

**ORANGE COUNTY  
CONTINUUM OF CARE**

**FY2026 REQUEST FOR PROPOSALS FOR YOUTH  
HOMELESSNESS DEMONSTRATION PROGRAM (YHDP)**

**Release Date**

July 1, 2026

**Submission Deadline**

July 14, 2026, at 12:00 p.m. Pacific Time (PT)

## TABLE OF CONTENTS

|                                                                               |           |
|-------------------------------------------------------------------------------|-----------|
| <b>INTRODUCTION.....</b>                                                      | <b>3</b>  |
| <b>FUNDING .....</b>                                                          | <b>4</b>  |
| <b>PROJECT TYPES .....</b>                                                    | <b>4</b>  |
| <b>OTHER PROGRAM-SPECIFIC REQUIREMENTS.....</b>                               | <b>7</b>  |
| <b>RFP REVIEW, SCORING AND SELECTION PROCESS.....</b>                         | <b>8</b>  |
| <b>THRESHOLD REQUIREMENTS FOR AGENCY .....</b>                                | <b>11</b> |
| <b>REQUIRED DOCUMENTS.....</b>                                                | <b>12</b> |
| <b>TIMELINE AND DUE DATES .....</b>                                           | <b>15</b> |
| <b>SUBMISSION .....</b>                                                       | <b>16</b> |
| <b>RIGHT OF ORANGE COUNTY CONTINUUM OF CARE TO WAIVE IRREGULARITIES .....</b> | <b>16</b> |
| <b>FURTHER QUESTIONS AND ADDITIONAL RESOURCES .....</b>                       | <b>17</b> |
| <b>ADDITIONAL INFORMATION .....</b>                                           | <b>17</b> |

## INTRODUCTION

Welcome to the Request for Proposals (RFP) for Youth Homelessness Demonstration Program (YHDP) in response to the U.S. Department of Housing and Urban Development (HUD) issued Youth Homelessness Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2024 and FY2025.

On June 10, 2026, the HUD released the FY2024 and FY2025 Youth Homelessness NOFO that establishes the funding criteria for the Youth Homelessness System Improvement Program (YHSI) and the Youth Homelessness Demonstration Program (YHDP). YHSI grants will support communities in establishing, implementing, or improving a response system for youth homelessness. YHDP will provide funding to communities nationwide to provide transitional housing and supportive services to youth experiencing homelessness.

On June 24, 2026, the Orange County Continuum of Care (CoC) Board approved the County of Orange's Office of Care Coordination as the Collaborative Applicant for the Orange County CoC to facilitate a local competition process YHDP funding opportunity and prepare the Orange County CoC's YHDP Application. This RFP seeks to identify new projects to apply for YHDP.

A community convening regarding the Youth Homelessness NOFO is scheduled to occur **on July 7, 2026, at 8:00 am to 2:00 pm at Westcliff University, 17877 Von Karman Ave, Ste 400, Irvine, CA 92614. Please RSVP to Ami Lief at [amil@unitedwayoc.org](mailto:amil@unitedwayoc.org). Day of registration will be available only if capacity allows. Due to room size, participation is limited to two people per agency.**

This convening will provide the opportunity for critical community priorities and input to be integrated into the YHDP program design and application. Potential respondents to the FY2026 RFP For YHDP are strongly encouraged to attend this meeting.

The Youth Homelessness NOFO for FY2024 and FY2025 outlines HUD's Goals and Objectives for YHDP, including:

1. Prevent and End Youth Homelessness. YHDP projects should support effective youth homeless response systems and make youth homelessness rare and, if it occurs, brief and non-recurring.
2. Facilitate Self-Sufficiency. YHDP projects should emphasize the importance of creating interventions that help youth establish independent, sustainable lives for themselves and, if applicable, their children.
3. Innovate and Expand Capacity. YHDP funds along with technical assistance will support expanding community capacity to serve homeless youth, pilot new models of assistance, and determine effective interventions.
4. Reduce Trauma and Provide Safety. YHDP projects should reduce youth homelessness through partnerships with domestic violence and trafficking agencies, local law enforcement, and substance abuse treatment organizations, while coordinating or creating safe housing and service environments, and reducing unsafe public camping and drug use conditions.

Concurrently with submission for community selection, applicants for YHDP community designation must submit a priority listing of project applications for HUD review. HUD will evaluate the priority listing and projects to ensure all projects applications meet project eligibility and project quality thresholds. Communities may choose to split YHDP funding among any number of projects in the community. For example, communities may use YHDP funding for a single project or split among 10 projects via their priority listing.

## Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness Demonstration Program

The County will facilitate the Orange County CoC's local competition process to assist in the evaluation of new project application for HUD's review and inclusion in the priority listing. Additionally, the County will prepare the consolidated application that will support HUD in the evaluation of YHDP community designation.

HUD is making available approximately \$144 million of YHDP funds, including \$72 million for FY2024 and \$72 million for FY2025. HUD expects to select approximately 12 YHDP Community Recipients from the FY2024 funds, approximately 12 YHDP Community Recipients from the FY2025 funds, and approximately 120 total YHDP project awards. The minimum YHDP award for a YHDP Community Recipient is \$500,000 and the maximum YHDP award for a YHDP Community Recipients is \$15,000,000.

### FUNDING

The Orange County CoC is eligible to apply for a maximum of \$15,000,000 in YHDP funding during the Youth Homelessness NOFO. This RFP) will be utilized to identify new projects for the YHDP funds available through the Youth Homelessness NOFO. All proposed services must be new, and proposed project funding cannot replace other existing funding sources.

### PROJECT TYPES

The Orange County CoC will solicit YHDP project proposals for the following project types:

- **Transitional Housing (TH)**, including Crisis Residential Housing and Shared Housing
- **Supportive Services Only (SSO)**, including, but not limited to, projects dedicated to Host Homes and Kinship Care; housing search and placement services; case management; supportive services connected with Foster Youth to Independence (FYI) vouchers; and/or street outreach

#### Transitional Housing (TH)

Transitional Housing (TH) provides temporary housing for up to 24 months with supportive services to youth experiencing homelessness with the goal of providing interim stability and support to successfully move to and maintain permanent housing. HUD recognizes Transitional Housing and supportive services as critical components of a truly comprehensive approach to reducing youth homelessness. Homeless youth and young adults have diverse needs, strengths, and levels of readiness for independent living. Transitional Housing offers more than a temporary place to stay; it provides a supportive environment where young people can build stability, reengage in education or employment, address behavioral health needs, and develop independent living skills. Transitional Housing provides pathways to self-sufficiency by pairing time-limited housing assistance with wraparound supportive services.

#### Supportive Services Only (SSO)

Supportive Services Only (SSO) projects allow recipients to provide supportive services, such as conducting outreach to and providing referrals to other housing or other necessary services, to sheltered and unsheltered homeless youth. The recipient may only assist program participants for whom the recipient of the funds is not providing housing or housing assistance.

Additional details on the requirements for each type of new project that may be funded through this RFP are detailed in the Project Types Section and related tables.

Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness Demonstration Program

| Category                                                           | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Eligible Applicants</b>                                         | <ul style="list-style-type: none"> <li>• Nonprofits</li> <li>• Government entities</li> <li>• Public housing authorities</li> <li>• Faith-based organizations</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>YHDP Eligible Participants</b>                                  | <p>Youth, as defined below, who initially qualify as homeless under paragraph (1)-(3) of the homeless definition in 24 Code of Federal Regulations (CFR) 578.3; or section 103(b) of the McKinney-Vento Homeless Assistance Act. Notwithstanding the above, youth-serving providers (defined in I.C.3 of Appendix II in the Youth Homelessness NOFO) may serve unaccompanied youth who are living in unsafe situations or families headed by youth who are living in unsafe situations (defined in I.C.6 of Appendix II). As explained in I.C.3 of Appendix I in of the Youth Homeless NOFO, youth aged 24 and under must not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 or section 103(b) of the McKinney-Vento Homeless Assistance Act as a condition for receiving services funded with YHDP. YHDP recipients must ensure proper documentation of homelessness status for participants.</p> |
| <b>Transitional Housing - Eligible Activities and Expenses</b>     | <ul style="list-style-type: none"> <li>• Leasing Assistance</li> <li>• Rental Assistance (6 - 24 months)</li> <li>• Supportive Services (eligible under 24 CFR 578.53)</li> <li>• Homeless Management Information System (HMIS)</li> <li>• Project Administrative Costs</li> <li>• Reference 24 CFR 578.37 - 578.63</li> <li>• Violence Against Women Act (VAWA) Cost associated with facilitating and coordinating activities to ensure compliance with the emergency transfer plan requirement in 34 U.S.C. 12491(e) and monitoring compliance with the confidentiality protections in 34 U.S.C. 12497 (c)(4)</li> </ul>                                                                                                                                                                                                                                                                                                                                  |
| <b>Supportive Services Only - Eligible Activities and Expenses</b> | <ul style="list-style-type: none"> <li>• Acquisition, Rehabilitation, or Leasing of a space to provide supportive services</li> <li>• HMIS</li> <li>• Project Administration</li> <li>• Supportive Services, including: <ul style="list-style-type: none"> <li>○ Annual Assessment of Services</li> <li>○ Case management</li> <li>○ Life skills training</li> <li>○ Outpatient mental health services including the prescription of medications</li> <li>○ Outpatient substance use disorder treatment</li> <li>○ Outpatient health services including preventative medical care</li> <li>○ Childcare</li> <li>○ Education including books and school supplies, GED (General Education Development), ESL (English as a Second Language), and substance abuse prevention</li> </ul> </li> </ul>                                                                                                                                                             |

Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness  
Demonstration Program

|                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                  | <ul style="list-style-type: none"> <li>○ Employment assistance and job training</li> <li>○ Outreach services (i.e., street outreach)</li> <li>○ Food</li> <li>○ Housing search and counseling services</li> <li>○ Legal services</li> <li>● Reference 24 CFR 578.37 - 578.63</li> <li>● VAWA Costs</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Grant Term</b>                | Initial grant terms will be 24-30 months unless extended. All grants besides Planning may be renewed for a 1-year grant term.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Timeliness</b>                | All FY2024 YHDP funds must be obligated by September 30, 2026. All FY2025 funds must be obligated by September 30, 2027.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Match</b>                     | <ul style="list-style-type: none"> <li>● Must at minimum be equal to 25 percent of total grant request. Match can be cash or in-kind and must be spent on eligible project costs.</li> <li>● 24 CFR 578.73 provides the information regarding match requirements.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>HMIS</b>                      | Must agree to participate in the Orange County HMIS or comparable database if qualified victim service provider.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Coordinated Entry System</b>  | Must agree to participate in Orange County Coordinated Entry System.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Evidence Based Practices</b>  | Must demonstrate that the project incorporates Positive Youth Development (PYD) and Trauma Informed Care (TIC) models of housing and/or service delivery.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Expected Positive Outcome</b> | <p>Must demonstrate that the project is likely to achieve a positive outcome in at least one of the four core outcomes for homeless youth:</p> <ul style="list-style-type: none"> <li>● <b>Safe and Stable Housing.</b> Youth will be provided or transition to safe and stable housing that appropriately matches their level of need.</li> <li>● <b>Social and Emotional Well-being.</b> Youth will connect to trauma-informed providers of services related to physical health, substance abuse, mental health, personal safety and sexual risk behaviors.</li> <li>● <b>Education or Employment.</b> Youth will connect to school or vocational training program, improve job search skills, or obtain employment.</li> <li>● <b>Permanent Connections.</b> Youth will experience positive ongoing attachments to their families, communities, schools, and other social networks.</li> </ul> |

## PROPOSAL MINIMUM REQUIREMENTS

**HUD Threshold Requirements:** Applicants who fail to meet any of the following threshold eligibility requirements are deemed ineligible. Project proposals from ineligible applicants are not rated or ranked and will not receive HUD funding. The Youth Homelessness NOFO requires all project applicants to meet threshold requirements as listed in Section V.A. Threshold Review, including eligibility requirements.

Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness  
Demonstration Program

1. Resolution of Civil Rights Matters: Outstanding civil rights matters or unresolved judgements must be resolved before the application submission deadline. Applicants with outstanding or unresolved civil rights matters at the application deadline are deemed ineligible.
2. Safe Consumption Sites: Applicants for YHDP funding may not operate drug injection sites or "safe consumption sites," knowingly distribute drug paraphernalia on or off property under their control, permit the use or distribution of illicit drugs on property under their control, or conduct any of these activities under the pretext of "harm reduction.
3. General Statutory and Regulatory Requirements: Applicants must satisfy the General Statutory and Regulatory Eligibility Requirements to be eligible for funding.

## OTHER PROGRAM-SPECIFIC REQUIREMENTS

Applications for YHDP must meet the following program-specific requirements:

1. All projects must meet the following criteria related to project eligibility, capacity, timeliness, and performance:
  - a. Project Applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for any existing grant(s), as applicable, that are funded under the CoC Program, as evidenced by timely reimbursement of subrecipients (as applicable), quarterly drawdowns, and timely resolution of monitoring findings.
  - b. Project Applicants must demonstrate ability to meet all timeliness standards established at 24 CFR 578.85.
  - c. Project Applicants must demonstrate that the proposed project is cost effective, including costs of operations, and support services with such costs not deviating substantially from the norm for the type of structure or activity.
2. Transitional Housing projects must meet the following criteria below but will pass threshold if they receive at least 4 out of the 6 points for those criteria.
  - a. The type, scale, and location of the housing fit the needs of the program participants (1 point);
  - b. The type and scale of the supportive services fit the needs of the program participants—this includes all supportive services regardless of funding source (1 point);
  - c. The proposed project has a specific plan to coordinate and integrate with other mainstream health, social services, and employment programs and ensure that program participants are assisted to obtain benefits from the mainstream programs for which they may be eligible (e.g., Medicare, Medicaid, SSI (Supplemental Security Income), Food Stamps, local Workforce office, early childhood education) (1 point);
  - d. Program participants are assisted to obtain and remain in housing in a manner that fits their needs (1 point);
  - e. 100 percent of the proposed program participants meet the criteria for "Eligible Program Participants" as described in II.A of the Appendix to the Youth Homelessness NOFO (1 point);
  - f. Project applicants engage all program participants in supportive services to meet their individual needs and adequately track participant progress during their time in transitional housing (1 point).
3. Supportive Services Only projects must meet the following three criteria if awarded YHDP funds but will pass threshold if they receive at least 2 out of the 3 points available.
  - a. The type, scale, and location of the supportive services fit the needs of program participants (1 point);

- b. The supportive services are clearly designed to help youth quickly exit homelessness by obtaining or retaining housing (1 point); and
- c. 100 percent of the proposed program participants meet the criteria for "Eligible Program Participants" as described in II.F.2 of the Appendix to the Youth Homelessness NOFO (1 point).

## **RFP REVIEW, SCORING AND SELECTION PROCESS**

Applicants responding to this RFP must submit materials as described in this document. Proposals will be valid for a period of at least three hundred sixty-five (365) calendar days from the closing date and time of receipt. **Project proposals that are late, incomplete, or substantially deficient will not be advanced to the Youth Homelessness NOFO Ad Hoc (Ad Hoc) for scoring.** All project proposal applications will be reviewed to ensure they meet HUD threshold requirements and quality standards. Any correctable deficiencies will be identified, and selected applicants will have the opportunity to submit corrected documents before the final Youth Homelessness NOFO Application is submitted to HUD.

The Orange County CoC will convene an unbiased, non-conflicted Ad Hoc to review each project proposal. Any member of the Orange County CoC who is submitting a project proposal application or is affiliated with an organization that is submitting a project proposal application will not participate in the evaluation process or otherwise influence those that are evaluating the project proposal applications.

The Ad Hoc will receive the project proposal applications and scoring instructions in advance of the meeting and will hold a meeting to review and average their scores and arrive at a decision about which project(s) to recommend for funding. Should there be a need for clarification, the Ad Hoc may call in high-performing applicants for a Question-and-Answer Session. This session is at the discretion of the Ad Hoc.

The final selected project, as determined by the Ad Hoc, will be included in the final Orange County CoC Youth Homelessness NOFO that is submitted to HUD. The selected applicant(s) will need to complete and sign the following forms in e-snaps:

- Application for Federal Assistance (SF-424)
- Applicant and Recipient Assurances and Certifications (HUD 424-B)
- Applicant/Recipient Disclosure/Update Report (HUD 2880)
- Certification Regarding Lobbying
- Disclosure of Lobbying Activities (SF-LLL)
- Certification for Drug-Free Workplace (HUD-50070)
- Assurances for Construction Programs (SF-424D)
- Certification of Consistency with the Consolidated Plan (HUD-2991)
- Required Certification found in Section V.A.3 of the Youth Homelessness NOFO
- Certification of Opportunity Zone Preference Points (HUD-2996), if applicable

Selection of a project proposal does not guarantee funding, as HUD will review and assess all project applications for threshold compliance and project quality. After HUD has made selections, HUD will finalize specific terms of the award and budget in consultation with the selected applicant. If HUD and the selected applicant do not finalize the terms and conditions of the award in a timely manner, or the selected applicant



Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness  
Demonstration Program

fails to provide requested information, an award will not be made to that applicant. In this case, HUD may select another eligible applicant. HUD may also impose specific conditions on an award as provided under 2 CFR 200.208.

### Scoring Criteria

All proposed projects in response to this RFP will be scored on 100-point scale using the following criteria:

|   | Criterion                                    | Points          | Description of Basis for Assigning Points                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---|----------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <b>Administrative Capacity of Agency</b>     | Up to 10 points | <ul style="list-style-type: none"> <li>• Current relevant experience in providing services related to those outlined in this solicitation, including evaluation of current and similar project types (5 points)</li> <li>• Past and Current relevant experience in effectively utilizing federal funds and performing the activities proposed in the application, including administrative, financial and programmatic components. (5 points)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 2 | <b>Service Experience and Approach</b>       | Up to 15 points | <ul style="list-style-type: none"> <li>• Applicant has demonstrated experience working with youth experiencing homelessness to secure housing and stability. (5 points)</li> <li>• Applicant has demonstrated experience implementing similar or comparable project types to the services being proposed. (5 points)</li> <li>• Applicant has demonstrated a data-driven approach to program design and implementation. (5 points)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 3 | <b>Youth Leadership and Lived Experience</b> | Up to 15 points | <ul style="list-style-type: none"> <li>• Applicant demonstrates how youth with lived experience are involved with the design and implementation of programs, including how lived experience will be integrated into the proposed project. (10 points)</li> <li>• Applicant demonstrates how youth with lived experience are provided opportunities for leadership and decision-making roles. (5 points)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 4 | <b>Proposed Project Design</b>               | Up to 50 points | <ul style="list-style-type: none"> <li>• Applicant demonstrates how positive youth development and trauma-informed care models will be incorporated to support the social and emotional well-being of youth. (5 points)</li> <li>• Applicant describes the strategies to promote economic independence, self-sufficiency, personal responsibility, resilience-building, character development, and prevent long-term dependency on social services. (5 points)</li> <li>• Applicant demonstrates how the proposed project will build connections between at-risk youth and school, life skills training, job attainment skills, or employment opportunities. (5 points)</li> <li>• Applicant demonstrates how the proposed project will foster community coordination with housing agencies and providers, residential care facilities, and educational institutions. (5 points)</li> </ul> |

Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness  
Demonstration Program

|              |          |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------|----------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|              |          |                             | <ul style="list-style-type: none"> <li>• Applicant demonstrates how the unique needs of youth with disabilities will be addressed to foster self-sufficiency and long-term stability. (5 points)</li> <li>• Applicant demonstrates strategies to assist youth experiencing or at risk of experiencing any form of trafficking, sexual exploitation or similar traumatic experiences. (5 points)</li> <li>• Applicant demonstrates how the proposed project will address the needs of youth with mental health conditions and/or substance use disorders. (5 points)</li> <li>• Applicant demonstrates how the proposed project will promote and encourage supportive services participation. TH projects must describe how they will implement supportive service agreements with residents. (5 points)</li> <li>• Applicant demonstrates how the proposed project will prioritize family reunification and preservation. (5 points)</li> <li>• Applicant demonstrates effective screening and assessment tools to identify: Pregnant or parenting youth; Youth exiting the foster care or justice systems; Labor or sexually exploited or trafficked youth; Youth in need of substance abuse or mental health services. (5 points)</li> </ul> |
| 5            | Outcomes | Up to 10 points             | <ul style="list-style-type: none"> <li>• Applicant demonstrates the proposed performance outcomes (not outputs) that will be achieved by the project and how data will be used to measure those outcomes and determine success. This includes the strategy to measure and achieve self-sufficiency and stability outcomes including long-term stability and stable housing; education, employment, increased income, and career growth; permanent social connections; and social and emotional well-being.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Total Points |          | 100 Maximum Points Possible |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

## RFP REQUIREMENTS

The RFP process will be a thorough review of an applicant's:

- Capacity to administer a YHDP homeless project in the Orange County CoC,
- Experience in administering similar programs as indicated in the Threshold Requirements for Agency Administrative Review of the RFP, and
- Project proposal(s) for Supportive Services Only or Transitional Housing projects and determination of how the applicant and project meet HUD's threshold requirements as indicated in the Youth Homelessness NOFO.

The RFP process will include a comprehensive review of the following:

Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness Demonstration Program

1. Threshold Requirements for Agency
2. Technical Requirements
3. Document Presentation Requirements
4. Required Documents

## THRESHOLD REQUIREMENTS FOR AGENCY

The Youth Homelessness NOFO will require all applicant agencies to meet the below Threshold Requirements:

1. Applicant must be an eligible entity;
2. Applicant must have financial and management capacity to carry out the project;
3. Applicant must show experience in providing services related those in this RFP;
4. Applicant must submit required certifications and documentation;
5. Applicant must commit to participate in HMIS and Coordinate Entry System; and
6. Applicant must be able to meet HUD requirements:
  - Awards made under this NOFO will not be used to engage in illegal racial discrimination including racial preferences Awards made under this NOFO will not be distributed in a way that violates or otherwise is used to interfere with constitutional protections guaranteed for speech and religious beliefs and the free exercise of religion.
  - Awards made under this NOFO will not be used to fund any project, service provider, or organization that operates illegal drug injection sites or "safe consumption sites" in violation of 21 U.S.C. § 856, knowingly permit the use or distribution of illicit drugs on property under their control in violation of 21 U.S.C. 856(a)(2), or knowingly distribute drug paraphernalia in violation of 21 USC 863.
7. Applicant must complete and timely submit the RFP.

### Technical Requirements

1. One (1) electronic copy via Dropbox with completed RFP submittal – exhibits, attachments, and supporting documents – to be organized and separated per Document Presentation Requirements.
  - Note: Do not submit all Exhibits and Attachments as one condensed file. Each Exhibit and Attachment should be labeled as a separate file.
  - Dropbox Instructions:
    - i. Create a Dropbox account.
    - ii. Click [here](#) to view instructions on how to use Dropbox or visit <https://learn.dropbox.com/self-guided-learning/dropbox-fundamentals-course/how-to-use-dropbox>
    - iii. Option 1: Share files via Dropbox link to the following email addresses:
      1. [CareCoordination@ceo.oc.gov](mailto:CareCoordination@ceo.oc.gov)
      2. [zulima.lundy@ceo.oc.gov](mailto:zulima.lundy@ceo.oc.gov)
      3. [tully.mackay-tisbert@ceo.oc.gov](mailto:tully.mackay-tisbert@ceo.oc.gov)
    - iv. Option 2: Copy the Dropbox link to the files and paste it into an email to the above email addresses.

### Document Presentation Requirements

1. No late submissions will be accepted.

Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness  
Demonstration Program

2. All sections must be labeled and numbered separately in accordance with the Document Checklist.
3. Most recent documentation must be submitted for each exhibit and attachment.
4. Do not leave any blank responses without an explanation (e.g., if the question is not applicable, indicate “N/A”).
5. All documents with a signature block must be signed by the authorized representative(s).
6. All required documents must be included and legible in the submission. Note, if e-snaps application has not been released by HUD prior to the RFP submission deadline, the submitted application will not be marked incomplete.

## REQUIRED DOCUMENTS

### ATTENTION CURRENT CoC PROGRAM-FUNDED AGENCIES

Agencies that have submitted the FY2026 Intent to Renew Survey with the Agency Administrative Review Attestation do not need to complete Exhibits 1 through 3 and Attachments 1 through 6 and may begin with their application with Exhibit 4.

### ATTENTION ALL OTHER AGENCIES

The following documents must be submitted in addition to the proposed project information. Please note that the entire application packet is submitted to be completed as needed.

- **New Projects Documents Checklist**
- **Exhibit 1: Agency Information Form**
  - ☐ **Attachment 1:** Organizational Chart – include Board of Director’s body as it relates to the entire organization, and organization’s staff names and titles/positions
  - ☐ **Attachment 2:** Board of Directors’ Roster and Resolution authorizing submittal of a project application in response to the Youth Homelessness NOFO competition process
  - ☐ **Attachment 3:** State Certificate of Status, if applicable
  - ☐ **Attachment 4:** Agency’s Code of Conduct
  - ☐ **Attachment 5:** 501(c)3 Certification, if applicable
- **Exhibit 2: Terms and Conditions**
- **Exhibit 3: Financial Assessment**
  - ☐ **Attachment 6:** Two most recent single audits<sup>1</sup>, previously known as the OMB Circular A-133 audit, if applicable. If not applicable, please instead submit the two most recent agency financial audits by a certified public accountant (CPA)<sup>2</sup>
- **Exhibit 4: Project Information Form**
  - ☐ **Attachment 7:** Certificate of Consistency with the Consolidated Plan
  - ☐ **Attachment 8:** Environmental Information – Limited Scope Environmental Review Form or Environmental Review of Categorically Excluded not Subject to Section 58.5 or Environmental Clearance Letter
  - ☐ **Attachment 9:** 25% Match Documentation – Including letter of cash match commitment and/or in-Kind Memorandum of Understanding (MOU)
- **Exhibit 5: Service Experience and Approach**
- **Exhibit 6: Project Description**

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<sup>1</sup> Single audits must be dated 2023 or later.

<sup>2</sup> Financial audits must be dated 2023 or later.

- **Exhibit 7: Recovery and Supportive Services Participation**
  - ☐ **Attachment 10:** Supportive Services Agreement, if applicable
- **HUD CoC Project Application (e-snaps)**

## **BRIEF OVERVIEW OF REQUIRED DOCUMENTS**

### **Agency Information Form (Exhibit 1)**

Exhibit 1 captures information regarding the applicant agency including agency address and points of contacts.

### **Organizational Chart (Attachment 1)**

Attachment 1 provides a visual representation of the agency and should include the Board of Director's body as it relates to the entire organization, the organization's title and positions, and staff names.

### **Board of Director's Roster and Resolution (Attachment 2)**

The Homeless Emergency Assistance and Rapid Transition (HEARTH) Act states that each CoC Program funding recipient or project sponsor is required to provide for the participation of not less than one homeless individual on the board of directors or other equivalent policymaking entity of the recipient or project sponsor, to the extent that such entity considers and makes policy decisions regarding any project, supportive services, or assistance provided. The Attachment should indicate that the board of directors includes at least one person with lived experience of homelessness. The board of directors' resolution portion of the attachment should clearly indicate that the agency is authorized to apply for project funding as part of the Youth Homelessness NOFO. If an authorized representative or signatory is named in the board of directors' resolution, the authorized representative or signatory's name should align with the authorized representative indicated in Exhibit 1.

### **State Certificate of Status, if applicable (Attachment 3)**

The State Certificate of Status certifies the current status of the agency (e.g., active/good standing, suspended, dissolved, cancelled, etc.). Certificates of Status are available online at [bizfileOnline.sos.ca.gov](http://bizfileOnline.sos.ca.gov).

### **Agency's Code of Conduct (Attachment 4)**

Attachment 4 evidences an agency's Code of Conduct. The Attachment 4 instructions are included on the RFP for YHDP webpage for review.

### **501(c)3 Certification, if applicable (Attachment 5)**

The 501(c)3 Certification recognizes exempt status under Internal Revenue Code (IRC) Section 501(c)(3) by the Internal Revenue Service (IRS). If not applicable, agency must provide documentation that the agency is an eligible applicant under the Youth Homelessness NOFO.

### **Terms and Conditions (Exhibit 2)**

Exhibit 2 outlines the terms and conditions of the RFP for YHDP, as well as outlines the applicant agency's understanding of the Orange County CoC's requirements if and when the proposed project is awarded by HUD. Exhibit 2 is to be signed by the person preparing the proposal in response to the RFP and by the Authorized Representative – the Chief Executive Officer or Executive Director of the agency.

### **Financial Assessment (Exhibit 3)**

Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness  
Demonstration Program

Exhibit 3 evaluates an agency's financial information, such as the Employer or Taxpayer Identification Number (EIN/TIN), System Award Management (SAM), Unique Entity Identifier (UEI) whether an agency has unresolved fiscal, reporting, or program issues with any of its funding sources, and if an agency has had to return any federal, state, or local funds to any funders within the last three (3) years.

**Two most recent single audits (Attachment 6)**

Each agency must submit two most recent single audits, previously known as the OMB Circular A133 audit, if applicable. If not applicable, please instead submit the two most recent agency financial audits by a certified public accountant (CPA).

**Project Information Form (Exhibit 4)**

Exhibit 4 captures information on the proposed project to ensure that project design meets the needs of the target population as outlined in the proposed project application and the Youth Homelessness NOFO, as well as evaluates how the proposed project will operate within the Orange County CoC and improve outcomes for youth experiencing homelessness.

**Certification of Consistency with Consolidated Plan (Attachment 7)**

Each agency must submit a certification by the jurisdiction in which the project(s) will be located so that the agency's application for funding is consistent with the jurisdiction's HUD-approved Consolidated Plan. The certification must be made in accordance with the provisions of the Consolidated Plan regulations at 24 CFR part 91, subpart F. Form HUD-2991 must be completed and dated between June 23, 2026, and August 10, 2026.

**Environmental Reviews (Attachment 8)**

The Environmental Review is required by HUD to ensure the project does not negatively impact the surrounding environment and that the property itself will not have adverse environmental or health effects on occupants. All CoC Program assistance is subject to the National Environmental Policy Act (NEPA) and applicable related Federal environmental authorities. Conditional selection of projects under the CoC Homeless Assistance competition is subject to the environmental review requirements of 24 CFR 582.230, and 882.804(c) as applicable.

The County's OC Housing & Community Development department will perform the Environmental Review and once approved, will sign the environmental review documentation. The environmental review documentation is addressed per project and will be valid for the next five (5) years from the day dated.

The agency, its project partners, and their contractors may not acquire, rehabilitate, convert, lease, repair, dispose of, demolish, or construct property for a project under this NOFO, or commit or expend HUD or local funds for such eligible activities under the Youth Homelessness NOFO, until the responsible entity (as defined by 24 CFR 58.2(a)(7)) has completed the environmental review procedures required by 24 CFR Part 58 and the environmental certification and Request for Release of Funds have been approved or HUD has performed an environmental review under 24 CFR Part 50 and the recipient has received HUD approval of the property. HUD will not release grant funds if the recipient or any other party commits grant funds before the recipient submits and HUD approves its Request for Release of Funds (page 110 of the Youth Homelessness NOFO).

**25% Match Documentation (Attachment 9)**

All eligible funding costs, except leasing, must be matched with no less than 25% cash or in-kind contribution. No match is required for leasing activities in the budget. The match requirements apply to

Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness  
Demonstration Program

project administration funds, along with the traditional expenses (operations, rental assistance, supportive services, and HMIS). Match requirement must be met by the agency operating the CoC Program project on an annual basis. HUD requires match letters to be submitted with the e-snaps application and should be included in the application submittal in response to this RFP.

For in-kind match, the applicant agency may use the value of property, equipment, goods, or services contributed to the project, provided that if the recipient or sub-recipient had to pay for such items with grant funds, the costs would have been eligible. If third party services are to be used as match, the third-party service provider that will deliver the services must enter into a MOU before the grant is executed documenting that the third party will provide such services and value towards the project. HUD requires match letters to be submitted with the e-snaps application and should be included in the application submittal in response to this RFP.

**Capacity of Applicant (Exhibit 5)**

Exhibit 5 captures information on the applicant agency's current and relevant experience in providing similar services, operating similar project types and/or programs and addressing the needs of the target population.

**Service Experience and Approach (Exhibit 6)**

Exhibit 6 captures information on the applicant agency's service experience and approach. Exhibit 6 includes questions specific to the FY2026 CoC Youth Homelessness NOFO and HUD's priorities.

**Recovery and Supportive Services Participation (Exhibit 7)**

Exhibit 7 assesses how the applicant agency's proposed approach for supportive service provision as part of the proposal, specifically for substance use treatment, and the agency's ability to comply with requirements listed within the Youth Homelessness NOFO. Note, questions are categorized by project component, based on HUD's guidance in the Youth Homelessness NOFO.

**Supportive Services Agreement, if applicable (Attachment 10)**

Attachment 10 is only applicable to TH project components. Attachment 10 must demonstrate that the proposed TH project will require program participants to take part in supportive services (e.g., case management, life skills, substance use treatment) in line with 24 CFR 578.75(h) by attaching a supportive services agreement (contract, occupancy agreement, lease or equivalent).

**TIMELINE AND DUE DATES\***

\*NOTE: Dates subject to change.

Please review the key dates and deadlines of the FY2026 RFP for CoC Youth Homelessness NOFO

| Activity                                                                                           | Dates                         |
|----------------------------------------------------------------------------------------------------|-------------------------------|
| HUD released Youth Homelessness NOFO                                                               | June 10, 2026                 |
| Release of FY2026 Request for Proposals (RFP) for Youth Homelessness Demonstration Program (YHDP ) | July 1, 2026                  |
| Youth Homelessness Community Convening                                                             | July 7, 2026, at 8:00 a.m. PT |

Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness Demonstration Program

|                                                                                                                                                                                 |                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| Technical Assistance Office Hours via Microsoft Teams. Contact Zulima Lundy at <a href="mailto:Zulima.Lundy@ceo.oc.gov">Zulima.Lundy@ceo.oc.gov</a> to schedule an appointment. | July 8, 2026, to July 9, 2026                 |
| Webinar: Overview of the RFP for YHDP via Microsoft Teams                                                                                                                       | July 8, 2026, at 2:00 p.m. PT                 |
| Office Hours via Microsoft Teams.                                                                                                                                               | July 10, 2026, at 10:00 a.m. to 12:00 p.m. PT |
| Question and Answer Period Ends                                                                                                                                                 | July 10, 2026, at 12:00 p.m. PT               |
| <b>Deadline for Agencies to submit proposals in response to the RFP for YHDP</b>                                                                                                | <b>July 14, 2026, at 12:00 p.m. PT</b>        |
| HUD submission deadline for the Youth Homelessness NOFO                                                                                                                         | August 10, 2026, by 8:59 p.m. PT              |

## SUBMISSION

It is the sole responsibility of the applicant agency to ensure that delivery is made prior to the due date and time. The FY2026 RFP Youth Homelessness Demonstration Program (YHDP) including all Exhibits and Attachments must be submitted by 12:00 p.m. PT on July 14, 2026, via Dropbox, using the following instructions.

**Option 1:** Share files via Dropbox link to the following email addresses:

1. [CareCoordination@ceo.oc.gov](mailto:CareCoordination@ceo.oc.gov)
2. [zulima.lundy@ceo.oc.gov](mailto:zulima.lundy@ceo.oc.gov)
3. [tully.mackay-tisbert@ceo.oc.gov](mailto:tully.mackay-tisbert@ceo.oc.gov)

**Option 2:** Copy the Dropbox link to the files and paste it into an email to the above email addresses.

## RIGHT OF ORANGE COUNTY CONTINUUM OF CARE TO WAIVE IRREGULARITIES

The Orange County CoC reserves the right to:

1. Withdraw this solicitation at any time without prior notice and, furthermore, makes no representation that any contract occurs and that funds will be awarded by HUD to any respondent to this solicitation.
2. Waive any irregularities in the RFP process and reject any and all submissions not in the best interest of the Continuum of Care.
3. Request additional information and material. In addition, the application from HUD may require and warrant the request for supplemental material.
4. Not renew grants that have exhibited serious capacity issues in prior grants, including performance and financial problems, HMIS participation, or unresolved monitoring issues, or based on the best interest of the entire CoC Application. HUD will review applications and make the final funding decision.



Orange County Continuum of Care – FY2026 Request for Proposals for Youth Homelessness  
Demonstration Program

5. Retain all submitted applications for a period of at least three hundred sixty-five (365) calendar days from the closing date and time of receipt. Selection or rejection of an application does not affect these rights.

## **FURTHER QUESTIONS AND ADDITIONAL RESOURCES**

The County of Orange is available to answer questions on the Request for Proposals, application deadlines, process, training, or to provide copies of application materials. For further questions or technical assistance, the Office of Care Coordination at [CareCoordination@ceo.oc.gov](mailto:CareCoordination@ceo.oc.gov) and Carbon Copy (Cc) Zulima Lundy ([zulima.lundy@ceo.oc.gov](mailto:zulima.lundy@ceo.oc.gov)) and Tully MacKay-Tisbert ([tully.mackay-tisbert@ceo.oc.gov](mailto:tully.mackay-tisbert@ceo.oc.gov)).

Specific questions regarding your HUD grant amount, HUD guidelines etc. should be directed to your local HUD field office representative. **Please DO NOT contact the HUD office regarding Orange County's local application deadlines or process,** as the County of Orange is available to answer those questions.

## **ADDITIONAL INFORMATION**

Agencies will be required to comply with terms set forth by the CoC and HUD. In addition, all applicants are strongly advised to review all applicable terms, conditions, and federal requirements. It is strongly recommended that you obtain, and review information related to the CoC Program, the CoC Interim Rule, and the HEARTH Act Regulations, along with any other related documents prior to completion of this Letter of Intent. In addition, HUD will provide updates via their website at <https://www.hud.gov/hud-partners/community-coc>.