



2-for-1 Match Confirmation

November 2025

CoordinatedEntry@ceo.oc.gov | ceo.ocgov.com/care-coordination/homeless-services/coordinated-entry-system

2-for-1 Secondary Match Confirmation

This form must be completed in its entirety and attached to the email reply, in the same thread as the original match email that was sent by the CES Match Maker. This form must be submitted within seven (7) calendar days from the date of the original match email. Failure to do so will result in the Office of Care Coordination voiding this Secondary match.

The following section is to be completed by the CES Access Point:

1. CES Access Point who accepted the Secondary match:

2. CES User who accepted this secondary match (first name, last name):

3. CES User email:

4. CES User contact phone number:

5. Name of housing opportunity that was accepted as used in the original match email:

6. Household's HMIS ID and full name as it appears in HMIS:



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The following section is to be completed by the CES Household:

*You have been matched to a housing opportunity as a Secondary match. This means you are the second applicant to a unit in which a primary applicant was identified. If you choose to proceed as a Secondary match, you can begin the application process. Should the Primary match become approved for move-in, you will have the option to be returned to the Community Queue for other housing opportunities, or the housing provider will present you another as close as similar housing option as possible, within a goal of 45 days. **There is no definitive timetable as to when the Primary match will be approved or denied for the same housing opportunity.***

*As a Secondary match you will **not be matched to other housing opportunities** while the proceeding with the application process. As a Secondary match you can deny being a Secondary match at any time and be considered for other housing opportunities through the Community Queue as they become available. If you wish to deny being a Secondary match at a later time, please communicate this with your case manager.*

The benefit of being a Secondary match is that you are the next person to be matched to this specific housing opportunity, if and only if, the primary applicant declines or is denied for any reason. However, there is no definitive timetable, when the primary applicant will decline, or be denied for this opportunity.

You have the right to deny this Secondary match for any reason and wait for a housing opportunity where you can be considered a Primary match. A Primary match gives you priority to the housing opportunity when matched.

1. Are you aware that by accepting this Secondary match you will not be considered for any other housing opportunities (with no definitive timetable), including housing opportunities where you may have been considered a *Primary* match?

☐ Yes

☐ No

2. Do you accept being a Secondary match to this housing opportunity and understand you will only be considered for this housing opportunity only when and if the Primary match declines or is denied for any reason?

☐ Yes

☐ No

3. Please sign indicating you authorize and accept this Secondary match:

Date: _____