

HOUSING AND HEALTHCARE RESOURCE LEVERAGING COMMITMENT INSTRUCTIONS

The U.S. Department of Housing and Urban Development (HUD) continues to emphasize on the need for communities to leverage housing and healthcare resources. As part of the Fiscal Year (FY) 2025 Continuum of Care (CoC) Program Notice of Funding Opportunity (NOFO) local competition process, new projects and/or expansion projects are **required** to demonstrate how leveraged housing and/or healthcare resources contribute to the overall budget of the project proposed through letters of commitment, contracts, or other formal written documents.

Specifically, proposed Permanent Supportive Housing (PSH) and Transitional Housing (TH) projects must demonstrate leveraging of housing and/or healthcare resources.

Leveraging Housing Resources

Proposed projects leveraging housing resources must demonstrate utilization of subsidized housing units not funded through the CoC or Emergency Solutions Grant (ESG) programs. Subsidized housing units may be funded through any of the following sources:

- Private organizations;
- State or local government, including through the use of HOME funding provided through the American Rescue Plan;
- Public Housing Agencies, including through the use of a general or limited preference;
- Faith-based organizations; or
- Federal programs other than the CoC or ESG programs.

The project must demonstrate that these housing units will:

- i. in the case of housing subsidies for a PSH or TH project, the leveraged resources will provide at least 25 percent of the units included in the project

Proposed projects **must attach** letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project, as part of **Attachment 10**.

Leveraging Healthcare Resources

Proposed projects leveraging healthcare resources must demonstrate utilization of healthcare resources to help individuals and families experiencing homelessness. Sources of health care resources include:

- Direct contributions from a public or private health insurance provider to the project (e.g., Medicaid), and
- Provision of health care services by a private or public organization (e.g., Ryan White funded organization) tailored to the program participants of the project.

Eligibility for the project must comply with HUD program and fair housing requirements and

cannot be restricted by the eligibility requirements of the health care service provider.

The project **must demonstrate a written commitment** from a health care organization, as part of **Attachment 11**, stating that:

- i. in the case of an organization that provides substance use disorder treatment or recovery services, the leveraged resource provides access to all participants who qualify for those services; or
- ii. in the case of healthcare or behavioral health resources, the value of assistance being provided is at least an amount that is equivalent to 25 percent of the funding being requested by the project.

Acceptable forms of commitment are formal written agreements and must include:

- value of the commitment, and
- dates the healthcare resources will be provided.

In-kind resources must be valued at the local rates consistent with the amount paid for services not supported by grant funds.

Please submit resource leveraging letters of commitment, contracts, or other formal written documents for your proposed project. Please feel free to reference CoC Program Housing and Healthcare Resource Leveraging Commitment Letter Template attached but note that the letter template is not an exhaustive list of considerations; therefore, your agency can include additional information and context as needed.

Continuum of Care (CoC) Program Housing and Healthcare Resource Leveraging Commitment Letter Template

[Date]

Felicia Boehringer
Interim Continuum of Care Manager
County of Orange, Office of Care Coordination
400 West Civic Center Drive, 3rd Floor
Santa Ana, CA 92701

Re: **[Healthcare and/or Housing]** Leveraging for **[Applicant Agency Name]** **[Proposed Project Name]**

[Agency Name]¹ is pleased to commit **[healthcare and/or housing]** resources to **[Applicant Agency Name]** for **[Proposed Project Name]** during initial proposed operating period of **[Project proposed project operating period]**. This letter serves as official documentation of **[Agency Name]**'s commitment to leverage resources in support of **[Proposed Project Name]** within the FY 2025 Continuum of Care Program competition.

[Agency Name] agrees to commit²:

- at least 25 percent of the units included in the project in the amount of ____ units; or
- to provide access to all participants who qualify for substance use disorder treatment or recovery services
- a value of assistance at least an amount that is equivalent to 25 percent of the funding being requested for the project in the amount of \$_____ dollars, which will be covered by the healthcare organization

If the proposed project is awarded **[Agency Name]** will work with **[Applicant Agency Name]** to **[detail how healthcare and/or housing resources will be leveraged within the proposed project]**.

Sincerely,

[Signature]

¹ Agency leveraging resources may be private, State or local government, Public Housing Agencies, Faith-based organizations, Federal programs other than the CoC or ESG programs, etc.

² Use below list as a guide for narrative. Please be as specific as possible with resources or services committed. Commitment must detail exact amount of units and/or funding to be leveraged.