COUNTY OF ORANGE
OFFICE OF CARE COORDINATION

Lived Experience Advisory Committee Meeting
October 7, 2026

Welcome!

Public Comments

Consent Calendar

Consent Calendar

Recommended Action

1. Approve the LEAC Meeting Minutes from September 2, 2026

Business Calendar

Homeless Management Information System (HMIS) Policies and Procedures Review Update

Erin DeRycke, Director, Data Analytics, 2-1-1 Orange County (211OC), Orange County United Way

Background

- The HMIS Lead convenes a working group on an annual basis at the direction of the CoC Board to review and update the HMIS Policies and Procedures and related documents

- The HMIS Working Group met 6 times from May through August to provide feedback on the HMIS Policies and Procedures, privacy and security forms, and the Data Quality Plan

- Proposed revisions were shared with the Lived Experience Advisory Committee on September 2nd, and a community feedback period was held from September 1st through September 18th

P & P: Help Desk

- New: HMIS Help Desk with provide weekly updates for tickets that take longer than 3 days to resolve

- New: Any client-identifying data sent to the HMIS Help Desk from a Participating Agency will be considered a data breach, and will be handled according to the policies in that section

P & P: Agency Administrator Requirements

- New: HMIS Lead should be notified of users that no longer need access to HMIS within 2 business days.
- New: Project set-up changes must be reported to the HMIS Lead within 5 business days.
- New: Project closures must be reported to the HMIS Lead within 15 business days of closure. Also, projects should be closed when they are not providing services for over 30 days.
- New: Agency Administrators must be employed by the Participating Agency, and cannot be a volunteer.

P & P: Privacy

- New: HMIS passwords should not be autosaved on any device, and if a password needs to be stored, a password manager should be used.

- Clarification: Users that transition from one Participating Agency to another may have their HMIS account reactivated without requiring additional training if the user has logged into their account within the last 60 days, and the user will maintain the same level of access to HMIS.

- New: Participating Agencies may send the Client Consent to Share Protected Personal Information Form electronically via applications such as DocuSign.

P & P: Privacy

- Clarification: Participating Agencies must explain that signing the Client Consent to Share Protected Personal Information form means that the client's record will be shared with other HMIS Participating Agencies for care coordination, and that the client's data may be shared in data requests approved by the CoC Board for analytical use or academic research purposes.

- Clarification: Note Regarding Collection of Personal Information must be available in all areas where staff are collecting data from clients to be entered into HMIS. Outreach teams should have paper or virtual copies to share with clients.

P & P: Client Record Requests

- New: Allows clients to request their record directly from the HMIS Lead.
- Clarification: Provides guidance on how to verify a client's identity in person or virtually.
- Clarification: Provides guidance on how client records can be shared with clients.
- New: Documentation that the client provided or signed can now be included in Client Record Requests.

P & P: Client Record Requests

- Clarification: Client Record Request Form Documentation will be included with the client's record to provide details about information included in the record.

- New: If an agency chooses to provide case notes, Participating Agencies must redact identifying third party information, like staff or agency names, names of other clients, or shelter bed numbers before providing to the client.

P & P: Data Release

- Clarification: Service Providers with access to Coordinated Entry data are not permitted to publish any Coordinated Entry data without approval of the CoC Board as outlined in the Data Request Matrix.

- Clarification: The CES Lead and CES Administrators are required to adhere to policies outlined in the HMIS Policies and Procedures regarding Data Release.

- New: Data requests must include a local stakeholder within the CoC that will be responsible for sharing the results of the request, and implementing changes within the CoC as appropriate.

- New: Exploratory data requests must include HMIS data as the primary focus of the analysis. Using HMIS data anecdotally in larger analyses will not be permitted.

P & P: Data Breach

- New: Participating Agencies will make at least 3 attempts over 2 weeks to notify clients impacted by data breaches using telephone, secure email, and mail.

- New: Establishes corrective actions for data breaches.

Other Revisions

- Data Quality Plan
  - Clarification: Added guidance for understanding the different data quality components.
  - Clarification: Added guidance for reviewing data accuracy, and reducing missing data.
  - New: Added a sample data quality plan to help Participating Agencies develop their own plans.

- Note Regarding Collection of Personal Information
  - Clarification: Simplified language

- Participating Agency Agreement
  - Clarification: Added additional language regarding client consent and user access
  - Clarification: Client data can still be entered into HMIS if the client doesn't give consent to share data
  - New: Removed HMIS Lead signature

Next Steps

- Policies, Procedures, and Standards Committee approval on October 13th (pending LEAC approval)
- CoC Board approval on October 28th (pending PPS approval)
- Notify HMIS Participating Agencies of updates at the HMIS User Meeting (pending CoC Board approval)
- Implement new processes included in the HMIS Policies and Procedures

211
Get Connected. Get Help.™

Orange County
UNITED WAY

Business Calendar – Item #1

Recommended Action

a. Approve the recommended revisions to the HMIS Policies and Procedures, inclusive of changes to the HMIS Data Quality Plan, Notice Regarding Collection of Personal Information, and Participating Agency Agreement, as recommended by the Orange County HMIS Policies and Procedures Working Group, for review and approval by the Policies, Procedures and Standards Committee

LEAC Appointment

Felicia Boehringer, CoC Administrator,
Office of Care Coordination

Business Calendar – Item #2

LEAC-Appointed CoC Board Member

- As approved by the CoC Board in October 2023, the CoC Governance Charter states that the LEAC will determine its own representative to be appointed to the Board.
- The current revised CoC Governance Charter states the following:

CoC Board Composition Section (pg. 8)

i. People who have experienced homelessness or housing instability. At least 30% of the CoC Board must be comprised of people with lived experience, though the CoC Board can prioritize including more in any given year. This includes:

1. At minimum, one (1) seat will be determined by the Lived Experience Advisory Committee (LEAC). This could be the LEAC chair or someone else.

CoC Board Selection Process Section (pg. 11)

f. The CoC General Membership will vote by secret ballot on the slate of qualified candidates. The Nominating Ad Hoc will utilize a prioritization tool that identifies candidates with the highest votes and ensures desired representation of various identities, experiences, and backgrounds for the CoC Board membership. The selected candidates will be presented to the CoC Board for ratification.

g. The Lived Experience Advisory Committee (LEAC) will select one person to represent them on the CoC Board. The CoC General Membership will not vote on this person's participation on the CoC Board.

Business Calendar – Item #2

LEAC-Appointed CoC Board Member Nomination and Selection

CoC Board Member Responsibilities and Expectations

- Be CoC General Members.
- Serve a three-year term on the CoC Board.
  - January 1, 2027 – December 31, 2029
- Consistently attend monthly, in-person, CoC Board meetings.
  - Must attend at least seventy-five percent (75%) of meetings each year and not be absent for three (3) consecutive meetings.
- Attend special meetings, as needed.
- Serve on a minimum of one committee, working group, or ad hoc each year, and may be appointed to Chair a CoC Committee.

Business Calendar – Item #2

Proposed Process for Selecting a LEAC Representative for the CoC Board

- The Office of Care Coordination (OCC) is proposing a similar process be utilized this year, that was used in 2024.

Nomination

- Will occur via email and online interest form
- Can nominate or self-nominate
- OCC to confirm

Voting

- LEAC members will vote via online survey
- OCC to confirm voting results

Selection

- Voting results will be presented at the November LEAC meeting for ratification
- If a tie occurs, LEAC will vote during meeting
- Final results will be shared with CoC Board.

Business Calendar – Item #2

Proposed Timeline for Selecting a LEAC Representative for the CoC Board

Date	Activity
October 7 – 16, 2026	Nomination/Application Period
October 19, 2026	Nominated/Self-Nominated LEAC Members emailed to committee members
October 19 – 23, 2026	Voting Period
November 4, 2026	LEAC meeting: Confirm Selected Representative
December 16, 2026	CoC Board meeting: Selected representative would be presented to the Board
January 1, 2027	Start of CoC Board member term

Business Calendar – Item #2

Discussion

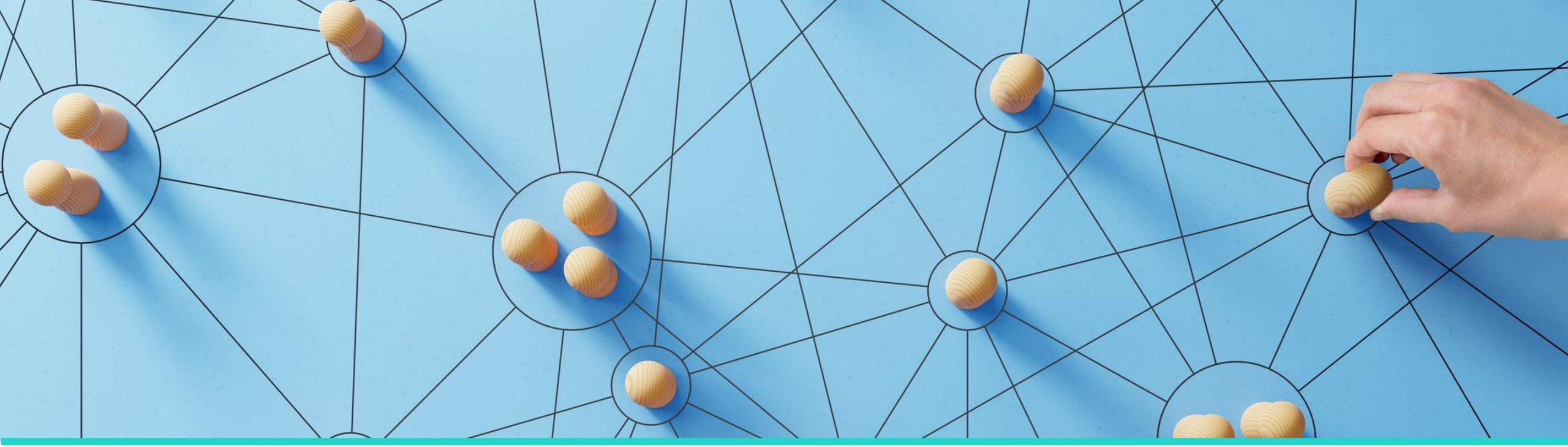
- What do you think of the proposed process for nominating/selecting a LEAC-appointed CoC Board member?
- Are there any other ideas or considerations as we prepare to enter the process?

Business Calendar – Item #2

Reminder: LEAC Summit

CoC Fiscal and Resource Mapping Update

Mark Mora, Senior Policy Analyst, and Riley Meve,
Policy Analyst, Homebase



Homebase

ADVANCING SOLUTIONS TO HOMELESSNESS

7 October 2026

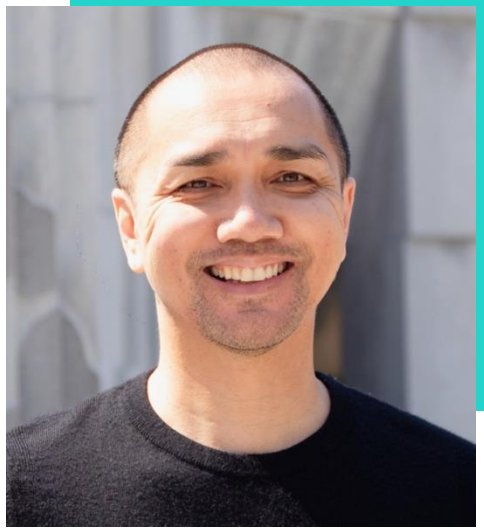
Orange County Fiscal Mapping Project – *Lived Experience Advisory Committee*

Agenda

1. Welcome & Introductions
2. Project Overview
3. Fiscal Mapping Ad Hoc Committee
4. Data Collection
5. Preliminary Quantitative Findings
6. Upcoming Dates
7. Q&A

Our Team

Meadow Robinson
Senior Directing Attorney – Team Lead



Mark Mora
Senior Policy Analyst

Riley Meve
Policy Analyst

Project Overview

Project Summary

Goals

Timeline

Ad Hoc Committee

Project Summary

WHO Partnership between Homebase, County of Orange Office of Care Coordination, CoC, and local stakeholders.

WHAT Fiscal mapping project to understand how certain funds in Orange County flow into the homeless response system, identify gaps, and inform future strategic investment. The analysis will focus primarily on Continuum of Care, Housing Homeless Assistance and Prevention (HHAP), and Emergency Solutions Grant (ESG) funding as well as 8 other funding streams dedicated for homeless services and housing.

WHY To support the CoC Strategic Plan goal to “identify funding gaps and develop funding strategies to fill those gaps in alignment with [the] plan's priorities.”

Project Goals

- Perform a deep dive into specific funding streams relevant to the CoC rather than capturing the whole homelessness system
- Support the CoC identify funding gaps in the homeless system
- Increase transparency and accountability regarding how funds are invested
- Explore available data on system performance and outcomes to understand impact of funding
- Provide data to inform future strategic planning and funding decisions

Project Considerations

The analysis tells us:

- A baseline of the funding landscape and recent trends
- Where funding is going and who it is helping
- Concerns for sustainability
- Opportunities for further analyses and exploration of other funding sources

Without system modeling and a centralized place for funding data, this analysis does not tell us:

- Whether the system is adequately funded
- Whether investments are producing desired outcomes
- The complete funding picture

Project Timeline

Planning

- Sep - Oct 2025
- Refine work plan and project goals

Ad Hoc Committee

- Dec 2025 - July 2026
- Convene advisory group to guide project and review data

Quantitative Data Gathering & Analysis

- Dec 2025 - Aug 2026
- Analyze funding, project, and outcome data

Qualitative Data Gathering & Analysis

- May - Sep 2026
- Interview and survey stakeholders

Develop Final Products

- Sep - Dec 2026
- Create fiscal mapping report and tools

Ad Hoc Committee - Members

1. **Allison Davenport** – Chief Impact Officer (Mercy House)
2. **Sandra Lozeau** – CoC Board, Deputy Director of Housing and Community Development (City of Anaheim)
3. **Stacy Lumley** – Management Analyst – Human Services (City of Laguna Niguel)
4. **Melanie McQueen** – CoC Board, Regional Director (PATH Orange County)
5. **Maricela Rios-Faust** – CoC Board, CEO (Human Options)
6. **Ami Rowland** – Chief Program Officer (Covenant House)
7. **Tim Shaw** – CoC Board
8. **Mishaun Watkins**, Community Development Analyst (City of Santa Ana)

Data Collection

Funding Sources in Analysis

Core Funding Sources

Supplemental Funding Sources

Type of Quantitative Data Collected

Qualitative Data Collection

Funding Sources in Analysis

Funding Sources	
Continuum of Care (CoC)	**Core Funding Sources**
Homeless Housing, Assistance and Prevention (HHAP) for CoC, County, and Cities	
Emergency Solutions Grant (ESG) for CoC and Cities	
Behavioral Health Bridge Housing (BHBH)	**Supplemental Funding Sources**
Encampment Resolution Funding (ERF) for County and Cities	
CalWorks Housing Support Program (HSP)	
Transitional Age Youth Program (TAY)	
Home Safe	
Housing and Disability Advocacy Program (HDAP)	
Mental Health Services Act (MHSA), only housing for people experiencing homelessness	
CalOptima investments for housing people experiencing homelessness	

Core Funding Sources

Includes: CoC, ESG, and HHAP

Characteristics:

- Large, ongoing, foundational funding streams
- Exclusively focused on people experiencing homelessness
- Directly fund housing, shelter, and key system operations
- Some reporting and data is publicly available

Supplemental Funding Sources

Includes: BHBH, ERF, HSP, TAY, Home Safe, HDAP, MHSA (only housing for people experiencing homelessness), CalOptima (investments for housing for people experiencing homelessness)

Key parameters for considering public supplemental funding sources outside of the Core Scope:

1. **Significant in size (over $1M annually); and**
2. **Serves exclusively people experiencing homelessness; and**
3. **Data is feasible to collect**

Quantitiative Data Collected

Datasets: HMIS exports at the project level & funding award details from grant administrators

Example Data Points	
Funding Basics:	Annual award amount, eligible uses, funding source (i.e., local, state, federal), population criteria
Grant Management:	Award/contract timeline, expenditure deadline, utilization rate, # of programs/agencies funded
Program and System Impact:	Program types, # of beds/units funded, # of households served, system performance measures (i.e., housing retention, increase income), demographics of people served, geographic spread
Sustainability:	Ongoing v. one-time, risk of funding cuts, cost effectiveness, barriers, challenges

Qualitative Data Collection

- **Interviews** with grant administrators of core and supplemental funding
  - Goals: Understand **how funding decisions work**. Explore bottlenecks and challenges to spenddown, funding sustainability, and system alignment

- **Survey** of CoC board members
  - Goals: Explore **what decision processes should look like for funds allocated to the CoC**. Identify visibility gaps into funding decisions and performance today

Preview of Preliminary Quantitative Data Findings

REMINDERS: Keep in mind, these are DRAFT findings and subject to change

Funding by Totals

Context:

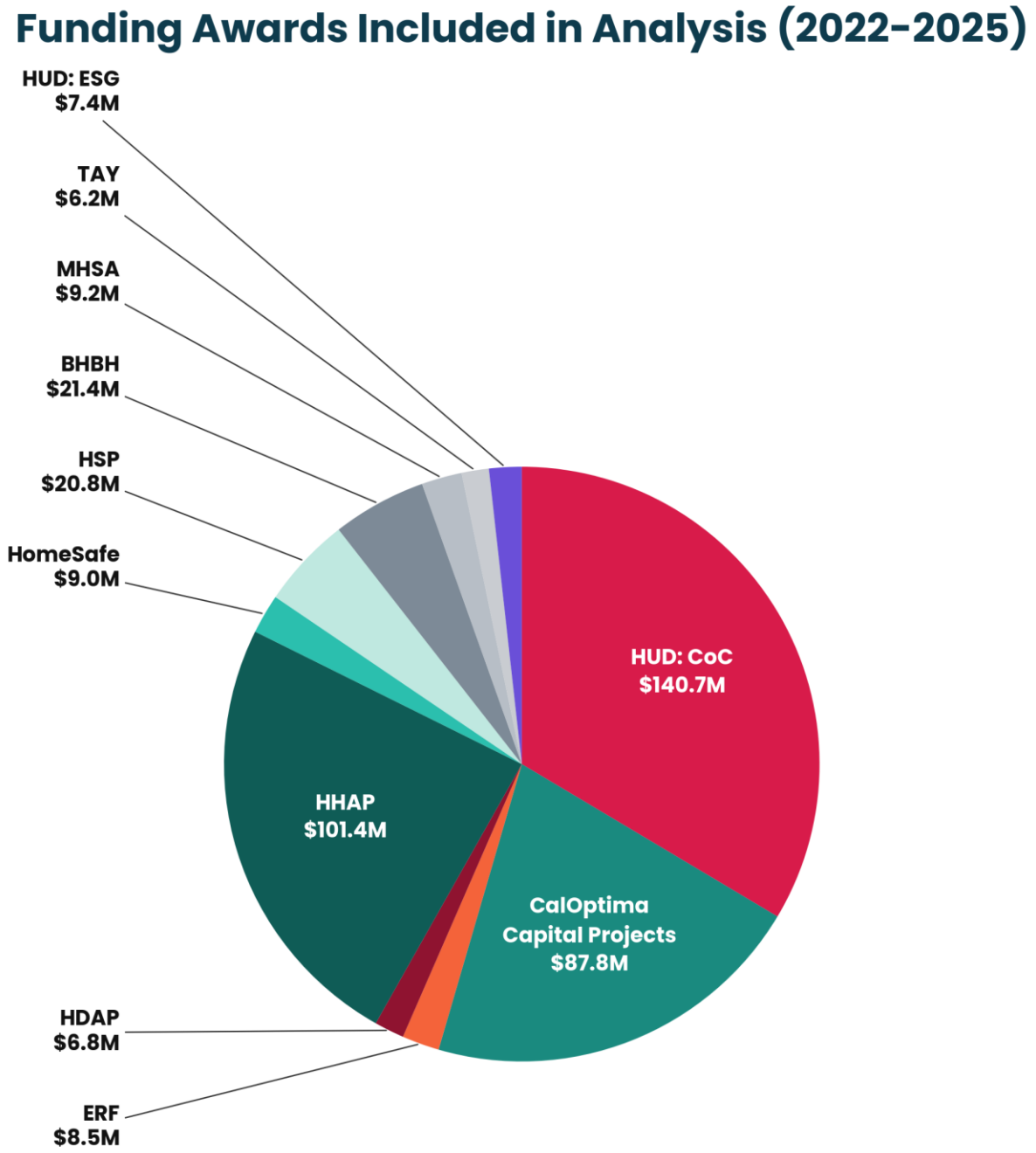
- HHAP-6 awards excluded from analysis because of delays in awards by the state

Findings:

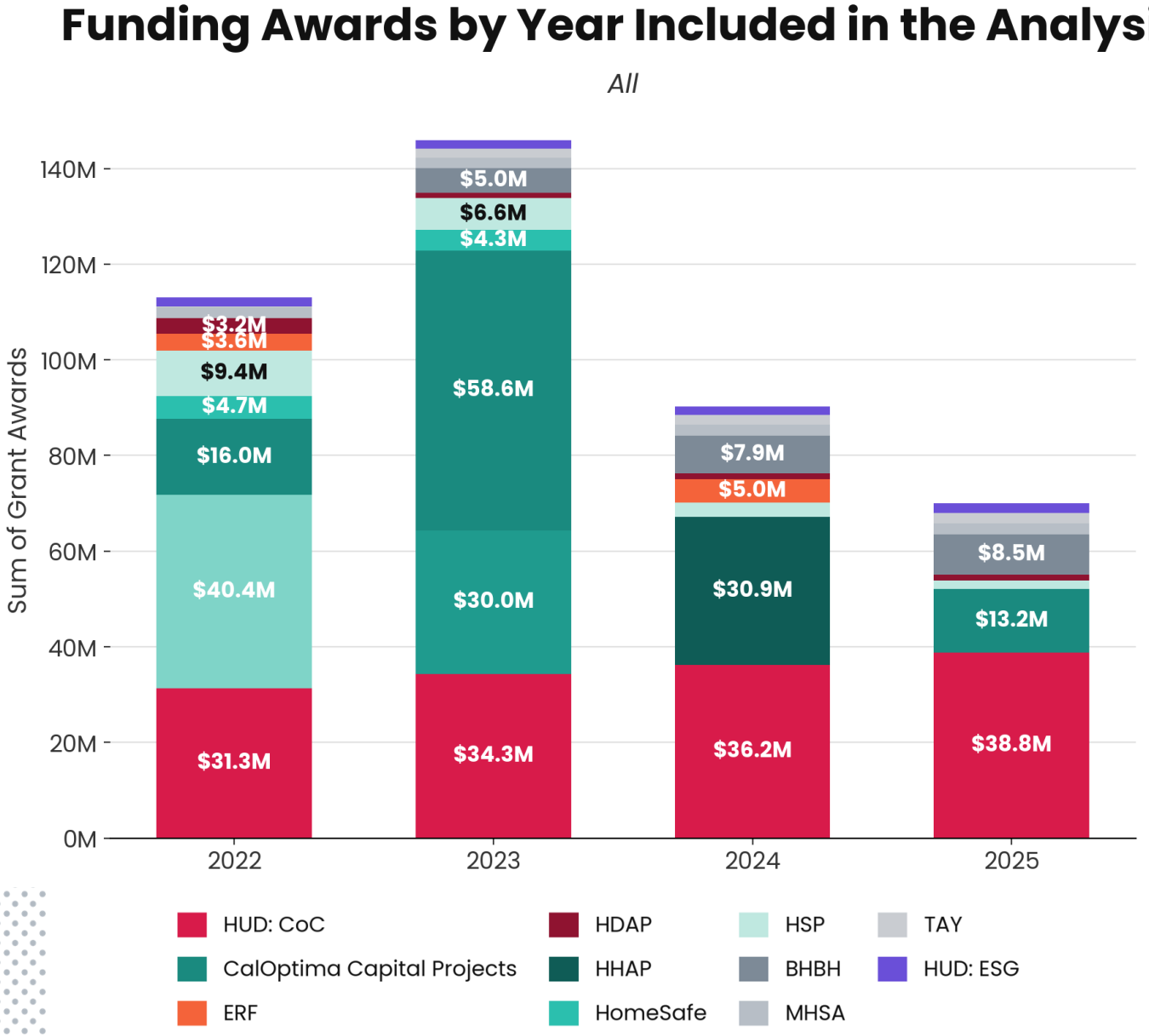
- Our dataset includes $419.2M total funding from 2022–2025, across 11 public funding sources focused on people experiencing homelessness.
- CoC and HHAP drive 58% of the total funding.

Funding Source Legend

HUD: CoC	HDAP	HSP	TAY
CalOptima Capital Projects	HHAP	BHBH	HUD: ESG
ERF	HomeSafe	MHSA	



Funding by Year



Context:

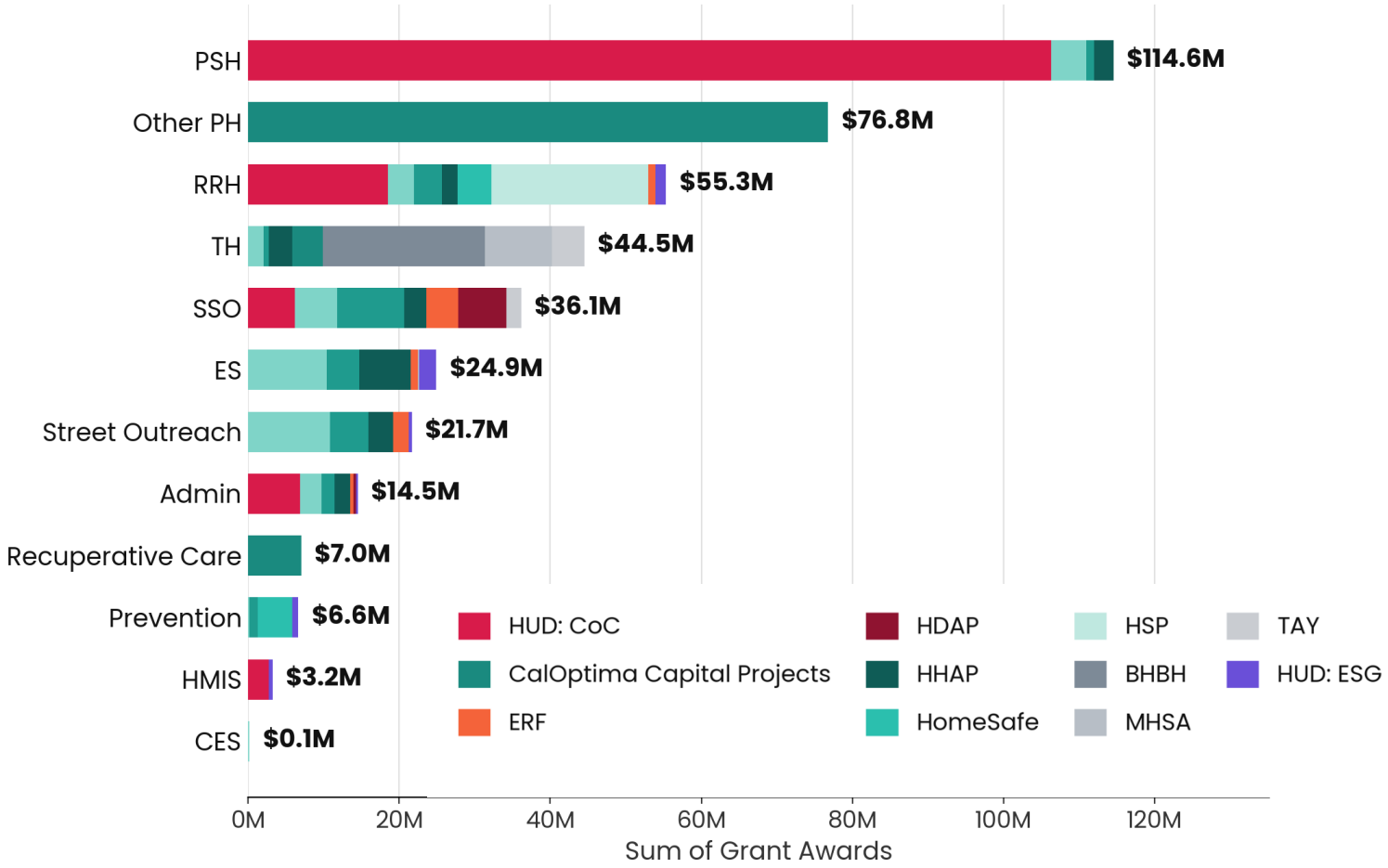
- Year is determined by the year of allocation/funding competition, as opposed to years funds were in use.
- Some awards must be spent down over a year (e.g., CoC), whereas other awards have a 4-5 year spending timeframe (e.g., HHAP).

Findings:

- Total annual funding peaked at $146M in 2023, with a large CalOptima investment. Funding levels also shift because new sources are introduced over time (e.g., BHBH) or aren't awarded every year (e.g., ERF).

Funding by Project Type

Funding Awards by Project Type Included in the Analysis (2022-2025)



Context:

- $17M HHAP funds had not been obligated to a specific project type at the time of data collection

Findings:

- Permanent Supportive Housing receives the most funding ($114.6M), primarily through CoC funding.
- HHAP provides critical investments in Emergency Shelter, Transitional Housing, and Street Outreach
- Other sources contribute more narrowly to specific project types, like BHBH is the biggest investor for Transitional Housing .

What to Expect from Final Report

Key Insights on:

- Where funding is distributed across SPAs
- How investment is concentrated among certain providers
- The inventory and number of clients served supported across each funding source
- Trends in grant stability and renewal of funds
- Difference in populations and households served by different funding sources
- Contextualizing findings with existing system data (e.g., PIT/HIC)
- How funding decisions are made for key funding streams
- Sustainability of funding streams

Recommendations on:

- Setting up ongoing funding analyses
- Improving strategic funding decision-making
- Building a more sustainable system with funding
- Supporting cross-sector and cross-jurisdictional collaboration on fiscal mapping and funding priorities

Upcoming Dates

Upcoming Project Dates

Meeting/Event	When	Notes
Drafting final report and dashboard	Now thru Nov	Homebase is current drafting the final report and deliverables
Lived Experience Advisory Committee (LEAC)	10/7	Tentative, present project overview, share high level findings and upcoming project dates
CoC Board	11/18	Tentative, present final report
Disseminate final report and dashboard	Week of 12/7	Share final products with project stakeholders, including hosting a webinar *(date TBD)*

Questions or Feedback?

Contact us at oc@homebaseccc.org

LEAC Member Comments

Robert “Santa Bob” Morse, Chair

Members of the LEAC may provide comments on matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the LEAC

Thank you for joining!

Next Meeting: *Wednesday, November 4, 2026*

10:00 a.m. – 11:30 a.m.

Location: *Orange County United Way located at*

18012 Mitchell S., Irvine, CA 92614

COUNTY OF ORANGE

OFFICE OF CARE COORDINATION