenancy services support housing stability, while Day Habilitation services build the skills necessary for independent living.

The agency's commitment of such healthcare resources will be to any expansion of **10 units** of the 50 new proposed households and is anticipated to be equivalent to **\$6,000 in-kind** during the initial contract period.

As a subcontracted agency for the OC PSH Collaboration Project II – Expansion 2 project, **Family Assistance Ministries** is committed to working with Mercy House to ensure that these healthcare resources become available to the new clients that the expansion project will house and support.

Sincerely,

 9/11/24

Jordan Diemert, Director of Finance

Family Assistance Ministries



September 10, 2024

Sarah Jones
Continuum of Care Manager
County of Orange, Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701

Re: Healthcare Leveraging for Mercy House - OC PSH Collaboration Project II – Expansion 2

Pathways of Hope is pleased to commit housing resources to support the OC PSH Collaboration Project II – Expansion 2 project during the initial proposed operating period of August 1, 2025 – July 31, 2026.

This letter serves as official documentation of Pathways of Hope’s commitment to leverage resources in support of the OC PSH Collaboration Project II – Expansion 2 project within the FY 2024 Continuum of Care Program competition.

As a Cal AIM contracted Community Based Organization, Pathways of Hope will have the ability to screen and enroll all qualified CES referrals to the OC PSH Collaboration Project II – Expansion 2 project into Cal AIM Community Supports and Enhance Care Management. This includes the ability to seek authorization for Cal AIM funded Enhanced Care Management, Tenancy and Day Habilitation services provided by our agency

Cal AIM’s Enhanced Care Management (ECM), Tenancy Services, and Day Habilitation Services can play a transformative role in supporting health outcomes and long-term housing sustainability for participants in Permanent Supportive Housing.

Our ECM Lead Care Managers will work closely with our PSH case managers to coordinate medical appointments, behavioral health services, and housing-related issues. By addressing health and housing needs simultaneously, ECM helps participants better manage chronic conditions, mental health challenges, and substance use, which in turn supports their ability to maintain stable housing. Additionally, ECM Lead Care Managers help to facilitate regular follow-ups and crisis intervention to ensure participants receive timely care, helping prevent hospitalizations or institutional care.

Curriculum based Day Habilitation services go beyond the care of the CoC funded PSH Case Manager to provide focused attention on specific skill development that has been identified as a critical need for the participants ability to live independently.

When combined, these Cal AIM services provide a comprehensive support system that addresses the intersection of health and housing needs. Enhanced Care Management ensures that participants’ medical, behavioral, and social needs are met through coordinated care. Tenancy

services support housing stability, while Day Habilitation services build the skills necessary for independent living.

The agency's commitment of such healthcare resources will be to 32 of the 50 new proposed households and is anticipated to be equivalent to \$451,065 during the initial contract period.

As a subcontracted agency for the OC PSH Collaboration Project II – Expansion 2 project Pathways of Hope is committed to working with Mercy House to ensure that these healthcare resources become available to the new clients that the expansion project will house and support.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Gillanders', with a long horizontal flourish extending to the right.

David Gillanders, Executive Director

Pathways of Hope

October 2, 2024



Sarah Jones
Continuum of Care Manager
County of Orange, Office of Care Coordination
601 N. Ross St, 5th floor
Santa Ana, CA 92701

Re: Healthcare Leveraging for Mercy House - OC PSH Collaboration Project II – Expansion 2

Friendship Shelter is pleased to commit housing resources to support the OC PSH Collaboration Project II – Expansion 2 project during the initial proposed operating period of August 1, 2025 – July 31, 2026.

This letter serves as official documentation of Friendship Shelter’s commitment to leverage resources in support of the OC PSH Collaboration Project II – Expansion 2 project within the FY 2024 Continuum of Care Program competition.

As a CalAIM contracted Community Based Organization, Friendship Shelter will have the ability to screen and enroll all qualified CES referrals to the OC PSH Collaboration Project II – Expansion 2 project into CalAIM Community Supports and Enhanced Care Management. This includes the ability to seek authorization for CalAIM funded Enhanced Care Management, Tenancy and Day Habilitation services provided by our agency.

CalAIM’s Enhanced Care Management (ECM), Tenancy Services, and Day Habilitation Services can play a transformative role in supporting health outcomes and long-term housing sustainability for participants in Permanent Supportive Housing.

Our ECM Lead Care Managers will work closely with our PSH case managers to coordinate medical appointments, behavioral health services, and housing-related issues. By addressing health and housing needs simultaneously, ECM helps participants better manage chronic conditions, mental health challenges, and substance use, which in turn supports their ability to maintain stable housing. Additionally, ECM Lead Care Managers help to facilitate regular follow-ups and crisis intervention to ensure participants receive timely care, helping prevent hospitalizations or institutional care.

Curriculum based Day Habilitation services go beyond the care of the CoC funded PSH Case Manager to provide focused attention on specific skill development that has been identified as a critical need for the participants’ ability to live independently.

When combined, these CalAIM services provide a comprehensive support system that addresses the intersection of health and housing needs. Enhanced Care Management ensures that participants’ medical, behavioral, and social needs are met through coordinated care. Tenancy services support housing stability, while Day Habilitation services build the skills necessary for independent living.

The agency's commitment of such healthcare resources will be to 38 of the 84 new proposed households and is anticipated to be equivalent to \$279,090 during the initial contract period.

As a subcontracted agency for the OC PSH Collaboration Project II – Expansion 2 project, Friendship Shelter is committed to working with Mercy House to ensure that these healthcare resources become available to the new clients that the expansion project will house and support.

Sincerely,

A handwritten signature in black ink, appearing to read "Dawn Price", with a long horizontal flourish extending to the right.

Dawn Price

Executive Director

Friendship Shelter

3C-2. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

The Orange County Continuum of Care (CoC) is not requesting to serve persons experiencing homelessness as defined by other Federal Statutes. This attachment does not apply.